

Project Manual For



Picayune Athletics: Tennis Courts and Hitting Facility

Picayune, Mississippi

PN: 25068-01 & 25068-02

CONSTRUCTION DOCUMENTS

REVISED 22 October 2025

DALE | BAILEY
AN ASSOCIATION

One Jackson Place, Suite 250
188 East Capitol Street
Jackson, Mississippi 39201

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D|B PN 25068-01 & 25068-02

Picayune Athletics: Tennis Courts and Hitting Facility
Picayune, Mississippi

Issue Date: 19 September 2025

PROJECT TEAM LISTING

OWNER

Picayune School District

ARCHITECT OF RECORD

Dale | Bailey an Association

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Picayune Athletics: Tennis Courts and Hitting Facility
Picayune, Mississippi

Issue Date: 19 September 2025

Construction Documents prepared by

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*Architectural drawings and the specification sections
denoted In the Table of Contents with (A)*

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D|B PN 25068-01 & 25068-02

Picayune Athletics: Tennis Courts and Hitting Facility
Picayune, Mississippi

Issue Date: 19 September 2025

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*Structural drawings and the specification sections
denoted in the Table of Contents with (S)*



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D|B PN 25068-01 & 25068-02

Picayune Athletics: Tennis Courts and Hitting Facility
Picayune, Mississippi

Issue Date: 19 September 2025

ELECTRICAL ENGINEER

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*Electrical drawings and the specification sections
denoted in the Table of Contents with (E)*

See electrical drawings for specifications.

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END OF DOCUMENT 000110

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DIVISION 00
ADDITIONAL PROCUREMENT AND CONTRACTING
REQUIREMENTS

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DOCUMENT 000115 - LIST OF DRAWING SHEETS

1.1 LIST OF DRAWINGS

- A. Drawings: Drawings consist of the Contract Drawings and other drawings listed on the Table of Contents page of the separately bound drawing set titled Picayune Athletics: Tennis Courts and Hitting Facility, Picayune, Mississippi, dated 19 September 2025, as modified by subsequent Addenda and Contract modifications.
- B. List of Drawings: Drawings consist of the following Contract Drawings and other drawings of type indicated:
- | | |
|--------|---|
| G-000 | Cover Sheet |
| G-001 | Index & General Project Information |
| G-300 | Photographs |
| AS-101 | Site Plan |
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END OF DOCUMENT 000115

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DOCUMENT 001113 - ADVERTISEMENT FOR BIDS

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Notice is hereby given that sealed bids will be received for the project named below by the Picayune School District.
- B. Project Identification: 25068-01 & 25068-02 Picayune Athletics: Tennis Courts and Hitting Facility.
- C. Project Location : Kent Kirkland Field, 404 Union School Road, Picayune, MS 39466.
- D. Owner: Picayune School District, 706 Goodyear Blvd., Picayune, Mississippi 39466.
 - 1. Owner's Representative: Dean Shaw, Superintendent.
- E. Architect: Dale | Bailey Architects, An Association, One Jackson Place, Suite 250, 188 East Capitol Street, Jackson, MS 39201.
- F. Project Description:
 - 1. This project includes Project A, the installation of a new pre-manufactured metal building to serve as a hitting facility, located adjacent to the existing softball field. The hitting facility also includes sidewalks and site work. In addition, Project B, new tennis courts will be constructed, with lighting and perimeter fencing. The scope also includes the addition of new paved sidewalks throughout the site, along with accommodated drainage infrastructure for proper water management.
 - 2. The documents include 2 separate projects that will be bid on the same date. Both projects may be awarded to the same contractor or different contractors separately. Contractors will be expected to coordinate scopes to deliver a successful and on-time project for both contracts.

1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed lump sum bids until the bid time and date at the location given below. Bid proposals must be delivered in a sealed envelope marked plainly on the outside of the envelope with the following: " Picayune Athletics: Tennis Courts and Hitting Facility, Project Number 25068-01/25068-02 to be opened November 20, 2025" Envelope shall be addressed to Dean Shaw, Superintendent, Picayune School District, 706 Goodyear Blvd., Picayune, Mississippi 39466.
- B. In addition, the envelope shall list the bidder's Company name, Company address and all applicable state and local license and registration numbers of the bidder. Envelopes not so marked are submitted at the risk of the bidder as the Owner and Architect assume no responsibility for the premature opening of any bid envelope by any employee of the Owner or Architect. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
 - 1. In addition, **Electronic bids** may be submitted through the website www.dalebaileyplans.com. Electronic bids are not required by the Picayune School District but offered as another means to submit a bid. Single stipulated sum bids will be received

for all work required by the contract documents in accordance with the Instructions to Bidders

2. Bid Date: November 20, 2025.
3. Bid Time: 2:00 p.m., local time.
4. Location: Picayune School District, 706 Goodyear Blvd., Picayune, MS 39466.

C. Proposals shall be submitted in duplicate only upon the blank proposal forms provided with the specifications and must be accompanied by Proposal Security in the form of a Certified Check or acceptable Bid Bond in the amount equal to at least five percent (5%) of the Base Bid: such security to be forfeited as liquidated damages, not penalty, by any bidder who fails to carry out the terms of the proposal, execute a contract and post-Performance and Payment Bonds in the form and amount within the time specified. The Bid Bond, if used, shall be payable to the Owner.

D. Bids will be thereafter publicly opened and read aloud.

1.3 BID SECURITY

- A. Bid security shall be submitted with each bid in the amount of 5 percent of the bid amount. No bids may be withdrawn for a period of 90 days after opening of bids. The Owner reserves the right to reject any and all bids and to waive informalities and irregularities.
- B. The owner reserves the right to postpone action and final decision for a period of up to ninety (90) days.

1.4 PREBID MEETING

- A. Prebid Meeting: See Document 002513 "Prebid Meetings."
- B. Prebid Meeting: A Prebid meeting for all bidders will be held Thursday, November 6, 2025, 10:00 a.m., local time and the school district office. Prospective prime bidders are requested to attend.
 1. Bidders' Questions: Architect will provide responses at Prebid conference to bidders' questions received up to two business days prior to conference.

1.5 DOCUMENTS

- A. Printed Procurement and Contracting Documents: Obtain after October 22, 2025, by registering at www.dalebaileyplans.com.
- B. Viewing Procurement and Contracting Documents: Examine after October 22, 2025, at the locations below:
 1. Bid documents are being made available via original paper copy or digital CD. Plan holders are required to register and order bid documents at www.dalebaileyplans.com. Bid documents are non-refundable and must be purchased through the website. All plan holders are required to have a valid email address for registration. Questions regarding website registration and online orders please contact Plan House Printing, 607 W. Main Street Tupelo MS 38804, (662) 407-0193.
 2. Bid Documents will only be made available to plan holders as entire documents. Partial sets will not be issued.

1.6 TIME OF COMPLETION AND LIQUIDATED DAMAGES

- A. Successful bidder shall begin the Work on receipt of the Notice to Proceed and shall complete the Work by Substantial Completion on May 1, 2026.

1.7 BIDDER'S QUALIFICATIONS

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

1.8 NOTIFICATION

- A. This Advertisement for Bids document is issued by Dale | Bailey, An Association.
- B. Advertisement dates are Wednesday, October 22, 2025, and Wednesday, October 29, 2025.
- C. Contact regarding questions, email biddinginfo@dalepartners.com.

END OF DOCUMENT 001113

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DOCUMENT 002113 - INSTRUCTION TO BIDDERS

PART 1 - GENERAL

1.1 GENERAL REQUIREMENTS

- A. Interpretations: Should a bidder find discrepancies in or omissions from the plans and specifications or be in doubt as to their written meaning, he should immediately notify the Architect in writing. The Architect will then send a written instruction or interpretation to all known holders of the documents if deemed appropriate by the Architect. Neither the Owner nor the Architect will be responsible for nor bound by any oral instructions or for a bidder's failure to make inquiry.
- B. Contractor/Subcontractor Question/Answer Period: It is noted that questions will be received and answered on an unofficial basis. Binding answers to questions must be included in an official written addendum and the Contractor or Subcontractor is encouraged to provide written communications to the Architect for proper response. Address e-mailed written correspondence to biddinginfo@dalepartners.com.
- C. Addenda: Any addenda to the plans and / or specifications issued before or during the time of bidding will become a part of the Contract and receipt of same must be acknowledged by Bidder in his proposal.
- D. "Or Equal" Substitutions: Refer to General Conditions 3.2.2 and Section 016000- "Or Equal" Substitutions: Bidder is advised that some sections of the specifications may not allow for substitutions and that the requirements of the General Conditions and Section 016000 and any requirements in the technical specifications which do not conflict with and which are in addition to the General Conditions and Section 016000 may, in the Owner's sole discretion, result in the rejection of the request for "or equal" substitution.
- E. Construction Start Date: Contractor to begin the submittal process as soon as the project is awarded. Contractor expected to order materials as soon as possible. Contractor is fully expected to be on site and beginning the work of the contract documents no later than October 15, 2025 in order to have project completed on time for February 15, 2026.

1.2 BIDDING

- A. A Contract for Construction: lump sum, single bid, received from General Contractors and shall include General, Mechanical, Electrical, and Site work as well as all other work shown on plans and specified herein.
- B. Subcontractors and Suppliers: The Bidder is specifically advised that any person, firm or other party to whom it is proposed to award a Subcontract or purchase order under this contract must be acceptable to the Owner.
 - 1. The Owner may make such investigation as he deems necessary to determine the ability of the Bidder of subcontractors or suppliers to perform the work, and the Bidder shall furnish to the owner all such information and data for this purpose as the Owner may request. The Owner reserves the right to reject any bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the Owner that such Bidder is properly qualified to carry out the

obligations of the Contract and to complete the work contemplated therein within the time required.

2. All subcontractors must have a current, valid, Contractor's License and/or Certificate of Responsibility where Bid exceeds \$75,000.00.
3. Listing of Subcontractors and Suppliers:
 - a. So that the Owner may be assured that only qualified and competent subcontractors and suppliers will be utilized on the project and to prevent "bid-shopping" and/or "bid-chopping", each Bidder shall identify within seven (7) days after Bid receipt date the name of the subcontractor and supplier used by the Bidder in his bid for each subcontractor and supplier whose bid or quote exceeds \$75,000.00. Bidder's List shall be provided on the Listing Form provided with the Proposal Form. A Bidder's failure to indicate the name(s) of the subcontractors and major suppliers included in his lump sum price within seven (7) days after Bid receipt may result in the rejection of the Bidder's bid as non-responsive.
 - b. The successful Bidder shall use the subcontractor and supplier identified by him as being include in his lump sum price, provide however, the Bidder assumes the risk that the subcontractor or supplier listed within seven (7) days after Bid receipt may result in the rejection of the Bidder's bid as non-responsive.
 - c. If Bidder lists itself as a supplier for any of the classifications listed, then the Bidder will be required to furnish such product from its manufacturing inventory and to demonstrate to the Owner and Architect that it has satisfactory qualifications and prior experience manufacturing and furnishing such materials, equipment and/or products. If Bidder lists itself as a subcontractor for any of the classifications listed, then the Bidder will be required to perform the work with its own regularly employed personnel and to demonstrate to the Owner and Architect that is has satisfactory qualifications and prior experience performing such work with its own regularly employed personnel. The Owner reserves the right to reject any bid if the evidence submitted by Bidder fails to satisfy the Owner that the Bidder has satisfactory qualifications and prior experience performing such work and/or furnishing such materials, equipment and /or products.

1.3 CERTIFICATE OF RESPONSIBILITY

- A. Each bidder submitting a bid equal to or in excess of \$75,000.00 on public projects and equal to or in excess of \$100,000.00 on private projects must show on his bid and on the face of the envelope containing the bid, his Certificate of Responsibility Number, as required by Section 31-7-13 (latest revision) Mississippi Code. If the bid does not exceed \$75,000.00 on public projects and \$100,000.00 on private projects, a notation so stating must appear on the face of the envelope.
- B. Each subcontractor shall also have a Certificate of Responsibility Number, as required by Section 31-7-13 (latest revision), Mississippi Code.
- C. Evidence: No bid will be opened, considered or accepted unless the above information is given as specified. Sufficient evidence that said Certificate of Responsibility has been issued and is in effect at the time of receiving bids must be submitted if required by the Owner or the Architect. Likewise, it shall be the responsibility of the General Contractor to require a Certificate of Responsibility Number from any subcontractor that falls in the category of "B" above.
- D. In accordance with Mississippi law, if the Bidder is a joint venture, either the joint venture or all of the Contractors which make up the joint venture must hold certificates of responsibility from the State Board of Contractors.

1.4 BID BOND

- A. Use AIA Document A310, Bid Bond, 2010 Edition for execution of Bid Bond.

1.5 BID SECURITY

- A. Each bid, exceeding \$5,000.00 must be accompanied by the Bidder's certified check or a bid bond, duly executed by the Bidder as principal and having surety thereon, a surety company approved by the Owner and signed by an agent resident in Mississippi, in the amount of five percent of the bid. All bid bonds must be accompanied by the appropriate Power of Attorney designating the Mississippi Resident Agent.

1.6 OPENING OF PROPOSALS

- A. Refer to the Advertisement of Bid.

1.7 PREPARATION OF BID

- A. Conditions of Work: Each Bidder must fully inform himself of the conditions relating to the construction of the project and employment of labor thereon. Failure to do so will not relieve a successful Bidder of his obligation to furnish all material and labor necessary to carry out the provisions of his Contract. The Contractor must employ methods or means to cause no interruptions of or interference with the work of any other Contractor.
- B. Examination of Site: All bidders, including the general contractor and subcontractors, will visit the site of the building, and inform themselves of all conditions. Failure to visit the site will in no way relieve the successful Bidder from his obligation to complete all work in accordance with the Contract Documents without additional cost to the Owner.
- C. Staging and Access: All Bidders, including the general contractor and subcontractors, acknowledge that the construction premises are restricted and that access is affected by the location of the project, by the facilities surrounding the project and by other construction either presently being performed or proposed to be performed during the performance of this Contract. All Bidders, including the general contractor and subcontractors, further acknowledge that such limitations in space and accessibility have been taken into account in estimating their bids.
- D. Laws and Regulations: The Bidder's attention is directed to the fact that all applicable state laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project apply to the Contract. The successful Bidder shall be required to comply with all applicable laws, ordinances, rules and regulations at no additional adopted or become effective before or after bid opening.
- E. Obligation of Bidder: At the time of opening of bids, Bidder will be presumed to have inspected the site and to have read and be thoroughly familiar with the plans and specifications, including all addenda.
- F. Telegraphic and Facsimile Modifications: A Bidder may modify his bid by telegraphic or facsimile communication at any time, provided such communication is received by the Owner prior to the scheduled time for opening time or no consideration will be given the telegraphic or facsimile modifications.

1.8 PROPOSALS

- A. Form: Submit all proposals on forms provided and fill all applicable blank spaces without interlineations, alterations, or erasure and recapitulations of the work to be done. No oral, telegraphic, or telephonic proposals will be considered. Any addenda issued during the bidding must be noted on the Proposal Form.
- B. Withdrawal: Any bid may be withdrawn prior to the time for opening of bids or authorized postponement thereof. Any bid received after the time and date specified will not be considered. All bids are irrevocable offers to contract at the price bid which may not be withdrawn until Ninety (90) days after bid opening.
- C. Submittal: Submit bids in duplicate in an opaque sealed envelope bearing on the outside, the name and Certificate of Responsibility number of the Bidder, his address, bid opening date, and time.
- D. Any bid modification or qualification on the outside of the envelope will be considered only if accompanied by signature and title of person making the modification.
- E. Mailing: If forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope addressed to: Dean Shaw, Superintendent, Picayune School District, 706 Goodyear Blvd., Picayune, Mississippi 39466.
- F. Ground Service: Dean Shaw, Superintendent, Picayune School District, 706 Goodyear Blvd., Picayune, Mississippi 39466.
- G. Bidders are urged to deliver their bid to the Owner. Owner will not be responsible for misdelivery of mail or express deliveries.

1.9 CONTRACT

- A. Award of Contract: Award shall be made to the lowest and best Bidder, pursuant to Mississippi law and these Instructions to Bidders. The lowest bid shall be the base bid or combination of base bid and those alternates which produce a total within available funds. The Owner reserves the right to waive irregularities and to reject any and all bids.
- B. Disqualification of Bidder: The Owner reserves the right to award to other than the low Bidder when, in the Owner's judgment, it is in his best interest to do so. For instance, a Bidder may be disqualified for such reasons as:
 - 1. Bidder being in arrears on existing contracts.
 - 2. Bidder being in litigation with the Owner or the institution/agency.
 - 3. Bidder having defaulted on or failed to satisfactorily complete a previous contract with the Owner, including Bidder's failure to satisfactorily fulfill the warranty obligations of a previous contract with the Owner.
- C. The above is not an inclusive list.
- D. Security for Faithful Performance: When the bid exceeds \$4,000.00 and simultaneously with his delivery of the executed Contract, the Contractor will furnish a payment and a performance bond in accordance with Section 31-7-13 et. Seq. of the Mississippi Code (latest revision). The surety on such bonds will be a duly authorized surety company licensed to do business in the state of

Mississippi which is acceptable to the owner and which is listed on the United States' Treasury Department's list of acceptable sureties.

- E. Time of Completion: By submission of its bid, Bidder agrees to commence work on or before a date specified in a written "Notice to Proceed" and fully complete the project within the time stated in the Bid Proposal Form.
- F. Substantial Completion: By completion of the project shall be as defined by Section 9.8.1 of the General Conditions "... when the work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so the Owner can occupy or utilize the work for its intended use."
- G. Final Acceptance/Completion: Final acceptance/completion of the project as defined in the General Conditions 9.10.2.1 requires the submittal by Contractor of all closeout documents, all ownership and maintenance manuals required by the technical sections of the Contract the Guarantee of Work required by the General Conditions 12.2.2.5 and 12.2.2.6 and the manufacturer's certifications. Bidder's attention is specifically directed to the General Conditions 9.8.4 for additional conditions precedent to final acceptance/completion of the project.
- H. Liquidated Damages for Failure to Enter Into Contract: The successful Bidder, upon his failure or refusal to execute and deliver the Contract and required bonds within ten days after he has received notice of the acceptance of his bid, will forfeit to the Owner as liquidated damages the security deposited with his bid.
- I. Liquidated Damages for Failure to Substantially Complete Project in Time Stipulated: Applicable when stipulated sum is shown in General Conditions 9.11.

1.10 BID DOCUMENTS

- A. Plans and specifications are available, unless noted otherwise on the Advertisement for Bid, at Dale Bailey's online planroom at www.dalebaileyplans.com.
- B. No partial sets of documents will be issued or accepted for return.

END OF DOCUMENT 002113

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DOCUMENT 003132 - GEOTECHNICAL DATA

1.1 GEOTECHNICAL DATA

- A. This Document with its referenced attachments is part of the Procurement and Contracting Requirements for Project. They provide Owner's information for Bidders' convenience and are intended to supplement rather than serve in lieu of Bidders' own investigations. They are made available for Bidders' convenience and information. This Document and its attachments are not part of the Contract Documents.
- B. Because subsurface conditions indicated by the soil borings are a sampling in relation to the entire construction area, and for other reasons, the Owner, the Architect, the Architect's consultants, and the firm reporting the subsurface conditions do not warranty the conditions below the depths of the borings or that the strata logged from the borings are necessarily typical of the entire site. Any party using the information described in the soil borings and geotechnical report shall accept full responsibility for its use.
- C. A geotechnical investigation report for Project, prepared by Ladner Testing, dated August 27, 2025, is available for viewing as appended to this Document.
 - 1. The opinions expressed in this report are those of a geotechnical engineer and represent interpretations of subsoil conditions, tests, and results of analyses conducted by a geotechnical engineer. Owner is not responsible for interpretations or conclusions drawn from the data.
 - 2. Any party using information described in the geotechnical report shall make additional test borings and conduct other exploratory operations that may be required to determine the character of subsurface materials that may be encountered.

END OF DOCUMENT 003132

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DOCUMENT 004113 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

1.1 BID INFORMATION

- A. Bidder: _____.
- B. Project Identification: 25068-03 Picayune Baseball Turf.
- C. Project Location : Kent Kirkland Field, 404 Union School Road, Picayune, MS 39466.
- D. Owner: Picayune School District, 706 Goodyear Blvd., Picayune, Mississippi 39466.
1. Owner's Representative: Dean Shaw, Superintendent.
- E. Architect: Dale | Bailey, an Association; One Jackson Place, Suite 250, 188 East Capitol Street, Jackson, Mississippi 39201.
- F. Architect Project Number: 25068-03.

1.2 CERTIFICATIONS AND BASE BID

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Dale | Bailey and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:
1. PROJECT A: HITTING FACILITY ONLY:
- _____ Dollars (\$_____).
2. PROJECT B: TENNIS COURTS ONLY:
- _____ Dollars (\$_____).
3. BOTH PROJECT A: HITTING FACILITY AND PROJECT B: TENNIS COURTS:
- _____ Dollars (\$_____).

1.3 THE ABOVE LUMP SUM PRICE INCLUDES THE FOLLOWING ALLOWANCE(S):

- A. **Allowance No. 1A:** Project A: Hitting Facility Lump Sum Contingency Allowance of Twenty Thousand Dollars (\$20,000.00).

- B. **Allowance No. 1B:** Project B: Tennis Courts Lump Sum Contingency Allowance of Thirty Thousand Dollars (\$30,000.00).

1.4 UNIT PRICES: Provide the following Unit Prices. Refer to Section 012200 for further description and information.

A. **PROJECT A: HITTING FACILITY:**

Unit Price No. 1: 5' sidewalks with control joints and expansion joints as outlined in the documents. 5' Sidewalks price per Linear Foot. /LF.

\$ _____/LF.

B. **PROJECT B: TENNIS COURTS:**

Unit Price No. 1: 5' sidewalks with control joints and expansion joints as outlined in the documents. 5' Sidewalks price per Linear Foot. /LF.

\$ _____/LF.

Unit Price No. 2: 6' wide and 7' tall black vinyl coated pedestrian gates. Pedestrian gates price per each.

\$ _____/Each.

1.5 ALTERNATES. Refer to Section 012300 - Alternates for description of Alternates.

A. **PROJECT A: HITTING FACILITY:**

Additive Alternate No. 01: Changing roofing materials and insulation as indicated on drawings.

_____ Dollars

(\$ _____).

Additive Alternate No. 02: Add gutter and downspouts. Downspouts to be taken underground into PVC boots sized to fit. Run Underground to nearby Ditch and Daylight.

_____ Dollars

(\$ _____).

B. **PROJECT B: TENNIS COURTS:**

Additive Alternate No. 01: Two Additional Tennis Courts. Includes fencing, lighting and sidewalks.

_____ Dollars

(\$ _____).

1.6 BID GUARANTEE

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:

_____ Dollars (\$_____).

1.7 TIME OF COMPLETION

- A. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by Architect and shall fully complete the work by Substantial Completion Date of May 1, 2026.

1.8 ACKNOWLEDGMENT OF ADDENDA

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:

1. Addendum No. 1, dated _____.
2. Addendum No. 2, dated _____.
3. Addendum No. 3, dated _____.
4. Addendum No. 4, dated _____.

1.9 BID SUPPLEMENTS

- A. The following supplements are a part of this Bid Form and are attached hereto.

1. Bid Form Supplement - Bid Bond Form (AIA Document A310-2010).

1.10 CONTRACTOR'S LICENSE

- A. The undersigned further states that it is a duly licensed contractor for the type of work proposed in Mississippi, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.11 SUBMISSION OF BID

- A. Respectfully submitted this _____ day of _____, 2025.
- B. Submitted By: _____ (Name of bidding firm or corporation).
- C. Authorized Signature: _____ (Handwritten signature).
- D. Signed By: _____ (Type or print name).
- E. Title: _____ (Owner/Partner/President/Vice President).

- F. Witnessed By: _____ (Handwritten signature).
- G. Attest: _____ (Handwritten signature).
- H. By: _____ (Type or print name).
- I. Title: _____ (Corporate Secretary or Assistant Secretary).
- J. Email: _____.
- K. Street Address: _____.
- L. City, State, Zip: _____.
- M. Phone: _____.
- N. License No.: _____.
- O. Federal ID No.: _____ (Affix Corporate Seal Here).

END OF DOCUMENT 004113

DOCUMENT 004313 - BID SECURITY FORMS

1.1 BID FORM SUPPLEMENT

- A. A completed bid bond form is required to be attached to the Bid Form.

1.2 BID BOND FORM

- A. AIA Document A310-2010 "Bid Bond" is the recommended form for a bid bond. A bid bond acceptable to Owner, or other bid security as described in the Instructions to Bidders, is required to be attached to the Bid Form as a supplement.
- B. Copies of AIA standard forms may be obtained from The American Institute of Architects; <https://www.aiacontracts.org/>; email: docspurchases@aia.org; (800) 942-7732.

END OF DOCUMENT 004313

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SECTION 006000 - PROJECT FORMS

1.1 FORM OF AGREEMENT AND GENERAL CONDITIONS

- A. The following form of Owner/Contractor Agreement and form of the General Conditions shall be used for Project:
1. AIA Document A101-2017 "Standard Form of Agreement between Owner and Contractor Where the Basis of Payment is a Stipulated Sum."
 - a. The General Conditions for Project are AIA Document A201-2017 "General Conditions of the Contract for Construction."
 2. The General Conditions are included in the Project Manual .
 3. The Supplementary Conditions for Project are incorporated into a modified copy of the General Conditions included in the Project Manual .
 4. Owner's document(s) bound following this Document.

1.2 ADMINISTRATIVE FORMS

- A. Administrative Forms: Additional administrative forms are specified in Division 01 General Requirements.
- B. Copies of AIA standard forms may be obtained from the American Institute of Architects; www.aiacontractdocs/aiacontracts.org; (800) 942-7732.
- C. Preconstruction Forms:
1. Form of Performance Bond and Labor and Material Bond: AIA Document A312-2010 "Performance Bond and Payment Bond."
 2. Form of Certificate of Insurance: AIA Document G715-2017 "Supplemental Attachment for ACORD Certificate of Insurance 25."
- D. Information and Modification Forms:
1. Form for Requests for Information (RFIs): AIA Document G716-2004 "Request for Information (RFI)."
 2. Form of Request for Proposal: AIA Document G709-2018 "Proposal Request."
 3. Change Order Form: AIA Document G701-2017 "Change Order."
 4. Form of Architect's Memorandum for Minor Changes in the Work: AIA Document G710-2017 "Architect's Supplemental Instructions."
 5. Form of Change Directive: AIA Document G714-2017 "Construction Change Directive."
- E. Payment Forms:
1. Schedule of Values Form: AIA Document G703-1992 "Continuation Sheet."
 2. Payment Application: AIA Document G702-1992/703-1992 "Application and Certificate for Payment and Continuation Sheet."
 3. Form of Contractor's Affidavit: AIA Document G706-1994 "Contractor's Affidavit of Payment of Debts and Claims."
 4. Form of Affidavit of Release of Liens: AIA Document G706A-1994 "Contractor's Affidavit of Payment of Release of Liens."

5. Form of Consent of Surety: AIA Document G707-1994 "Consent of Surety to Final Payment."

END OF DOCUMENT 006000

DRAFT AIA® Document A101® – 2017

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the «TBD» day of «TBD» in the year «Two Thousand Twenty-Five.»

(In words, indicate day, month and year.)

BETWEEN the Owner:

(Name, legal status, address and other information)

«Dean Shaw, Superintendent of Schools
Picayune School District»« »
«706 Goodyear Boulevard
Picayune, MS 39466»
« »

and the Contractor:

(Name, legal status, address and other information)

«TBD »
« »

for the following Project:

(Name, location and detailed description)

«25068-01 & 25068-02 Picayune Athletics: Tennis Courts and Hitting Facility»
«Picayune, MS 39466»
« »

The Architect:

(Name, legal status, address and other information)

«Dale | Bailey. An Association»« »
«One Jackson Place
188 East Capitol Street
Suite 250
Jackson, MS 39201 »
« »

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®-2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

ELECTRONIC COPYING of any portion of this AIA® Document to another electronic file is prohibited and constitutes a violation of copyright laws as set forth in the footer of this document.

TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS

EXHIBIT A INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

§ 1.1 The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), all sections of the Project Manual, including Drawings, Specifications, and Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all as amended and all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9. Contract Documents also include the Advertisement for Bid and Instructions to Bidders.

§ 1.2 This Agreement, as amended, represents the entire and integrated agreement between the Owner and the Contractor and supersedes all prior negotiations, representations or agreements, either written or oral. In the event of conflict, terms and conditions contained in the Agreement, as amended, shall take precedence over terms and conditions contained in the General Conditions, as amended, and the terms and conditions in the General Conditions, as amended, shall take precedence over all other terms and conditions contained in the other Contract Documents. The Advertisement for Bid and Instructions to Bidders shall take precedence over the Contractor's bid or proposal, unless specifically agreed otherwise herein.

§ 1.3 The Picayune School District board of trustees (the "School Board"), by a majority vote, is the only representative of the Owner, an independent school district, having the power and authority to enter into or amend this Agreement, to approve and execute a Change Order or Construction Change Directive modifying the Contract Sum, or to agree to an extension to the date of Substantial or Final Completion. The Owner designates the following as the individual authorized to sign documents on behalf of the School Board: Dean Shaw, Superintendent, or his successor.

§ 1.4 The School Board designates the authorized representatives identified in Paragraph 8.2 to act on its behalf in all other respects.

§ 1.5 The Contractor represents that it has reviewed the Contract Documents including all design documents with clarifications pertaining to Contractor's Work and acknowledges that the documents are sufficiently complete in detail for the Contractor to perform the Work required to produce the results intended by the Contract Documents.

§ 1.6 The Contractor shall execute the entire Work described in the Contract Documents. This Work involves all applicable and necessary Work for the Project. The Contractor shall provide all material, equipment, services and

any other items necessary to fully complete the Work. Contractor shall, at its own expense as part of the Contract Sum, secure all licenses, furnish all labor, material, plant, office space, tools, equipment, machinery, scaffolding, cartage, electric current for power purposes and provide all other things and personnel necessary for the full and diligent prosecution of the Work, all in compliance with applicable statutes, building codes, ordinances and regulations and in a first class workmanlike manner in strict accordance with the requirements of the Project as well as the directions of the Project Architect and to the reasonable satisfaction of the Owner.

ARTICLE 2 THE WORK OF THIS CONTRACT

§ 2.1 The Contractor shall fully execute the Work described in the Contract Documents and reasonably inferable by the Contractor as necessary to produce the results intended by the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

§ 2.2 The Contractor shall provide all labor, material, equipment, services and any other items necessary to fully complete the Work. Contractor shall be responsible for supervision, coordination of its sub-trades, and for the performance of all actions reasonably required to complete the Work even if not specifically shown in the plans and specifications but can be reasonably inferred.

§ 2.3 Contractor shall not change or modify the Work specified in the Contract Documents without the written approval of the Owner.

§ 2.4 The Contractor is required to furnish a payment and performance bond. Such bonds shall be executed by it with a fidelity or surety company authorized to transact business in Mississippi in form and amount satisfactory to the Owner. The Performance Bond shall guarantee the faithful performance of all contract obligations of this Contract. The Payment Bond shall comply with the requirements of Mississippi regarding unconditional payment bonds and assure the prompt payment of all claims of lienors and laborers. The cost of the bond shall be included within the Contract Sum.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:
(Check one of the following boxes.)

[☒] The date of this Agreement.

[☐] A date set forth in a notice to proceed issued by the Owner.

[☐] Established as follows:

(Insert a date or a means to determine the date of commencement of the Work.)

« ☐ »

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

(Check one of the following boxes and complete the necessary information.)

[☐] Not later than « ☐ » (« ☐ ») calendar days from the date of commencement of the Work.

[☒] By the following date: « **1 May 2026.** »

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

§ 3.4 **Liquidated Damages.** Time is of the essence and a material consideration of the Contract. The Contractor acknowledges and recognizes that the Owner is entitled to full and beneficial occupancy and use of the completed Work following expiration of the Contract Time. The Contractor further acknowledges and agrees that if the Contractor fails to complete substantially or cause the Substantial Completion of any portion of the Work in either of the specified phases within the Contract Time, the Owner will sustain extensive damages and serious loss as a result of such failure. The exact amount of such damages will be extremely difficult to ascertain. Therefore, the Owner and the Contractor agree to liquidated damages as set forth below in this Paragraph 3.4. The term substantial completion is as defined in Article 9.8.1 of the General Conditions.

§ 3.4.1 Subject to the requirements of Article 8.3 of the General Conditions, if the Contractor fails to achieve Substantial Completion of the Work within the Contract Time, the Owner shall be entitled to retain or recover from the Contractor, as liquidated damages and not as a penalty, the per diem amount of Five Hundred Dollars (500.00) upon the first day following expiration of the Contract Time and continuing until the actual Date of Substantial Completion.

§ 3.4.2 These Liquidated Damages are agreed to be a good faith and reasonable pre-estimate of the Owner's actual damages and are not considered to be a penalty. Contractor and Owner hereby acknowledge and agree that Owner's right to Liquidated Damages hereunder is not intended to be exclusive of any other right, power, or remedy of Owner hereunder or under any other Contract Documents for other defaults by Contractor (i.e., defaults not arising under this Subsection 3.4), but each and every such right, power and remedy shall be cumulative and concurrent and shall be in addition to the right to Liquidated Damages provided for in this Paragraph 3.4.

§ 3.4.3 The Owner may deduct liquidated damages described in this Paragraph 3.4 from any unpaid amounts then or thereafter due the Contractor under this Agreement. Any liquidated damages not so deducted from any unpaid amounts due the Contractor shall be payable to the Owner at the demand of the Owner, together with interest from the date of the demand at a rate equal to the highest lawful rate of interest payable by the Contractor.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be «TBD» (\$ «TBD»), subject to additions and deductions as provided in the Contract Documents. The Contract Sum is detailed on the Initial Schedule of Values attached as Exhibit ____ N/A _____. To the extent the Cost of the Work exceeds the Contract Sum, the Contractor shall bear such costs in excess of the Contract Sum without reimbursement or additional compensation from the Owner.

§ 4.1.1 The Contract Sum contains an Owner's Contingency in the amount of Twenty Thousand Dollars (\$20,000.00) for Project A: Hitting Facility and Thirty Thousand Dollars for Project B: Tennis courts indicated in 4.3 Allowances below as Allowance No. 1A and Allowance No. 1B. This contingency is for the sole use of the Owner to be used for changes in the scope of Work, if any, or for the betterment of the Project. Owner's authorized representative may approve any expenditure from Owner's Contingency without further School Board approval. If the Owner's Contingency is not expended or not fully expended, then any unused portion shall belong to the Owner and shall be credited to the Owner in calculating final payment.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item	Price
«PROJECT A: HITTING FACILITY: Alternate No. 1: Changing roofing materials and insulation as indicated on drawings. Alternate No. 02: Add gutter and downspouts. PROJECT B: TENNIS COURTS Alternate No. 01: Two additional tennis courts.»	

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement.
(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance
« »		

§ 4.3 Allowances, if any, included in the Contract Sum:
(Identify each allowance.)

NOTE: Unused allowance amounts shall be credited back to the Owner via change order at project closeout.

Item	Price
« Allowance No. 1A: Project A: Hitting Facility Lump Sum Contingency Allowance.	\$20,000.00
Allowance No. 1B: Project B: Tennis Courts Lump Sum Contingency.»	\$30,000.00

§ 4.4 Unit prices, if any:
(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
PROJECT A: HITTING FACILITY Unit Price No. 1: 5' sidewalks with control joints and expansion joints as outlined in the documents.	Linear Feet	
PROJECT B: TENNIS COURTS Unit Price No. 1: 5' sidewalks with control joints and expansion joints as outlined in the documents.	Linear Feet	
Unit Price No. 2: 6' wide and 7' tall black vinyl coated pedestrian gates.	Each	

§ 4.5 Other:
(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

« »

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect and Owner by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month. The Contractor shall submit monthly Applications for Payment for approval to both the Architect and Owner on AIA Form G702, or such other form agreed to in writing by Owner and Contractor. Continuation sheets shall be submitted on AIA Form G703. If the Architect and Owner approve the application, then the Architect shall submit a Certificate for Payment to the Owner. The Architect and Owner may require any additional information deemed necessary and appropriate to substantiate the Application for Payment. Materials that are verified to be on the jobsite or other approved location for use in the Project may also be incorporated into the Application for Payment.

§ 5.1.3 The Contractor's Applications for Payment shall be submitted on or before the twenty-fifth (25th) day of each month. Any application not submitted on or before this date may not be processed or certified until the following month. Subject to the conditions of the Contract, the Owner shall make payment to the Contractor in the amount certified within thirty (30) days after receipt of the certified Application for Payment from the Architect. Payment shall not be considered late until thirty (30) days after the Owner's receipt of the certified Application for Payment from the Architect.

(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and
- .5 Retainage withheld pursuant to Section 5.1.7.
- .6 If Owner is entitled to deduct liquidated damages, or any other damages or amounts provided in the Contract Documents, including clean-up fees, then Owner shall be entitled to deduct such liquidated damages, amounts and fees at any time.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

«N/A. »

§ 5.1.7.1.1 The following items are not subject to retainage:

(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

« »

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:

(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

«Retainage shall be five percent (5%) of the contract sum. Until final payment, the Owner will pay ninety-five percent (95%) of the amount due the Contractor on account of progress payments. Retainage may be reduced on public projects (as defined by the Mississippi Code Annotated 31-3-1) in accordance with the provisions of the Mississippi Code Annotated 31-5-33. On private projects, retainage will not be reduced prior to final payment.»

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:

(Insert any other conditions for release of retainage upon Substantial Completion.)

« Refer to 5.1.7.2 above. »

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect and approved by the Owner.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment.

§ 5.3 Interest Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

Legal prevailing rate.

§ 5.4 No payment made hereunder shall operate as an admission on the part of the Owner that this Agreement, or any part thereof, has been complied with, or preclude any action for damages against the Contractor should this

Agreement not be faithfully executed in every respect or should the Work furnished and installed by the Contractor not meet with the approval of the Owner.

§ 5.5 Payment Procedures

§ 5.5.1. Subject to the provisions of Article 9 of the General Conditions, the following payment procedures shall also apply to both progress and final payments.

1. At the time of the submission of an Application for Payment the Contractor shall furnish to the Architect: (1) a certification of work performed on a form approved by the Owner; (2) waivers of lien for all work done by Contractor, all lienors giving notice and any such other persons, firms or corporations performing work in accordance with the Contract Documents to the date of the application for payment; and (3) evidence of payment to all laborers working directly or indirectly for the Contractor through the date of the application for payment. The Owner shall have the right at any time and in its sole discretion to make payments directly to laborers and/or material men and/or sub-contractors of the Contractor, or to make any such payments jointly to such payees and the Contractor.
2. Payments made to the Contractor are received by it in trust to be applied first to the amount owing to any person who has performed labor or furnished materials to the Contractor for the performance and work under this agreement and before the Contractor shall use any monies received for any other purposes.
3. Partial or final payment will not be payable or due at the option of the Owner in the event that any of the following conditions exist: (1) Defective or damaged work is not remedied by Contractor; (2) Claims have been filed by laborers, material men and/or subcontractors under this agreement; (3) Contractor fails to make the proper application for payment or fails to comply with Mississippi's mechanics lien law; (4) Contractor becomes bankrupt or insolvent; (5) This agreement or any other agreement between Owner and Contractor is in breach; and (6) Any insurance required of Contractor ceases to be effective and in force.
4. Acceptance of final payment by Contractor operates as a release to the Owner of all claims and liability to the Contractor for all construction work performed by Contractor.

§ 5.5.2 The compensation payable to the Contractor hereunder shall not be increased because of the imposition of any taxes, or of increases in the price of any labor, material or services.

§ 5.5.3 No payment made hereunder shall operate as an admission on the part of the Owner that this Agreement, or any part thereof has been complied with, or preclude any action for damages against the Contractor should this Agreement not be faithfully executed in every respect or should the Work furnished and installed by the Contractor not meet with the approval of the Owner

§ 5.6 Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Mediation

Any claim, dispute, or other matter in question arising out of or related to this Agreement, if not resolved within 14 days following the notice of claim through discussions among the parties' officers having authority to resolve the claim, dispute, or other matter, shall be subject to mediation as a condition precedent to litigation. The parties shall work in good faith to select and agree upon a mediator within thirty (30) days after a demand for mediation is made by either party. If the parties cannot agree upon a mediator, then each party shall designate their preferred mediator as a representative. Each party's mediator representative shall then select a mediator that will conduct the mediation between the parties. If such matter relates to or is the subject of a lien arising out of the Contractor's services, the Contractor may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or litigation.

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201-2017, the method of binding dispute resolution shall be as follows:

(Check the appropriate box.)

[« »] Arbitration pursuant to Section 15.4 of AIA Document A201–2017

[«X»] Litigation in a court of competent jurisdiction solely and exclusively in Pearl River County, Mississippi. Contractor waives any and all objections to personal jurisdiction in a court of competent jurisdiction in Pearl River County, Mississippi.

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner's representative:
(Name, address, email address, and other information)

«Dean Shaw, Superintendent of Schools
Picayune School District»
«706 Goodyear Boulevard
Picayune, MS 39466»

§ 8.3 The Contractor's representative:
(Name, address, email address, and other information)

«TBD »

§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™–2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:

(If other than in accordance with AIA Document E203–2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

« »

§ 8.7 Other provisions:

§ 8.7.1 The Contractor represents and warrants the following to the Owner (in addition to any other representations and warranties contained in the Contract Documents), as a material inducement to the Owner to execute this Agreement, which representations and warranties shall survive the execution and delivery of this Agreement, any termination of this Agreement, and the final completion of the Work:

- .1 The Contractor is financially solvent, able to pay all debts as they mature, and possessed of sufficient working capital to complete the Work and perform all obligations hereunder and that it has no reasonable belief that any of its subcontractors are not are financially solvent, able to pay all debts as they mature, and possessed of sufficient working capital to complete their respective portion of the Work;
- .2 The Contractor is able to furnish the plant, tools, materials, supplies, equipment, and labor required to complete the Work and perform its obligations hereunder and has sufficient experience and competence to do so;
- .3 Contractor hereby represents and warrants to Owner, that it is duly licensed and authorized to do the work of this Agreement, to the extent required by law, that its principals and all employees and subcontractors, where applicable, engaged in performing the Work of this Contract are authorized to do so under all local, State and Federal laws, including any and all immigration and naturalization laws, statutes and regulations.
- .4 Contractor further represents and warrants that it is in compliance with all local, State and Federal labor, employment, licensure, health and safety, and wage and hour laws, statutes and regulations with regard to its employees and subcontractors, to the extent applicable;
- .5 The Contractor's execution of this Agreement and performance thereof is within the Contractor's duly authorized powers;
- .6 The Contractor's duly authorized representative has visited the site of the Project, is familiar with the local conditions under which the Work is to be performed, and has correlated observations with the requirements of the Contract Documents;
- .7 The Contractor possesses a high level of experience and expertise in the business administration, construction, construction management, and superintendence of projects of the size, complexity, and nature of this particular Project and will perform the Work with the care, skill, and diligence of such a contractor.;
- .8 The Contractor is authorized to do business in the State of the Project and is properly licensed by all necessary governmental and public and quasi-public authorities having jurisdiction over the Contractor and over the Work and the Project;
- .9 The Contractor is authorized to do business in Mississippi under Mississippi Code §31-3-1 et seq. and is otherwise properly licensed by all necessary governmental and public and quasi-public authorities having jurisdiction over the Contractor and over the Work and the Project.

§ 8.7.2 Contractor agrees to indemnify, save harmless, and defend Owner (including its members, managers, officers, directors, employees, representatives and agents) from and against any and all liabilities, claims, penalties, forfeitures, suits, and any costs and expenses incident thereto (including costs of defense, settlement, and reasonable attorney's fees), which Owner may hereafter incur, become responsible for, or pay as a result of the failure of Contractor, Contractors' employees, laborers, materialmen, subcontractors and/or sub-subcontractors to abide by or adhere to any and all local, State and Federal laws, including, but not limited to, any and all immigration, naturalization, labor, employment, wage and hour, licensure, occupational health and safety, and any other laws, statutes and regulations that pertain to its principals, employees and sub-contractors that it intends or does utilize to perform any portion of the Work of this Agreement.

§ 8.7.3 To the extent, federal funds are being used by Owner for this Project, Contract agrees to also comply with all federal contracting laws, including without limitation Davis Bacon and the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"), the Equal Employment Opportunity clause as provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," the Contract Work Hours and Safety Standards Act (40 U.S.C. §3701-3708, including supplemental regulations from the Department of Labor, the Clean Air Act, 41 U.S.C. §7401-7671g, and the Federal Water Pollution Control Act, 33 U.S.C. §1251-1387, as amended, and the Byrd Anti-Lobbying Amended, 31 U.S.C. §1352, all as amended and supplemental by related federal regulations.

§ 8.7.4 The Contractor shall provide to the Owner a list of all subcontractors, material suppliers and sub subcontractors providing labor and materials for the Project within fifteen (15) days of the date of Commencement. This provision is intended to trigger the requirements, rights and responsibilities of the Contractor provided pursuant to Mississippi Code § 85-7-407(1) (Rev. 2014).

§ 8.7.5 All monies paid pursuant to this Agreement, to the Contractor are for the benefit of all subcontractors, laborers and materialmen who have properly performed their respective scope of work. The Contractor agrees that all labor and materials incorporated into the project shall be paid out of the Payment. This provision is intended to trigger Contractor's duties pursuant to Mississippi Code § 85-7-407(1) (Rev. 2014).

§ 8.7.6 The Agreement shall be governed by the laws of the State of Mississippi, and the mandatory and exclusive venue of any and all litigation shall be in Pearl River County, Mississippi.

§ 8.7.7 As a material consideration of the making of this Agreement, the modifications to this Agreement shall not be construed against the maker of said modifications.

§ 8.7.8 Notwithstanding anything to the contrary in this Agreement, or in any document forming a part hereof, there shall be no mandatory arbitration for any dispute arising hereunder.

§ 8.7.9 Article 1 of the General Conditions shall govern Contractor's use of the Construction Documents.

§ 8.7.10 The Contractor shall be responsible to the Owner for acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons or entities performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors. As part of that responsibility, Contractor shall enforce the Owner's alcohol-free, drug-free, tobacco-free, harassment-free and weapon-free policies and zones, which will require compliance with those policies and zones by Contractor's employees, subcontractors, and all other persons carrying out the Contract. Further, Contractor shall use commercially reasonable efforts to perform background checks on all Contractor's employees, Subcontractors and their agents and employees, and other persons or entities performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors and for which will be present at the jobsite for the Project.

§ 8.7.11 Contractor shall require all construction workers, whether Contractor's own forces or the forces of Contractor's subcontractors, to wear identification tags on the front of their persons during all times that they are on Owner's property. Such identification tags shall contain a current photograph and the worker's full name in a typeface large enough to be seen from a reasonable distance.

§ 8.7.12 Contractor shall require all construction workers, whether Contractor's own forces or the forces of Contractor's subcontractors, to park their personal motor vehicles on Owner's property only in the parking places designated by the Owner's campus principal. Any vehicles not parked in the appropriate locations shall be towed at the vehicle owner's sole expense.

§ 8.7.13 Contractor shall follow, and shall require all employees, agents or subcontractors to follow applicable ordinances of the municipality in which the Project is located.

§ 8.7.14 Contractor shall institute a theft deterrence program designed to restrict construction worker access to properties of Owner that are currently in use, to maintain supervision of Contractor's and Contractor's subcontractor's forces, and to reimburse the Owner or those persons suffering a theft loss which results from Contractor's forces or Contractor's subcontractor's forces' actions, omissions, or failure to secure the Work or adjoining property.

§ 8.7.15 The Contractor may not assign its responsibilities, duties, obligations and rights under this Agreement, without the express written consent of the Owner. This does not prevent Contractor from engaging subcontractors to perform various phases of the Project, but Contractor shall be fully responsible to Owner for the work, actions and omissions of all such subcontractors.

§ 8.7.16 This Agreement, in its entirety, shall be binding upon all the parties hereto, their respective successors, heirs, executors, administrators or assigns.

§ 8.7.17 Execution of this Agreement shall constitute approval and acceptance of all terms, covenants and conditions as modified and contained in the Contract Documents.

§ 8.7.18 This Agreement is subject to and incorporates herein all applicable local, state or federal laws, rules, regulations, and/or other similar requirements (collectively "Laws"), including without limitation any and all requirements of contractors, subcontractors, materialmen, suppliers pertaining to employees, wages, labormen, workforce issues, minority and disadvantaged businesses, environmental and safety standards, monitoring and reporting, limitations on the use of certain telecommunications and video surveillance equipment, anti-lobbying, applicable requirements of the Purple Book, all requirements of Appendix II to 2 CFR Part 200, and any other requirements, obligations or limitations imposed by Laws on Contractor or Owner with regard to the Work. The Parties agree that any and all Laws such laws that are required to be included in this Agreement are incorporated by reference herein and made a part of this Agreement. Contractor, as part of its obligations under this Agreement and for no additional cost, agrees to cooperate with and provide necessary documentation and/or information reasonably requested by Owner and the Architect for purposes of satisfying any monitoring or reporting requirements imposed by Laws. Invalidity of any portion of this Agreement under the laws of the State of Mississippi or of the United States shall not affect the validity of the remainder of this Agreement.

§ 8.7.19 No delay or omission by Owner in exercising any right or power accruing upon the noncompliance or failure of performance by Contractor of any of the provisions of this Agreement shall impair any such right or power or be construed to be a waiver thereof. A waiver by Owner of any of the covenants, conditions or agreements hereof to be performed by Contractor shall not be construed to be a waiver of any subsequent breach thereof or of any other covenant, condition or agreement herein contained.

§ 8.7.20 Contractor stipulates that Owner is a political subdivision of the State of Mississippi, and as such, enjoys immunities from suit and liability as provided by the Constitution and laws of the State of Mississippi. By entering into this Agreement, Owner does not waive any of its immunities from suit and/or liability, except as otherwise specifically provided herein and as specifically authorized by law.

« »

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101™-2017, Standard Form of Agreement Between Owner and Contractor
- .2 AIA Document A101™-2017, Exhibit A, Insurance and Bonds
- .3 AIA Document A201™-2017, General Conditions of the Contract for Construction
- .4 AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:
(Insert the date of the E203-2013 incorporated into this Agreement.)

« »

- .5 Drawings

Number	Title	Date
«See Below»	Picayune Athletics: Tennis Courts and Hitting Facility	19 September 2025
G-000	Cover Sheet	
G-001	Index & General Project Information	
G-300	Photographs	
AS-101	Site Plan	
AS-102	Sidewalk Plan	
A-A101	Softball Hitting Facility	

B-A101 Tennis Court Layout
B-A501 Tennis Court Details

S-001 Structural Notes
S-002 Structural Quality Assurance Plan
S-101 Softball Hitting Facility Foundation and Roof Framing Plans
S-102 Tennis Court Foundation Plans
S-200 Foundation Sections and Details
S-201 Foundation Sections and Details

E000 Electrical Plans and Details
E001 Electrical Specifications
E002 Electrical Specifications

.6 Specifications

Section	Title	Date	Pages
«Division 1 thru 49 »	Picayune Athletics: Tennis Courts and Hitting Facility	19 September 2025	

.7 Addenda, if any:

Number	Date	Pages
«TBD»		

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:

(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

[« »] AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

« »

[« »] The Sustainability Plan:

Title	Date	Pages
« »		

[« »] Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
« »			

.9 Other documents, if any, listed below:

(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™–2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

This Agreement entered into as of the day and year first written above.

« PICAYUNE SCHOOL DISTRICT»

«TBD»

OWNER *(Signature)*

«Dean Shaw»«, Superintendent»

(Printed name and title)

CONTRACTOR *(Signature)*

« TBD»

(Printed name and title)



DRAFT AIA® Document A101® – 2017

Exhibit A

Insurance and Bonds

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Contractor, dated the « » day of « » in the year «Two Thousand Twenty-Five»
(In words, indicate day, month and year.)

for the following **PROJECT**:
(Name and location or address)

«25068-01 & 25068-02 Picayune Athletics: Tennis Courts and Hitting Facility»
«Picayune, MS 39466»

THE OWNER:
(Name, legal status and address)

«Dean Shaw,» «Superintendent of Schools»
Picayune School District
«706 Goodyear Blvd»
Picayune, MS 39466

THE CONTRACTOR:
(Name, legal status and address)

«TBD»

TABLE OF ARTICLES

A.1 GENERAL

A.2 OWNER'S INSURANCE

A.3 CONTRACTOR'S INSURANCE AND BONDS

A.4 SPECIAL TERMS AND CONDITIONS

ARTICLE A.1 GENERAL

The Owner and Contractor shall purchase and maintain insurance, and provide bonds, as set forth in this Exhibit. As used in this Exhibit, the term General Conditions refers to AIA Document A201™-2017, General Conditions of the Contract for Construction.

ARTICLE A.2 OWNER'S INSURANCE

§ A.2.1 General

Prior to commencement of the Work, the Owner shall secure the insurance, and provide evidence of the coverage, required under this Article A.2 and, upon the Contractor's request, provide a copy of the property insurance policy or policies required by Section A.2.3. The copy of the policy or policies provided shall contain all applicable conditions, definitions, exclusions, and endorsements.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Document A201®-2017, General Conditions of the Contract for Construction. Article 11 of A201®-2017 contains additional insurance provisions.

ELECTRONIC COPYING of any portion of this AIA® Document to another electronic file is prohibited and constitutes a violation of copyright laws as set forth in the footer of this document.

§ A.2.2 Liability Insurance

The Contractor will pay for and maintain such insurance as will protect the Owner and Architect from their contingent liability to others from damages because of bodily injury, including death, which may arise from operations under this Contract and other liability for damages which the Contractor is required to insure under any provision of this Contract. Certificate of this insurance shall be filed with the Owner and Architect and will be the same limits set forth in this Exhibit A, Article A3.2.2.

§ A.2.3 Required Property Insurance

§ A.2.3.1 Unless this obligation is placed on the Contractor pursuant to Section A.3.3.2.1, the Owner shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located, property insurance written on a builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner's property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion and thereafter as provided in Section A.2.3.1.3, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees.

§ A.2.3.1.1 Causes of Loss. The insurance required by this Section A.2.3.1 shall provide coverage for direct physical loss or damage, and shall not exclude the risks of fire, explosion, theft, vandalism, malicious mischief, collapse, earthquake, flood, or windstorm. The insurance shall also provide coverage for ensuing loss or resulting damage from error, omission, or deficiency in construction methods, design, specifications, workmanship, or materials. Sub-limits, if any, are as follows:

(Indicate below the cause of loss and any applicable sub-limit.)

Causes of Loss

<< >>

Sub-Limit

§ A.2.3.1.2 Specific Required Coverages. The insurance required by this Section A.2.3.1 shall provide coverage for loss or damage to falsework and other temporary structures, and to building systems from testing and startup. The insurance shall also cover debris removal, including demolition occasioned by enforcement of any applicable legal requirements, and reasonable compensation for the Architect's and Contractor's services and expenses required as a result of such insured loss, including claim preparation expenses. Sub-limits, if any, are as follows:

(Indicate below type of coverage and any applicable sub-limit for specific required coverages.)

Coverage

<< >>

Sub-Limit

§ A.2.3.1.3 Unless the parties agree otherwise, upon Substantial Completion, the Owner shall continue the insurance required by Section A.2.3.1 or, if necessary, replace the insurance policy required under Section A.2.3.1 with property insurance written for the total value of the Project that shall remain in effect until expiration of the period for correction of the Work set forth in Section 12.2.2 of the General Conditions.

§ A.2.3.1.4 Deductibles and Self-Insured Retentions. If the property insurance requires minimum deductibles, the Contractor shall pay the deductible and all other costs not covered because of such deductibles. If the Contractor or insurer increases the required minimum deductibles above the amounts so identified or if the Contractor elects to purchase this insurance with voluntary deductible amounts, the Contractor shall be responsible for the payment of the additional costs not covered because of such increased or voluntary deductibles.

§ A.2.3.2 Occupancy or Use Prior to Substantial Completion. The Owner's occupancy or use of any completed or partially completed portion of the Work prior to Substantial Completion shall not commence until the insurance company or companies providing the insurance under Section A.2.3.1 have consented in writing to the continuance of coverage. The Owner and the Contractor shall take no action with respect to partial occupancy or use that would cause cancellation, lapse, or reduction of insurance, unless they agree otherwise in writing.

§ A.2.3.3 Insurance for Existing Structures

If the Work involves remodeling an existing structure or constructing an addition to an existing structure, the Owner shall purchase and maintain, until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, “all-risks” property insurance, on a replacement cost basis, protecting the existing structure against direct physical loss or damage from the causes of loss identified in Section A.2.3.1, notwithstanding the undertaking of the Work. The Owner shall be responsible for all co-insurance penalties.

§ A.2.4 Optional Extended Property Insurance.

The Owner shall purchase and maintain the insurance selected and described below.

(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. For each type of insurance selected, indicate applicable limits of coverage or other conditions in the fill point below the selected item.)

- [☐] **§ A.2.4.1 Loss of Use, Business Interruption, and Delay in Completion Insurance**, to reimburse the Owner for loss of use of the Owner’s property, or the inability to conduct normal operations due to a covered cause of loss.
- ☐
- [☐] **§ A.2.4.2 Ordinance or Law Insurance**, for the reasonable and necessary costs to satisfy the minimum requirements of the enforcement of any law or ordinance regulating the demolition, construction, repair, replacement or use of the Project.
- ☐
- [☐] **§ A.2.4.3 Expediting Cost Insurance**, for the reasonable and necessary costs for the temporary repair of damage to insured property, and to expedite the permanent repair or replacement of the damaged property.
- ☐
- [☐] **§ A.2.4.4 Extra Expense Insurance**, to provide reimbursement of the reasonable and necessary excess costs incurred during the period of restoration or repair of the damaged property that are over and above the total costs that would normally have been incurred during the same period of time had no loss or damage occurred.
- ☐
- [☐] **§ A.2.4.5 Civil Authority Insurance**, for losses or costs arising from an order of a civil authority prohibiting access to the Project, provided such order is the direct result of physical damage covered under the required property insurance.
- ☐
- [☐] **§ A.2.4.6 Ingress/Egress Insurance**, for loss due to the necessary interruption of the insured’s business due to physical prevention of ingress to, or egress from, the Project as a direct result of physical damage.
- ☐
- [☐] **§ A.2.4.7 Soft Costs Insurance**, to reimburse the Owner for costs due to the delay of completion of the Work, arising out of physical loss or damage covered by the required property insurance: including construction loan fees; leasing and marketing expenses; additional fees, including those of architects, engineers, consultants, attorneys and accountants, needed for the completion of the construction, repairs, or reconstruction; and carrying costs such as property taxes, building permits, additional interest on loans, realty taxes, and insurance premiums over and above normal expenses.
- ☐

§ A.2.5 Other Optional Insurance.

The Owner shall purchase and maintain the insurance selected below.

(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance.)

- [☐] **§ A.2.5.1 Cyber Security Insurance** for loss to the Owner due to data security and privacy breach, including costs of investigating a potential or actual breach of confidential or private information.
(Indicate applicable limits of coverage or other conditions in the fill point below.)

« ☐ »

- [☐] **§ A.2.5.2 Other Insurance**
(List below any other insurance coverage to be provided by the Owner and any applicable limits.)

Coverage

Limits

« ☐ »

ARTICLE A.3 CONTRACTOR'S INSURANCE AND BONDS

§ A.3.1 General

§ A.3.1.1 Certificates of Insurance. The Contractor shall provide certificates of insurance acceptable to the Owner evidencing compliance with the requirements in this Article A.3 at the following times: (1) prior to commencement of the Work; (2) upon renewal or replacement of each required policy of insurance; and (3) upon the Owner's written request. An additional certificate evidencing continuation of commercial liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment and thereafter upon renewal or replacement of such coverage until the expiration of the periods required by Section A.3.2.1 and Section A.3.3.1. The certificates will show the Owner and Architect as an additional insured on the Contractor's Commercial General Liability and excess or umbrella liability policy or policies and the Contractor's certificate of insurance must state that the Owner and the Architect are additional insureds under the referenced CGL policy and that all of the Contractor's contractual liabilities, including but not limited to its indemnity obligations, are covered by such CGL policy.

Any language contained on the certificate of insurance form or elsewhere to the contrary is deemed stricken.

The certificate of insurance must also state that all of the Contractor's contractual liabilities, including but not limited its indemnity obligations, are covered. Any terms and conditions contained in the certificate of insurance which are contrary to the Contractor's contractual obligations are hereby stricken from the certificate.

§ A.3.1.2 Deductibles and Self-Insured Retentions. The Contractor shall disclose to the Owner any deductible or self- insured retentions applicable to any insurance required to be provided by the Contractor.

§ A.3.1.3 Additional Insured Obligations. To the fullest extent permitted by law, the Contractor shall cause the commercial general liability coverage to include (1) the Owner, the Architect, and the Architect's consultants as additional insureds for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions for which loss occurs during completed operations. The additional insured coverage shall be primary and non-contributory to any of the Owner's general liability insurance policies and shall apply to both ongoing and completed operations. To the extent commercially available, the additional insured coverage shall be no less than that provided by Insurance Services Office, Inc. (ISO) forms CG 20 10 07 04, CG 20 37 07 04, and, with respect to the Architect and the Architect's consultants, CG 20 32 07 04.

§ A.3.1.4 Copies of Certificates. The Contractor shall furnish one copy of the certificate herein required for each copy of the Agreement, specifically setting forth evidence of all coverage required. The Contractor shall furnish to the Owner and Architect, copies of any endorsements that are subsequently issued amending coverage or limits. If the coverages are provided on a claims-made basis, the policy date or retroactive date shall predate the Contract and the termination date of the policy, or the applicable extended reporting period shall be no earlier than the termination date of coverages required to be maintained after final payment.

§ A.3.2 Contractor's Required Insurance Coverage

§ A.3.2.1 The Contractor shall purchase and maintain the following types and limits of insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

(If the Contractor is required to maintain insurance for a duration other than the expiration of the period for correction of Work, state the duration.)

« »

§ A.3.2.2 Commercial General Liability

§ A.3.2.2.1 Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than Two Million Dollars (\$2,000,000.00) each occurrence, Four Million Dollars (\$4,000,000.00) general aggregate, and « » (\$ « ») aggregate for products-completed operations hazard, providing coverage for claims including:

- .1 damages because of bodily injury, sickness or disease, including occupational sickness or disease, and death of any person;
- .2 personal injury and advertising injury;
- .3 damages because of physical damage to or destruction of tangible property, including the loss of use of such property;
- .4 bodily injury or property damage arising out of completed operations; and
- .5 the Contractor's indemnity obligations under Section 3.18 of the General Conditions.

§ A.3.2.2.2 The Contractor's Commercial General Liability policy under this Section A.3.2.2 shall not contain an exclusion or restriction of coverage for the following:

- .1 Claims by one insured against another insured, if the exclusion or restriction is based solely on the fact that the claimant is an insured, and there would otherwise be coverage for the claim.
- .2 Claims for property damage to the Contractor's Work arising out of the products-completed operations hazard where the damaged Work or the Work out of which the damage arises was performed by a Subcontractor.
- .3 Claims for bodily injury other than to employees of the insured.
- .4 Claims for indemnity under Section 3.18 of the General Conditions arising out of injury to employees of the insured.
- .5 Claims or loss excluded under a prior work endorsement or other similar exclusionary language.
- .6 Claims or loss due to physical damage under a prior injury endorsement or similar exclusionary language.
- .7 Claims related to residential, multi-family, or other habitational projects, if the Work is to be performed on such a project.
- .8 Claims related to roofing, if the Work involves roofing.
- .9 Claims related to exterior insulation finish systems (EIFS), synthetic stucco or similar exterior coatings or surfaces, if the Work involves such coatings or surfaces.
- .10 Claims related to earth subsidence or movement, where the Work involves such hazards.
- .11 Claims related to explosion, collapse and underground hazards, where the Work involves such hazards.

§ A.3.2.3 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than One Million Dollars (\$1,000,000.00) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage.

§ A.3.2.4 The Contractor may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella insurance policies result in the same or greater coverage as the coverages required under Section A.3.2.2 and A.3.2.3, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ A.3.2.5 Workers' Compensation at statutory limits.

§ A.3.2.6 Employers' Liability with policy limits not less than One Million Dollars (\$1,000,000) each accident, One Million Dollars (\$1,000,000) each employee, and One Million Dollars (\$1,000,000) policy limit.

§ A.3.2.8 If the Contractor is required to furnish professional services as part of the Work, the Contractor shall procure Professional Liability insurance covering performance of the professional services, with policy limits of not less than One Million Dollars (\$1,000,000.00) per claim and One Million Dollars (\$1,000,000.00) in the aggregate.

§ A.3.2.7 Intentionally omitted.

§ A.3.2.9 If the Work involves the transport, dissemination, use, or release of pollutants, the Contractor shall procure Pollution Liability insurance, with policy limits of not less than One Million Dollars (\$1,000,000.00) per claim and One Million Dollars (\$1,000,000.00) in the aggregate.

§ A.3.2.10 Coverage under Sections A.3.2.8 and A.3.2.9 may be procured through a Combined Professional Liability and Pollution Liability insurance policy, with combined policy limits of not less than One Million Dollars (\$1,000,000.00) per claim and One Million Dollars (\$1,000,000.00) in the aggregate.

§ A.3.2.11 Insurance for maritime liability risks associated with the operation of a vessel is not required.

§ A.3.2.12 Insurance for the use or operation of manned or unmanned aircraft, if the Work requires such activities, with policy limits of not less than One Million Dollars (\$1,000,000.00) per claim and One Million Dollars (\$1,000,000.00) in the aggregate.

§ A.3.3 Contractor's Other Insurance Coverage

§ A.3.3.1 Insurance selected and described in this Section A.3.3 shall be purchased from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Contractor shall maintain the required insurance through Final Completion until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions.

§ A.3.3.2 The Contractor shall purchase and maintain the following types and limits of insurance in accordance with Section A.3.3.1.

(Select the types of insurance the Contractor is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. Where policy limits are provided, include the policy limit in the appropriate fill point.)

- [☒] § A.3.3.2.1 Property insurance of the same type and scope satisfying the requirements identified in Section A.2.3, which, if selected in this section A.3.3.2.1, relieves the Owner of the responsibility to purchase and maintain such insurance except insurance required by Section A.2.3.1.3 and Section A.2.3.3. The Contractor shall comply with all obligations of the Owner under Section A.2.3 except to the extent provided below. The Contractor shall disclose to the Owner the amount of any deductible, and the Owner shall be responsible for losses within the deductible. Upon request, the Contractor shall provide the Owner with a copy of the property insurance policy or policies required. The Owner shall adjust and settle the loss with the insurer and be the trustee of the proceeds of the property insurance in accordance with Article 11 of the General Conditions unless otherwise set forth below: *(Where the Contractor's obligation to provide property insurance differs from the Owner's obligations as described under Section A.2.3, indicate such differences in the space below. Additionally, if a party other than the Owner will be responsible for adjusting and settling a loss with the insurer and acting as the trustee of the proceeds of property insurance in accordance with Article 11 of the General Conditions, indicate the responsible party below.)*

« »

- [☐] § A.3.3.2.2 Railroad Protective Liability Insurance, with policy limits of not less than « » (\$ « ») per claim and « » (\$ « ») in the aggregate, for Work within fifty (50) feet of railroad property.

- [☐] § A.3.3.2.3 Asbestos Abatement Liability Insurance, with policy limits of not less than « » (\$ « ») per

claim and «» (\$ «») in the aggregate, for liability arising from the encapsulation, removal, handling, storage, transportation, and disposal of asbestos-containing materials.

[«X»] **§ A.3.3.2.4** Insurance for physical damage to property while it is in storage and in transit to the construction site on an “all-risks” completed value form.

[« X»] **§ A.3.3.2.5** Property insurance on an “all-risks” completed value form, covering property owned by the Contractor and used on the Project, including scaffolding and other equipment.

[«»] **§ A.3.3.2.6 Other Insurance**
(List below any other insurance coverage to be provided by the Contractor and any applicable limits.)

Coverage

« »

Limits

§ A.3.4 Performance Bond and Payment Bond

The Contractor shall provide surety bonds, from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located, as follows:
(Specify type and penal sum of bonds.)

Type

Payment Bond

Penal Sum (\$TBD)

The amount of the initial Contract Sum, plus the value of subsequent modifications and labor performed and materials or equipment supplied by others.

Performance Bond

The amount of the initial Contract Sum, plus the value of subsequent modifications and labor performed and materials or equipment supplied by others.

Payment and Performance Bonds shall be AIA Document A312™, Payment Bond and Performance Bond, or contain provisions identical to AIA Document A312™, current as of the date of this Agreement and ensure that, among other requirements, Owner is entitled to recovery of legal, design and delay costs resulting from default thereunder. The Contractor shall also provide a Warranty Bond on an A313 standard form without revisions.

ARTICLE A.4 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Insurance and Bonds Exhibit, if any, are as follows:

The Owner shall be included as an additional insured on all insurance policies obtained and maintained by Contractor.

If requested by the Owner, Contractor shall obtain and maintain a Dual Obligatee rider in favor of Owner's lender, if any, for the Payment and Performance Bonds required under this Agreement.

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DRAFT AIA® Document A201® – 2017

General Conditions of the Contract for Construction

for the following PROJECT:

(Name and location or address)

«24094 Picayune Jr High School Reroof
702 Goodyear Blvd.»
«Picayune, MS 39466»

pearl

THE OWNER:

(Name, legal status and address)

«Dean Shaw,» «Superintendent of Schools»
Picayune School District
«706 Goodyear Blvd»
Picayune, MS 39466

THE ARCHITECT:

(Name, legal status and address)

«Dale | Bailey, An Association»
«One Jackson Place, Suite 250
188 East Capitol Street
Jackson, MS 39201-2100»
«Telephone Number: 601-352-5411

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- 2 OWNER
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- 6 CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS
- 7 CHANGES IN THE WORK
- 8 TIME
- 9 PAYMENTS AND COMPLETION
- 10 PROTECTION OF PERSONS AND PROPERTY
- 11 INSURANCE AND BONDS

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

For guidance in modifying this document to include supplementary conditions, see AIA Document A503™, *Guide for Supplementary Conditions*.

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ARTICLE 1 GENERAL PROVISIONS

§ 1.1 Basic Definitions

§ 1.1.1 The Contract Documents

The Contract Documents are enumerated in the Agreement between the Owner and Contractor (hereinafter the Agreement) and consist of the Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of the Contract, other documents listed in the Agreement, and Modifications issued after execution of the Contract. A Modification is (1) a written amendment to the Contract signed by both parties, (2) a Change Order, (3) a Construction Change Directive, or (4) a written order for a minor change in the Work issued by the Architect. The Contract Documents shall include the Instructions to Bidders, the plans, the specifications, the Project Manual, including Divisions 0 through 49, all Addenda and modifications to the plans and/or specifications, the Agreement between the Owner and Contractor, the performance and payment bonds, the notice to proceed and any executed change orders. Information and documentation pertaining to soil investigation data, laboratory investigations, soil borings and related information included herein are not part of the Contract Documents. In the event of a conflict between the provisions of Division 0 and any other section of the Contract Documents, such other sections(s) shall govern.

§ 1.1.2 The Contract

The Contract Documents form the Contract for Construction. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. The Contract may be amended or modified only by a Modification. The Contract Documents shall not be construed to create a contractual relationship of any kind (1) between the Contractor and the Architect or the Architect's consultants, (2) between the Owner and a Subcontractor or a Sub-subcontractor, (3) between the Owner and the Architect or the Architect's consultants, or (4) between any persons or entities other than the Owner and the Contractor. The Architect shall, however, be entitled to performance and enforcement of obligations under the Contract intended to facilitate performance of the Architect's duties. Large scale drawings shall govern over small scale drawings where there are differences or conflicts between such drawings. Where the word 'similar' appears on the plans, it shall not be interpreted to mean 'identical' and shall require the Contractor to coordinate the actual conditions and dimensions of the location where the 'similar' conditions are shown to occur.

§ 1.1.3 The Work

The term "Work" means the construction and services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment, and services provided or to be provided by the Contractor to fulfill the Contractor's obligations. The Work may constitute the whole or a part of the Project.

§ 1.1.4 The Project

The Project is the total construction of which the Work performed under the Contract Documents may be the whole or a part and which may include construction by the Owner and by Separate Contractors.

§ 1.1.5 The Drawings

The Drawings are the graphic and pictorial portions of the Contract Documents showing the design, location and dimensions of the Work, generally including plans, elevations, sections, details, schedules, and diagrams.

§ 1.1.6 The Specifications

The Specifications are that portion of the Contract Documents consisting of the written requirements for materials, equipment, systems, standards and workmanship for the Work, and performance of related services.

§ 1.1.7 Instruments of Service

Instruments of Service are representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Architect and the Architect's consultants under their respective professional services agreements. Instruments of Service may include, without limitation, studies, surveys, models, sketches, drawings, specifications, and other similar materials.

§ 1.1.7.1 The Project Manual is a volume assembled for the Work which may include the bidding requirements, sample forms, Conditions of the Contract and Specifications.

§ 1.1.8 Initial Decision Maker

The Initial Decision Maker is the person identified in the Agreement to render initial decisions on Claims in accordance with Section 15.2. The Initial Decision Maker shall not show partiality to the Owner or Contractor and shall not be liable for results of interpretations or decisions rendered in good faith.

§ 1.1.9 Products

The term “products” as used in these General Conditions includes materials, systems, and equipment.

§ 1.2 Correlation and Intent of the Contract Documents

§ 1.2.1 The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all; performance by the Contractor shall be required only to the extent consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the indicated results. In the event of an inconsistency between Drawings and Specifications or within either Document not clarified by addendum, the better quality or greater quantity of Work shall be provided in accordance with the Architect’s interpretation. Should the Contractor observe any inconsistency within the Contract Documents, he shall bring them to the Architect’s attention for resolution as soon as possible after originally observed.

§ 1.2.1.1 The invalidity of any provision of the Contract Documents shall not invalidate the Contract or its remaining provisions. If it is determined that any provision of the Contract Documents violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Contract Documents shall be construed, to the fullest extent permitted by law, to give effect to the parties’ intentions and purposes in executing the Contract.

§ 1.2.2 Organization of the Specifications into divisions, sections and articles, and arrangement of Drawings shall not control the Contractor in dividing the Work among Subcontractors or in establishing the extent of Work to be performed by any trade.

§ 1.2.3 Unless otherwise stated in the Contract Documents, words that have well-known technical or construction industry meanings are used in the Contract Documents in accordance with such recognized meanings.

§ 1.2.4 It is the intent of the Contract Documents that the Contractor shall properly execute and complete the Work described by the Contract Documents, and unless otherwise provided in the Contract, the Contractor shall provide all labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services, whether temporary or permanent or whether or not incorporated in the Work, in full accordance with the Contract Documents and reasonably inferable from them as necessary to produce the intended results.

§ 1.2.5 The Contract Documents shall be interpreted collectively, each part complementing the others and consistent with the intent of the Contract Documents. Unless an item shown or described in the Contract Documents is specifically identified to be furnished or installed by the Owner or others or is identified as “Not in Contract” (“N.I.C”), the Contractor’s obligation relative to that item shall be interpreted to include furnishing, assembling, installing, finishing, and/or connecting the item at the Contractors’ expense to produce a product or system that is complete, appropriately tested, and in operable condition ready for use or subsequent construction or operation by the Owner or separate contractors. The omission of words or phrases for brevity of the Contract Documents, the inadvertent omission of words or phrases, or obvious typographical or written errors shall not defeat such interpretation as long as it is reasonably inferable from the Contract Documents as a whole.

Words or phrases used in the Contract Documents which have well-known technical or construction industry meanings are to be interpreted consistent with such recognized meanings unless otherwise indicated.

Except as noted otherwise, references to standard specification or publications of associations, bureaus, or organizations shall mean the latest edition of the referenced standard specification or publication as of the date of the Advertisement of Bids.

In the case of inconsistency between Drawings and Specifications or within either document not clarified by addendum, the better quality or greater quantity of Work shall be provided in accordance with the Architect’s interpretation.

Generally, portions of the Contract Documents written in longhand take precedence over typed portions, and typed portions take precedence over printed portions.

Any doubt as to the meaning of the Contract Documents or any obscurity as to the wording of them, shall be promptly submitted in writing to the Architect for written interpretation, explanation, or clarification.

§ 1.3 Capitalization

Terms capitalized in these General Conditions include those that are (1) specifically defined, (2) the titles of numbered articles, or (3) the titles of other documents published by the American Institute of Architects.

§ 1.4 Interpretation

In the interest of brevity the Contract Documents frequently omit modifying words such as “all” and “any” and articles such as “the” and “an,” but the fact that a modifier or an article is absent from one statement and appears in another is not intended to affect the interpretation of either statement.

§ 1.5 Ownership and Use of Drawings, Specifications, and Other Instruments of Service

§ 1.5.1 The Architect and the Architect’s consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and retain all common law, statutory, and other reserved rights in their Instruments of Service, including copyrights. The Contractor, Subcontractors, Sub-subcontractors, and suppliers shall not own or claim a copyright in the Instruments of Service. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of the Architect’s or Architect’s consultants’ reserved rights.

§ 1.5.2 The Contractor, Subcontractors, Sub-subcontractors, and suppliers are authorized to use and reproduce the Instruments of Service provided to them, subject to any protocols established pursuant to Sections 1.7 and 1.8, solely and exclusively for execution of the Work. All copies made under this authorization shall bear the copyright notice, if any, shown on the Instruments of Service. The Contractor, Subcontractors, Sub-subcontractors, and suppliers may not use the Instruments of Service on other projects or for additions to the Project outside the scope of the Work without the specific written consent of the Owner, Architect, and the Architect’s consultants.

§ 1.6 Notice

§ 1.6.1 Except as otherwise provided in Section 1.6.2, where the Contract Documents require one party to notify or give notice to the other party, such notice shall be provided in writing to the designated representative of the party to whom the notice is addressed and shall be deemed to have been duly served if delivered in person, by mail, by courier, or by electronic transmission if a method for electronic transmission is set forth in the Agreement.

§ 1.6.2 Notice of Claims as provided in Section 15.1.3 shall be provided in writing and shall be deemed to have been duly served only if delivered to the designated representative of the party to whom the notice is addressed by certified or registered mail, or by courier providing proof of delivery.

ARTICLE 2 OWNER

§ 2.1 General

§ 2.1.1 The Owner is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Owner shall designate in writing a representative who shall have express authority to bind the Owner with respect to all matters requiring the Owner’s approval or authorization. Except as otherwise provided in Section 4.2.1, the Architect does not have such authority. The term “Owner” means the Owner or the Owner’s authorized representative.

§ 2.1.2 The Owner shall furnish to the Contractor, within fifteen days after receipt of a written request, information necessary and relevant for the Contractor to evaluate, give notice of, or enforce mechanic’s lien rights. Such information shall include a correct statement of the record legal title to the property on which the Project is located, usually referred to as the site, and the Owner’s interest therein.

§ 2.2 Evidence of the Owner’s Financial Arrangements

§ 2.2.1 If the Project is a private project, not funded by public funds, then prior to commencement of the Work and upon written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the

Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. The Contractor shall have no obligation to commence the Work until the Owner provides such evidence. If commencement of the Work is delayed under this Section 2.2.1, the Contract Time shall be extended appropriately.

§ 2.2.2 Intentionally deleted.

§ 2.2.3 After the Owner furnishes evidence of financial arrangements under this Section 2.2, the Owner shall not materially vary such financial arrangements without prior notice to the Contractor.

§ 2.2.4 Where the Owner has designated information furnished under this Section 2.2 as "confidential," the Contractor shall keep the information confidential and shall not disclose it to any other person. However, the Contractor may disclose "confidential" information, after seven (7) days' notice to the Owner, where disclosure is required by law, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or by court or arbitrator(s) order. The Contractor may also disclose "confidential" information to its employees, consultants, sureties, Subcontractors and their employees, Sub-subcontractors, and others who need to know the content of such information solely and exclusively for the Project and who agree to maintain the confidentiality of such information.

§ 2.3 Information and Services Required of the Owner

§ 2.3.1 Intentionally deleted.

§ 2.3.2 The Owner shall retain an architect lawfully licensed to practice architecture, or an entity lawfully practicing architecture, in the jurisdiction where the Project is located. That person or entity is identified as the Architect in the Agreement and is referred to throughout the Contract Documents as if singular in number. The term "Architect", "Engineer" or "Design Professional" as used in the Contract Documents refers to Dale|Bailey, an Association, One Jackson Place, Suite 250, 188 E. Capitol Street, Jackson, Mississippi 39201.

§ 2.3.3 If the employment of the Architect terminates, the Owner shall employ a successor to whom the Contractor has no reasonable objection and whose status under the Contract Documents shall be that of the Architect.

§ 2.3.4 Intentionally deleted.

§ 2.3.5 The Owner shall furnish information or services required of the Owner by the Contract Documents with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Contractor's performance of the Work with reasonable promptness after receiving the Contractor's written request for such information or services.

§ 2.3.6 Intentionally deleted.

§ 2.4 Owner's Right to Stop the Work

If the Contractor fails to correct Work which is not in accordance with the requirements of the Contract Documents as required by Section 12.2 or fails to carry out Work in accordance with the Contract Documents or fails to perform any of its obligations under the Contract Documents, the Owner may issue a written order to the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, the right of the Owner to stop the Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity, except to the extent required by Section 6.1.3.

The rights and remedies under this Article 2.4 are in addition to and do not in any respect limit any other rights of the Owner, including its termination rights under Article 14.

§ 2.5 Owner's Right to Carry Out the Work

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a ten-day period after receipt of notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies the Owner may have, correct such default or neglect. Such action by the Owner and amounts charged to the Contractor are both subject to prior approval of the Architect and the Architect may, pursuant to Section 9.5.1, withhold or nullify a Certificate for Payment in whole or in part, to the extent reasonably necessary to reimburse the Owner for the reasonable cost of correcting such deficiencies, including Owner's expenses and compensation for the Architect's additional services

made necessary by such default, neglect, or failure. If current and future payments are not sufficient to cover such amounts, the Contractor shall pay the difference to the Owner. If the Contractor disagrees with the actions of the Owner or the Architect, or the amounts claimed as costs to the Owner, the Contractor may file a Claim pursuant to Article 15.

ARTICLE 3 CONTRACTOR

§ 3.1 General

§ 3.1.1 The Contractor is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Contractor shall be lawfully licensed, if required in the jurisdiction where the Project is located. The Contractor shall designate in writing a representative who shall have express authority to bind the Contractor with respect to all matters under this Contract. The term “Contractor” means the Contractor or the Contractor’s authorized representative. The relationship of Contractor to Owner shall be that of independent contractor, and nothing in the Contract Documents is intended to nor should be construed as creating any other relationship, expressed or implied, between Owner and Contractor.

§ 3.1.2 The Contractor shall perform the Work in accordance with the Contract Documents.

§ 3.1.3 The Contractor shall not be relieved of its obligations to perform the Work in accordance with the Contract Documents either by activities or duties of the Architect in the Architect’s administration of the Contract, or by tests, inspections or approvals required or performed by persons or entities other than the Contractor.

§ 3.2 Review of Contract Documents and Field Conditions by Contractor

§ 3.2.1 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become generally familiar with local conditions under which the Work is to be performed, and correlated personal observations with requirements of the Contract Documents.

§ 3.2.2 Because the Contract Documents are complementary, the Contractor shall, before starting each portion of the Work, carefully study and compare the various Contract Documents relative to that portion of the Work, as well as the information furnished by the Owner pursuant to Section 2.3.4, shall take field measurements of any existing conditions related to that portion of the Work, and shall observe any conditions at the site affecting it. These obligations are for the purpose of facilitating coordination and construction by the Contractor and are not for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; however, the Contractor shall promptly report to the Architect any errors, inconsistencies or omissions discovered by or made known to the Contractor as a request for information in such form as the Architect may require. It is recognized that the Contractor’s review is made in the Contractor’s capacity as a contractor and not as a licensed design professional, unless otherwise specifically provided in the Contract Documents.

§ 3.2.3 The Contractor is not required to ascertain that the Contract Documents are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Contractor shall promptly report to the Architect any nonconformity discovered by or made known to the Contractor as a request for information in such form as the Architect may require.

§ 3.2.4 If the Contractor believes that additional cost or time is involved because of clarifications or instructions the Architect issues in response to the Contractor’s notices or requests for information pursuant to Sections 3.2.2 or 3.2.3, the Contractor shall submit Claims as provided in Article 15. If the Contractor fails to perform the obligations of Sections 3.2.2 or 3.2.3, the Contractor shall pay such costs and damages to the Owner, subject to Section 15.1.7, as would have been avoided if the Contractor had performed such obligations. If the Contractor performs those obligations, the Contractor shall not be liable to the Owner or Architect for damages resulting from errors, inconsistencies or omissions in the Contract Documents, for differences between field measurements or conditions and the Contract Documents, or for nonconformities of the Contract Documents to applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities. In no event shall the Owner be liable to the Contractor for alleged errors, omissions, inconsistencies, defects or inadequacies in the Contract Documents in an amount exceeding the Architect’s liability to the Owner for same and the limit of the Owner’s liability to the Contractor shall not exceed the amount actually recovered by the Owner from the Architect.

§ 3.2.5 The Owner is entitled to deduct from the Contractor’s pay applications for amounts paid to the Architect for evaluating and responding to the Contractor’s requests for information that are not prepared in accordance with the Contract Documents or where the requested information is available to the Contractor from a careful study and

comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation.

§ 3.2.6 Contractor shall not be entitled to an increase in the Price attributable to a claimed error, defect, inconsistency or omission in the design documents which would have been discoverable by a reasonable review by Contractor in the performance of preconstruction services or prior to the commencement of Work if the increased cost would have been avoided upon a discovery prior to commencement of construction. Such limitation does not apply to costs related to betterment or enhanced conditions may be subject to an increase in Price in accordance with the provisions for extras below. No extra charge or compensation shall be allowed on account of differences between actual dimensions and the measurements indicated on the Contract Document.

§ 3.3 Supervision and Construction Procedures

§ 3.3.1 The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for, and have control over, construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work under the Contract. If the Contract Documents give specific instructions concerning construction means, methods, techniques, sequences, or procedures, the Contractor shall evaluate the jobsite safety thereof and shall be solely responsible for the jobsite safety of such means, methods, techniques, sequences, or procedures. If the Contractor determines that such means, methods, techniques, sequences or procedures may not be safe, the Contractor shall give timely notice to the Owner and Architect, and shall propose alternative means, methods, techniques, sequences, or procedures. The Architect shall evaluate the proposed alternative solely for conformance with the design intent for the completed construction. Unless the Architect objects to the Contractor's proposed alternative, the Contractor shall perform the Work using its alternative means, methods, techniques, sequences, or procedures.

§ 3.3.2 The Contractor shall be responsible to the Owner for acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons or entities performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors.

§ 3.3.3 The Contractor shall be responsible for inspection of portions of Work already performed to determine that such portions are in proper condition to receive subsequent Work.

§ 3.4 Labor and Materials

§ 3.4.1 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work.

§ 3.4.2 Except in the case of minor changes in the Work approved by the Architect in accordance with Section 3.12.8 or ordered by the Architect in accordance with Section 7.4, the Contractor may make substitutions only with the consent of the Owner, after evaluation by the Architect and in accordance with a Change Order or Construction Change Directive. Some Sections of the Specifications may not allow substitution of materials, products, or equipment. Where substitution is allowed the request for substitution will only be considered if made in strict accordance with the requirements of Article 3.4.4 below and Section 016300 of the specifications.

§ 3.4.3 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Work. The Contractor shall not permit employment of unfit persons or persons not properly skilled in tasks assigned to them.

§ 3.4.4 After the Contract has been executed, the Owner and the Architect may consider a request for the substitution of products in place of those specified only under the conditions set forth in Section 016300 of the specifications.

By making requests for substitutions, the Contractor:

- .1 Represents that the Contractor has personally investigated the proposed substitute product and determined that it is equal or superior in all respect to that specified;
- .2 Represents that the Contractor will provide the same warranty for the substitution that the Contractor would for that specified;

- .3 Certifies that the cost data presented is complete and includes all related costs for the substituted product and for Work that must be changed as a result of the substitution, except for the Architect's redesign costs, and waives all claims for additional costs related to the substitution which subsequently become apparent; and
- .4 Shall coordinate the installation of the accepted substitute, making such changes as may be required for the Work to be complete in all respects at its costs.

All substitutions shall be submitted within 30 days of the Notice to Proceed, as per Section 016300 of the specifications.

§ 3.4.5 Contractor represents that it has independently investigated, considered and understands the labor conditions in the area surrounding the Project and acknowledges that such conditions may impact the Contractor's cost and/or time of performance of the Contract. Therefore, Contractor further represents that the Contract Price is based upon Contractor's independent investigations into such labor conditions and that the Contract time is reasonable and the date of Substantial Completion is obtainable. As a result, Contractor assumes the risk of increased costs, if any, incurred by it arising out of or related to such labor conditions and acknowledges that Contractor and its surety will reimburse Owner for any additional costs Owner incurs arising out of or related to such labor conditions.

§ 3.4.6 Materials shall conform to manufacturer's standards in effect as of the date they are approved and shall be installed in strict accordance with manufacturer's directions.

§ 3.4.7 Rejection of Defective Work. The Owner or Architect's inspection of the Work shall not relieve the Contractor of its responsibilities to perform the Work in accordance with the Contract Documents and all defective work shall be corrected. Unsuitable work may be rejected by the Architect or Owner, whether or not such work and materials have been previously overlooked or misjudged by the Architect or Owner and accepted for payment. If the Work or any part of the Work shall be found defective any time before the final completion of the Work, the Contractor shall immediately correct such defect satisfactory to the Architect or Owner. If any material brought on the site for use in the Work, or selected for use in the Work, shall be rejected by the Architect or Owner as unsuitable or nonconforming with the Contract Documents, the Contractor shall immediately remove such materials from the vicinity of the Work. Nothing contained herein shall operate in any manner as a waiver of any claim Contractor may have against the Owner or the Architect relating to the inspection of the Work.

§ 3.4.8 Debris.

§ 3.4.8.1 The Contractor shall not permit the accumulation of debris, both exterior and interior. The Work area shall always be kept satisfactorily clean. The Contractor shall remove debris from the Work site and dispose of it at any private or public dump the Contractor may choose. The Contractor shall arrange for and obtain any approvals necessary from the owners or officials in charge of such dumps and shall bear all costs, including fees resulting from such disposal, in the Contract Price, as applicable.

§ 3.4.8.2 Garbage shall be removed as frequently as necessary in order to satisfy the requirements of this section.

§ 3.4.8.3 No open fire shall be permitted on site.

§ 3.4.8.4 Chemical waste shall be stored in corrosion-resistant containers, removed from the Project site, and disposed of not less frequently than monthly unless directed otherwise. Disposal of chemical waste shall be according to requirements of the Environmental Protection Agency (EPA) and the applicable state and local agencies.

§ 3.4.8.5 Fueling and lubricating of vehicles and equipment shall be conducted to afford the maximum protection against spills and evaporation. Lubricants to be discarded or burned shall be disposed of according to approved procedures meeting all applicable federal, state and local regulations. In case of an oil or hazardous materials spill large enough to violate federal, state or applicable local regulations, the Architect or Owner shall be notified immediately. The Contractor shall be responsible for immediately cleaning up any such oil or hazardous waste spills resulting from its operations. Any costs incurred in cleaning up any such spills shall not increase the GMP or Price, as applicable.

§3.4.9 Site and Weather Protection. The Contractor shall take necessary precautions during the execution of the Work involving demolition not to disturb or damage any existing structure, landscaping, walks, roads or other items scheduled to remain. Subject to the other terms of the Contract Documents, the Contractor shall restore any damaged items to original condition as directed by the Architect or Owner. The Contractor shall provide and erect acceptable barricades, fences, signs and other traffic devices to protect the Work from traffic and the public necessary and as required by applicable laws, ordinances, codes, rules and regulations..

§3.4.10 Archaeological and Historical Resources. All items having any apparent historical or archaeological interest discovered during any construction activities shall be carefully preserved and reported immediately to the Owner for determination of appropriate actions to be taken. Any increases to Contractor's time or cost of performance due to historical or archaeological items discovered on the site shall entitle Contractor to a Change Order equitably adjusting the Contract Time and the Contract Price accordingly.

§3.4.11 Safety Requirements.

§3.4.11.1 The Contractor must comply with all federal, state and local safety laws and regulations of the applicable authority in connection with the Work performed under this Contract.

§3.4.11.2 This Project is subject to compliance with Public Law 92-596 "Occupational Safety and Health Act of 1970" (OSHA) with respect to all rules and regulations concerning construction, U.S. Code Title 29, Section 651 et seq., including Volume 36 numbers 75 and 105, of the Federal Register as amended, and as published by the U.S. Department of Labor.

§3.4.11.3 As between Owner and Contractor, Contractor will maintain a Safety Program that requires compliance by everyone on the Project Site.

§ 3.5 Warranty

§ 3.5.1 The Contractor warrants to the Owner and Architect that materials and equipment furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Contractor further warrants that the Work will conform to the requirements of the Contract Documents and will be free from defects, except for those inherent in the quality of the Work the Contract Documents require or permit. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage. If required by the Architect, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment. This warranty is not exclusive but is in addition to any additional contract remedies available to Owner.

§ 3.5.2 All material, equipment, or other special warranties required by the Contract Documents shall be issued in the name of the Owner, or shall be transferable to the Owner, and shall commence in accordance with Section 9.8.4.

§ 3.6 Taxes

The Contractor shall pay sales, consumer, use and similar taxes for the Work provided by the Contractor that are legally enacted when bids are received or negotiations concluded, whether or not yet effective or merely scheduled to go into effect.

§ 3.7 Permits, Fees, Notices and Compliance with Laws

§ 3.7.1 The Contractor shall secure and pay for the building permit and all other permits, fees, licenses, inspections and all other approvals and charges necessary for proper execution and completion of the Work.

§ 3.7.2 The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to performance of the Work. Contractor is responsible to comply and to assure compliance by its subcontractors and suppliers with all local, state and federal statutes, ordinances, regulations or requirements relating to the performance of the Work, including but not limited to: OSHA and health and safety requirements; labor requirements; worker's compensation and unemployment requirements; insurance requirements; equal opportunity requirements, tax and withholding requirements; noise requirements; hazardous substance requirements; and waste disposal requirements. Contractor is further responsible for giving all notices required by all of the foregoing law. Contractor shall indemnify and hold harmless the Owner and their respective employees, officers and agents from any claims, damages, fines, penalties and attorney fees

incurred by Owner or its employees, officers or agents as a result of Contractor's failure to comply with the foregoing obligations.

§ 3.7.3 If the Contractor performs Work contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume appropriate responsibility for such Work and shall bear the costs attributable to correction.

§ 3.7.4 Concealed or Unknown Conditions

If the Contractor encounters conditions at the site that are (1) subsurface or otherwise concealed physical conditions that differ materially from those indicated in the Contract Documents or (2) unknown physical conditions of an unusual nature that differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents, the Contractor shall promptly provide notice to the Owner and the Architect before conditions are disturbed and in no event later than 14 days after first observance of the conditions. The Architect will promptly investigate such conditions and, if the Architect determines that they differ materially and cause an increase or decrease in the Contractor's cost of, or time required for, performance of any part of the Work, will recommend that an equitable adjustment be made in the Contract Sum or Contract Time, or both. If the Architect determines that the conditions at the site are not materially different from those indicated in the Contract Documents and that no change in the terms of the Contract is justified, the Architect shall promptly notify the Owner and Contractor, stating the reasons. If either party disputes the Architect's determination or recommendation, that party may submit a Claim as provided in Article 15.

§ 3.7.5 If, in the course of the Work, the Contractor encounters human remains or recognizes the existence of burial markers, archaeological sites or wetlands not indicated in the Contract Documents, the Contractor shall immediately suspend any operations that would affect them and shall notify the Owner and Architect. Upon receipt of such notice, the Owner shall promptly take any action necessary to obtain governmental authorization required to resume the operations. The Contractor shall continue to suspend such operations until otherwise instructed by the Owner but shall continue with all other operations that do not affect those remains or features. Requests for adjustments in the Contract Sum and Contract Time arising from the existence of such remains or features may be made as provided in Article 15.

§ 3.8 Allowances

§ 3.8.1 The Contractor shall include in the Contract Sum all allowances stated in the Contract Documents. Items covered by allowances shall be supplied for such amounts and by such persons or entities as the Owner may direct, but the Contractor shall not be required to employ persons or entities to whom the Contractor has reasonable objection.

§ 3.8.2 Unless otherwise provided in the Contract Documents,

- .1 allowances shall cover the cost to the Contractor of materials and equipment delivered at the site and all required taxes, less applicable trade discounts;
- .2 Contractor's costs for unloading and handling at the site, labor, installation costs, overhead, profit, and other expenses contemplated for stated allowance amounts shall be included in the Contract Sum but not in the allowances; and
- .3 whenever costs are more than or less than allowances, the Contract Sum shall be adjusted accordingly by Change Order. The amount of the Change Order shall reflect (1) the difference between actual costs and the allowances under Section 3.8.2.1 and (2) changes in Contractor's costs under Section 3.8.2.2, except when installation is specified to be included as part of the allowance in the General Requirements (Division 1 of the Specifications).

§ 3.8.3 Materials and equipment under an allowance shall be selected by the Owner with reasonable promptness.

§ 3.9 Superintendent

§ 3.9.1 The Contractor shall employ a competent superintendent and necessary assistants who shall be in attendance at the Project site during performance of the Work. The superintendent shall represent the Contractor, and communications given to the superintendent shall be as binding as if given to the Contractor.

The Contractor shall also employ a competent project manager who shall be primarily responsible for the Contractor's home office activities in connection with the Contract.

The Owner shall have the right, which shall be exercised in a reasonable fashion, to approve the project manager and/or superintendent employed by the Contractor, either before or during the progress of construction.

The superintendent and project manager for the project shall be designated by the Contractor at the pre-construction conference. After Owner's approval of such project manager and superintendent, they shall not be replaced by the Contractor without the Owner's prior written consent, which consent is required unless the Contractor submits proof satisfactory to the Owner that the superintendent and/or the project manager should be terminated by the Contractor for cause.

§ 3.9.2 The Contractor, as soon as practicable after award of the Contract, shall notify the Owner and Architect of the name and qualifications of a proposed superintendent. Within 14 days of receipt of the information, the Architect may notify the Contractor, stating whether the Owner or the Architect (1) has reasonable objection to the proposed superintendent or (2) requires additional time for review. Failure of the Architect to provide notice within the 14-day period shall constitute notice of no reasonable objection.

§ 3.9.3 The Contractor shall not employ a proposed superintendent to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not change the superintendent without the Owner's consent, which shall not unreasonably be withheld or delayed.

§ 3.10 Contractor's Construction and Submittal Schedules

§ 3.10.1 The Contractor, promptly after being awarded the Contract, shall submit for the Owner's and Architect's information a Contractor's construction schedule for the Work. The schedule shall contain detail appropriate for the Project, including (1) the date of commencement of the Work, interim schedule milestone dates, and the date of Substantial Completion; (2) an apportionment of the Work by construction activity; and (3) the time required for completion of each portion of the Work. The schedule shall provide for the orderly progression of the Work to completion and shall not exceed time limits current under the Contract Documents. The schedule shall be revised at appropriate intervals but, in any event, no less than submission of a revised schedule with each monthly application for payment pursuant to Section 9.3 as required by the conditions of the Work and Project.

§ 3.10.2 The Contractor, promptly after being awarded the Contract and thereafter as necessary to maintain a current submittal schedule, shall submit a submittal schedule for the Architect's approval. The Architect's approval shall not be unreasonably delayed or withheld. The submittal schedule shall (1) be coordinated with the Contractor's construction schedule, and (2) allow the Architect reasonable time to review submittals. If the Contractor fails to submit a submittal schedule, or fails to provide submittals in accordance with the approved submittal schedule, the Contractor shall not be entitled to any increase in Contract Sum or extension of Contract Time based on the time required for review of submittals.

§ 3.10.3 Time being of the essence, the Contractor shall perform the Work in accordance with the most recent schedule submitted to and approved by the Owner and Architect.

§ 3.10.4 To the extent that the Date for Substantial Completion is impacted by any concealed condition or other event for which Contractor is entitled to a time extension, Contractor shall provide Owner with a proposal to accelerate the performance of the Work including estimated costs to be incurred to mitigate the time impact such event shall have on Substantial Completion of the Work. If accepted by Owner, a Change Order will be executed to reflect the change in the Contract Price and the Contract Time if any.

§ 3.10.5 The Contractor shall have weekly progress meetings at the Job Site. Progress of the Work shall be reported in detail with reference to the Construction Schedule. Each interested Subcontractor shall have a competent representative present to report the condition of its portion of the Work and to receive information.

§ 3.10.6 The Contractor will provide or notify Owner or Owner's representative if applicable of needed approvals of submittals, requests for information and requests for change, Owner selections or Owner information or services more than fourteen (14) days prior to the time such approvals or information will be needed so as not to delay the Work. Contractor will further advise Owner and Owner's representative of the date by which such selections must be made. Contractor may not seek to extend the Contract Completion Date for delays in Owner selections or Owner information if Contractor fails to give Owner notice of the need for selections.

§ 3.11 Documents and Samples at the Site

The Contractor shall make available, at the Project site, the Contract Documents, including Change Orders, Construction Change Directives, and other Modifications, in good order and marked currently to indicate field changes and selections made during construction, and the approved Shop Drawings, Product Data, Samples, and similar required submittals. These shall be in electronic form or paper copy, available to the Architect and Owner, and delivered to the Architect for submittal to the Owner upon completion of the Work as a record of the Work as constructed.

§ 3.12 Shop Drawings, Product Data and Samples

§ 3.12.1 Shop Drawings are drawings, diagrams, schedules, and other data specially prepared for the Work by the Contractor or a Subcontractor, Sub-subcontractor, manufacturer, supplier, or distributor to illustrate some portion of the Work.

§ 3.12.2 Product Data are illustrations, standard schedules, performance charts, instructions, brochures, diagrams, and other information furnished by the Contractor to illustrate materials or equipment for some portion of the Work.

§ 3.12.3 Samples are physical examples that illustrate materials, equipment, or workmanship, and establish standards by which the Work will be judged.

§ 3.12.4 Shop Drawings, Product Data, Samples, and similar submittals are not Contract Documents. Their purpose is to demonstrate how the Contractor proposes to conform to the information given and the design concept expressed in the Contract Documents for those portions of the Work for which the Contract Documents require submittals. Review by the Architect is subject to the limitations of Section 4.2.7. Informational submittals upon which the Architect is not expected to take responsive action may be so identified in the Contract Documents. Submittals that are not required by the Contract Documents may be returned by the Architect without action.

§ 3.12.5 The Contractor shall review for compliance with the Contract Documents, approve, and submit to the Architect, Shop Drawings, Product Data, Samples, and similar submittals required by the Contract Documents, in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness and in such sequence as to cause no delay in the Work or in the activities of the Owner or of Separate Contractors.

§ 3.12.6 By submitting Shop Drawings, Product Data, Samples, and similar submittals, the Contractor represents to the Owner and Architect that the Contractor has (1) reviewed and approved them, (2) determined and verified materials, field measurements and field construction criteria related thereto, or will do so, and (3) checked and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents. In reviewing Shop Drawings, Product Data, Samples, and similar submittals the Architect shall be entitled to rely upon the Contractor's representation that such information is correct and accurate.

§ 3.12.7 The Contractor shall perform no portion of the Work for which the Contract Documents require submittal and review of Shop Drawings, Product Data, Samples, or similar submittals, until the respective submittal has been approved by the Architect.

§ 3.12.8 The Work shall be in accordance with approved submittals except that the Contractor shall not be relieved of responsibility for deviations from the requirements of the Contract Documents by the Architect's approval of Shop Drawings, Product Data, Samples, or similar submittals, unless the Contractor has specifically notified the Architect of such deviation at the time of submittal and (1) the Architect has given written approval to the specific deviation as a minor change in the Work, or (2) a Change Order or Construction Change Directive has been issued authorizing the deviation. The Contractor shall not be relieved of responsibility for errors or omissions in Shop Drawings, Product Data, Samples, or similar submittals, by the Architect's approval thereof. Unless such written notice has been given, the Architect's approval of a Shop Drawing, Product Data, Sample, or similar submittal shall not constitute approval of any changes not requested on the prior submittal

§ 3.12.9 The Contractor shall direct specific attention, in writing or on resubmitted Shop Drawings, Product Data, Samples, or similar submittals, to revisions other than those requested by the Architect on previous submittals. In the absence of such notice, the Architect's approval of a resubmission shall not apply to such revisions. The Architect's review of the Contractor's submittals will be limited to examination of an initial submittal and one (1) resubmittal. The Architect's review of additional submittals will be made only with the consent of the Owner after notification

by the Architect. The Owner shall be entitled to deduct from the Contract Sum amounts paid to the Architect for evaluation of such additional resubmittals.

§ 3.12.10 The Contractor shall not be required to provide professional services that constitute the practice of architecture or engineering unless such services are specifically required by the Contract Documents for a portion of the Work or unless the Contractor needs to provide such services in order to carry out the Contractor's responsibilities for construction means, methods, techniques, sequences, and procedures. The Contractor shall not be required to provide professional services in violation of applicable law.

§ 3.12.10.1 If professional design services or certifications by a design professional related to systems, materials, or equipment are specifically required of the Contractor by the Contract Documents, the Owner and the Architect will specify all performance and design criteria that such services must satisfy. The Contractor shall be entitled to rely upon the adequacy and accuracy of the performance and design criteria provided in the Contract Documents. The Contractor shall cause such services or certifications to be provided by an appropriately licensed design professional, whose signature and seal shall appear on all drawings, calculations, specifications, certifications, Shop Drawings, and other submittals prepared by such professional. Shop Drawings, and other submittals related to the Work, designed or certified by such professional, if prepared by others, shall bear such professional's written approval when submitted to the Architect. The Owner and the Architect shall be entitled to rely upon the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals, provided the Owner and Architect have specified to the Contractor the performance and design criteria that such services must satisfy. Pursuant to this Section 3.12.10, the Architect will review and approve or take other appropriate action on submittals only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

§ 3.12.10.2 If the Contract Documents require the Contractor's design professional to certify that the Work has been performed in accordance with the design criteria, the Contractor shall furnish such certifications to the Architect at the time and in the form specified by the Architect.

§ 3.13 Use of Site

The Contractor shall confine operations at the site to areas permitted by applicable laws, statutes, ordinances, codes, rules and regulations, lawful orders of public authorities, and the Contract Documents and shall not unreasonably encumber the site with materials or equipment.

§ 3.14 Cutting and Patching

§ 3.14.1 The Contractor shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly. All areas requiring cutting, fitting, or patching shall be restored to the condition existing prior to the cutting, fitting, or patching, unless otherwise required by the Contract Documents.

§ 3.14.2 The Contractor shall not damage or endanger a portion of the Work or fully or partially completed construction of the Owner or Separate Contractors by cutting, patching, or otherwise altering such construction, or by excavation. The Contractor shall not cut or otherwise alter construction by the Owner or a Separate Contractor except with written consent of the Owner and of the Separate Contractor. Consent shall not be unreasonably withheld. The Contractor shall not unreasonably withhold, from the Owner or a Separate Contractor, its consent to cutting or otherwise altering the Work.

§ 3.15 Cleaning Up

§ 3.15.1 The Contractor shall keep the premises and surrounding area free from accumulation of waste materials and rubbish caused by operations under the Contract. At completion of the Work, the Contractor shall remove waste materials, rubbish, the Contractor's tools, construction equipment, machinery, and surplus materials from and about the Project.

§ 3.15.2 If the Contractor fails to clean up as provided in the Contract Documents, the Owner may do so and the Owner shall be entitled to reimbursement from the Contractor.

§ 3.16 Access to Work

The Contractor shall provide the Owner and Architect with access to the Work in preparation and progress wherever located.

§ 3.17 Royalties, Patents and Copyrights

The Contractor shall pay all royalties and license fees. The Contractor shall defend suits or claims for infringement of copyrights and patent rights and shall hold the Owner and Architect harmless from loss on account thereof, but shall not be responsible for defense or loss when a particular design, process, or product of a particular manufacturer or manufacturers is required by the Contract Documents, or where the copyright violations are contained in Drawings, Specifications, or other documents prepared by the Owner or Architect. However, if an infringement of a copyright or patent is discovered by, or made known to, the Contractor, the Contractor shall be responsible for the loss unless the information is promptly furnished to the Architect.

§ 3.18 Indemnification

§ 3.18.1 During performance and up to the date of final acceptance of the work by the Owner, the Contractor shall be responsible for the protection of the person and property of others on or adjacent to the site from damage, loss or injury resulting from the performance of the Work as provided in Articles 3, 4, 5, and 10. The Owner shall not, in any case, be liable for any damage caused to any property by whomsoever owned, nor shall either of them, in any event, be responsible or liable for personal injury or death caused, by the act or omission of the Contractor, its officers, directors, employees, agents, Contractors or invitees.

§ 3.18.2 To the fullest extent permitted by law, the Contractor shall defend, indemnify and hold harmless the Owner, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance or nonperformance of the Work. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in this Section 3.18.

§ 3.18.3 In claims against any person or entity indemnified under this Section 3.18 by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, the indemnification obligation under Section 3.18.1 shall not be limited by a limitation on amount or type of damages, compensation, or benefits payable by or for the Contractor or a Subcontractor under workers' compensation acts, disability benefit acts, or other employee benefit acts.

ARTICLE 4 ARCHITECT

§ 4.1 General

§ 4.1.1 The Architect is the person or entity retained by the Owner pursuant to Section 2.3.2 and identified as such in the Agreement.

§ 4.1.2 Duties, responsibilities, and limitations of authority of the Architect as set forth in the Contract Documents shall not be restricted, modified, or extended without written consent of the Owner, Contractor, and Architect. Consent shall not be unreasonably withheld.

§ 4.2 Administration of the Contract

§ 4.2.1 The Architect will provide administration of the Contract as described in the Contract Documents and will be an Owner's representative during construction until the date the Architect issues the final Certificate for Payment. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.

§ 4.2.2 The Architect will visit the site at intervals appropriate to the stage of construction, or as otherwise agreed with the Owner, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine in general if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Architect will not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the Work, since these are solely the Contractor's rights and responsibilities under the Contract Documents.

§ 4.2.3 On the basis of the site visits, the Architect will keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work. The Architect will not be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect will not

have control over or charge of, and will not be responsible for acts or omissions of, the Contractor, Subcontractors, or their agents or employees, or any other persons or entities performing portions of the Work.

§ 4.2.4 Communications

The Owner and Contractor shall include the Architect in all communications that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of any direct communications between the Owner and the Contractor otherwise relating to the Project. Communications by and with the Architect's consultants shall be through the Architect. Communications by and with Subcontractors and suppliers shall be through the Contractor. Communications by and with Separate Contractors shall be through the Owner. The Contract Documents may specify other communication protocols.

§ 4.2.5 Based on the Architect's evaluations of the Contractor's Applications for Payment, the Architect after consultation with the Owner will review and certify the amounts due the Contractor and will issue Certificates for Payment in such amounts.

§ 4.2.6 The Architect has authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect will have authority to require inspection or testing of the Work in accordance with Sections 13.4.2 and 13.4.3, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 4.2.7 The Architect will review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data, and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect's action will be taken in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect's professional judgment to permit adequate review. Review of such submittals is not conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities, or for substantiating instructions for installation or performance of equipment or systems, all of which remain the responsibility of the Contractor as required by the Contract Documents. The Architect's review of the Contractor's submittals shall not relieve the Contractor of the obligations under Sections 3.3, 3.5, and 3.12. The Architect's review shall not constitute approval of safety precautions or of any construction means, methods, techniques, sequences, or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 4.2.8 The Architect will prepare Change Orders and Construction Change Directives and may order minor changes in the Work as provided in Section 7.4. The Architect will investigate and make determinations and recommendations regarding concealed and unknown conditions as provided in Section 3.7.4. All Change Orders, Construction Change Directives and field directives shall require the approval of the Owner in writing to be binding on the Owner and before Contractor is required to commence the changed Work.

§ 4.2.9 The Architect will conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion pursuant to Section 9.8; receive and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract and assembled by the Contractor pursuant to Section 9.10; and issue a final Certificate for Payment pursuant to Section 9.10.

§ 4.2.10 If the Owner and Architect agree, the Architect will provide one or more Project representatives to assist in carrying out the Architect's responsibilities at the site. The Owner shall notify the Contractor of any change in the duties, responsibilities and limitations of authority of the Project representatives.

§ 4.2.11 The Architect will interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 4.2.12 Interpretations and decisions of the Architect will be consistent with the intent of, and reasonably inferable from, the Contract Documents and will be in writing or in the form of drawings. When making such interpretations

and decisions, the Architect will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either, and will not be liable for results of interpretations or decisions rendered in good faith.

§ 4.2.13 The Architect's decisions on matters relating to aesthetic effect will be final if consistent with the intent expressed in the Contract Documents.

§ 4.2.14 The Architect will review and respond to requests for information about the Contract Documents. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness. If appropriate, the Architect will prepare and issue supplemental Drawings and Specifications in response to the requests for information.

ARTICLE 5 SUBCONTRACTORS

§ 5.1 Definitions

§ 5.1.1 A Subcontractor is a person or entity who has a direct contract with the Contractor to perform a portion of the Work at the site. The term "Subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Subcontractor or an authorized representative of the Subcontractor. The term "Subcontractor" does not include a Separate Contractor or the subcontractors of a Separate Contractor.

§ 5.1.2 A Sub-subcontractor is a person or entity who has a direct or indirect contract with a Subcontractor to perform a portion of the Work at the site. The term "Sub-subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Sub-subcontractor or an authorized representative of the Sub-subcontractor.

§ 5.2 Award of Subcontracts and Other Contracts for Portions of the Work

§ 5.2.1 The Contractor, with its first Application for Payment and as a condition to the Owner's obligation to make payments to Contractor under Article 9 of the General Conditions as supplemented herein shall notify the Owner and Architect of the persons or entities proposed for each principal portion of the Work, including those who are to furnish materials or equipment fabricated to a special design. Within 14 days of receipt of the information, the Architect may notify the Contractor whether the Owner or the Architect (1) has reasonable objection to any such proposed person or entity or (2) requires additional time for review. Failure of the Architect to provide notice within the 14-day period shall constitute notice of no reasonable objection.

§ 5.2.2 The Contractor shall not contract with a proposed person or entity to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not be required to contract with anyone to whom the Contractor has made reasonable objection.

§ 5.2.3 If the Owner or Architect has reasonable objection to a person or entity proposed by the Contractor, the Contractor shall propose another to whom the Owner or Architect has no reasonable objection. If the proposed but rejected Subcontractor was reasonably capable of performing the Work, the Contract Sum and Contract Time shall be increased or decreased by the difference, if any, occasioned by such change, and an appropriate Change Order shall be issued before commencement of the substitute Subcontractor's Work. However, no increase in the Contract Sum or Contract Time shall be allowed for such change unless the Contractor has acted promptly and responsively in submitting names as required.

§ 5.2.4 The Contractor shall not substitute a Subcontractor, person, or entity for one previously selected if the Owner or Architect makes reasonable objection to such substitution.

§ 5.2.5 The Contractor's substitution of any subcontractor, supplier, person, or entity previously identified by Contractor in accordance with Article 5.2.1 shall entitle the Owner to reject the work, materials or product furnished and require removal and replacement at no additional cost to the Owner unless the substitution is approved by Owner in writing.

§ 5.3 Subcontractual Relations

By appropriate written agreement, the Contractor shall require each Subcontractor, to the extent of the Work to be performed by the Subcontractor, to be bound to the Contractor by terms of the Contract Documents, and to assume toward the Contractor all the obligations and responsibilities, including the responsibility for safety of the Subcontractor's Work that the Contractor, by these Contract Documents, assumes toward the Owner and Architect. Each subcontract agreement shall preserve and protect the rights of the Owner and Architect under the Contract

Documents with respect to the Work to be performed by the Subcontractor so that subcontracting thereof will not prejudice such rights, and shall allow to the Subcontractor, unless specifically provided otherwise in the subcontract agreement, the benefit of all rights, remedies, and redress against the Contractor that the Contractor, by the Contract Documents, has against the Owner. Where appropriate, the Contractor shall require each Subcontractor to enter into similar agreements with Sub-subcontractors. The Contractor shall make available to each proposed Subcontractor, prior to the execution of the subcontract agreement, copies of the Contract Documents to which the Subcontractor will be bound, and, upon written request of the Subcontractor, identify to the Subcontractor terms and conditions of the proposed subcontract agreement that may be at variance with the Contract Documents. Subcontractors will similarly make copies of applicable portions of such documents available to their respective proposed Sub-subcontractors.

§ 5.4 Contingent Assignment of Subcontracts

§ 5.4.1 Each subcontract agreement for a portion of the Work is assigned by the Contractor to the Owner, provided that

- .1 assignment is effective only after termination of the Contract by the Owner for cause pursuant to Section 14.2 and only for those subcontract agreements that the Owner accepts by notifying the Subcontractor and Contractor; and
- .2 assignment is subject to the prior rights of the surety, if any, obligated under bond relating to the Contract.

When the Owner accepts the assignment of a subcontract agreement, the Owner assumes the Contractor's rights and obligations under the subcontract.

§ 5.4.2 Upon such assignment, if the Work has been suspended for more than 30 days, the Subcontractor's compensation shall be equitably adjusted for increases in cost resulting from the suspension.

§ 5.4.3 Upon assignment to the Owner under this Section 5.4, the Owner may further assign the subcontract to a successor contractor or other entity. If the Owner assigns the subcontract to a successor contractor or other entity, the Owner shall nevertheless remain legally responsible for all of the successor contractor's obligations under the subcontract.

ARTICLE 6 CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS

§ 6.1 Owner's Right to Perform Construction and to Award Separate Contracts

§ 6.1.1 The term "Separate Contractor(s)" shall mean other contractors retained by the Owner under separate agreements. The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces and to award separate contracts either in connection with other portions of the Project or other construction or operation on the site. In such event, the Contractor shall coordinate its activities with those of the Owner and of Separate Contractors so as to facilitate the general progress of all work being performed by all parties. Cooperation will be required in the arrangement for the storage of materials, and in the detailed execution of the Work.

The Contractor, including his subcontractors, shall keep informed of the progress and the detailed work of the Owner or Separate Contractors and shall immediately notify the Architect of lack of progress or delays by Separate Contractors which are affecting Contractor's Work. Failure of Contractor to keep informed of the progress of the work of the Owner or Separate Contractors and/or failure of Contractor to give notice of lack of progress or delays by the Owner or Separate Contractors shall be deemed to be acceptance by Contractor of the status of progress by Separate Contractors for the proper coordination and completion of Contractor's Work. If, through acts or neglect on the part of the Contractor, the Owner or any Separate Contractors shall suffer loss or damage or assert any claims of whatever nature against the Owner, the Contractor shall defend, indemnify and hold harmless the Owner from any such claims or alleged damages, and the Contractor shall resolve such alleged damages or claims directly with the Separate Contractors.

§ 6.2 Mutual Responsibility

§ 6.2.1 The Contractor shall afford the Owner and Separate Contractors reasonable opportunity for introduction and storage of their materials and equipment and performance of their activities, and shall connect and coordinate the Contractor's construction and operations with theirs as required by the Contract Documents.

§ 6.2.2 If part of the Contractor's Work depends for proper execution or results upon construction or operations by the Owner or a Separate Contractor, the Contractor shall, prior to proceeding with that portion of the Work, promptly notify the Architect of apparent discrepancies or defects in the construction or operations by the Owner or Separate Contractor that would render it unsuitable for proper execution and results of the Contractor's Work. Failure of the Contractor to notify the Architect of apparent discrepancies or defects prior to proceeding with the Work shall constitute an acknowledgment that the Owner's or Separate Contractor's completed or partially completed construction is fit and proper to receive the Contractor's Work. The Contractor shall not be responsible for discrepancies or defects in the construction or operations by the Owner or Separate Contractor that are not apparent.

§ 6.2.3 Intentionally deleted.

§ 6.2.4 The Contractor shall promptly remedy damage that the Contractor wrongfully causes to completed or partially completed construction or to property of the Owner or Separate Contractor as provided in Section 10.2.5.

§ 6.2.5 The Owner and each Separate Contractor shall have the same responsibilities for cutting and patching as are described for the Contractor in Section 3.14.

§ 6.3 Owner's Right to Clean Up

If a dispute arises among the Contractor, Separate Contractors, and the Owner as to the responsibility under their respective contracts for maintaining the premises and surrounding area free from waste materials and rubbish, the Owner may clean up and the Architect will allocate the cost among those responsible.

ARTICLE 7 CHANGES IN THE WORK

§ 7.1 General

§ 7.1.1 Changes in the Work may be accomplished after execution of the Contract, and without invalidating the Contract, by Change Order, Construction Change Directive or order for a minor change in the Work, subject to the limitations stated in this Article 7 and elsewhere in the Contract Documents. Contractor shall be entitled to a claim for an increase in the Price or an equitable adjustment in the Price only in the following circumstances and compliance with the requirements of this Agreement and Article 15 of the General Conditions. When submitting its Change Order proposal, the Contractor shall include and set forth in clear and reasonable detail breakdowns of labor and materials for all trades involved and the estimated impact on the construction schedule to the extent then reasonably known by Contractor. The Contractor shall furnish spreadsheets from which the breakdowns were prepared, plus spread sheets if requested of any Subcontractors.

§ 7.1.2 A Change Order shall be based upon agreement among the Owner, Contractor, and Architect. A Construction Change Directive requires agreement by the Owner and Architect and may or may not be agreed to by the Contractor. An order for a minor change in the Work may be issued by the Architect alone.

§ 7.1.3 Changes in the Work shall be performed under applicable provisions of the Contract Documents. The Contractor shall proceed promptly with changes in the Work, unless otherwise provided in the Change Order, Construction Change Directive, or order for a minor change in the Work. No course of conduct or dealings between the parties, nor verbal express or implied acceptance of alterations or additions to the Work, and no claim that Owner has been unjustly enriched by any alteration of or addition to the Work, whether or not there is, in fact, any unjust enrichment to the Work, shall be the basis of any claim to an increase in any amounts due under the Contract Documents or a change in any time period provided for in the Contract Documents in the absence of written Notice as provided in the Contract Document.

§ 7.1.4 The combined overhead (overhead includes general home office, field personnel, superintendents, and all costs attributable to field and office personnel), taxes (including Mississippi's 3.5 percent gross receipts tax), insurance and profit included in the total cost to the Owner of a change in the Work shall be based on the following schedule:

- .1 For the Contractor, the Work performed by the Contractor's own forces, fifteen percent of the cost.
- .2 For the Contractor, for Work performed by the Contractor's Subcontractors, ten percent of the amount due the Subcontractor.

- .3 For each Subcontractor or Sub-subcontractor involved, for Work performed by that Subcontractor's or Sub-subcontractor's own forces, fifteen percent of the cost.
- .4 For each Subcontractor involved, for Work performed by the Subcontractor's Sub-subcontractor, ten percent of the amount due the Sub-subcontractor.
- .5 Cost to which overhead and profit is to be applied shall be determined in accordance with Subparagraph 7.3.7.
- .6 In order to facilitate checking of quotations for extras or credits, all proposals, except those so minor that their propriety can be seen by inspection, shall be accompanied by a complete itemization of costs including labor, materials, and Subcontracts. Labor and materials shall be itemized in the manner prescribed above. Where major cost items are Subcontracts, they shall be itemized also. In no case will a change involving an amount over Five Hundred Dollars be approved without such itemization.

§ 7.1.5 If the methods set forth in Section 7.1.4 is not applicable, the Contractor, provided he receives a written order signed by the Owner, shall promptly proceed with the Work involved. The cost of such Work shall then be subject to a recommendation by the Architect on the basis of the reasonable expenditures and savings of those performing the Work attributable to the change, including, in the case of an increase in the Contract Sum, a reasonable allowance for overhead and profit. The Architect recommendation shall be advisory and admissible in any proceeding, but it shall not be binding on Contractor or Owner in the absence of a mutual agreement. If the Owner and Contractor cannot reach a mutual agreement, any Claim shall be subject to the provisions of Article 15.

§ 7.2 Change Orders

§ 7.2.1 A Change Order is a written instrument prepared by the Architect and signed by the Owner, Contractor, and Architect stating their agreement upon all of the following:

- .1 The change in the Work;
- .2 The amount of the adjustment, if any, in the Contract Sum; and
- .3 The extent of the adjustment, if any, in the Contract Time.

§ 7.2.2 Contractor's execution of a change order constitutes a final settlement to the Contract Sum and construction schedule and the Contract Time for all matters relating to or arising out of the change in the Work that is the subject of the change order including, but not limited to, all direct and indirect costs associated with such change, all extended direct job site and home office overhead expenses and any and all delay and impact cost for the change, whether alone or in combination with other changes, including any impact, ripple or cumulative effect resulting therefrom, if any.

§ 7.2.3 Adjustments to the Contract Sum by change order shall be based upon one of the methods set forth in Article 7.3.3.1, 7.3.3.2, 7.3.3.3 or 7.3.3.4, as appropriate. A reasonable allowance for the combined overhead and profit included in the change order shall be based upon the schedule set forth in Article 7.1.4, as supplemented.

§ 7.2.4 In order to facilitate consideration of change order requests, all such requests, except those involving an amount less than \$500 must be accompanied by a complete itemization of costs, including labor, materials and subcontractor costs which shall likewise be itemized. Changes for more than \$500 will not be approved without such itemization.

§ 7.2.5 Notwithstanding any other provision the Agreement Between the Owner and Contractor, no adjustments to the Contract Sum shall be allowed arising from Contractor's claims for labor shortages, supply chain delays, or long lead time required for equipment, supplies, materials, or other portions of the Work.

§ 7.3 Construction Change Directives

§ 7.3.1 A Construction Change Directive is a written order prepared by the Architect and signed by the Owner and Architect, directing a change in the Work prior to agreement on adjustment, if any, in the Contract Sum or Contract Time, or both. The Owner may by Construction Change Directive, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions, or other revisions, the Contract Sum and Contract Time being adjusted accordingly.

§ 7.3.2 A Construction Change Directive shall be used in the absence of total agreement on the terms of a Change Order.

§ 7.3.3 If the Construction Change Directive provides for an adjustment to the Contract Sum, the adjustment shall be based on one of the following methods:

- .1 Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation; the cost or credit to the Owner resulting from a change in the work shall be calculated in the same manner as described in Subparagraph 7.1.4 (above);
- .2 Unit prices stated in the Contract Documents or subsequently agreed upon; or
- .3 Cost to be determined in a manner agreed upon by the parties and a mutually acceptable fixed or percentage fee.

§ 7.3.4 Intentionally deleted.

§ 7.3.5 If the Owner or Contractor disagrees with the adjustment in the Contract Time, the Contractor may make a Claim in accordance with applicable provisions of Article 15.

§ 7.3.6 Upon receipt of a Construction Change Directive, the Contractor shall promptly proceed with the change in the Work involved and advise the Architect of the Contractor's agreement or disagreement with the method, if any, provided in the Construction Change Directive for determining the proposed adjustment in the Contract Sum or Contract Time.

§ 7.3.7 A Construction Change Directive signed by the Contractor indicates the Contractor's agreement therewith, including adjustment in Contract Sum and Contract Time or the method for determining them. Such agreement shall be effective immediately and shall be recorded as a Change Order.

§ 7.3.8 The amount of credit to be given by the Contractor to the Owner for a deletion or change which results in a net decrease in the Contract Sum shall be the actual net cost plus reasonable allowance for overhead on net cost and profit thereon as approved by the Architect and Owner. When both additions and credits covering related Work or substitutions are involved in a change, the allowance for overhead and profit shall be figured on the basis of net increase, if any, with respect to that change.

§ 7.3.9 Pending final determination of the total cost of a Construction Change Directive to the Owner, the Contractor may request payment for Work completed under the Construction Change Directive in Applications for Payment. The Architect will make an interim determination for purposes of monthly certification for payment for those costs and certify for payment the amount that the Architect determines, in the Architect's professional judgment, to be reasonably justified. The Architect's interim determination of cost shall adjust the Contract Sum on the same basis as a Change Order, subject to the right of either party to disagree and assert a Claim in accordance with Article 15.

§ 7.3.10 When the Owner and Contractor agree with a determination made by the Architect concerning the adjustments in the Contract Sum and Contract Time, or otherwise reach agreement upon the adjustments, such agreement shall be effective immediately and the Architect will prepare a Change Order. Change Orders may be issued for all or any part of a Construction Change Directive.

§ 7.4 Minor Changes in the Work

The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. The Architect's order for minor changes shall be in writing. If the Contractor believes that the proposed minor change in the Work will affect the Contract Sum or Contract Time, the Contractor shall notify the Architect and shall not proceed to implement the change in the Work. If the Contractor performs the Work set forth in the Architect's order for a minor change without prior notice to the Architect that such change will affect the Contract Sum or Contract Time, the Contractor waives any adjustment to the Contract Sum or extension of the Contract Time.

ARTICLE 8 TIME

§ 8.1 Definitions

§ 8.1.1 Unless otherwise provided, Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work.

§ 8.1.2 The date of commencement of the Work is the date established in the Agreement.

§ 8.1.3 The date of Substantial Completion is the date certified in writing by both the Architect and Owner in accordance with Section 9.8.

§ 8.1.4 The term “day” as used in the Contract Documents shall mean calendar day unless otherwise specifically defined.

§ 8.2 Progress and Completion

§ 8.2.1 Time limits stated in the Contract Documents are of the essence of the Contract. By executing the Agreement, the Contractor confirms that the Contract Time is a reasonable period for performing the Work and that the Contractor is fully capable of properly completing the Work within the Contract Time.

§ 8.2.2 The Contractor shall not knowingly, except by agreement or instruction of the Owner in writing, commence the Work prior to the effective date of insurance required to be furnished by the Contractor and Owner.

§ 8.2.3 The Contractor shall proceed expeditiously with adequate forces and shall achieve Substantial Completion within the Contract Time.

§ 8.3 Delays and Extensions of Time

§ 8.3.1 If the Contractor is delayed at any time in the commencement or progress of the Work by (1) an act or neglect of the Owner or Architect, of an employee of either, or of a Separate Contractor; (2) by changes ordered in the Work; or (3) by fire, unavoidable casualties, or adverse weather conditions documented in accordance with Section 15.1.6.3.

§ 8.3.1.1 Notwithstanding any other provisions of the Agreement Between the Owner and Contractor, it is mutually understood that the time extensions for changes in the work will depend on the extent, if any, by which the changes cause delay in the completion of the various elements of construction. The change order granting the time extension may provide that the contract completion date will be extended only for those specific elements so delayed and that the remaining contract completion dates for all other portions of the work not be altered.

§ 8.3.1.2 Notwithstanding any other provision the Agreement Between the Owner and Contractor, no extensions of time or increase in the Contract Sum will be granted for labor shortages, supply chain delays, long lead time for equipment, supplies, materials, or other portions of the Work. Further, no time extensions shall be granted for “bad weather days,” which is defined as days on which adverse weather conditions, such as rain, snow, sleet, wind, fog, thunderstorms, hurricanes, lightning, temperature, rising water, or other extreme weather conditions, were excessive to the extent that the Contractor could not access the building site or could not perform the work in its proposed or proper sequence.

§ 8.3.2 Claims relating to time shall be made in accordance with applicable provisions of Article 15.

§ 8.3.3 This Section 8.3 does not preclude recovery of damages for delay by either party under other provisions of the Contract Documents. No delay, interference, hindrance or disruption, from whatever source or cause, in the progress of the Contractor’s Work shall be a basis for an extension of time and/or additional compensation, unless the delay, interference, hindrance or disruption (1) is without the fault and not the responsibility of the Contractor, its subcontractors and/or suppliers and (2) directly affects the overall completion of the Work as reflected on the critical path of the Contractor’s updated and accepted construction schedules. The Contractor expressly agrees that the Owner shall have the benefit of any float in the construction schedule and that delays to construction activities, which do not affect the overall completion of the Work, do not entitle the Contractor to any extension in the Contract Time and/or increase in Contract Sum.

§ 8.3.4 All claims by the Contractor for an increase in the Contract Time must follow the procedures set forth in Articles 15.1.2, 15.1.3, 15.1.5 and 15.1.6, including the requirement that the Contractor give written notice of any claim within twenty-one (21) days after occurrence of the event giving rise to such claim or within twenty-one (21) days after the Contractor first recognizes the condition giving rise to the claim, whichever is earlier

§ 8.3.5 If the Contractor submits a schedule indicating or otherwise expressing an intent to complete the Work prior to the date of substantial completion, the Owner shall have no liability to the Contractor for any failure by the Contractor to complete the Work prior to the expiration of the Contract Time.

ARTICLE 9 PAYMENTS AND COMPLETION

§ 9.1 Contract Sum

§ 9.1.1 The Contract Sum is stated in the Agreement and, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

§ 9.1.2 If unit prices are stated in the Contract Documents or subsequently agreed upon, and if quantities originally contemplated are materially changed so that application of such unit prices to the actual quantities causes substantial inequity to the Owner or Contractor, the applicable unit prices shall be equitably adjusted.

§ 9.2 Schedule of Values

Where the Contract is based on a stipulated sum or Guaranteed Maximum Price, the Contractor shall submit a schedule of values to the Architect before the first Application for Payment, allocating the entire Contract Sum to the various portions of the Work. The schedule of values shall be prepared in the form, and supported by the data to substantiate its accuracy, required by the Architect. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment. Any changes to the schedule of values shall be submitted to the Architect and supported by such data to substantiate its accuracy as the Architect may require, and unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's subsequent Applications for Payment.

§ 9.3 Applications for Payment

§ 9.3.1 At least ten days before the date established for each progress payment, the Contractor shall submit to the Architect an itemized Application for Payment prepared in accordance with the schedule of values, if required under Section 9.2, for completed portions of the Work. The application shall be notarized, if required, and supported by all data substantiating the Contractor's right to payment that the Owner or Architect require, such as copies of requisitions, and releases and waivers of liens from Subcontractors and suppliers, and shall reflect retainage if provided for in the Contract Documents. The form of Application for Payment will be the current edition of the AIA Document G702, Application and Certification for Payment, supported with AIA Document G703, Continuation Sheet.

§ 9.3.1.1 As provided in Section 7.3.9, such applications may include requests for payment on account of changes in the Work that have been properly authorized by Construction Change Directives, or by interim determinations of the Architect, but not yet included in Change Orders.

§ 9.3.1.2 Applications for Payment shall not include requests for payment for portions of the Work for which the Contractor does not intend to pay a Subcontractor or supplier, unless such Work has been performed by others whom the Contractor intends to pay.

§ 9.3.1.3 In any contract awarded by the state of Mississippi or any agency, unit, or department of the State of Mississippi, or by any political subdivision thereof, the amount of retainage that may be withheld is governed by Mississippi law.

§ 9.3.1.4 There will be no extension of time due to weather.

§ 9.3.2 Unless otherwise provided in the Contract Documents, payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment suitably stored off the site at a location agreed upon in writing. Payment for materials and equipment stored on or off the site shall be conditioned upon compliance by the Contractor with procedures satisfactory to the Owner to establish the Owner's title to such materials and equipment or otherwise protect the Owner's interest, and shall include the costs of applicable insurance, storage, and transportation to the site, for such materials and equipment stored off the site.

§ 9.3.2.1 Payment for materials stored at some location other than the Project site, may be approved by the Architect and the Owner after the Contractor has submitted the following items:

- .1 An acceptable Lease Agreement between the Contractor or one of its subcontractors or suppliers and the owner of the land, or building, where the materials are stored covering the specific area where the materials are located.

- .2 Consent of Surety or other acceptable bond to cover the materials stored off-site.
- .3 All Perils Insurance coverage for the full value of the materials stored off-site.
- .4 A Bill of Sale from the Manufacturer to the Contractor for the stored materials.
- .5 A complete list and inventory of materials manufactured, stored and delivered to the storage site and of materials removed from the storage site and delivered to the Project.
- .6 A review by the Architect of the materials stored off-site prior to release of payment.
- .7 Proof of payment of stored materials verified by the supplier must be submitted to the Architect within thirty (30) days of the Application for Payment on which payment for said materials was made. If proof of payment is not submitted within thirty (30) days, then payment for said materials will be deducted from the next application for payment and withheld until proof of payment is received.

§ 9.3.3 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information, and belief, be free and clear of liens, claims, security interests, or encumbrances, in favor of the Contractor, Subcontractors, suppliers, or other persons or entities that provided labor, materials, and equipment relating to the Work.

§ 9.4 Certificates for Payment

§ 9.4.1 The Architect will, within seven days after receipt of the Contractor's Application for Payment, either (1) issue to the Owner a Certificate for Payment in the full amount of the Application for Payment, with a copy to the Contractor; or (2) issue to the Owner a Certificate for Payment for such amount as the Architect determines is properly due, and notify the Contractor and Owner of the Architect's reasons for withholding certification in part as provided in Section 9.5.1; or (3) withhold certification of the entire Application for Payment, and notify the Contractor and Owner of the Architect's reason for withholding certification in whole as provided in Section 9.5.1.

§ 9.4.2 The issuance of a Certificate for Payment will constitute a representation by the Architect to the Owner, based on the Architect's evaluation of the Work and the data in the Application for Payment, that, to the best of the Architect's knowledge, information, and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to correction of minor deviations from the Contract Documents prior to completion, and to specific qualifications expressed by the Architect. However, the issuance of a Certificate for Payment will not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work; (2) reviewed construction means, methods, techniques, sequences, or procedures; (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment; or (4) made examination to ascertain how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 9.5 Decisions to Withhold Certification

§ 9.5.1 The Architect may withhold a Certificate for Payment in whole or in part, to the extent reasonably necessary to protect the Owner, if in the Architect's opinion the representations to the Owner required by Section 9.4.2 cannot be made. If the Architect is unable to certify payment in the amount of the Application, the Architect will notify the Contractor and Owner as provided in Section 9.4.1. If the Contractor and Architect cannot agree on a revised amount, the Architect will promptly issue a Certificate for Payment for the amount for which the Architect is able to make such representations to the Owner. The Architect may also withhold a Certificate for Payment or, because of subsequently discovered evidence, may nullify the whole or a part of a Certificate for Payment previously issued, to such extent as may be necessary in the Architect's opinion to protect the Owner from loss for which the Contractor is responsible, including loss resulting from acts and omissions described in Section 3.3.2, because of

- .1 defective Work not remedied;
- .2 third party claims filed or reasonable evidence indicating probable filing of such claims, unless security acceptable to the Owner is provided by the Contractor;
- .3 failure of the Contractor to make payments properly to Subcontractors or suppliers for labor, materials or equipment;
- .4 reasonable evidence that the Work cannot be completed for the unpaid balance of the Contract Sum;
- .5 damage to the Owner or a Separate Contractor;

- .6 reasonable evidence that the Work will not be completed within the Contract Time, and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay;
- .7 failure to carry out the Work in accordance with the Contract Documents;
- .8 the letter from the Contractor which is required by Article 15.1.6.2 has not been received;
- .9 failure to properly coordinate all phases of the Work, including but not limited to the failure to prepare, maintain and/or update the Progress Schedule;
- .10 failure to verify that all materials, equipment, and work in full accordance with the Contract Documents; or
- .11 failure to comply with the specified submittal procedures.

§ 9.5.2 When either party disputes the Architect's decision regarding a Certificate for Payment under Section 9.5.1, in whole or in part, that party may submit a Claim in accordance with Article 15.

§ 9.5.3 When the reasons for withholding certification are removed, certification will be made for amounts previously withheld.

§ 9.5.4 If the Architect withholds certification for payment under Section 9.5.1.3, the Owner may, at its sole option, issue joint checks to the Contractor and to any Subcontractor or supplier to whom the Contractor failed to make payment for Work properly performed or material or equipment suitably delivered. If the Owner makes payments by joint check, the Owner shall notify the Architect and the Contractor shall reflect such payment on its next Application for Payment.

§ 9.6 Progress Payments

§ 9.6.1 After the Architect has issued a Certificate for Payment, the Owner shall make payment in the manner and within the time provided in the Contract Documents, and shall so notify the Architect.

§ 9.6.2 The Contractor shall pay each Subcontractor, no later than seven days after receipt of payment from the Owner, the amount to which the Subcontractor is entitled, reflecting percentages actually retained from payments to the Contractor on account of the Subcontractor's portion of the Work. The Contractor shall, by appropriate agreement with each Subcontractor, require each Subcontractor to make payments to Sub-subcontractors in a similar manner.

§ 9.6.3 The Architect will, on request, furnish to a Subcontractor, if practicable, information regarding percentages of completion or amounts applied for by the Contractor and action taken thereon by the Architect and Owner on account of portions of the Work done by such Subcontractor.

§ 9.6.4 The Owner has the right to request written evidence from the Contractor that the Contractor has properly paid Subcontractors and suppliers amounts paid by the Owner to the Contractor for subcontracted Work. If the Contractor fails to furnish such evidence within seven days, the Owner shall have the right to contact Subcontractors and suppliers to ascertain whether they have been properly paid. Neither the Owner nor Architect shall have an obligation to pay, or to see to the payment of money to, a Subcontractor or supplier, except as may otherwise be required by law.

§ 9.6.5 The Contractor's payments to suppliers shall be treated in a manner similar to that provided in Sections 9.6.2, 9.6.3 and 9.6.4.

§ 9.6.6 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the Contract Documents.

§ 9.6.7 Whether or not the Contractor provides the Owner with a payment bond in the full penal sum of the Contract Sum, payments received by the Contractor for Work properly performed by Subcontractors or provided by suppliers shall be held by the Contractor for those Subcontractors or suppliers who performed Work or furnished materials, or both, under contract with the Contractor for which payment was made by the Owner. Nothing contained herein shall require money to be placed in a separate account and not commingled with money of the Contractor, create any fiduciary liability or tort liability on the part of the Contractor for breach of trust, or entitle any person or entity to an award of punitive damages against the Contractor for breach of the requirements of this provision. The amount retained by the Contractor from each payment to each Subcontractor and material supplier shall not exceed the percentage retained by the Owner from the Contractor for the Subcontractor's Work.

§ 9.6.8 Provided the Owner has fulfilled its payment obligations under the Contract Documents, the Contractor shall defend and indemnify the Owner from all loss, liability, damage or expense, including reasonable attorney's fees and litigation expenses, arising out of any lien claim or other claim for payment by any Subcontractor or supplier of any tier. Upon receipt of notice of a lien claim or other claim for payment, the Owner shall notify the Contractor. If approved by the applicable court, when required, the Contractor may substitute a surety bond for the property against which the lien or other claim for payment has been asserted.

§ 9.7 Failure of Payment

If the Architect does not issue a Certificate for Payment, through no fault of the Contractor, within seven days after receipt of the Contractor's Application for Payment, or if the Owner does not pay the Contractor within seven days after the date established in the Contract Documents, the amount certified by the Architect or awarded by binding dispute resolution, then the Contractor may, upon seven additional days' notice to the Owner and Architect, stop the Work until payment of the amount owing has been received. The Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shutdown, delay and start-up, plus interest as provided for in the Contract Documents.

§ 9.8 Substantial Completion

§ 9.8.1 Substantial completion for purposes of this Contract occurs only upon Contractor's compliance with the following conditions precedent: (a) the Contractor furnishes to the Architect all close-out documents required by the Contract Documents in a form satisfactory to the Architect and the Owner, (b) the Contractor furnishes the manufacturers' certifications and/or warranties required by the Contract Documents; (c) the Contractor furnishes the Guarantee of Work set forth herein below; and (d) the Architect certifies that the Work is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended purpose.

The Guarantee of Work shall be submitted as a separate document signed by Contractor and Contractor's Surety and shall state the following:

Contractor and Contractor's Surety hereby guarantee that all Work performed on the Project is free from defective and/or nonconforming materials and workmanship and that for a period of one year from the date of substantial completion or such longer period of time as may be called for in the Contract Documents for such portions of the Work, Contractor or its Surety will repair and/or replace any defective and/or nonconforming materials and workmanship in accordance with the requirements of the Contract Documents.

§ 9.8.2 When the Contractor considers that the Work, or a portion thereof which the Owner agrees to accept separately, is substantially complete, the Contractor shall prepare and submit to the Architect a comprehensive list of items to be completed or corrected prior to final payment. Failure to include an item on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

§ 9.8.2.1 The Contractor shall be responsible for the costs of inspections made by the Architect including any and all other related expenses incurred by the Architect for providing services for the Project required by failure of the Contractor to achieve final acceptance / completion of the Project within 30 days after the first occurrence of the below described events:

1. Specified date of Substantial Completion; or
2. Actual date of Substantial Completion.

The costs of the Architect's additional services shall be deducted by the Owner from the Contractor's final application for payment to pay the Architect for additional services required by the Contractor's failure to achieve final completion of the project within the 30-day period described above.

§ 9.8.3 Upon receipt of the Contractor's list, the Architect will make an inspection to determine whether the Work or designated portion thereof is substantially complete. If the Architect's inspection discloses any item, whether or not included on the Contractor's list, which is not sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work or designated portion thereof for its intended use, the Contractor shall, before issuance of the Certificate of Substantial Completion, complete or correct such item upon notification by the Architect. In such case, the Contractor shall then submit a request for another inspection by the Architect to determine Substantial Completion.

§ 9.8.4 When the Work or designated portion thereof is substantially complete, the Architect will prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion; establish responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance; and fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence and continue for one (1) year from the date of Substantial Completion except that the roof system shall be warranted for a period of three (3) years from the date of Substantial Completion.

§ 9.8.5 The Certificate of Substantial Completion shall be submitted to the Owner and Contractor for their written acceptance of responsibilities assigned to them in the Certificate. Upon such acceptance, and consent of surety if any, the Owner shall make payment of retainage applying to the Work or designated portion thereof. Such payment shall be adjusted for Work that is incomplete or not in accordance with the requirements of the Contract Documents. Contractor's execution of the Certificate of Substantial Completion constitutes Contractor's representation that the items on the list accompanying the Certificate can and will be completed by Contractor and his subcontractors within thirty (30) days of Contractor's execution of the Certificate. Based upon this representation by Contractor and upon the acknowledgment of the Architect that the listed items remaining can be completed within thirty (30) days, the Owner agrees to execute the Certificate of Substantial Completion. If Contractor fails to complete the items on the list within thirty (30) days of Contractor's execution of the Certificate, then the Owner, at its option and without prejudice to any other rights or remedies it may have under this Contract or otherwise and without notice to Contractor or Surety, may proceed to have same completed and to deduct the reasonable costs thereof from the amounts then due or thereafter to become due to Contractor.

§ 9.8.6 The costs of inspections made by Architect which are not required by Articles 4, 9.8 or 9.10 of the General Conditions and any other inspection required by Article 12 other than the year-end inspection itself, will be the responsibility of the Contractor and will be deducted by the Owner from the Application for Payment submitted after the Owner's receipt of the Architect's statement for its costs of additional inspections. These costs are not the result of Contractor's failure to and timely complete the Contract within the specified time and, therefore, such costs are in addition to and not a part of any liquidated damages calculation, if any

§ 9.8.7 Upon the Owner's acceptance of the Work as substantially complete and upon Contractor's compliance with all conditions precedent to substantial completion as stated in Section 008000, Article 9.8.1 and upon application by the Contractor, the Owner will pay to the Contractor all retainage held by the Owner less an amount equal to the greater of (a) two percent (2%) of the Contract Sum, or (b) two hundred percent (200%) of the estimated cost of the Work remaining to be performed by the Contractor in accordance with the Architect's determination. Final payment, including all retainage, shall be made at the time and in the manner provided for final payment in accordance with the provisions of Article 9.10 and the additional conditions precedent to final acceptance / payment set forth in Section 008000, Article 9.8.5.

§ 9.9 Partial Occupancy or Use

§ 9.9.1 The Owner may occupy or use any completed or partially completed portion of the Work at any stage when such portion is designated by separate agreement with the Contractor, provided such occupancy or use is consented to by the insurer and authorized by public authorities having jurisdiction over the Project. Such partial occupancy or use may commence whether or not the portion is substantially complete, provided the Owner and Contractor have accepted in writing the responsibilities assigned to each of them for payments, retainage, if any, security, maintenance, heat, utilities, damage to the Work and insurance, and have agreed in writing concerning the period for correction of the Work and commencement of warranties required by the Contract Documents. When the Contractor considers a portion substantially complete, the Contractor shall prepare and submit a list to the Architect as provided under Section 9.8.2. Consent of the Contractor to partial occupancy or use shall not be unreasonably withheld. The stage of the progress of the Work shall be determined by written agreement between the Owner and Contractor or, if no agreement is reached, by decision of the Architect.

§ 9.9.2 The Owner's occupancy or use of any completed or partially completed portions of the Work shall not affect Contractor's obligation to complete incomplete items on the list attached to the Certificate of Substantial Completion within the time fixed in the Certificate and does not waive Owner's right to obtain completion of incomplete items at Contractor's expense upon Contractor's failure to timely complete same.

§ 9.9.3 Immediately prior to such partial occupancy or use, the Owner, Contractor, and Architect shall jointly inspect the area to be occupied or portion of the Work to be used in order to determine and record the condition of the Work.

§ 9.9.4 Unless otherwise agreed upon, partial occupancy or use of a portion or portions of the Work shall not constitute acceptance of Work not complying with the requirements of the Contract Documents.

§ 9.10 Final Completion and Final Payment

§ 9.10.1 Upon receipt of the Contractor's notice that the Work is ready for final inspection and acceptance and upon receipt of a final Application for Payment, the Architect will promptly make such inspection. When the Architect finds the Work acceptable under the Contract Documents and the Contract fully performed, the Architect will promptly issue a final Certificate for Payment stating that to the best of the Architect's knowledge, information and belief, and on the basis of the Architect's on-site visits and inspections, the Work has been completed in accordance with the Contract Documents and that the entire balance found to be due the Contractor and noted in the final Certificate is due and payable. The Architect's final Certificate for Payment will constitute a further representation that conditions listed in Section 9.10.2 as precedent to the Contractor's being entitled to final payment have been fulfilled.

Final acceptance/completion under occurs only upon Contractor's compliance with the following conditions precedent: (a) the Contractor furnishes the Architect all required close-out documents in a form satisfactory to Architect and Owner; (b) Contractor furnishes the required manufacturer's certifications; (c) Contractor furnishes the signed Guarantee of Work required by the Specifications; and (d) Architect certifies final acceptance/completion through issuance of a "Certificate of Final Completion"

§ 9.10.2 Neither final payment nor any remaining retained percentage shall become due until the Contractor submits to the Architect (1) an affidavit that payrolls, bills for materials and equipment, and other indebtedness connected with the Work for which the Owner or the Owner's property might be responsible or encumbered (less amounts withheld by Owner) have been paid or otherwise satisfied, (2) a certificate evidencing that insurance required by the Contract Documents to remain in force after final payment is currently in effect, (3) a written statement that the Contractor knows of no reason that the insurance will not be renewable to cover the period required by the Contract Documents, (4) consent of surety, if any, to final payment, (5) documentation of any special warranties, such as manufacturers' warranties or specific Subcontractor warranties, and (6) if required by the Owner, other data establishing payment or satisfaction of obligations, such as receipts and releases and waivers of liens, claims, security interests, or encumbrances arising out of the Contract, to the extent and in such form as may be designated by the Owner. If a Subcontractor refuses to furnish a release or waiver required by the Owner, the Contractor may furnish a bond satisfactory to the Owner to indemnify the Owner against such lien, claim, security interest, or encumbrance. If a lien, claim, security interest, or encumbrance remains unsatisfied after payments are made, the Contractor shall refund to the Owner all money that the Owner may be compelled to pay in discharging the lien, claim, security interest, or encumbrance, including all costs and reasonable attorneys' fees.

§ 9.10.3 If, after Substantial Completion of the Work, final completion thereof is materially delayed through no fault of the Contractor or by issuance of Change Orders affecting final completion, and the Architect so confirms, the Owner shall, upon application by the Contractor and certification by the Architect, and without terminating the Contract, make payment of the balance due for that portion of the Work fully completed, corrected, and accepted. If the remaining balance for Work not fully completed or corrected is less than retainage stipulated in the Contract Documents, and if bonds have been furnished, the written consent of the surety to payment of the balance due for that portion of the Work fully completed and accepted shall be submitted by the Contractor to the Architect prior to certification of such payment. Such payment shall be made under terms and conditions governing final payment, except that it shall not constitute a waiver of Claims.

§ 9.10.4 The making of final payment shall constitute a waiver of Claims by the Owner except those arising from

- .1 liens, Claims, security interests, or encumbrances arising out of the Contract and unsettled;
- .2 failure of the Work to comply with the requirements of the Contract Documents;
- .3 terms of special warranties required by the Contract Documents; or
- .4 audits performed by the Owner, if permitted by the Contract Documents, after final payment.

§ 9.10.5 Acceptance of final payment by the Contractor, a Subcontractor, or a supplier, shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

§ 9.11 Liquidated Damages

§ 9.11.1 See Article 3.4.1 of the A101-2017 Standard Form of Agreement Between Owner and Contractor

ARTICLE 10 PROTECTION OF PERSONS AND PROPERTY

§ 10.1 Safety Precautions and Programs

The Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Contract. The Architect shall not administer the Contractor's performance of its duties and responsibilities under Article 10 (including Articles 10.1 through 10.6) because the initiation, maintenance and supervision of safety precautions and programs is the sole responsibility of the Contractor as means, methods, techniques, sequences, and procedures of construction and, therefore, is not part of the Contractor's scope of Work which is to be administered by the Architect.

§ 10.2 Safety of Persons and Property

§ 10.2.1 The Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury, or loss to

- .1 employees on the Work and other persons who may be affected thereby;
- .2 the Work and materials and equipment to be incorporated therein, whether in storage on or off the site, under care, custody, or control of the Contractor, a Subcontractor, or a Sub-subcontractor; and
- .3 other property at the site or adjacent thereto, such as trees, shrubs, lawns, walks, pavements, roadways, structures, and utilities not designated for removal, relocation, or replacement in the course of construction.

§ 10.2.2 The Contractor shall comply with, and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities, bearing on safety of persons or property or their protection from damage, injury, or loss.

§ 10.2.3 The Contractor shall implement, erect, and maintain, as required by existing conditions and performance of the Contract, reasonable safeguards for safety and protection, including posting danger signs and other warnings against hazards; promulgating safety regulations; and notifying the owners and users of adjacent sites and utilities of the safeguards.

§ 10.2.4 When use or storage of explosives or other hazardous materials or equipment, or unusual methods are necessary for execution of the Work, the Contractor shall (a) give Owner prior written notice and (b) exercise utmost care and carry on such activities under supervision of properly qualified personnel.

§ 10.2.5 The Contractor shall promptly remedy damage and loss (other than damage or loss insured under property insurance required by the Contract Documents) to property referred to in Sections 10.2.1.2 and 10.2.1.3 caused in whole or in part by the Contractor, a Subcontractor, a Sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is responsible under Sections 10.2.1.2 and 10.2.1.3. The Contractor may make a Claim for the cost to remedy the damage or loss to the extent such damage or loss is attributable to acts or omissions of the Owner or Architect or anyone directly or indirectly employed by either of them, or by anyone for whose acts either of them may be liable, and not attributable to the fault or negligence of the Contractor. The foregoing obligations of the Contractor are in addition to the Contractor's obligations under Section 3.18.

§ 10.2.6 The Contractor shall designate a responsible member of the Contractor's organization at the site whose duty shall be the prevention of accidents. This person shall be the Contractor's superintendent unless otherwise designated by the Contractor in writing to the Owner and Architect.

§ 10.2.7 The Contractor shall not permit any part of the construction or site to be loaded so as to cause damage or create an unsafe condition.

§ 10.2.8 Injury or Damage to Person or Property

If either party suffers injury or damage to person or property because of an act or omission of the other party, or of others for whose acts such party is legally responsible, notice of the injury or damage, whether or not insured, shall be given to the other party within a reasonable time not exceeding 21 days after discovery. The notice shall provide sufficient detail to enable the other party to investigate the matter.

§ 10.3 Hazardous Materials and Substances

§ 10.3.1 The Contractor is responsible for compliance with any requirements included in the Contract Documents regarding hazardous materials or substances. If the Contractor encounters a hazardous material or substance not addressed in the Contract Documents and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to asbestos or polychlorinated biphenyl (PCB), encountered on the site by the Contractor, the Contractor shall, upon recognizing the condition, immediately stop Work in the affected area and notify the Owner and Architect of the condition.

§ 10.3.2 Upon receipt of the Contractor's notice, the Owner shall obtain the services of a licensed laboratory to verify the presence or absence of the material or substance reported by the Contractor and, in the event such material or substance is found to be present, to cause it to be rendered harmless. Unless otherwise required by the Contract Documents, the Owner shall furnish in writing to the Contractor and Architect the names and qualifications of persons or entities who are to perform tests verifying the presence or absence of the material or substance or who are to perform the task of removal or safe containment of the material or substance. The Contractor and the Architect will promptly reply to the Owner in writing stating whether or not either has reasonable objection to the persons or entities proposed by the Owner. If either the Contractor or Architect has an objection to a person or entity proposed by the Owner, the Owner shall propose another to whom the Contractor and the Architect have no reasonable objection. When the material or substance has been rendered harmless, Work in the affected area shall resume upon written agreement of the Owner and Contractor. By Change Order, the Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable additional costs of shutdown, delay, and start-up.

§ 10.3.3 Intentionally deleted.

§ 10.3.4 The Owner shall not be responsible under this Section 10.3 for hazardous materials or substances the Contractor brings to the site unless such materials or substances are required by the Contract Documents. The Owner shall be responsible for hazardous materials or substances required by the Contract Documents, except to the extent of the Contractor's fault or negligence in the use and handling of such materials or substances.

§ 10.3.5 The Contractor shall reimburse the Owner for the cost and expense the Owner incurs (1) for remediation of hazardous materials or substances the Contractor brings to the site and negligently handles, or (2) where the Contractor fails to perform its obligations under Section 10.3.1, except to the extent that the cost and expense are due to the Owner's fault or negligence.

§ 10.3.6 If, without negligence on the part of the Contractor, the Contractor is held liable by a government agency for the cost of remediation of a hazardous material or substance solely by reason of performing Work as required by the Contract Documents, the Owner shall reimburse the Contractor for all cost and expense thereby incurred.

§ 10.4 Emergencies

In an emergency affecting safety of persons or property, the Contractor shall act, at the Contractor's discretion, to prevent threatened damage, injury, or loss. Additional compensation or extension of time claimed by the Contractor on account of an emergency shall be determined as provided in Article 15 and Article 7.

ARTICLE 11 INSURANCE AND BONDS

§ 11.1 Contractor's Insurance and Bonds

§ 11.1.1 The Contractor shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in the Agreement or elsewhere in the Contract Documents. The Contractor shall purchase and maintain the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Owner, Architect, and Architect's consultants shall be named as additional insureds under the Contractor's commercial general liability policy or as otherwise described in the Contract Documents.

§ 11.1.2 The Contractor shall provide surety bonds of the types, for such penal sums, and subject to such terms and conditions as required by the Contract Documents. The Contractor shall purchase and maintain the required bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.

§ 11.1.3 Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall authorize a copy to be furnished.

§ 11.1.4 Notice of Cancellation or Expiration of Contractor's Required Insurance. Within three (3) business days of the date the Contractor becomes aware of an impending or actual cancellation or expiration of any insurance required by the Contract Documents, the Contractor shall provide notice to the Owner of such impending or actual cancellation or expiration. Upon receipt of notice from the Contractor, the Owner shall, unless the lapse in coverage arises from an act or omission of the Owner, have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by the Contractor. The furnishing of notice by the Contractor shall not relieve the Contractor of any contractual obligation to provide any required coverage.

§ 11.1.5 All insurance coverage procured by the Contractor shall be provided by insurance companies having policy holder ratings no lower than "A" and financial ratings not lower than "XII" in the *Best's Insurance Guide*, latest edition in effect as of the date of the Contract, and subsequently in effect at the time of renewal of any policies required by the Contract Documents.

§ 11.2 Owner's Insurance

§ 11.2.1 The Owner shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in the Agreement or elsewhere in the Contract Documents. The Owner shall purchase and maintain the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located.

§ 11.2.2 Failure to Purchase Required Property Insurance. If the Owner fails to purchase and maintain the required property insurance, with all of the coverages and in the amounts described in the Agreement or elsewhere in the Contract Documents, the Owner shall inform the Contractor in writing prior to commencement of the Work. Upon receipt of notice from the Owner, the Contractor may delay commencement of the Work and may obtain insurance that will protect the interests of the Contractor, Subcontractors, and Sub-Subcontractors in the Work. When the failure to provide coverage has been cured or resolved, the Contract Sum and Contract Time shall be equitably adjusted. In the event the Owner fails to procure coverage, the Owner waives all rights against the Contractor, Subcontractors, and Sub-subcontractors to the extent the loss to the Owner would have been covered by the insurance to have been procured by the Owner. The cost of the insurance shall be charged to the Owner by a Change Order. If the Owner does not provide written notice, and the Contractor is damaged by the failure or neglect of the Owner to purchase or maintain the required insurance, the Owner shall reimburse the Contractor for all reasonable costs and damages attributable thereto.

§ 11.2.3 Notice of Cancellation or Expiration of Owner's Required Property Insurance. Within three (3) business days of the date the Owner becomes aware of an impending or actual cancellation or expiration of any property insurance required by the Contract Documents, the Owner shall provide notice to the Contractor of such impending or actual cancellation or expiration. Unless the lapse in coverage arises from an act or omission of the Contractor: (1) the Contractor, upon receipt of notice from the Owner, shall have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by either the Owner or the Contractor; (2) the Contract Time and Contract Sum shall be equitably adjusted; and (3) the Owner waives all rights against the Contractor, Subcontractors, and Sub-subcontractors to the extent any loss to the Owner would have been covered by the insurance had it not expired or been cancelled. If the Contractor purchases replacement coverage, the cost of the insurance shall be charged to the Owner by an appropriate Change Order. The furnishing of notice by the Owner shall not relieve the Owner of any contractual obligation to provide required insurance.

§ 11.3 Waivers of Subrogation

§ 11.3.1 The Owner and Contractor waive all rights against (1) each other and any of their subcontractors, sub-subcontractors, agents, and employees, each of the other; (2) the Architect and Architect's consultants; and (3) Separate Contractors, if any, and any of their subcontractors, sub-subcontractors, agents, and employees, for damages caused by fire, or other causes of loss, to the extent those losses are covered by property insurance required

by the Agreement or other property insurance applicable to the Project, except such rights as they have to proceeds of such insurance. The Owner or Contractor, as appropriate, shall require similar written waivers in favor of the individuals and entities identified above from the Architect, Architect's consultants, Separate Contractors, subcontractors, and sub-subcontractors. The policies of insurance purchased and maintained by each person or entity agreeing to waive claims pursuant to this section 11.3.1 shall not prohibit this waiver of subrogation. This waiver of subrogation shall be effective as to a person or entity (1) even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, (2) even though that person or entity did not pay the insurance premium directly or indirectly, or (3) whether or not the person or entity had an insurable interest in the damaged property.

§ 11.3.2 If during the Project construction period the Owner insures properties, real or personal or both, at or adjacent to the site by property insurance under policies separate from those insuring the Project, or if after final payment property insurance is to be provided on the completed Project through a policy or policies other than those insuring the Project during the construction period, to the extent permissible by such policies, the Owner waives all rights in accordance with the terms of Section 11.3.1 for damages caused by fire or other causes of loss covered by this separate property insurance.

§ 11.4 Loss of Use, Business Interruption, and Delay in Completion Insurance

§ 11.5 Adjustment and Settlement of Insured Loss

§ 11.5.1 A loss insured under the property insurance required by the Agreement shall be adjusted by the Owner in good faith and made payable to the Owner as fiduciary for the insureds, as their interests may appear, subject to requirements of any applicable mortgagee clause and of Section 11.5.2. The Owner shall pay the Architect and Contractor their just shares of insurance proceeds received by the Owner, and by appropriate agreements the Architect and Contractor shall make payments to their consultants and Subcontractors in similar manner.

§ 11.5.2 Prior to settlement of an insured loss, the Owner shall notify the Contractor of the terms of the proposed settlement as well as the proposed allocation of the insurance proceeds. The Contractor shall have 14 days from receipt of notice to object to the proposed settlement or allocation of the proceeds. If the Contractor does not object, the Owner shall settle the loss and the Contractor shall be bound by the settlement and allocation. Upon receipt, the Owner shall deposit the insurance proceeds in a separate account and make the appropriate distributions. Thereafter, if no other agreement is made or the Owner does not terminate the Contract for convenience, the Owner and Contractor shall execute a Change Order for reconstruction of the damaged or destroyed Work in the amount allocated for that purpose. If the Contractor timely objects to either the terms of the proposed settlement or the allocation of the proceeds, the Owner may proceed to settle the insured loss, and any dispute between the Owner and Contractor arising out of the settlement or allocation of the proceeds shall be resolved pursuant to Article 15. Pending resolution of any dispute, the Owner may issue a Construction Change Directive for the reconstruction of the damaged or destroyed Work.

ARTICLE 12 UNCOVERING AND CORRECTION OF WORK

§ 12.1 Uncovering of Work

§ 12.1.1 If a portion of the Work is covered contrary to the Architect's request or to requirements specifically expressed in the Contract Documents, it must, if requested in writing by the Architect, be uncovered for the Architect's examination and be replaced at the Contractor's expense without change in the Contract Time.

§ 12.1.2 If a portion of the Work has been covered that the Architect has not specifically requested to examine prior to its being covered, the Architect may request to see such Work and it shall be uncovered by the Contractor. If such Work is in accordance with the Contract Documents, costs of uncovering and replacement shall, by appropriate Change Order, be at the Owner's expense. If such Work is not in accordance with the Contract Documents, the costs of uncovering the Work, and the cost of correction, shall be at the Contractor's expense.

§ 12.2 Correction of Work

§ 12.2.1 Before Substantial Completion

The Contractor shall promptly correct Work rejected by the Architect or failing to conform to the requirements of the Contract Documents, discovered before Substantial Completion and whether or not fabricated, installed or completed. Costs of correcting such rejected Work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for the Architect's services and expenses made necessary thereby, shall be at the Contractor's expense.

§ 12.2.2 After Substantial Completion

§ 12.2.2.1 In addition to the Contractor's obligations under Section 3.5, if, within one year after the date of Substantial Completion of the Work or designated portion thereof or after the date for commencement of warranties established under Section 9.9.1, or by terms of any applicable special warranty required by the Contract Documents, any of the Work is found to be not in accordance with the requirements of the Contract Documents, the Contractor shall correct it promptly after receipt of notice from the Owner to do so, unless the Owner has previously given the Contractor a written acceptance of such condition. The Owner shall give such notice promptly after discovery of the condition. During the one-year period for correction of Work, if the Owner fails to notify the Contractor and give the Contractor an opportunity to make the correction, the Owner waives the rights to require correction by the Contractor and to make a claim for breach of warranty. If the Contractor fails to correct nonconforming Work within a reasonable time during that period after receipt of notice from the Owner or Architect, the Owner may correct it in accordance with Section 2.5. Prior to the end of the one-year period, (three years for roof systems), the Architect may schedule a warranty inspection which shall be attended by the Architect, the Owner, the Contractor, and all major subcontractors. During this inspection, the parties shall identify all defective and/or nonconforming items and fix a time within which all defective and/or nonconforming items shall be repaired and/or replaced.

Within the one-year period (three years for roof systems) provided for in the Guarantee of Work required by Article 9.8.1, if repairs or replacement are requested by Owner in connection with the Work which, in the opinion of the Owner, are rendered necessary as a result of the use of materials, equipment or workmanship which are inferior, defective or not in accordance with the Contract Documents, the Contractor and/or its Surety shall promptly, upon receipt of notice from and without expense to the Owner, place in satisfactory condition in every particular, all such Work, correct all defects therein and make good all damages to the building, site, equipment or contents thereof; and make good any work or materials or the equipment and contents of said buildings or site disturbed in fulfilling any such guarantee. If, after notice or within the time agreed upon by the parties at the warranty inspection, the Contractor and/or its Surety fail to proceed promptly to comply with the terms of the guarantee, the Owner may have the defects corrected in accordance with Article 2.5 and the Contractor and his Surety shall be liable for all expenses incurred. All special guarantees applicable to definite parts of the Work stipulated in the Contract Documents shall be subject to the terms of this paragraph during the first year of the life of such special guarantee.

§ 12.2.2.2 The one-year period for correction of Work shall be extended with respect to portions of Work first performed after Substantial Completion by the period of time between Substantial Completion and the actual completion of that portion of the Work.

§ 12.2.2.3 The one-year period for correction of Work shall not be extended by corrective Work performed by the Contractor pursuant to this Section 12.2.

§ 12.2.3 The Contractor shall remove from the site portions of the Work that are not in accordance with the requirements of the Contract Documents and are neither corrected by the Contractor nor accepted by the Owner.

§ 12.2.4 The Contractor shall bear the cost of correcting destroyed or damaged construction of the Owner or Separate Contractors, whether completed or partially completed, caused by the Contractor's correction or removal of Work that is not in accordance with the requirements of the Contract Documents.

§ 12.2.5 Nothing contained in this Section 12.2 shall be construed to establish a period of limitation with respect to other obligations the Contractor has under the Contract Documents. Establishment of the one-year period for correction of Work as described in Section 12.2.2 relates only to the specific obligation of the Contractor to correct the Work, and has no relationship to the time within which the obligation to comply with the Contract Documents may be sought to be enforced, nor to the time within which proceedings may be commenced to establish the Contractor's liability with respect to the Contractor's obligations other than specifically to correct the Work.

§ 12.3 Acceptance of Nonconforming Work

If the Owner prefers to accept Work that is not in accordance with the requirements of the Contract Documents, the Owner may do so instead of requiring its removal and correction, in which case the Contract Sum will be reduced as appropriate and equitable. Such adjustment shall be effected whether or not final payment has been made.

ARTICLE 13 MISCELLANEOUS PROVISIONS

§ 13.1 Governing Law

The Contract shall be governed by Mississippi law.

§ 13.2 Successors and Assigns

§ 13.2.1 The Owner and Contractor respectively bind themselves, their partners, successors, assigns, and legal representatives to covenants, agreements, and obligations contained in the Contract Documents. Except as provided in Section 13.2.2, neither party to the Contract shall assign the Contract as a whole without written consent of the other. If either party attempts to make an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.

§ 13.2.2 The Owner may, without consent of the Contractor, assign the Contract to a lender providing construction financing for the Project, if the lender assumes the Owner's rights and obligations under the Contract Documents. The Contractor shall execute all consents reasonably required to facilitate the assignment.

§ 13.3 Rights and Remedies

§ 13.3.1 Duties and obligations imposed by the Contract Documents and rights and remedies available thereunder shall be in addition to and not a limitation of duties, obligations, rights, and remedies otherwise imposed or available by law.

§ 13.3.2 No action or failure to act by the Owner, Architect, or Contractor shall constitute a waiver of a right or duty afforded them under the Contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach thereunder, except as may be specifically agreed upon in writing.

§ 13.4 Tests and Inspections

§ 13.4.1 Tests, inspections, and approvals of portions of the Work shall be made as required by the Contract Documents and by applicable laws, statutes, ordinances, codes, rules, and regulations or lawful orders of public authorities. Unless otherwise provided, the Contractor shall make arrangements for such tests, inspections, and approvals with an independent testing laboratory or entity acceptable to the Owner, or with the appropriate public authority, and shall bear all related costs of tests, inspections, and approvals. The Contractor shall give the Architect timely notice of when and where tests and inspections are to be made so that the Architect may be present for such procedures.

§ 13.4.2 If the Architect, Owner, or public authorities having jurisdiction determine that portions of the Work require additional testing, inspection, or approval not included under Section 13.4.1, the Architect will, upon written authorization from the Owner, instruct the Contractor to make arrangements for such additional testing, inspection, or approval, by an entity acceptable to the Owner, and the Contractor shall give timely notice to the Architect of when and where tests and inspections are to be made so that the Architect may be present for such procedures. Such costs, except as provided in Section 13.4.3, shall be at the Owner's expense.

§ 13.4.3 If procedures for testing, inspection, or approval under Sections 13.4.1 and 13.4.2 reveal failure of the portions of the Work to comply with requirements established by the Contract Documents, all costs made necessary by such failure, including those of repeated procedures and compensation for the Architect's services and expenses, shall be at the Contractor's expense.

§ 13.4.4 Required certificates of testing, inspection, or approval shall, unless otherwise required by the Contract Documents, be secured by the Contractor and promptly delivered to the Architect.

§ 13.4.5 If the Architect is to observe tests, inspections, or approvals required by the Contract Documents, the Architect will do so promptly and, where practicable, at the normal place of testing.

§ 13.4.6 Tests or inspections conducted pursuant to the Contract Documents shall be made promptly to avoid unreasonable delay in the Work.

§ 13.5 Interest

Payments due and unpaid under the Contract Documents shall bear interest as provided by applicable Mississippi law or as required by the Owner in the Contract.

§ 13.6 COUNTERPARTS.

The Agreement may be executed in any number of counterparts, all of which, when taken together, shall constitute one and the same instrument, and any of the parties hereto may execute the Agreement by signing any such counterpart.

ARTICLE 14 TERMINATION OR SUSPENSION OF THE CONTRACT

§ 14.1 Termination by the Contractor

§ 14.1.1 The Contractor may terminate the Contract if the Work is stopped for a period of 30 consecutive days through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, for any of the following reasons:

- .1 Issuance of an order of a court or other public authority having jurisdiction that requires all Work to be stopped;
- .2 An act of government, such as a declaration of national emergency, that requires all Work to be stopped; or
- .3 Because the Architect has not issued a Certificate for Payment and has not notified the Contractor of the reason for withholding certification as provided in Section 9.4.1, or because the Owner has not made payment on a Certificate for Payment within the time stated in the Contract Documents unless such non-payment is the subject of a good faith dispute between Owner and Contractor.

§ 14.2 Termination by the Owner for Cause

§ 14.2.1 The Owner may terminate the Contract if the Contractor

- .1 refuses or fails to supply enough properly skilled workers or proper materials;
- .2 fails to make payment to Subcontractors or suppliers in accordance with the respective agreements between the Contractor and the Subcontractors or suppliers;
- .3 disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or
- .4 otherwise is guilty of substantial breach of a provision of the Contract Documents.
- .5 fails to achieve Substantial Completion of the Project as described in Section 008000, Article 9.8.5, within the time stated therein; or
- .6 fails to meet any deadline required by the Contract. Contractor acknowledges that time is of the essence of this Contract and that all deadlines required by the Contract are critical to timely completion of the Contract. Therefore, Contractor agrees that its failure to meet any deadline constitutes a substantial and material breach of this Contract, entitling the Owner to terminate the Contract.

§ 14.2.2 When any of the reasons described in Section 14.2.1 exist, and upon advice by the Architect that sufficient cause exists to justify such action, the Owner may, without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven days' notice, terminate employment of the Contractor and may, subject to any prior rights of the surety:

- .1 Exclude the Contractor from the site and take possession of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor;
- .2 Accept assignment of subcontracts pursuant to Section 5.4; and
- .3 Finish the Work by whatever reasonable method the Owner may deem expedient. Upon written request of the Contractor, the Owner shall furnish to the Contractor a detailed accounting of the costs incurred by the Owner in finishing the Work.

§ 14.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 14.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

§ 14.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, including compensation for the Architect's services and expenses made necessary thereby, and other damages incurred by the Owner and not expressly waived, such excess shall be paid to the Contractor. If such costs and damages exceed the unpaid balance, the Contractor shall pay the difference to the Owner. The amount to be paid to the Contractor or Owner, as the case may be, shall be certified by the Initial Decision Maker, upon application, and this obligation for payment shall survive termination of the Contract.

§ 14.2.5 If the Owner terminates the Contract for cause, and it is determined for any reason that the Contractor was not actually in default under the Contract at the time of termination, the Contractor shall be entitled to recover from the Owner the same amount as the Contractor would be entitled to receive under a termination for convenience as

provided by Article 14.4. The foregoing shall constitute the Contractor's sole and exclusive remedy for termination of the Contract. In no event shall the Contractor be entitled to special, consequential, or exemplary damages, nor shall the Contractor be entitled to anticipated profits resulting from termination of this Contract.

§ 14.3 Suspension by the Owner for Convenience

§ 14.3.1 The Owner may, without cause, order the Contractor in writing to suspend, delay or interrupt the Work, in whole or in part for such period of time as the Owner may determine.

§ 14.3.2 The Contract Sum and Contract Time shall be adjusted for increases in the cost and time caused by suspension, delay, or interruption under Section 14.3.1. Adjustment of the Contract Sum shall include profit. No adjustment shall be made to the extent

- .1 that performance is, was, or would have been, so suspended, delayed, or interrupted, by another cause for which the Contractor is responsible; or
- .2 that an equitable adjustment is made or denied under another provision of the Contract.

§ 14.4 Termination by the Owner for Convenience

§ 14.4.1 The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause.

§ 14.4.2 Upon receipt of notice from the Owner of such termination for the Owner's convenience, the Contractor shall

- .1 cease operations as directed by the Owner in the notice;
- .2 take actions necessary, or that the Owner may direct, for the protection and preservation of the Work; and
- .3 except for Work directed to be performed prior to the effective date of termination stated in the notice, terminate all existing subcontracts and purchase orders and enter into no further subcontracts and purchase orders.

§ 14.4.3 In case of such termination for the Owner's convenience, the Owner shall pay the Contractor for Work properly executed; costs incurred by reason of the termination, including costs attributable to termination of Subcontracts; and the termination fee, if any, set forth in the Agreement. The Contractor shall not be entitled to receive any payment for either overhead or profit on work not performed.

ARTICLE 15 CLAIMS AND DISPUTES

§ 15.1 Claims

§ 15.1.1 Definition

A Claim is a demand or assertion by one of the parties seeking, as a matter of right, payment of money, a change in the Contract Time, or other relief with respect to the terms of the Contract. The term "Claim" also includes other disputes and matters in question between the Owner and Contractor arising out of or relating to the Contract. The responsibility to substantiate Claims shall rest with the party making the Claim. This Section 15.1.1 does not require the Owner to file a Claim in order to impose liquidated damages in accordance with the Contract Documents.

§ 15.1.2 Time Limits on Claims

The Owner and Contractor shall commence all Claims and causes of action against the other and arising out of or related to the Contract, whether in contract, tort, breach of warranty or otherwise, and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Contractor waive all Claims and causes of action not commenced in accordance with this Section 15.1.2.

§ 15.1.3 Notice of Claims

§ 15.1.3.1 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered prior to expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by notice to the other party and to the Initial Decision Maker with a copy sent to the Architect, if the Architect is not serving as the Initial Decision Maker. Claims by either party under this Section 15.1.3.1 shall be initiated within 21 days after occurrence of the event giving rise to such Claim or within 21 days after the claimant first recognizes the condition giving rise to the Claim, whichever is later.

§ 15.1.3.2 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by notice to the other party. In such event, no decision by the Initial Decision Maker is required.

§ 15.1.4 Continuing Contract Performance

§ 15.1.4.1 Pending final resolution of a Claim, except as otherwise agreed in writing or as provided in Section 9.7 and Article 14, the Contractor shall proceed diligently with performance of the Contract and the Owner shall continue to make payments in accordance with the Contract Documents.

§ 15.1.4.2 The Contract Sum and Contract Time shall be adjusted in accordance with the Initial Decision Maker's decision, subject to the right of either party to proceed in accordance with this Article 15. The Architect will issue Certificates for Payment in accordance with the decision of the Initial Decision Maker.

§ 15.1.5 Claims for Additional Cost

.1 Concealed Conditions. If the Contractor encounters conditions at the site that are (1) subsurface or otherwise concealed physical conditions that differ materially from those indicated in the Contract Documents or (2) unknown physical conditions of an unusual nature, that differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents, the Contractor shall promptly provide notice to the Owner and the Architect before conditions are disturbed and in no event later than five (5) days after first observance of the conditions. The Architect will promptly investigate such conditions and, if the Architect determines that they differ materially and cause an increase or decrease in the Contractor's cost of, or time required for, performance of any part of the Work, will recommend an equitable adjustment in the Contract Sum. Contract Time shall be addressed in accordance with Section 15.1.5 below. If the Architect determines that the conditions at the site are not materially different from those indicated in the Contract Documents and that no change in the terms of the Contract is justified, the Architect shall promptly notify the Owner and Contractor in writing, stating the reasons.

.2 Claims for Additional Cost For Reasons Other than Concealed Conditions. If the Contractor claims that it should be entitled to additional compensation for any damage sustained or may be sustained (i) by reason of any act or omission of the Owner or any other person for which the Owner is responsible or by reason that Owner directed the Contractor to perform any work which it believes is not required to be performed by the provisions of each Contract (collectively an "Event"), then Contractor shall within five (5) days after it first had notice of an Event, deliver to the Architect and Owner a written statement of the nature and basis of its claim and within twenty (20) days, the Contractor shall deliver to the Owner a verified itemized statement of the details and amount of such damage or extra work. If the Owner shall require any additional data, the Contractor shall furnish the same within three (3) days after written demand therefore. Unless such notice, statements and data shall be delivered within the times aforesaid, all claims for additional compensation or damages for such matters shall be deemed waived. Compliance by the Contractor with the provisions of this paragraph shall not, however, be deemed an admission by the Owner nor raise any presumption as to the validity or correctness of the claim. Contractor shall not be entitled to additional compensation by reason of any inconsistency or deficiency in the design documents.

.3 Change Orders and Construction Change Directives. To the extent that an Owner wishes to change the scope of Work under the Contract documents, the parties shall agree to any compensation and time as part of such agreed Change Order as provided in Article 7.2. Contractor shall not be obligated to perform any material change in the scope of Work in the absence of an executed Change Order. Neither the Owner nor Architect shall be entitled to utilize the provisions for Construction Change Directives as provided in Article 7.3 for material changes in the scope of Work under the Contract Documents

.4 The Owner will not be responsible for damages or additional compensation due to delays in the work caused by, government delays, utility company delays, or other delays beyond the control of the Owner.

§ 15.1.6 Claims for Additional Time

§ 15.1.6.1 If the Contractor is delayed on its critical path at any time in the commencement or progress of the Work by an act or neglect of the Owner or Architect, or of an employee of either, or of a separate contractor employed by the Owner; or by changes ordered in the Work; or by labor disputes, fire, unavoidable casualties, concealed conditions, or by delay authorized by the Owner pending mediation; or by other causes that the Architect determines may justify delay, then the Contract Time shall be extended by Change Order to the extent such delay will prevent the Contractor from achieving Substantial Completion within the Contract Time as provided below. The entitlement to a time extension provided in this paragraph shall not apply if the performance of the Work is not, was not, or

would not have been delayed by any other cause for which the Contractor is not entitled to an extension in the Contract Time under the Contract Documents. The Contractor further acknowledges and agrees that adjustments in the Contract Time will be permitted for a delay only to the extent such delay (i) is not caused, or could not have been anticipated, by the Contractor and (ii) could not be limited or avoided by the Contractor's timely notice to the Owner of the delay or reasonable likelihood that the delay will occur for such reasonable time as the Architect may determine

§ 15.1.6.2 The Contractor assumes the risk of both normal and abnormally adverse weather and will not be entitled to any time extension or Contract price adjustment for either normal or abnormally adverse weather encountered during construction, notwithstanding any other provision of the Contract to the contrary.

§ 15.1.6.3 Claims for increase in the Contract Time shall set forth in detail the facts and circumstances which support such Claim, including but not limited to, the cause of such delay, the date such delay began to affect the critical path, the date such delay ceased to affect the critical path and the number of days of additional time requested. The Contractor shall not be entitled to an increase in the Contract Time for delays which did not affect the critical path or to the extent there were concurrent non-excusable delays. The Contractor may be requested to provide additional documentation to substantiate its Claim, including but not limited to, schedules that indicate all activities affected by such delay.

§ 15.1.7 Waiver of Claims for Consequential Damages

The Contractor and Owner waive Claims against each other for consequential damages arising out of or relating to this Contract. This mutual waiver includes

- .1 damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and
- .2 damages incurred by the Contractor for principal office expenses including the compensation of personnel stationed there, for losses of financing, loss of productivity, business and reputation, and for loss of profit, except anticipated profit arising directly from the Work.

This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article 14. Nothing contained in this Section 15.1.7 shall be deemed to preclude assessment of liquidated damages, when applicable, in accordance with the requirements of the Contract Documents.

§ 15.1.8 The Contractor expressly agrees that the Article 15 Claims and Disputes process is the only dispute resolution mechanism that will be recognized by the parties for any claims put forward by the Contractor, notwithstanding any other claimed theory of entitlement on the part of the Contractor or its subcontractors or suppliers against the Owner and/or the Architect or any of their design consultants, including, but not limited to, all claims of breach of contract, breach of warranty, misrepresentation, negligence, professional negligence, and/or any other tort.

§ 15.2 Initial Decision

§ 15.2.1 Claims, excluding those where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2 or arising under Sections 10.3, 10.4, and 11.5, shall be referred to the Initial Decision Maker for initial decision. The Architect will serve as the Initial Decision Maker, unless otherwise indicated in the Agreement. Except for those Claims excluded by this Section 15.2.1, an initial decision shall be required as a condition precedent to mediation of any Claim. If an initial decision has not been rendered within 30 days after the Claim has been referred to the Initial Decision Maker, the party asserting the Claim may demand mediation and binding dispute resolution without a decision having been rendered. Unless the Initial Decision Maker and all affected parties agree, the Initial Decision Maker will not decide disputes between the Contractor and persons or entities other than the Owner.

§ 15.2.2 The Initial Decision Maker will review Claims and within ten days of the receipt of a Claim take one or more of the following actions: (1) request additional supporting data from the claimant or a response with supporting data from the other party, (2) reject the Claim in whole or in part, (3) approve the Claim, (4) suggest a compromise, or (5) advise the parties that the Initial Decision Maker is unable to resolve the Claim if the Initial Decision Maker lacks sufficient information to evaluate the merits of the Claim or if the Initial Decision Maker concludes that, in the Initial Decision Maker's sole discretion, it would be inappropriate for the Initial Decision Maker to resolve the Claim.

§ 15.2.3 In evaluating Claims, the Initial Decision Maker may, but shall not be obligated to, consult with or seek information from either party or from persons with special knowledge or expertise who may assist the Initial Decision Maker in rendering a decision. The Initial Decision Maker may request the Owner to authorize retention of such persons at the Owner's expense.

§ 15.2.4 If the Initial Decision Maker requests a party to provide a response to a Claim or to furnish additional supporting data, such party shall respond, within ten days after receipt of the request, and shall either (1) provide a response on the requested supporting data, (2) advise the Initial Decision Maker when the response or supporting data will be furnished, or (3) advise the Initial Decision Maker that no supporting data will be furnished. Upon receipt of the response or supporting data, if any, the Initial Decision Maker will either reject or approve the Claim in whole or in part within thirty (30) days.

§ 15.2.5 The Initial Decision Maker will render an initial decision approving or rejecting the Claim, or indicating that the Initial Decision Maker is unable to resolve the Claim. This initial decision shall (1) be in writing; (2) state the reasons therefor; and (3) notify the parties and the Architect, if the Architect is not serving as the Initial Decision Maker, of any change in the Contract Sum or Contract Time or both. The initial decision shall be final and binding on the parties but subject to mediation and, if the parties fail to resolve their dispute through mediation, to binding dispute resolution.

§ 15.2.6 Either party may file for mediation of an initial decision at any time, subject to the terms of Section 15.2.6.1.

§ 15.2.6.1 Either party may, within 30 days from the date of receipt of an initial decision, demand in writing that the other party file for mediation. If such a demand is made and the party receiving the demand fails to file for mediation within 30 days after receipt thereof, then both parties waive their rights to mediate or pursue binding dispute resolution proceedings with respect to the initial decision.

§ 15.2.7 In the event of a Claim against the Contractor, the Owner may, but is not obligated to, notify the surety, if any, of the nature and amount of the Claim. If the Claim relates to a possibility of a Contractor's default, the Owner may, but is not obligated to, notify the surety and request the surety's assistance in resolving the controversy.

§ 15.2.8 If a Claim relates to or is the subject of a mechanic's lien, the party asserting such Claim may proceed in accordance with applicable law to comply with the lien notice or filing deadlines.

§ 15.3 Mediation

§ 15.3.1 Either party may file for mediation of a dispute at any time. Claims, disputes, or other matters in controversy arising out of or related to the Contract, except those waived as provided for in Sections 9.10.4, 9.10.5, and 15.1.7, shall be subject to mediation as a condition precedent to binding dispute resolution.

§ 15.3.2 The parties shall endeavor to resolve their Claims by mediation which through a mutually agreed upon mediator, unless the parties mutually are unable to agree, at which point the mediation shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of binding dispute resolution proceedings but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration is stayed pursuant to this Section 15.3.2, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 15.3.3 Intentionally deleted.

§ 15.3.4 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 15.4 LITIGATION

All claims or other matters in dispute which cannot be resolved by mutual agreement or Mediation shall be subject to litigation in a Court of appropriate jurisdiction. The Parties agree to that the exclusive jurisdiction and venue for any and all claims or disputes arising from or related to the Project or the Contract Documents shall be in Pearl River County, Mississippi. The prevailing party shall be entitled to their reasonable attorney fees and expenses incurred in any litigation of a claim or dispute relating to any Project.



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SECTION 009113 - ADDENDA

PART 1 - GENERAL

1.1 ADDENDA

- A. Any Addendum issued prior to bid date on this Project will be included in Section 009113 and become a part of the Standard Form of Agreement between the Owner and the Contractor.
- B. Acknowledge receipt of Addenda in the space provided on the Bid Form. Failure to do so may subject Bidder to disqualification.
- C. The Bidder is responsible for obtaining a copy of each Addendum issued. The Addenda will be posted on the Architect's website. They will also be available for purchase from participating plan rooms.
- D. Bidders who have contacted the Architect's office and requested to be included on the Bid Registry List will be notified by email when an Addendum has been issued to the email address provided by the Bidder at registration.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF DOCUMENT 009113

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DIVISION 01

GENERAL REQUIREMENTS

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SECTION 011000 - SUMMARY

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Project information.
2. Work covered by Contract Documents.
3. Contractor's use of site and premises.
4. Coordination with occupants.
5. Work restrictions.
6. Specification and Drawing conventions.

1.2 PROJECT INFORMATION

- A. Project Identification: 25068-01 & 25068-02 Picayune Athletics: Tennis Courts and Hitting Facility.
- B. Project Location : Kent Kirkland Field, 404 Union School Road, Picayune, MS 39466.
- C. Owner: Picayune School District, 706 Goodyear Blvd., Picayune, Mississippi 39466.
 1. Owner's Representative: Dean Shaw, Superintendent.
- D. Architect: Dale | Bailey, an Association; One Jackson Place, Suite 250, 188 East Capitol Street, Jackson, Mississippi 39201.

1.2 WORK COVERED BY CONTRACT DOCUMENTS

A. The Work of Project is defined by the Contract Documents and consists of the following:

1. This project includes Project A, the installation of a new pre-manufactured metal building to serve as a hitting facility, located adjacent to the existing softball field. The hitting facility also includes sidewalks and site work. In addition, Project B, new tennis courts will be constructed, with lighting and perimeter fencing. The scope also includes the addition of new paved sidewalks throughout the site, along with accommodated drainage infrastructure for proper water management.
2. The documents include 2 separate projects that will be bid on the same date. Both projects may be awarded to the same contractor or different contractors separately. Contractors will be expected to coordinate scopes to deliver a successful and on-time project for both contracts.

B. Type of Contract:

1. Project will be constructed under two contracts (Contract A: Hitting Facility and Contract B: Tennis Courts.

1.3 CONTRACTOR'S USE OF SITE AND PREMISES

- A. Limits on Use of Site: Limit use of Project site to Work in areas within the Contract limits indicated. Do not disturb portions of Project site beyond areas in which the Work is indicated.
 - 1. Limits on Use of Site: Limit use of Project site to areas within the limits of work indicated. Do not disturb portions of Project site beyond areas in which the Work is indicated.
 - a. Driveways, Walkways, and Entrances: Keep driveways and entrances serving premises clear and available to Owner, Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or for storage of materials.
- B. Condition of Existing Building: Maintain portions of existing building affected by construction operations in a weathertight condition throughout construction period. Repair damage caused by construction operations.
- C. Condition of Existing Grounds: Maintain portions of existing grounds, landscaping, and hardscaping affected by construction operations throughout construction period. Repair damage caused by construction operations.

1.4 COORDINATION WITH OCCUPANTS

- A. Full Owner Occupancy: Owner will occupy site and existing adjacent building(s) during entire construction period. Cooperate with Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with Owner's day-to-day operations. Maintain existing exits unless otherwise indicated.

1.5 WORK RESTRICTIONS

- A. Comply with restrictions on construction operations.
 - 1. Comply with limitations on use of public streets, work on public streets, rights of way, and other requirements of authorities having jurisdiction.
- B. On-Site Work Hours: Limit work in the existing building to normal business working hours of 7:00 a.m. to 5:00 p.m., Monday through Friday, unless otherwise indicated.
- C. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after providing temporary utility services according to requirements indicated:
 - 1. Notify Architect Owner not less than two 2 days in advance of proposed utility interruptions.
 - 2. Obtain Architect's Owner's written permission before proceeding with utility interruptions.
- D. Noise, Vibration, Dust, and Odors: Coordinate operations that may result in high levels of noise and vibration, dust, odors, or other disruption to Owner occupancy with Owner.
 - 1. Notify Architect Owner not less than two 2 days in advance of proposed disruptive operations.
 - 2. Obtain Architect's Owner's written permission before proceeding with disruptive operations.

- E. Smoking and Controlled Substance Restrictions: Use of tobacco products, alcoholic beverages, and other controlled substances within the existing building on Project site on Owner's property is not permitted.
- F. Employee Identification: Owner will provide identification tags for Contractor personnel working on Project site. Require personnel to use identification tags at all times.
- G. Employee Screening: Comply with Owner's requirements for drug and background screening of Contractor personnel working on Project site.
 - 1. Maintain list of approved screened personnel with Owner's representative.

1.6 SPECIFICATION AND DRAWING CONVENTIONS

- A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:
 - 1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.
 - 2. Text Color: Text used in the Specifications, including units of measure, manufacturer and product names, and other text may appear in multiple colors or underlined as part of a hyperlink; no emphasis is implied by text with these characteristics.
 - 3. Hypertext: Text used in the Specifications may contain hyperlinks. Hyperlinks may allow for access to linked information that is not residing in the Specifications. Unless otherwise indicated, linked information is not part of the Contract Documents.
 - 4. Specification requirements are to be performed by Contractor unless specifically stated otherwise.
- B. Division 00 Contracting Requirements: General provisions of the Contract, including General and Supplementary Conditions, apply to all Sections of the Specifications.
- C. Division 01 General Requirements: Requirements of Sections in Division 01 apply to the Work of all Sections in the Specifications.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 011000

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SECTION 012100 - ALLOWANCES

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements governing allowances.
- B. Types of allowances include the following:
 - 1. Lump-sum allowances.
 - 2. Contingency allowances.

1.2 SELECTION AND PURCHASE

- A. At the earliest practical date after award of the Contract, advise Architect of the date when final selection, or purchase and delivery, of each product or system described by an allowance must be completed by the Owner to avoid delaying the Work.
- B. At Architect's request, obtain proposals for each allowance for use in making final selections. Include recommendations that are relevant to performing the Work.
- C. Purchase products and systems selected by Architect from the designated supplier.

1.3 ACTION SUBMITTALS

- A. Submit proposals for purchase of products or systems included in allowances in the form specified for Change Orders.

1.4 INFORMATIONAL SUBMITTALS

- A. Submit invoices or delivery slips to show actual quantities of materials delivered to the site for use in fulfillment of each allowance.
- B. Submit time sheets and other documentation to show labor time and cost for installation of allowance items that include installation as part of the allowance.
- C. Coordinate and process submittals for allowance items in same manner as for other portions of the Work.

1.5 LUMP-SUM ALLOWANCES

- A. Allowance shall include cost to Contractor of specific products and materials ordered by Owner or selected by Architect under allowance and shall include taxes, freight, and delivery to Project site.

- B. Unless otherwise indicated, Contractor's costs for receiving and handling at Project site, labor, installation, overhead and profit, and similar costs related to products and materials ordered by Owner or selected by Architect under allowance shall be included as part of the Contract Sum and not part of the allowance.

1.6 CONTINGENCY ALLOWANCES

- A. Use the contingency allowance only as directed by Architect for Owner's purposes and only by Change Orders that indicate amounts to be charged to the allowance.
- B. At Project closeout, credit unused amounts remaining in the contingency allowance to Owner by Change Order.
- C. Overhead and profit for all allowances and contingencies shall be included in the base bid Contract Sum and are not applicable for each change order derived from allowances or contingencies on this project.

1.7 ADJUSTMENT OF ALLOWANCES

- A. Allowance Adjustment: To adjust allowance amounts, prepare a Change Order proposal based on the difference between purchase amount and the allowance, multiplied by final measurement of work-in-place where applicable. If applicable, include reasonable allowances for cutting losses, tolerances, mixing wastes, normal product imperfections, and similar margins.
 - 1. Include installation costs in purchase amount only where indicated as part of the allowance.
 - 2. If requested, prepare explanation and documentation to substantiate distribution of overhead costs and other markups.
 - 3. Submit substantiation of a change in scope of Work, if any, claimed in Change Orders related to unit-cost allowances.
 - 4. Owner reserves the right to establish the quantity of work-in-place by independent quantity survey, measure, or count.
- B. Submit claims for increased costs because of a change in scope or nature of the allowance described in the Contract Documents, whether for the purchase order amount or Contractor's handling, labor, installation, overhead, and profit.
 - 1. Do not include Contractor's or subcontractor's indirect expense in the Change Order cost amount unless it is clearly shown that the nature or extent of Work has changed from what could have been foreseen from information in the Contract Documents.
 - 2. No change to Contractor's indirect expense is permitted for selection of higher- or lower-priced materials or systems of the same scope and nature as originally indicated.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine products covered by an allowance promptly on delivery for damage or defects. Return damaged or defective products to manufacturer for replacement.

3.2 PREPARATION

- A. Coordinate materials and their installation for each allowance with related materials and installations to ensure that each allowance item is completely integrated and interfaced with related work.

3.3 SCHEDULE OF ALLOWANCES

- A. Allowance No. 1A: Project A: Hitting Facility Lump Sum Contingency Allowance of Twenty Thousand Dollars (\$20,000.00).
- B. Allowance No. 1B: Project B: Tennis Courts Lump Sum Contingency Allowance of Thirty Thousand Dollars (\$30,000.00).

END OF SECTION 012100

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SECTION 012200 - UNIT PRICES

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for unit prices.
- B. Related Requirements:
 - 1. Section 012100 "Allowances" for procedures for using unit prices to adjust quantity allowances.

1.2 DEFINITIONS

- A. Unit price is **an amount incorporated into the Agreement, applicable during the duration of the Work as** a price per unit of measurement for materials, equipment, or services, or a portion of the Work, added to or deducted from the Contract Sum by appropriate modification, if the scope of Work or estimated quantities of Work required by the Contract Documents are increased or decreased.

1.3 PROCEDURES

- A. Unit prices include all necessary material, plus cost for delivery, installation, insurance, **applicable taxes**, overhead, and profit.
- B. Measurement and Payment: See individual Specification Sections for work that requires establishment of unit prices. Methods of measurement and payment for unit prices are specified in those Sections.
- C. Owner reserves the right to reject Contractor's measurement of work-in-place that involves use of established unit prices and to have this work measured, at Owner's expense, by an independent surveyor acceptable to Contractor.
- D. List of Unit Prices: A schedule of unit prices is included in Part 3. Specification Sections referenced in the schedule contain requirements for materials described under each unit price.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 SCHEDULE OF UNIT PRICES

- A. PROJECT A: HITTING FACILITY:

1. 5' sidewalks with control joints and expansion joints as outlined in the documents. 5' Sidewalks price per Linear Foot. /LF.

B. PROJECT B: TENNIS COURTS:

1. 5' sidewalks with control joints and expansion joints as outlined in the documents. 5' Sidewalks price per Linear Foot. /LF.
2. 6' wide and 7' tall black vinyl coated pedestrian gates. Pedestrian gates price per each.

END OF SECTION 012200

SECTION 012300 - ALTERNATES

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for alternates.

1.2 DEFINITIONS

- A. Alternate: An amount proposed by bidders and stated on the Bid Form for certain work defined in the bidding requirements that may be added to or deducted from the base bid amount if the Owner decides to accept a corresponding change either in the amount of construction to be completed or in the products, materials, equipment, systems, or installation methods described in the Contract Documents.
 - 1. Alternates described in this Section are part of the Work only if enumerated in the Agreement.
 - 2. The cost or credit for each alternate is the net addition to or deduction from the Contract Sum to incorporate alternates into the Work. No other adjustments are made to the Contract Sum.

1.3 PROCEDURES

- A. Coordination: Revise or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.
 - 1. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not indicated as part of alternate.
- B. Execute accepted alternates under the same conditions as other work of the Contract.
- C. Schedule: A schedule of alternates is included at the end of this Section. Specification Sections referenced in schedule contain requirements for materials necessary to achieve the work described under each alternate.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 SCHEDULE OF ALTERNATES

A. PROJECT A: HITTING FACILITY

- 1. Add Alternate 1: Changing roofing materials and insulation as indicated on drawings.

2. Add Alternate 2: Add gutter and downspouts. Downspouts to be taken underground into PVC boots sized to fit. Run Underground to nearby Ditch and Daylight.

B. PROJECT B: TENNIS COURTS

1. Add Alternate 1: Two Additional Tennis Courts. Includes fencing, lighting, and sidewalks.

END OF SECTION 012300

SECTION 012500 - SUBSTITUTION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for substitutions.
- B. Related Requirements:
 - 1. Section 016000 "Product Requirements" for requirements for submitting comparable product submittals for products by listed manufacturers.

1.3 DEFINITIONS

- A. Substitutions: Changes in products, materials, equipment, and methods of construction from those required by the Contract Documents and proposed by Contractor.
 - 1. Substitutions for Cause: Changes proposed by Contractor that are required due to changed Project conditions, such as unavailability of product, regulatory changes, or unavailability of required warranty terms.
 - 2. Substitutions for Convenience: Changes proposed by Contractor or Owner that are not required in order to meet other Project requirements but may offer advantage to Contractor or Owner.

1.4 ACTION SUBMITTALS

- A. Substitution Requests: Submit three copies of each request for consideration. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.
 - 1. Substitution Request Form: Use Contractor's standard form.
 - 2. Documentation: Show compliance with requirements for substitutions and the following, as applicable:
 - a. Statement indicating why specified product or fabrication or installation method cannot be provided, if applicable.
 - b. Coordination of information, including a list of changes or revisions needed to other parts of the Work and to construction performed by Owner and separate contractors that will be necessary to accommodate proposed substitution.
 - c. Detailed comparison of significant qualities of proposed substitutions with those of the Work specified. Include annotated copy of applicable Specification Section. Significant qualities may include attributes, such as performance, weight, size, durability, visual effect, sustainable design characteristics, warranties, and specific

- features and requirements indicated. Indicate deviations, if any, from the Work specified.
- d. Product Data, including drawings and descriptions of products and fabrication and installation procedures.
 - e. Samples, where applicable or requested.
 - f. Certificates and qualification data, where applicable or requested.
 - g. List of similar installations for completed projects, with project names and addresses as well as names and addresses of architects and owners.
 - h. Material test reports from a qualified testing agency, indicating and interpreting test results for compliance with requirements indicated.
 - i. Research reports evidencing compliance with building code in effect for Project, from ICC-ES .
 - j. Detailed comparison of Contractor's construction schedule using proposed substitutions with products specified for the Work, including effect on the overall Contract Time. If specified product or method of construction cannot be provided within the Contract Time, include letter from manufacturer, on manufacturer's letterhead, stating date of receipt of purchase order, lack of availability, or delays in delivery.
 - k. Cost information, including a proposal of change, if any, in the Contract Sum.
 - l. Contractor's certification that proposed substitution complies with requirements in the Contract Documents, except as indicated in substitution request, is compatible with related materials and is appropriate for applications indicated.
 - m. Contractor's waiver of rights to additional payment or time that may subsequently become necessary because of failure of proposed substitution to produce indicated results.
3. Architect's Action: If necessary, Architect will request additional information or documentation for evaluation within seven days of receipt of a request for substitution. Architect will notify Contractor of acceptance or rejection of proposed substitution within 15 days of receipt of request, or seven days of receipt of additional information or documentation, whichever is later.
- a. Forms of Acceptance: Change Order, Construction Change Directive, or Architect's Supplemental Instructions for minor changes in the Work.
 - b. Use product specified if Architect does not issue a decision on use of a proposed substitution within time allocated.

1.5 QUALITY ASSURANCE

- A. Compatibility of Substitutions: Investigate and document compatibility of proposed substitution with related products and materials. Engage a qualified testing agency to perform compatibility tests recommended by manufacturers.

1.6 PROCEDURES

- A. Coordination: Revise or adjust affected work as necessary to integrate work of the approved substitutions.

1.7 SUBSTITUTIONS

- A. Substitutions for Cause: Submit requests for substitution immediately on discovery of need for change, but not later than 15 days prior to time required for preparation and review of related submittals.

1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:
 - a. Requested substitution is consistent with the Contract Documents and will produce indicated results.
 - b. Substitution request is fully documented and properly submitted.
 - c. Requested substitution will not adversely affect Contractor's construction schedule.
 - d. Requested substitution has received necessary approvals of authorities having jurisdiction.
 - e. Requested substitution is compatible with other portions of the Work.
 - f. Requested substitution has been coordinated with other portions of the Work.
 - g. Requested substitution provides specified warranty.
 - h. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.
- B. Substitutions for Convenience: Architect will consider requests for substitution if received within 60 days after the Notice to Proceed . Requests received after that time may be considered or rejected at discretion of Architect.
1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:
 - a. Requested substitution does not require extensive revisions to the Contract Documents.
 - b. Requested substitution is consistent with the Contract Documents and will produce indicated results.
 - c. Substitution request is fully documented and properly submitted.
 - d. Requested substitution will not adversely affect Contractor's construction schedule.
 - e. Requested substitution has received necessary approvals of authorities having jurisdiction.
 - f. Requested substitution is compatible with other portions of the Work.
 - g. Requested substitution has been coordinated with other portions of the Work.
 - h. Requested substitution provides specified warranty.
 - i. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 012500

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SECTION 012600 - CONTRACT MODIFICATION PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for handling and processing Contract modifications.

1.2 MINOR CHANGES IN THE WORK

- A. Architect will issue supplemental instructions authorizing minor changes in the Work, not involving adjustment to the Contract Sum or the Contract Time, on AIA Document G710, Architect's Supplemental Instructions.
 - 1. Work Change Proposal Requests issued by Architect are not instructions either to stop work in progress or to execute the proposed change.

1.3 PROPOSAL REQUESTS

- A. Owner-Initiated Proposal Requests: Architect will issue a detailed description of proposed changes in the Work that may require adjustment to the Contract Sum or the Contract Time. If necessary, the description will include supplemental or revised Drawings and Specifications.
 - 1. Work Change Proposal Requests issued by Architect are not instructions either to stop work in progress or to execute the proposed change.
 - 2. Within time specified in Proposal Request or 20 days, when not otherwise specified, after receipt of Proposal Request, submit a quotation estimating cost adjustments to the Contract Sum and the Contract Time necessary to execute the change.
 - a. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
 - b. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
 - c. Include costs of labor and supervision directly attributable to the change.
 - d. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
 - e. Quotation Form: Use Forms acceptable to the Architect.
- B. Contractor-Initiated Proposals: If latent or changed conditions require modifications to the Contract, Contractor may initiate a claim by submitting a request for a change to Architect.
 - 1. Include a statement outlining reasons for the change and the effect of the change on the Work. Provide a complete description of the proposed change. Indicate the effect of the proposed change on the Contract Sum and the Contract Time.

2. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
3. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
4. Include costs of labor and supervision directly attributable to the change.
5. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
6. Comply with requirements in Section 012500 "Substitution Procedures" if the proposed change requires substitution of one product or system for product or system specified.
7. Work Change Proposal Request Form: Use a form acceptable to Architect.

1.4 ADMINISTRATIVE CHANGE ORDERS

- A. Allowance Adjustment: See Section 012100 "Allowances" for administrative procedures for preparation of Change Order Proposal for adjusting the Contract Sum to reflect actual costs of allowances.

1.5 CHANGE ORDER PROCEDURES

- A. On Owner's approval of a Work Change Proposal Request, Architect will issue a Change Order for signatures of Owner and Contractor on AIA Document G701 .

1.6 CONSTRUCTION CHANGE DIRECTIVE

- A. Construction Change Directive: Architect may issue a Construction Change Directive on AIA Document G714 . Construction Change Directive instructs Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.
 1. Construction Change Directive contains a complete description of change in the Work. It also designates method to be followed to determine change in the Contract Sum or the Contract Time.
- B. Documentation: Maintain detailed records on a time and material basis of work required by the Construction Change Directive.
 1. After completion of change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 012600

SECTION 012900 - PAYMENT PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements necessary to prepare and process Applications for Payment.
- B. Related Requirements
 - 1. Section 012100 "Allowances" for procedural requirements governing the handling and processing of allowances.
 - 2. Section 012200 "Unit Prices" for administrative requirements governing the use of unit prices.
 - 3. Section 012600 "Contract Modification Procedures" for administrative procedures for handling changes to the Contract.
 - 4. Section 013200 "Construction Progress Documentation" for administrative requirements governing the preparation and submittal of the Contractor's construction schedule.

1.2 SCHEDULE OF VALUES

- A. Coordination: Coordinate preparation of the schedule of values with preparation of Contractor's construction schedule.
 - 1. Coordinate line items in the schedule of values with other required administration forms and schedules, including the following.
 - a. Application for Payment forms with continuation sheets.
 - b. Submittal schedule.
 - c. Items required to be indicated as separate activities in Contractor's construction schedule.
 - 2. Submit the schedule of values to Architect at earliest possible date, but no later than seven days before the date scheduled for submittal of initial Applications for Payment.
 - 3. Subschedules for Phased Work: Where the Work is separated into phases requiring separately phased payments, provide subschedules showing values coordinated with each phase of payment.
- B. Format and Content: Use Project Manual table of contents as a guide to establish line items for the schedule of values. Provide at least one line item for each Specification Section.
 - 1. Identification: Include the following Project identification on the schedule of values:
 - a. Project name and location.
 - b. Name of Architect.
 - c. Architect's project number.
 - d. Contractor's name and address.
 - e. Date of submittal.
 - 2. Arrange schedule of values consistent with format of AIA Document G703 .
 - 3. Provide a breakdown of the Contract Sum in enough detail to facilitate continued evaluation of Applications for Payment and progress reports. Provide multiple line items for principal subcontract amounts in excess of five percent of the Contract Sum.

- a. Include separate line items under Contractor and principal subcontracts for Project closeout requirements in an amount totaling five percent of the Contract Sum and subcontract amount.
4. Round amounts to nearest whole dollar; total shall equal the Contract Sum.
5. Provide a separate line item in the schedule of values for each part of the Work where Applications for Payment may include materials or equipment purchased or fabricated and stored, but not yet installed.
 - a. Differentiate between items stored on-site and items stored off-site.
6. Provide separate line item in the schedule of values for initial cost of materials, each subsequent stage of completion, and for total installed value for that part of the Work.
7. Allowances: Provide a separate line item in the schedule of values for each allowance. Show line-item value of unit-cost allowances, as a product of the unit cost, multiplied by measured quantity. Use information indicated in the Contract Documents to determine quantities.
8. Each item in the schedule of values and Applications for Payment shall be complete include total cost and proportionate share of general overhead and profit for each item.
 - a. Temporary facilities and other major cost items that are not direct cost of actual work-in-place may be shown either as separate line items in the schedule of values or distributed as general overhead expense, at Contractor's option.
9. Schedule Updating: Update and resubmit the schedule of values before the next Applications for Payment when Change Orders or Construction Change Directives result in a change in the Contract Sum.

1.3 APPLICATIONS FOR PAYMENT

- A. Each Application for Payment following the initial Application for Payment shall be consistent with previous applications and payments as certified by Architect and paid for by Owner.
- B. Payment Application Times: The date for each progress payment is indicated in the Agreement between Owner and Contractor. The period of construction work covered by each Application for Payment is the period indicated in the Agreement.
- C. Application for Payment Forms: Use AIA Document G702 and AIA Document G703 as form for Applications for Payment.
- D. Application Preparation: Complete every entry on form. Notarize and execute by a person authorized to sign legal documents on behalf of Contractor. Architect will return incomplete applications without action.
 1. Entries shall match data on the schedule of values and Contractor's construction schedule. Use updated schedules if revisions were made.
 2. Include amounts for work completed following previous Application for Payment, whether or not payment has been received. Include only amounts for work completed at time of Application for Payment.
 3. Include amounts of Change Orders and Construction Change Directives issued before last day of construction period covered by application.
- E. Transmittal: Submit five signed and notarized original copies of each Application for Payment to Architect by a method ensuring receipt within 24 hours. One copy shall include waivers of lien and similar attachments if required.
 1. Transmit each copy with a transmittal form listing attachments and recording appropriate information about application.

- F. Waivers of Mechanic's Lien: With each Application for Payment, submit waivers of mechanic's lien from entities lawfully entitled to file a mechanic's lien arising out of the Contract and related to the Work covered by the payment.
1. Submit partial waivers on each item for amount requested in previous application, after deduction for retainage, on each item.
 2. When an application shows completion of an item, submit conditional final or full waivers.
 3. Owner reserves the right to designate which entities involved in the Work must submit waivers.
 4. Waiver Forms: Submit executed waivers of lien on forms acceptable to Owner.
- G. Initial Application for Payment: Administrative actions and submittals that must precede or coincide with submittal of first Application for Payment include the following:
1. List of subcontractors.
 2. Schedule of values.
 3. Contractor's construction schedule (preliminary if not final).
 4. Sustainable design action plans, including preliminary project materials cost data.
 5. Schedule of unit prices.
 6. List of Contractor's staff assignments.
 7. List of Contractor's principal consultants.
 8. Copies of building permits.
 9. Copies of authorizations and licenses from authorities having jurisdiction for performance of the Work.
 10. Initial progress report.
 11. Report of preconstruction conference.
 12. Certificates of insurance and insurance policies.
- H. Application for Payment at Substantial Completion: After Architect issues the Certificate of Substantial Completion, submit an Application for Payment showing 100 percent completion for portion of the Work claimed as substantially complete.
1. Include documentation supporting claim that the Work is substantially complete and a statement showing an accounting of changes to the Contract Sum.
 2. This application shall reflect Certificate(s) of Substantial Completion issued previously for Owner occupancy of designated portions of the Work.
- I. Final Payment Application: After completing Project closeout requirements, submit final Application for Payment with releases and supporting documentation not previously submitted and accepted, including, but not limited, to the following:
1. Evidence of completion of Project closeout requirements.
 2. Updated final statement, accounting for final changes to the Contract Sum.
 3. AIA Document G706-1994, "Contractor's Affidavit of Payment of Debts and Claims."
 4. AIA Document G706A-1994, "Contractor's Affidavit of Release of Liens."
 5. AIA Document G707-1994, "Consent of Surety to Final Payment."
 6. Evidence that claims have been settled.
 7. Final liquidated damages settlement statement.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 012900

SECTION 013100 - PROJECT MANAGEMENT AND COORDINATION

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative provisions for coordinating construction operations on Project including, but not limited to, the following:
 - 1. General coordination procedures.
 - 2. Coordination drawings.
 - 3. Requests for Information (RFIs).
 - 4. Project meetings.
- B. Related Requirements:
 - 1. Section 017300 "Execution" for procedures for coordinating general installation and field-engineering services, including establishment of benchmarks and control points.

1.2 DEFINITIONS

- A. BIM: Building Information Modeling.
- B. RFI: Request from Owner, Architect or Contractor seeking information required by or clarifications of the Contract Documents.

1.3 INFORMATIONAL SUBMITTALS

- A. Subcontract List: Prepare a written summary identifying individuals or firms proposed for each portion of the Work, including those who are to furnish products or equipment fabricated to a special design. Include the following information in tabular form:
 - 1. Name, address, telephone number, and email address of entity performing subcontract or supplying products.
 - 2. Number and title of related Specification Section(s) covered by subcontract.
 - 3. Drawing number and detail references, as appropriate, covered by subcontract.
- B. Submit Project Manager and Superintendent's resume showing experience on similar projects in scope, size, and cost.
- C. Submit Masonry Restoration Subcontractor resume showing experience on similar projects in scope, size, and cost.

1.4 GENERAL COORDINATION PROCEDURES

- A. Coordination: Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate

construction operations included in different Sections that depend on each other for proper installation, connection, and operation.

1. Schedule construction operations in sequence required to obtain the best results where installation of one part of the Work depends on installation of other components, before or after its own installation.
 2. Coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair.
 3. Make adequate provisions to accommodate items scheduled for later installation.
- B. Prepare memoranda for distribution to each party involved, outlining special procedures required for coordination. Include such items as required notices, reports, and list of attendees at meetings.
1. Prepare similar memoranda for Owner and separate contractors if coordination of their Work is required.
- C. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:
1. Preparation of Contractor's construction schedule.
 2. Preparation of the schedule of values.
 3. Installation and removal of temporary facilities and controls.
 4. Delivery and processing of submittals.
 5. Progress meetings.
 6. Preinstallation conferences.
 7. Project closeout activities.
 8. Startup and adjustment of systems.

1.5 COORDINATION DRAWINGS

- A. Coordination Drawings, General: Prepare coordination drawings according to requirements in individual Sections, and additionally where installation is not completely indicated on Shop Drawings, where limited space availability necessitates coordination, or if coordination is required to facilitate integration of products and materials fabricated or installed by more than one entity.
1. Content: Project-specific information, drawn accurately to a scale large enough to indicate and resolve conflicts. Do not base coordination drawings on standard printed data. Include the following information, as applicable:
 - a. Indicate functional and spatial relationships of components of architectural, structural, civil, mechanical, and electrical systems.
 - b. Indicate dimensions shown on Drawings. Specifically note dimensions that appear to be in conflict with submitted equipment and minimum clearance requirements. Provide alternative sketches to Architect indicating proposed resolution of such conflicts. Minor dimension changes and difficult installations will not be considered changes to the Contract.
- B. Coordination Drawing Organization: Organize coordination drawings as follows:
1. Floor Plans and Reflected Ceiling Plans: Show architectural and structural elements, and mechanical, plumbing, fire-protection, fire-alarm, and electrical Work. Show locations of

- visible ceiling-mounted devices relative to acoustical ceiling grid. Supplement plan drawings with section drawings where required to adequately represent the Work.
2. Plenum Space: Indicate subframing for support of ceiling and wall systems, mechanical and electrical equipment, and related Work. Locate components within plenums to accommodate layout of light fixtures and other components indicated on Drawings. Indicate areas of conflict between light fixtures and other components.
 3. Mechanical Rooms: Provide coordination drawings for mechanical rooms showing plans and elevations of mechanical, plumbing, fire-protection, fire-alarm, and electrical equipment.
 4. Structural Penetrations: Indicate penetrations and openings required for all disciplines.
 5. Slab Edge and Embedded Items: Indicate slab edge locations and sizes and locations of embedded items for metal fabrications, sleeves, anchor bolts, bearing plates, angles, door floor closers, slab depressions for floor finishes, curbs and housekeeping pads, and similar items.
 6. Review: Architect will review coordination drawings to confirm that, in general, the Work is being coordinated, but not for the details of the coordination, which are Contractor's responsibility. If Architect determines that coordination drawings are not being prepared in sufficient scope or detail, or are otherwise deficient, Architect will so inform Contractor, who shall make suitable modifications and resubmit.

1.6 REQUEST FOR INFORMATION (RFI)

- A. General: Immediately on discovery of the need for additional information, clarification, or interpretation of the Contract Documents, Contractor shall prepare and submit an RFI in the form specified.
 1. Architect will return without response those RFIs submitted to Architect by other entities controlled by Contractor.
 2. Coordinate and submit RFIs in a prompt manner so as to avoid delays in Contractor's work or work of subcontractors.
- B. Content of the RFI: Include a detailed, legible description of item needing information or interpretation and the following:
 1. Project name.
 2. Project number.
 3. Name of Architect.
 4. Date.
 5. Name of Contractor.
 6. RFI number, numbered sequentially.
 7. RFI subject.
 8. Specification Section number and title and related paragraphs, as appropriate.
 9. Drawing number and detail references, as appropriate.
 10. Field dimensions and conditions, as appropriate.
 11. Contractor's suggested resolution. If Contractor's suggested resolution impacts the Contract Time or the Contract Sum, Contractor shall state impact in the RFI.
 12. Contractor's signature.
 13. Attachments: Include sketches, descriptions, measurements, photos, Product Data, Shop Drawings, coordination drawings, and other information necessary to fully describe items needing interpretation.
- C. RFI Forms: AIA Document G716 or Software-generated form with substantially the same content as indicated above, acceptable to Architect.

- D. Architect's Action: Architect will review each RFI, determine action required, and respond. Allow five days for Architect's response for each RFI. RFIs received by Architect after 1:00 p.m. will be considered as received the following working day.
1. The following Contractor-generated RFIs will be returned without action:
 - a. Requests for approval of submittals.
 - b. Requests for approval of substitutions.
 - c. Requests for approval of Contractor's means and methods.
 - d. Requests for coordination information already indicated in the Contract Documents.
 - e. Requests for adjustments in the Contract Time or the Contract Sum.
 - f. Requests for interpretation of Architect's actions on submittals.
 - g. Incomplete RFIs or inaccurately prepared RFIs.
 2. Architect's action may include a request for additional information, in which case Architect's time for response will date from time of receipt by Architect of additional information.
 3. Architect's action on RFIs that may result in a change to the Contract Time or the Contract Sum may be eligible for Contractor to submit Change Proposal according to Section 012600 "Contract Modification Procedures."
 - a. If Contractor believes the RFI response warrants change in the Contract Time or the Contract Sum, notify Architect in writing within ten days of receipt of the RFI response.
- E. RFI Log: Prepare, maintain, and submit a tabular log of RFIs organized by the RFI number. Submit log monthly. Software log with not less than the following:
1. Project name.
 2. Name and address of Contractor.
 3. Name and address of Architect.
 4. RFI number including RFIs that were returned without action or withdrawn.
 5. Originator of the RFI (i.e. Contractor, Architect or Owner).
 6. RFI description.
 7. Date the RFI was submitted.
 8. Date Architect's response was received.
- F. On receipt of Architect's action, update the RFI log and immediately distribute the RFI response to affected parties. Review response and notify Architect within seven days if Contractor disagrees with response.
1. Identification of related Minor Change in the Work, Construction Change Directive, and Proposal Request, as appropriate.
 2. Identification of related Field Order, Work Change Directive, and Proposal Request, as appropriate.

1.7 PROJECT MEETINGS

- A. General: Schedule and conduct meetings and conferences at Project site unless otherwise indicated.
1. Attendees: Inform participants and others involved, and individuals whose presence is required, of date and time of each meeting. Notify Owner and Architect of scheduled meeting dates and times.
 2. Agenda: Prepare the meeting agenda. Distribute the agenda to all invited attendees.

3. Minutes: Entity responsible for conducting meeting will record significant discussions and agreements achieved. Distribute the meeting minutes to everyone concerned, including Owner and Architect, within three days of the meeting.
- B. Preconstruction Conference: Architect will schedule and conduct a preconstruction conference before starting construction, at a time convenient to Owner and Architect, but no later than 15 days after execution of the Agreement.
1. Attendees: Authorized representatives of Owner Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the conference. Participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.
 2. Agenda: Discuss items of significance that could affect progress, including the following:
 - a. Tentative construction schedule.
 - b. Phasing.
 - c. Critical work sequencing and long lead items.
 - d. Designation of key personnel and their duties.
 - e. Procedures for processing field decisions and Change Orders.
 - f. Procedures for RFIs.
 - g. Procedures for testing and inspecting.
 - h. Procedures for processing Applications for Payment.
 - i. Distribution of the Contract Documents.
 - j. Submittal procedures.
 - k. Preparation of Record Documents.
 - l. Use of the premises and existing building.
 - m. Work restrictions.
 - n. Working hours.
 - o. Owner's occupancy requirements.
 - p. Responsibility for temporary facilities and controls.
 - q. Procedures for moisture and mold control.
 - r. Procedures for disruptions and shutdowns.
 - s. Construction waste management and recycling.
 - t. Parking availability.
 - u. Office, work, and storage areas.
 - v. Equipment deliveries and priorities.
 - w. First aid.
 - x. Security.
 - y. Progress cleaning.
 3. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes.
- C. Preinstallation Conferences: Conduct a preinstallation conference at Project site before each construction activity when required by other sections and when required for coordination with other construction.
1. Attendees: Installer and representatives of manufacturers and fabricators involved in or affected by the installation and its coordination or integration with other materials and installations that have preceded or will follow, shall attend the meeting. Advise Architect of scheduled meeting dates.
 2. Agenda: Review progress of other construction activities and preparations for the particular activity under consideration, including requirements for the following:
 - a. Contract Documents.
 - b. Options.
 - c. Related RFIs.
 - d. Related Change Orders.

- e. Purchases.
 - f. Deliveries.
 - g. Submittals.
 - h. Possible conflicts.
 - i. Time schedules.
 - j. Weather limitations.
 - k. Manufacturer's written instructions.
 - l. Warranty requirements.
 - m. Temporary facilities and controls.
 - n. Space and access limitations.
 - o. Regulations of authorities having jurisdiction.
 - p. Testing and inspecting requirements.
 - q. Required performance results.
 - r. Protection of adjacent work.
 - s. Protection of construction and personnel.
- 3. Record significant conference discussions, agreements, and disagreements, including required corrective measures and actions.
 - 4. Reporting: Distribute minutes of the meeting to each party present and to other parties requiring information.
 - 5. Do not proceed with installation if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of the Work and reconvene the conference at earliest feasible date.

D. Progress Meetings: Conduct progress meetings at monthly intervals.

- 1. Attendees: In addition to representatives of Owner and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
- 2. Agenda: Review and correct or approve minutes of previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.
 - a. Contractor's Construction Schedule: Review progress since the last meeting. Determine whether each activity is on time, ahead of schedule, or behind schedule, in relation to Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
 - 1) Review schedule for next period.
 - b. Review present and future needs of each entity present, including the following:
 - 1) Interface requirements.
 - 2) Sequence of operations.
 - 3) Resolution of BIM component conflicts.
 - 4) Status of submittals.
 - 5) Deliveries.
 - 6) Off-site fabrication.
 - 7) Access.
 - 8) Site use.
 - 9) Temporary facilities and controls.
 - 10) Progress cleaning.
 - 11) Quality and work standards.
 - 12) Status of correction of deficient items.
 - 13) Field observations.
 - 14) Status of RFIs.

- 15) Status of Proposal Requests.
 - 16) Pending changes.
 - 17) Status of Change Orders.
 - 18) Pending claims and disputes.
 - 19) Documentation of information for payment requests.
3. Minutes: Entity responsible for conducting the meeting will record and distribute the meeting minutes to each party present and to parties requiring information.
- a. Schedule Updating: Revise Contractor's construction schedule after each progress meeting where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with the report of each meeting.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 013100

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SECTION 013200 - CONSTRUCTION PROGRESS DOCUMENTATION

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for documenting the progress of construction during performance of the Work, including the following:
 - 1. Contractor's Construction Schedule.
 - 2. Construction schedule updating reports.
 - 3. Ghant Chart schedule requirements.
 - 4. Daily construction reports.
 - 5. Site condition reports.

1.2 DEFINITIONS

- A. Activity: A discrete part of a project that can be identified for planning, scheduling, monitoring, and controlling the construction Project. Activities included in a construction schedule consume time and resources.
 - 1. Critical Activity: An activity on the critical path that must start and finish on the planned early start and finish times.
 - 2. Predecessor Activity: An activity that precedes another activity in the network.
 - 3. Successor Activity: An activity that follows another activity in the network.
- B. CPM: Critical path method, which is a method of planning and scheduling a construction project where activities are arranged based on activity relationships. Network calculations determine when activities can be performed and the critical path of Project.
- C. Critical Path: The longest connected chain of interdependent activities through the network schedule that establishes the minimum overall Project duration and contains no float.
- D. Event: The starting or ending point of an activity.
- E. Float: The measure of leeway in starting and completing an activity.
 - 1. Float time is not for the exclusive use or benefit of either Owner or Contractor, but is a jointly owned, expiring Project resource available to both parties as needed to meet schedule milestones and Contract completion date.

1.3 INFORMATIONAL SUBMITTALS

- A. Format for Submittals: Submit required submittals in the following format:
 - 1. Working electronic copy of schedule file.
 - 2. PDF file.

- B. Startup Network Diagram: Of size required to display entire network for entire construction period. Show logic ties for activities.
- C. Contractor's Construction Schedule: Initial schedule, of size required to display entire schedule for entire construction period.
 - 1. Submit a working digital copy of schedule, using software indicated, and labeled to comply with requirements for submittals. Include type of schedule (initial or updated) and date on label.
- D. CPM Reports: Concurrent with CPM schedule, submit each of the following reports. Format for each activity in reports shall contain activity number, activity description, original duration, remaining duration, early start date, early finish date, late start date, late finish date, and total float in calendar days.
 - 1. Activity Report: List of activities sorted by activity number and then early start date, or actual start date if known.
 - 2. Logic Report: List of preceding and succeeding activities for each activity, sorted in ascending order by activity number and then by early start date, or actual start date if known.
 - 3. Total Float Report: List of activities sorted in ascending order of total float.
 - 4. Earnings Report: Compilation of Contractor's total earnings from commencement of the Work until most recent Application for Payment.
- E. Construction Schedule Updating Reports: CPM Schedule must be updated and submitted to architect weekly and submitted with Applications for Payment.
- F. Daily Construction Reports: Submit at monthly intervals.
- G. Site Condition Reports: Submit at time of discovery of differing conditions.

1.4 COORDINATION

- A. Coordinate Contractor's Construction Schedule with the schedule of values, list of subcontracts, submittal schedule, progress reports, payment requests, and other required schedules and reports.
 - 1. Secure time commitments for performing critical elements of the Work from entities involved.
 - 2. Coordinate each construction activity in the network with other activities and schedule them in proper sequence.

1.5 CONTRACTOR'S CONSTRUCTION SCHEDULE, GENERAL

- A. Time Frame: Extend schedule from date established for commencement of the Work to date of Substantial Completion.
 - 1. Contract completion date shall not be changed by submission of a schedule that shows an early completion date, unless specifically authorized by Change Order.
- B. Activities: Treat each floor or separate area as a separate numbered activity for each main element of the Work. Comply with the following:

1. Activity Duration: Define activities so no activity is longer than 20 days, unless specifically allowed by Architect.
 2. Procurement Activities: Include procurement process activities for the following long lead items and major items, requiring a cycle of more than 60 days, as separate activities in schedule. Procurement cycle activities include, but are not limited to, submittals, approvals, purchasing, fabrication, and delivery.
 3. Submittal Review Time: Include review and resubmittal times indicated in Section 013300 "Submittal Procedures" in schedule. Coordinate submittal review times in Contractor's Construction Schedule with submittal schedule.
 4. Startup and Testing Time: Include no fewer than 15 days for startup and testing.
 5. Substantial Completion: Indicate completion in advance of date established for Substantial Completion and allow time for Architect's administrative procedures necessary for certification of Substantial Completion.
 6. Punch List and Final Completion: Include not more than 30 days for completion of punch list items and final completion.
- C. Constraints: Include constraints and work restrictions indicated in the Contract Documents and as follows in schedule and show how the sequence of the Work is affected.
1. Work Restrictions: Show the effect of the following items on the schedule:
 - a. Uninterruptible services.
 - b. Use-of-premises restrictions.
 - c. Provisions for future construction.
 - d. Seasonal variations.
 - e. Environmental control.
 2. Work Stages: Indicate important stages of construction for each major portion of the Work.
- D. Milestones: Include milestones indicated in the Contract Documents in schedule, including, but not limited to, the Notice to Proceed, Substantial Completion, and final completion
- E. Upcoming Work Summary: Prepare summary report indicating activities scheduled to occur or commence prior to submittal of next schedule update. Summarize the following issues:
1. Unresolved issues.
 2. Unanswered Requests for Information.
 3. Rejected or unreturned submittals.
 4. Notations on returned submittals.
 5. Pending modifications affecting the Work and the Contract Time.
- F. Contractor's Construction Schedule Updating: At monthly intervals, update schedule to reflect actual construction progress and activities. Issue schedule two days before each regularly scheduled progress meeting.
1. Revise schedule immediately after each meeting or other activity where revisions have been recognized or made. Issue updated schedule concurrently with the report of each such meeting.
 2. Include a report with updated schedule that indicates every change, including, but not limited to, changes in logic, durations, actual starts and finishes, and activity durations.
 3. As the Work progresses, indicate final completion percentage for each activity.
- G. Recovery Schedule: When periodic update indicates the Work is 14 or more calendar days behind the current approved schedule, submit a separate recovery schedule indicating means by which Contractor intends to regain compliance with the schedule. Indicate changes to

working hours, working days, crew sizes, equipment required to achieve compliance, and date by which recovery will be accomplished.

- H. Distribution: Distribute copies of approved schedule to Architect, Owner, separate contractors, testing and inspecting agencies, and other parties identified by Contractor with a need-to-know schedule responsibility.
1. Post copies in Project meeting rooms and temporary field offices.
 2. When revisions are made, distribute updated schedules to the same parties and post in the same locations. Delete parties from distribution when they have completed their assigned portion of the Work and are no longer involved in performance of construction activities.

1.6 GANTT-CHART SCHEDULE REQUIREMENTS

- A. Gantt-Chart Schedule: Submit a comprehensive, fully developed, horizontal, Gantt-chart-type, Contractor's Construction Schedule within 14 days of date established for commencement of the Work.
- B. Preparation: Indicate each significant construction activity separately. Identify first workday of each week with a continuous vertical line.
1. For construction activities that require three months or longer to complete, indicate an estimated completion percentage in 10 percent increments within time bar.

1.7 REPORTS

- A. Daily Construction Reports: Prepare a daily construction report recording the following information concerning events at Project site:
1. List of subcontractors at Project site.
 2. Approximate count of personnel at Project site.
 3. Equipment at Project site.
 4. Material deliveries.
 5. High and low temperatures and general weather conditions, including presence of rain or snow.
 6. Accidents.
 7. Meetings and significant decisions.
 8. Stoppages, delays, shortages, and losses.
 9. Meter readings and similar recordings.
 10. Emergency procedures.
 11. Orders and requests of authorities having jurisdiction.
 12. Change Orders received and implemented.
 13. Construction Change Directives received and implemented.
 14. Services connected and disconnected.
 15. Partial completions and occupancies.
 16. Substantial Completions authorized.
- B. Site Condition Reports: Immediately on discovery of a difference between site conditions and the Contract Documents, prepare and submit a detailed report. Submit with a Request for Information. Include a detailed description of the differing conditions, together with recommendations for changing the Contract Documents.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 013200

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SECTION 013233 - PHOTOGRAPHIC DOCUMENTATION

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for the following:
 - 1. Preconstruction photographs.
 - 2. Concealed Work photographs.
 - 3. Periodic construction photographs.
- B. Related Requirements:
 - 1. Section 017700 "Closeout Procedures" for submitting photographic documentation as Project Record Documents at Project closeout.

1.2 INFORMATIONAL SUBMITTALS

- A. Key Plan: Submit key plan of Project site and building with notation of vantage points marked for location and direction of each photograph. Indicate elevation or story of construction. Include same information as corresponding photographic documentation.
- B. Digital Photographs: Submit image files within three days of taking photographs.
 - 1. Submit photos on CD-ROM or thumb-drive . Include copy of key plan indicating each photograph's location and direction.
 - 2. Identification: Provide the following information with each image description in file metadata tag :
 - a. Name of Project.
 - b. Date photograph was taken.
 - c. Description of location, vantage point, and direction.

1.3 FORMATS AND MEDIA

- A. Digital Photographs: Provide color images in JPG format, produced by a digital camera with minimum sensor size of 12 megapixels, and at an image resolution of not less than 3200 by 2400 pixels. Use flash in low light levels or backlit conditions.
- B. Digital Images: Submit digital media as originally recorded in the digital camera, without alteration, manipulation, editing, or modifications using image-editing software.
- C. Metadata: Record accurate date and time from camera.
- D. File Names: Name media files with date and sequential numbering suffix.

1.4 CONSTRUCTION PHOTOGRAPHS

- A. General: Take photographs with maximum depth of field and in focus.
 - 1. Maintain key plan with each set of construction photographs that identifies each photographic location.
- B. Preconstruction Photographs: Before commencement of the Work, take photographs of Project site and surrounding properties, including existing items to remain during construction, from different vantage points. .
 - 1. Flag construction limits before taking construction photographs.
 - 2. Take 20 photographs to show existing conditions adjacent to property before starting the Work.
 - 3. Take 20 photographs of existing buildings either on or adjoining property to accurately record physical conditions at start of construction.
 - 4. Take additional photographs as required to record settlement or cracking of adjacent structures, pavements, and improvements.
- C. Concealed Work Photographs: Before proceeding with installing work that will conceal other work, take photographs sufficient in number, with annotated descriptions, to record nature and location of concealed Work, including, but not limited to, the following:
 - 1. This includes all concealed areas prior to concealment as well as all structural elements found damaged.
 - 2. Underground utilities.
 - 3. Underslab services.
 - 4. Piping.
 - 5. Electrical conduit.
 - 6. Waterproofing and weather-resistant barriers.
- D. Periodic Construction Photographs: Take 20 photographs coinciding with the cutoff date associated with each Application for Payment. Select vantage points to show status of construction and progress since last photographs were taken.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 013233

SECTION 013300 - SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes requirements for the submittal schedule and administrative and procedural requirements for submitting Shop Drawings, Product Data, Samples, and other submittals.

1.3 DEFINITIONS

- A. Action Submittals: Written and graphic information and physical samples that require Architect's responsive action. Action submittals are those submittals indicated in individual Specification Sections as "action submittals."
- B. Informational Submittals: Written and graphic information and physical samples that do not require Architect's responsive action. Submittals may be rejected for not complying with requirements. Informational submittals are those submittals indicated in individual Specification Sections as "informational submittals."
- C. Portable Document Format (PDF): An open standard file format licensed by Adobe Systems used for representing documents in a device-independent and display resolution-independent fixed-layout document format.

1.4 ACTION SUBMITTALS

- A. Submittal Schedule: Submit a schedule of submittals, arranged in chronological order by dates required by construction schedule. Include time required for review, ordering, manufacturing, fabrication, and delivery when establishing dates. Include additional time required for making corrections or revisions to submittals noted by Architect and additional time for handling and reviewing submittals required by those corrections.
 - 1. Coordinate submittal schedule with list of subcontracts, the schedule of values, and Contractor's construction schedule.
 - 2. Initial Submittal: Submit concurrently with startup construction schedule. Include submittals required during the first 60 days of construction. List those submittals required to maintain orderly progress of the Work and those required early because of long lead time for manufacture or fabrication.
 - 3. Final Submittal: Submit concurrently with the first complete submittal of Contractor's construction schedule.
 - a. Submit revised submittal schedule to reflect changes in current status and timing for submittals.
 - 4. Format: Arrange the following information in a tabular format:

- a. Scheduled date for first submittal.
- b. Specification Section number and title.
- c. Submittal category: Action; informational.
- d. Name of subcontractor.
- e. Description of the Work covered.
- f. Scheduled date for Architect's final release or approval.
- g. Scheduled date of fabrication.
- h. Scheduled dates for purchasing.
- i. Scheduled dates for installation.
- j. Activity or event number.

1.5 SUBMITTAL ADMINISTRATIVE REQUIREMENTS

- A. Architect's Digital Data Files: Electronic digital data files of the Contract Drawings will be provided by Architect for Contractor's use in preparing submittals.
 - 1. Architect will furnish Contractor one set of digital data drawing files of the Contract Drawings for use in preparing Shop Drawings and Project record drawings.
 - a. Architect makes no representations as to the accuracy or completeness of digital data drawing files as they relate to the Contract Drawings.
 - b. Digital Drawing Software Program: The Contract Drawings are available in Autodesk Revit model and exported AutoCAD drawings.
 - c. Contractor shall execute a data licensing agreement in the form of AIA Document C106, Digital Data Licensing Agreement.
 - d. The following digital data files will be furnished for each appropriate discipline:
 - 1) Floor plans.
 - 2) Reflected ceiling plans.
 - 3) Architectural Drawing Files as requested..
 - 4) Consultant's participation will be at the discretion of the Consultant.
 - a) Structural drawings will not be provided.
- B. Coordination: Coordinate preparation and processing of submittals with performance of construction activities.
 - 1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.
 - 2. Submit all submittal items required for each Specification Section concurrently unless partial submittals for portions of the Work are indicated on approved submittal schedule.
 - 3. Submit action submittals and informational submittals required by the same Specification Section as separate packages under separate transmittals.
 - 4. Coordinate transmittal of different types of submittals for related parts of the Work so processing will not be delayed because of need to review submittals concurrently for coordination.
 - a. Architect reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.
- C. Processing Time: Allow time for submittal review, including time for resubmittals, as follows. Time for review shall commence on Architect's receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.
 - 1. Initial Review: Allow 15 days for initial review of each submittal. Allow additional time if coordination with subsequent submittals is required. Architect will advise Contractor when a submittal being processed must be delayed for coordination.

2. Intermediate Review: If intermediate submittal is necessary, process it in same manner as initial submittal.
 3. Resubmittal Review: Allow 15 days for review of each resubmittal.
- D. Electronic Submittals: Identify and incorporate information in each electronic submittal file as follows:
1. Assemble complete submittal package into a single indexed file incorporating submittal requirements of a single Specification Section and transmittal form with links enabling navigation to each item.
 2. Name file with submittal number or other unique identifier, including revision identifier.
 - a. File name shall use project identifier and Specification Section number followed by a decimal point and then a sequential number (e.g., LNHS-061000.01). Resubmittals shall include an alphabetic suffix after another decimal point (e.g., LNHS-061000.01.A).
 3. Provide means for insertion to permanently record Contractor's review and approval markings and action taken by Architect.
 4. Metadata: Include the following information as keywords in the electronic submittal file metadata:
 - a. Project name.
 - b. Number and title of appropriate Specification Section.
 - c. Manufacturer name.
 - d. Product name.
- E. Options: Identify options requiring selection by Architect.
- F. Deviations and Additional Information: On an attached separate sheet, prepared on Contractor's letterhead, record relevant information, requests for data, revisions other than those requested by Architect on previous submittals, and deviations from requirements in the Contract Documents, including minor variations and limitations. Include same identification information as related submittal.
- G. Resubmittals: Make resubmittals in same form and number of copies as initial submittal.
1. Note date and content of previous submittal.
 2. Note date and content of revision in label or title block and clearly indicate extent of revision.
 3. Resubmit submittals until they are marked with approval notation from Architect's action stamp.
- H. Distribution: Furnish copies of final submittals to manufacturers, subcontractors, suppliers, fabricators, installers, authorities having jurisdiction, and others as necessary for performance of construction activities. Show distribution on transmittal forms.
- I. Use for Construction: Retain complete copies of submittals on Project site. Use only final action submittals that are marked with approval notation from Architect's action stamp.

PART 2 - PRODUCTS

2.1 SUBMITTAL PROCEDURES

- A. General Submittal Procedure Requirements: Prepare and submit submittals required by individual Specification Sections. Types of submittals are indicated in individual Specification Sections.
1. Submit electronic submittals via email as PDF electronic files.
 - a. Architect will return annotated file. Annotate and retain one copy of file as an electronic Project record document file.
 2. Informational Submittals: Submit two paper copies of each submittal unless otherwise indicated. Architect will not return copies.
 3. Certificates and Certifications Submittals: Provide a statement that includes signature of entity responsible for preparing certification. Certificates and certifications shall be signed by an officer or other individual authorized to sign documents on behalf of that entity.
- B. Product Data: Collect information into a single submittal for each element of construction and type of product or equipment.
1. If information must be specially prepared for submittal because standard published data are not suitable for use, submit as Shop Drawings, not as Product Data.
 2. Mark each copy of each submittal to show which products and options are applicable.
 3. Include the following information, as applicable:
 - a. Manufacturer's catalog cuts.
 - b. Manufacturer's product specifications.
 - c. Standard color charts.
 - d. Statement of compliance with specified referenced standards.
 - e. Testing by recognized testing agency.
 - f. Availability and delivery time information.
 4. For equipment, include the following in addition to the above, as applicable:
 - a. Clearances required to other construction, if not indicated on accompanying Shop Drawings.
 5. Submit Product Data before or concurrent with Samples.
 6. Submit Product Data in the following format:
 - a. PDF electronic file.
- C. Shop Drawings: Prepare Project-specific information, drawn accurately to scale. Do not base Shop Drawings on reproductions of the Contract Documents or standard printed data, unless submittal based on Architect's digital data drawing files is otherwise permitted.
1. Preparation: Fully illustrate requirements in the Contract Documents. Include the following information, as applicable:
 - a. Identification of products.
 - b. Compliance with specified standards.
 - c. Notation of coordination requirements.
 - d. Notation of dimensions established by field measurement.
 - e. Relationship and attachment to adjoining construction clearly indicated.
 - f. Seal and signature of professional engineer if specified.
 2. Sheet Size: Except for templates, patterns, and similar full-size drawings, submit Shop Drawings on sheets at least 8-1/2 by 11 inches, but no larger than 30 by 42 inches.
 3. Submit Shop Drawings in the following format:
 - a. PDF electronic file.

- D. Samples: Submit Samples for review of kind, color, pattern, and texture for a check of these characteristics with other elements and for a comparison of these characteristics between submittal and actual component as delivered and installed.
1. Transmit Samples that contain multiple, related components such as accessories together in one submittal package.
 2. Identification: Attach label on unexposed side of Samples that includes the following:
 - a. Generic description of Sample.
 - b. Product name and name of manufacturer.
 - c. Sample source.
 - d. Number and title of applicable Specification Section.
 - e. Specification paragraph number and generic name of each item.
 3. For projects where electronic submittals are required, provide corresponding electronic submittal of Sample transmittal, digital image file illustrating Sample characteristics, and identification information for record.
 4. Disposition: Maintain sets of approved Samples at Project site, available for quality-control comparisons throughout the course of construction activity. Sample sets may be used to determine final acceptance of construction associated with each set.
 - a. Samples not incorporated into the Work, or otherwise designated as Owner's property, are the property of Contractor.
 5. Samples for Initial Selection: Submit manufacturer's color charts consisting of units or sections of units showing the full range of colors, textures, and patterns available.
 - a. Number of Samples: Submit one full set(s) of available choices where color, pattern, texture, or similar characteristics are required to be selected from manufacturer's product line. Architect will return submittal with options selected.
 6. Samples for Verification: Submit full-size units or Samples of size indicated, prepared from same material to be used for the Work, cured and finished in manner specified, and physically identical with material or product proposed for use, and that show full range of color and texture variations expected. Samples include, but are not limited to, the following: partial sections of manufactured or fabricated components; small cuts or containers of materials; complete units of repetitively used materials; swatches showing color, texture, and pattern; color range sets; and components used for independent testing and inspection.
 - a. Number of Samples: Submit three sets of Samples. Architect and Owner will retain one each Sample sets; remainder will be returned.
 - 1) Submit a single Sample where assembly details, workmanship, fabrication techniques, connections, operation, and other similar characteristics are to be demonstrated.
 - 2) If variation in color, pattern, texture, or other characteristic is inherent in material or product represented by a Sample, submit at least three sets of paired units that show approximate limits of variations.
- E. Product Schedule: As required in individual Specification Sections, prepare a written summary indicating types of products required for the Work and their intended location. Include the following information in tabular form:
1. Type of product. Include unique identifier for each product indicated in the Contract Documents or assigned by Contractor if none is indicated.
 2. Manufacturer and product name, and model number if applicable.
 3. Number and name of room or space.
 4. Location within room or space.
 5. Submit product schedule in the following format:
 - a. PDF electronic file.

- F. Coordination Drawing Submittals: Comply with requirements specified in Section 013100 "Project Management and Coordination."
- G. Qualification Data: Prepare written information that demonstrates capabilities and experience of firm or person. Include lists of completed projects with project names and addresses, contact information of architects and owners, and other information specified.
- H. Welding Certificates: Prepare written certification that welding procedures and personnel comply with requirements in the Contract Documents. Submit record of Welding Procedure Specification and Procedure Qualification Record on AWS forms. Include names of firms and personnel certified.
- I. Installer Certificates: Submit written statements on manufacturer's letterhead certifying that Installer complies with requirements in the Contract Documents and, where required, is authorized by manufacturer for this specific Project.
- J. Manufacturer Certificates: Submit written statements on manufacturer's letterhead certifying that manufacturer complies with requirements in the Contract Documents. Include evidence of manufacturing experience where required.
- K. Product Test Reports: Submit written reports indicating that current product produced by manufacturer complies with requirements in the Contract Documents. Base reports on evaluation of tests performed by manufacturer and witnessed by a qualified testing agency, or on comprehensive tests performed by a qualified testing agency.
- L. Preconstruction Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of tests performed before installation of product, for compliance with performance requirements in the Contract Documents.
- M. Compatibility Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of compatibility tests performed before installation of product. Include written recommendations for primers and substrate preparation needed for adhesion.
- N. Field Test Reports: Submit written reports indicating and interpreting results of field tests performed either during installation of product or after product is installed in its final location, for compliance with requirements in the Contract Documents.
- O. Design Data: Prepare and submit written and graphic information, including, but not limited to, performance and design criteria, list of applicable codes and regulations, and calculations. Include list of assumptions and other performance and design criteria and a summary of loads. Include load diagrams if applicable. Provide name and version of software, if any, used for calculations. Include page numbers.

2.2 DELEGATED-DESIGN SERVICES

- A. Performance and Design Criteria: Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.
 - 1. If criteria indicated are not sufficient to perform services or certification required, submit a written request for additional information to Architect.

- B. Delegated-Design Services Certification: In addition to Shop Drawings, Product Data, and other required submittals, submit digitally signed PDF electronic file paper copies of certificate, signed and sealed by the responsible design professional, for each product and system specifically assigned to Contractor to be designed or certified by a design professional.
 - 1. Indicate that products and systems comply with performance and design criteria in the Contract Documents. Include list of codes, loads, and other factors used in performing these services.

PART 3 - EXECUTION

3.1 CONTRACTOR'S REVIEW

- A. Action and Informational Submittals: Review each submittal and check for coordination with other Work of the Contract and for compliance with the Contract Documents. Note corrections and field dimensions. Mark with approval stamp before submitting to Architect.
- B. Project Closeout and Maintenance Material Submittals: See requirements in Section 017700 "Closeout Procedures."
- C. Approval Stamp: Stamp each submittal with a uniform, approval stamp. Include Project name and location, submittal number, Specification Section title and number, name of reviewer, date of Contractor's approval, and statement certifying that submittal has been reviewed, checked, and approved for compliance with the Contract Documents.

3.2 ARCHITECT'S ACTION

- A. Action Submittals: Architect will review each submittal, make marks to indicate corrections or revisions required, and return it. Architect's Submittal Transmittal Form that accompanies each submittal will appropriately indicate action.
 - 1. The Architect's signature will indicate that submittal(s) have been reviewed for the limited purpose of checking general conformance with information given, and the design concept expressed in the Contract Documents. This review was not conducted for the purpose of determining accuracy and completeness of other quantities, substantiating instructions for installation, assembly, performance of materials, equipment, systems, or construction means and methods -- all of which remain the responsibility of the Contractor. Reviewer remarks, if any, are attached.
- B. Informational Submittals: Architect will review each submittal and will not return it, or will return it if it does not comply with requirements. Architect will forward each submittal to appropriate party.
- C. Partial submittals prepared for a portion of the Work will be reviewed when use of partial submittals has received prior approval from Architect.
- D. Incomplete submittals are unacceptable, will be considered nonresponsive, and will be returned for resubmittal without review.
- E. Submittals not required by the Contract Documents may be returned by the Architect without action.

END OF SECTION 013300

SECTION 013324: STRUCTURAL SUBMITTALS

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Structural submittals include shop drawings, diagrams, illustrations, schedules, performance charts, nomenclature charts, samples, brochures and other data prepared by the Contractor or any subcontractor, manufacturer, supplier, fabricator, or distributor and which illustrate some portion of the Project.

1.2 RELATED SECTIONS

- A. Division 1 Sections

1.3 SUBMITTAL PROCEDURES

- A. Submittals shall be accompanied by a transmittal letter with the following information:
 - 1. Project name.
 - 2. Contractor's name.
 - 3. Date submitted.
 - 4. Description of items submitted; identify Work and product by Specification Section.
 - 5. Number of drawings and other pertinent data.
- B. Provide blank space on each submittal for the Architect/Structural Engineer's review stamp.
- C. The type and number of submittals for each item shall be in accordance with Section 013300.
- D. Contractor shall direct specific attention on the submittal to any deviation from the Construction Documents.

1.4 CONTRACTOR RESPONSIBILITY

- A. Contractor shall make all submittals in advance of installation or construction to allow the Architect/Structural Engineer sufficient time for review.
- B. Contractor shall review all submittals and shall stamp and sign each sheet of shop drawings and product data and sign each sample to certify compliance with requirements of Construction Documents. Submittals received without the contractor's stamp of review will be returned to the contractor for review and resubmittal.
- C. Contractor shall understand that the submittal of the required documents does not constitute compliance with the requirements of the Construction Documents; only submittals reviewed by the Architect/Structural Engineer constitute compliance.
- D. It is the Contractor's responsibility to furnish equipment, materials, and labor for the Project which meets the requirements of the codes and authorities quoted as well as the Construction Documents. Proprietary items specified herein only establish a minimum functional and aesthetic standard and it is incumbent upon the Contractor to ascertain conformance of these proprietary items or any proposed substitution with the codes and authorities.

- E. By reviewing, approving and submitting shop drawings, product data, or samples, Contractor thereby represents that he has determined and verified all field measurements, field construction criteria, materials, member sizes catalog numbers, and similar data and that he has checked and coordinated shop drawings with the requirements of the Project and of the Construction Documents.
- F. Work requiring shop drawings, whether called for by the Construction Documents or requested by the Contractor, shall not commence until the Architect/Structural Engineer has reviewed the submission. Work may commence if the Contractor verifies the accuracy of the Architect/Structural Engineer's corrections and notations and complies with them without exception and without requesting change in Contract Sum or Contract Time.

1.5 ARCHITECT / STRUCTURAL ENGINEER REVIEW

- A. Architect/Structural Engineer will review submittals with reasonable promptness.
- B. Architect/Structural Engineer's review or corrections refer only to the general arrangement and conformance of the subject of the submittals with the design concept of the Project and with the information given in the Construction Documents. Under no conditions should the Contractor consider the review to include the dimensions, quantities, and details of the items nor the approval of an assembly in which the item functions.
- C. Architect/Structural Engineer's review shall not relieve the Contractor from responsibility for errors or omissions in the submittals.
- D. Architect/Structural Engineer's review of submittals shall not relieve the Contractor of responsibility for any deviation from the requirements of the Construction Documents unless the Contractor has directed specific attention to the deviation at the time of submission and the Architect/Structural Engineer has given written approval to the specific deviation.
- E. Architect/Structural Engineer's review of submittals shall not be construed as authorizing any change in the Contract Sum or Contract Time.

1.6 SHOP DRAWINGS

- A. Present in a clear and thorough manner. Title each drawing with Project name and number; identify each element of drawings by reference to sheet number and detail of Construction Documents.
- B. Reproduction of Structural Drawings for shop drawings is not permitted. Electronic drawing files will not be provided to the Contractor.
- C. Identify field dimensions; show relationship to adjacent or critical features of Work or products.
- D. A copy of the marked structural shop drawings with the Architect/Structural Engineer's review stamp is to be maintained at the job site.

1.7 PRODUCT DATA

- A. Submit only pages that are pertinent; mark each copy of standard printed data to identify pertinent products, referenced to Specification Section and Article number. Show reference

standards, performance characteristics, and capacities; wiring and piping diagrams and controls; component parts; finishes; dimensions; and required clearances.

- B. Modify manufacturer's standard schematic drawings and diagrams to supplement standard information and to provide information specifically applicable to the Work. Delete information that is not applicable.
- C. Provide manufacturer's preparation, assembly, and installation instructions.

1.8 SAMPLES

- A. Submit full range of manufacturer's standard finishes, except where more restrictive requirements are specified, indicating colors, textures, and patterns.
- B. Submit samples to illustrate functional characteristics of products, including parts and attachments as required by Architect/Structural Engineer.
- C. Approved samples that are of proper size may be incorporated in Work.
- D. Label each sample with identification.
- E. Field Finishes: Provide full samples at Project, at location acceptable to Architect/Structural Engineer, as required by individual Specification Section. Install each sample complete and finished. Acceptable finishes in place may be retained in completed Work.

1.9 RESUBMITTALS

- A. When submittals are returned to the Contractor with the Architect/Structural Engineer's corrections the Contractor shall make the required corrections. Upon request, resubmit one corrected set.
- B. Contractor shall direct specific attention on the resubmittal to all revisions including those requested by the Architect/Structural Engineer on previous submission.

1.10 DISTRIBUTION

- A. Distribute reproductions of shop drawings, copies of product data, and samples which bear the Architect/Structural Engineer's review stamp to job site file, Record Documents file, subcontractors, suppliers, other affected contractors, and other entities requiring information.
- B. Work shall be in accordance with and performed from the reviewed drawings.

PART 2 PRODUCTS

Not Used.

PART 3 EXECUTION

Not Used.

END OF SECTION

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SECTION 014000 - QUALITY REQUIREMENTS

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for quality assurance and quality control.
- B. Testing and inspection services are required to verify compliance with requirements specified or indicated. These services do not relieve Contractor of responsibility for compliance with the Contract Document requirements.
 - 1. Specified tests, inspections, and related actions do not limit Contractor's other quality-assurance and quality-control procedures that facilitate compliance with the Contract Document requirements.
 - 2. Requirements for Contractor to provide quality-assurance and quality-control services required by Architect, Owner, or authorities having jurisdiction are not limited by provisions of this Section.

1.2 DEFINITIONS

- A. Experienced: When used with an entity or individual, "experienced" unless otherwise further described means having successfully completed a minimum of five previous projects similar in nature, size, and extent to this Project; being familiar with special requirements indicated; and having complied with requirements of authorities having jurisdiction.
- B. Field Quality-Control Tests and Inspections: Tests and inspections that are performed on-site for installation of the Work and for completed Work.
- C. Installer/Applicator/Erector: Contractor or another entity engaged by Contractor as an employee, Subcontractor, or Sub-subcontractor, to perform a particular construction operation, including installation, erection, application, assembly, and similar operations.
 - 1. Use of trade-specific terminology in referring to a Work result does not require that certain construction activities specified apply exclusively to specific trade(s).
- D. Mockups: Full-size physical assemblies that are constructed on-site either as freestanding temporary built elements or as part of permanent construction. Mockups are constructed to verify selections made under Sample submittals; to demonstrate aesthetic effects and qualities of materials and execution; to review coordination, testing, or operation; to show interface between dissimilar materials; and to demonstrate compliance with specified installation tolerances. Mockups are not Samples. Unless otherwise indicated, approved mockups establish the standard by which the Work will be judged.
 - 1. Integrated Exterior Mockups: Mockups of the exterior envelope constructed on-site as freestanding temporary built elements, consisting of multiple products, assemblies, and subassemblies, with cutaways enabling inspection of concealed portions of the Work.

- a. Include each system, assembly, component, and part of the exterior wall to be constructed for the Project. Colors of components shall be those selected by the Architect for use in the Project.
- 2. Product Mockups: Mockups that may include multiple products, materials, or systems specified in a single Section.
- E. Preconstruction Testing: Tests and inspections performed specifically for Project before products and materials are incorporated into the Work, to verify performance or compliance with specified criteria. Unless otherwise indicated, copies of reports of tests or inspections performed for other than the Project do not meet this definition.
- F. Product Tests: Tests and inspections that are performed by a nationally recognized testing laboratory (NRTL) according to 29 CFR 1910.7, by a testing agency accredited according to NIST's National Voluntary Laboratory Accreditation Program (NVLAP), or by a testing agency qualified to conduct product testing and acceptable to authorities having jurisdiction, to establish product performance and compliance with specified requirements.
- G. Source Quality-Control Tests and Inspections: Tests and inspections that are performed at the source; for example, plant, mill, factory, or shop.
- H. Testing Agency: An entity engaged to perform specific tests, inspections, or both. Testing laboratory shall have the same meaning as testing agency.
- I. Quality-Assurance Services: Activities, actions, and procedures performed before and during execution of the Work to guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.
- J. Quality-Control Services: Tests, inspections, procedures, and related actions during and after execution of the Work to evaluate that actual products incorporated into the Work and completed construction comply with requirements. Contractor's quality-control services do not include contract administration activities performed by Architect.

1.3 DELEGATED-DESIGN SERVICES

- A. Performance and Design Criteria: Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.
 - 1. If criteria indicated are not sufficient to perform services or certification required, submit a written request for additional information to Architect.
- B. Delegated-Design Services Statement: Submit a statement, signed and sealed by the responsible design professional, for each product and system specifically assigned to Contractor to be designed or certified by a design professional, indicating that the products and systems are in compliance with performance and design criteria indicated. Include list of codes, loads, and other factors used in performing these services.

1.4 CONFLICTING REQUIREMENTS

- A. Conflicting Standards and Other Requirements: If compliance with two or more standards or requirements is specified and the standards or requirements establish different or conflicting requirements for minimum quantities or quality levels, inform the Architect regarding the conflict

and obtain clarification prior to proceeding with the Work. Refer conflicting requirements that are different, but apparently equal, to Architect for clarification before proceeding.

- B. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified shall be the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for the context of requirements. Refer uncertainties to Architect for a decision before proceeding.

1.5 ACTION SUBMITTALS

- A. Mockup Shop Drawings: For integrated exterior mockups.
 - 1. Include plans, sections, elevations, and details, indicating materials and size of mockup construction.
 - 2. Indicate manufacturer and model number of individual components.
 - 3. Provide axonometric drawings for conditions difficult to illustrate in two dimensions.

1.6 INFORMATIONAL SUBMITTALS

- A. Contractor's Statement of Responsibility: When required by authorities having jurisdiction, submit copy of written statement of responsibility submitted to authorities having jurisdiction before starting work on the following systems:
 - 1. Seismic-force-resisting system, designated seismic system, or component listed in the Statement of Special Inspections.
 - 2. Main wind-force-resisting system or a wind-resisting component listed in the Statement of Special Inspections.
- B. Testing Agency Qualifications: For testing agencies specified in "Quality Assurance" Article to demonstrate their capabilities and experience. Include proof of qualifications in the form of a recent report on the inspection of the testing agency by a recognized authority.
- C. Permits, Licenses, and Certificates: For Owner's record, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, correspondence, records, and similar documents established for compliance with standards and regulations bearing on performance of the Work.

1.7 REPORTS AND DOCUMENTS

- A. Test and Inspection Reports: Prepare and submit certified written reports specified in other Sections. Include the following:
 - 1. Date of issue.
 - 2. Project title and number.
 - 3. Name, address, telephone number, and email address of testing agency.
 - 4. Dates and locations of samples and tests or inspections.
 - 5. Names of individuals making tests and inspections.
 - 6. Description of the Work and test and inspection method.
 - 7. Identification of product and Specification Section.

8. Complete test or inspection data.
 9. Test and inspection results and an interpretation of test results.
 10. Record of temperature and weather conditions at time of sample taking and testing and inspection.
 11. Comments or professional opinion on whether tested or inspected Work complies with the Contract Document requirements.
 12. Recommendations on retesting and reinspecting.
- B. Manufacturer's Technical Representative's Field Reports: Prepare written information documenting manufacturer's technical representative's tests and inspections specified in other Sections. Include the following:
1. Statement on condition of substrates and their acceptability for installation of product.
 2. Statement that products at Project site comply with requirements.
 3. Summary of installation procedures being followed, whether they comply with requirements and, if not, what corrective action was taken.
 4. Results of operational and other tests and a statement of whether observed performance complies with requirements.
 5. Other required items indicated in individual Specification Sections.
- C. Factory-Authorized Service Representative's Reports: Prepare written information documenting manufacturer's factory-authorized service representative's tests and inspections specified in other Sections. Include the following:
1. Statement that equipment complies with requirements.
 2. Results of operational and other tests and a statement of whether observed performance complies with requirements.
 3. Other required items indicated in individual Specification Sections.

1.8 QUALITY ASSURANCE

- A. Qualifications paragraphs in this article establish the minimum qualification levels required; individual Specification Sections specify additional requirements.
- B. Manufacturer Qualifications: A firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units. As applicable, procure products from manufacturers able to meet qualification requirements, warranty requirements, and technical or factory-authorized service representative requirements.
- C. Fabricator Qualifications: A firm experienced in producing products similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.
- D. Installer Qualifications: A firm or individual experienced in installing, erecting, applying, or assembling work similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful in-service performance.
- E. Professional Engineer Qualifications: A professional engineer who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing engineering services of the kind indicated. Engineering services are defined as those performed for installations of the system, assembly, or product that are similar in material, design, and extent to those indicated for this Project.

- F. Testing and Inspecting Agency Qualifications: An NRTL, an NVLAP, or an independent agency with the experience and capability to conduct testing and inspection indicated, as documented according to ASTM E329 ; and with additional qualifications specified in individual Sections; and, where required by authorities having jurisdiction, that is acceptable to authorities.
- G. Preconstruction Testing: Where testing agency is indicated to perform preconstruction testing for compliance with specified requirements for performance and test methods, comply with the following:
1. Contractor responsibilities include the following:
 - a. Provide test specimens representative of proposed products and construction.
 - b. Submit specimens in a timely manner with sufficient time for testing and analyzing results to prevent delaying the Work.
 - c. Build laboratory mockups at testing facility using personnel, products, and methods of construction indicated for the completed Work.
 - d. When testing is complete, remove test specimens and test assemblies, and mockups; do not reuse products on Project.
 2. Testing Agency Responsibilities: Submit a certified written report of each test, inspection, and similar quality-assurance service to Architect , with copy to Contractor. Interpret tests and inspections and state in each report whether tested and inspected work complies with or deviates from the Contract Documents.
- H. Mockups: Before installing portions of the Work requiring mockups, build mockups for each form of construction and finish required to comply with the following requirements, using materials indicated for the completed Work:
1. Build mockups of size indicated.
 2. Build mockups in location indicated or, if not indicated, as directed by Architect.
 3. Notify Architect seven days in advance of dates and times when mockups will be constructed.
 4. Employ supervisory personnel who will oversee mockup construction. Employ workers that will be employed to perform same tasks during the construction at Project.
 5. Demonstrate the proposed range of aesthetic effects and workmanship.
 6. Obtain Architect's approval of mockups before starting corresponding work, fabrication, or construction.
 - a. Allow seven days for initial review and each re-review of each mockup.
 7. Promptly correct unsatisfactory conditions noted by Architect's preliminary review, to the satisfaction of the Architect, before completion of final mockup.
 8. Approval of mockups by the Architect does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.
 9. Maintain mockups during construction in an undisturbed condition as a standard for judging the completed Work.
 10. Demolish and remove mockups when directed unless otherwise indicated.
- I. Integrated Exterior Mockups: Construct integrated exterior mockup according to approved Shop Drawings . Coordinate installation of exterior envelope materials and products for which mockups are required in individual Specification Sections, along with supporting materials. Comply with requirements in "Mockups" Paragraph.
1. Coordinate construction of the mockup to allow observation of air barrier installation, flashings, air barrier integration with fenestration systems, and other portions of the building air/moisture barrier and drainage assemblies, prior to installation of veneer, cladding elements, and other components that will obscure the work.

1.9 QUALITY CONTROL

- A. Contractor Responsibilities: Tests and inspections not explicitly assigned to Owner are Contractor's responsibility. Perform additional quality-control activities, whether specified or not, to verify and document that the Work complies with requirements.
1. Engage a qualified testing agency to perform quality-control services.
 - a. Contractor shall not employ same entity engaged by Owner, unless agreed to in writing by Owner.
 2. Notify testing agencies at least 24 hours in advance of time when Work that requires testing or inspection will be performed.
 3. Where quality-control services are indicated as Contractor's responsibility, submit a certified written report, in duplicate, of each quality-control service.
 4. Testing and inspection requested by Contractor and not required by the Contract Documents are Contractor's responsibility.
 5. Submit additional copies of each written report directly to authorities having jurisdiction, when they so direct.
- B. Retesting/Reinspecting: Regardless of whether original tests or inspections were Contractor's responsibility, provide quality-control services, including retesting and reinspecting, for construction that replaced Work that failed to comply with the Contract Documents.
- C. Testing Agency Responsibilities: Cooperate with Architect and Contractor in performance of duties. Provide qualified personnel to perform required tests and inspections.
1. Notify Architect and Contractor promptly of irregularities or deficiencies observed in the Work during performance of its services.
 2. Determine the locations from which test samples will be taken and in which in-situ tests are conducted.
 3. Conduct and interpret tests and inspections and state in each report whether tested and inspected Work complies with or deviates from requirements.
 4. Submit a certified written report, in duplicate, of each test, inspection, and similar quality-control service through Contractor.
 5. Do not release, revoke, alter, or increase the Contract Document requirements or approve or accept any portion of the Work.
 6. Do not perform duties of Contractor.
- D. Manufacturer's Field Services: Where indicated, engage a factory-authorized service representative to inspect field-assembled components and equipment installation, including service connections. Report results in writing as specified in Section 013300 "Submittal Procedures."
- E. Manufacturer's Technical Services: Where indicated, engage a manufacturer's technical representative to observe and inspect the Work. Manufacturer's technical representative's services include participation in preinstallation conferences, examination of substrates and conditions, verification of materials, observation of Installer activities, inspection of completed portions of the Work, and submittal of written reports.
- F. Contractor's Associated Requirements and Services: Cooperate with agencies and representatives performing required tests, inspections, and similar quality-control services, and provide reasonable auxiliary services as requested. Notify agency sufficiently in advance of operations to permit assignment of personnel. Provide the following:
1. Access to the Work.
 2. Incidental labor and facilities necessary to facilitate tests and inspections.

3. Adequate quantities of representative samples of materials that require testing and inspection. Assist agency in obtaining samples.
 4. Facilities for storage and field curing of test samples.
 5. Preliminary design mix proposed for use for material mixes that require control by testing agency.
 6. Security and protection for samples and for testing and inspection equipment at Project site.
- G. Coordination: Coordinate sequence of activities to accommodate required quality-assurance and quality-control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspection.
1. Schedule times for tests, inspections, obtaining samples, and similar activities.

1.10 SPECIAL TESTS AND INSPECTIONS

- A. Special Tests and Inspections: Owner will engage a qualified testing agency to conduct special tests and inspections required by authorities having jurisdiction as the responsibility of Owner , as indicated in the Statement of Special Inspections attached to this Section, and as follows:
1. Verifying that manufacturer maintains detailed fabrication and quality-control procedures and reviewing the completeness and adequacy of those procedures to perform the Work.
 2. Notifying Architect and Contractor promptly of irregularities and deficiencies observed in the Work during performance of its services.
 3. Submitting a certified written report of each test, inspection, and similar quality-control service to Architect with copy to Contractor and to authorities having jurisdiction.
 4. Submitting a final report of special tests and inspections at Substantial Completion, which includes a list of unresolved deficiencies.
 5. Interpreting tests and inspections and stating in each report whether tested and inspected work complies with or deviates from the Contract Documents.
 6. Retesting and reinspecting corrected Work.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 TEST AND INSPECTION LOG

- A. Test and Inspection Log: Prepare a record of tests and inspections. Include the following:
1. Date test or inspection was conducted.
 2. Description of the Work tested or inspected.
 3. Date test or inspection results were transmitted to Architect.
 4. Identification of testing agency or special inspector conducting test or inspection.
- B. Maintain log at Project site. Post changes and revisions as they occur. Provide access to test and inspection log for Architect's and authorities' having jurisdiction reference during normal working hours.
1. Submit log at Project closeout as part of Project Record Documents.

3.2 REPAIR AND PROTECTION

- A. General: On completion of testing, inspection, sample taking, and similar services, repair damaged construction and restore substrates and finishes.
 - 1. Provide materials and comply with installation requirements specified in other Specification Sections or matching existing substrates and finishes. Restore patched areas and extend restoration into adjoining areas with durable seams that are as invisible as possible. Comply with the Contract Document requirements for cutting and patching in Section 017300 "Execution."
- B. Protect construction exposed by or for quality-control service activities.
- C. Repair and protection are Contractor's responsibility, regardless of the assignment of responsibility for quality-control services.

END OF SECTION 014000

SECTION 014200 - REFERENCES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 DEFINITIONS

- A. General: Basic Contract definitions are included in the Conditions of the Contract.
- B. "Directed": A command or instruction by Architect. Other terms including "requested," "authorized," "selected," "required," and "permitted" have the same meaning as "directed."
- C. "Indicated": Requirements expressed by graphic representations or in written form on Drawings, in Specifications, and in other Contract Documents. Other terms including "shown," "noted," "scheduled," and "specified" have the same meaning as "indicated."
- D. "Regulations": Laws, ordinances, statutes, and lawful orders issued by authorities having jurisdiction, and rules, conventions, and agreements within the construction industry that control performance of the Work.
- E. "Furnish": Supply and deliver to Project site, ready for unloading, unpacking, assembly, installation, and similar operations.
- F. "Install": Unload, temporarily store, unpack, assemble, erect, place, anchor, apply, work to dimension, finish, cure, protect, clean, and similar operations at Project site.
- G. "Provide": Furnish and install, complete and ready for the intended use.
- H. "Project Site": Space available for performing construction activities. The extent of Project site is shown on Drawings and may or may not be identical with the description of the land on which Project is to be built.

1.3 INDUSTRY STANDARDS

- A. Applicability of Standards: Unless the Contract Documents include more stringent requirements, applicable construction industry standards have the same force and effect as if bound or copied directly into the Contract Documents to the extent referenced. Such standards are made a part of the Contract Documents by reference.
- B. Publication Dates: Comply with standards in effect as of date of the Contract Documents unless otherwise indicated.
- C. Copies of Standards: Each entity engaged in construction on Project should be familiar with industry standards applicable to its construction activity. Copies of applicable standards are not bound with the Contract Documents.

1. Where copies of standards are needed to perform a required construction activity, obtain copies directly from publication source.

1.4 ABBREVIATIONS AND ACRONYMS

- A. Industry Organizations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities indicated in Gale's "Encyclopedia of Associations: National Organizations of the U.S." or in Columbia Books' "National Trade & Professional Associations of the United States."
- B. Code Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. This information is believed to be accurate as of the date of the Contract Documents.
 1. ICC - International Code Council; www.iccsafe.org.
 2. ICC-ES - ICC Evaluation Service, LLC; www.icc-es.org.
- C. Federal Government Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Information is subject to change and is up-to-date as of the date of the Contract Documents.
 1. EPA - Environmental Protection Agency; www.epa.gov.
 2. FG - Federal Government Publications; www.gpo.gov.
 3. OSHA - Occupational Safety & Health Administration; www.osha.gov.
 4. USDJ - Department of Justice; Office of Justice Programs; National Institute of Justice; www.ojp.usdoj.gov.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 014200

SECTION 014524: STRUCTURAL SPECIAL INSPECTIONS

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Section summarizes the responsibility of the Contractor and the Special Inspector in the performance of the special inspections required in the Construction Documents.
- B. Neither the observation of the Architect/Structural Engineer in the administration of the contract, nor tests/inspections by the Special Inspector, nor approvals by persons other than the Architect/Structural Engineer shall relieve the Contractor from his obligation to perform the Work in accordance with the Construction Documents.

1.2 RELATED SECTIONS

- A. Section 013324 - Structural Submittals.
- B. Section 014500 - Quality Control.

1.3 REFERENCES

- A. ASTM E329 – Standard Specification for Agencies Engaged in Construction Inspection and/or Testing.
- B. American Council of Independent Laboratories – Recommended Requirements for Independent Laboratories Qualifications.

1.4 SELECTION AND PAYMENT

- A. Contractor will employ and pay for the structural testing/inspection services that are required by the Construction Documents.
- B. Contractor shall pay for any additional structural testing/inspection required for Work or materials not complying with Construction Documents due to negligence or nonconformance.
- C. Contractor shall pay for any additional structural testing/inspection required for his convenience.

1.5 STRUCTURAL TESTING/INSPECTION REQUIREMENT SUMMARY

- A. Refer to the Structural Quality Assurance Plan in the Structural Drawings for the required tests/inspections.

1.7 CONTRACTOR SUBMITTALS

- A. Prior to start of Work, submit name of Special Inspector, address, telephone number, fax number, and names and qualifications of technicians, inspectors, and engineers who will be working on this Project.
- B. If multiple Special Inspectors are used, submit the information stated above for each firm along with a statement of the testing/inspection responsibilities for each firm.

1.8 STRUCTURAL TESTING/INSPECTION AGENCY'S QUALIFICATIONS

- A. Provide inspectors qualified to perform special inspections as required by the Building Code and the Construction Documents.
 - 1. Inspectors shall have a minimum of two years' experience.
 - 2. Where required, the Inspectors shall be approved by the local building authority.
- B. Comply with the American Council of Independent Laboratories recommended requirements.
- C. Comply with ASTM E329.
- D. Maintain properly calibrated equipment; calibrated within the past 12 months with devices of accuracy traceable to either National Bureau of Standards (NBS) or accepted values of natural physical constants.
- E. Inspection of all field welding operations, including the installation of automatic end-welded stud shear connectors, shall be made by qualified welding inspectors. Such inspectors shall be persons trained and thoroughly experienced in inspecting welding operations. The minimum requirements for a qualified welding inspector shall be as those for an AWS certified welding inspector (CWI), as defined in the provisions of the 1992 edition of AWS QCI, Standard and Guide for Qualification and Certification of Welding Inspectors published by the American Welding Society. Inspectors performing nondestructive testing shall be qualified in accordance with the American Society of Nondestructive Testing, Inc.

PART 2 MATERIALS

Not Used.

PART 3 EXECUTION

3.1 STRUCTURAL PRECONSTRUCTION MEETING

- A. A structural preconstruction meeting may be conducted at the construction site by the Structural Engineer to discuss quality issues. The parties involved may be the Architect, Contractor, Special Inspector, appropriate subcontractors, suppliers, and detailers.

3.2 SPECIAL INSPECTOR'S RESPONSIBILITIES

- A. Cooperate with the Contractor and provide timely service.
- B. Upon arriving at the construction site, sign in and notify the Contractor of presence.
- C. Select the representative samples that are to be tested/inspected.
- D. Perform tests/inspections as outlined in Construction Documents, the applicable codes, and as directed by the Structural Engineer.
- E. Report results of tests/inspections in accordance with the Construction Documents and the Building Code. Work and materials not complying with Construction Documents shall be immediately reported to the Contractor and Structural Engineer.

- F. Leave copies of field notes with the Contractor prior to leaving the construction site. Field notes shall include the message given to the Contractor, date, time of message, name of Contractor's representative informed, type and location of Work or materials tested/inspected, whether the work or materials complies with Construction Documents and name of the Structural Testing/Inspection Agency's representative.
- G. Report and distribute results of tests/inspections promptly in the form of written reports as directed by the Structural Engineer.
- H. Special Inspector shall not alter requirements of Construction Documents, approve or reject any portion of the Work, or perform duties of the Contractor.
- I. Submit written confirmation at end of construction that, to the best of their knowledge, the structural Work conforms to the Construction Documents.

3.3 CONTRACTOR'S RESPONSIBILITIES

- A. Provide copy of Construction Documents to the Special Inspector.
- B. Arrange the preconstruction meeting to discuss quality issues.
- C. Notify the Special Inspector sufficiently in advance of operations to allow assignment of personnel and scheduling of tests.
- D. Cooperate with Special Inspector and provide access to Work.
- E. Provide samples of materials to be tested in required quantities.
- F. Furnish copies of mill test reports when requested.
- G. Provide storage space for Special Inspector's exclusive use, such as for storing and curing concrete testing samples.
- H. Provide labor to assist the Special Inspector in performing tests/inspections.

3.4 OPTIONS

- A. If the Structural Testing/Inspection Agency is located at such a distance from the Project that travel expenses will be a consideration, or if the amount of sampling performed is minor, and by mutual agreement of the Architect/Structural Engineer and Contractor, the Contractor may be requested to take samples and forward them to the Structural Testing/Inspection Agency for testing/inspection.

END OF SECTION

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SECTION 015000 - TEMPORARY FACILITIES AND CONTROLS

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes requirements for temporary utilities, support facilities, and security and protection facilities.
- B. Related Requirements:
 - 1. Section 011000 "Summary" for work restrictions and limitations on utility interruptions.

1.2 USE CHARGES

- A. Installation, removal, and use charges for temporary facilities shall be included in the Contract Sum unless otherwise indicated. Allow other entities engaged in the Project to use temporary services and facilities without cost, including, but not limited to, Owner's construction forces, Architect, testing agencies, and authorities having jurisdiction.

1.3 INFORMATIONAL SUBMITTALS

- A. Site Utilization Plan: Show temporary facilities, temporary utility lines and connections, staging areas, construction site entrances, vehicle circulation, and parking areas for construction personnel.
- B. Fire-Safety Program: Show compliance with requirements of NFPA 241 and authorities having jurisdiction. Indicate Contractor personnel responsible for management of fire-prevention program.

1.4 QUALITY ASSURANCE

- A. Electric Service: Comply with NECA, NEMA, and UL standards and regulations for temporary electric service. Install service to comply with NFPA 70.
- B. Tests and Inspections: Arrange for authorities having jurisdiction to test and inspect each temporary utility before use. Obtain required certifications and permits.
- C. Accessible Temporary Egress: Comply with applicable provisions in the United States Access Board's ADA-ABA Accessibility Guidelines and ICC/ANSI A117.1.

1.5 PROJECT CONDITIONS

- A. Temporary Use of Permanent Facilities: Engage Installer of each permanent service to assume responsibility for operation, maintenance, and protection of each permanent service during its use as a construction facility before Owner's acceptance, regardless of previously assigned responsibilities.

PART 2 - PRODUCTS

2.1 TEMPORARY FACILITIES

- A. Field Offices: Prefabricated or mobile units with serviceable finishes, temperature controls, and foundations adequate for normal loading.
- B. Common-Use Field Office: Of sufficient size to accommodate needs of Owner, Architect, and construction personnel office activities and to accommodate Project meetings specified in other Division 01 Sections. Keep office clean and orderly.

2.2 EQUIPMENT

- A. Fire Extinguishers: Portable, UL rated; with class and extinguishing agent as required by locations and classes of fire exposures.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

- A. Locate facilities where they will serve Project adequately and result in minimum interference with performance of the Work. Relocate and modify facilities as required by progress of the Work.
- B. Provide each facility ready for use when needed to avoid delay. Do not remove until facilities are no longer needed or are replaced by authorized use of completed permanent facilities.

3.2 TEMPORARY UTILITY INSTALLATION

- A. General: Install temporary service or connect to existing service.
 - 1. Arrange with utility company, Owner, and existing users for time when service can be interrupted, if necessary, to make connections for temporary services.
- B. Sewers and Drainage: Provide temporary utilities to remove effluent lawfully.
 - 1. Connect temporary sewers to municipal system as directed by authorities having jurisdiction.
- C. Water Service: Install water service and distribution piping in sizes and pressures adequate for construction.
- D. Sanitary Facilities: Provide temporary toilets, wash facilities, safety shower and eyewash facilities, and drinking water for use of construction personnel. Comply with requirements of authorities having jurisdiction for type, number, location, operation, and maintenance of fixtures and facilities.
- E. Temporary Heating and Cooling: Provide temporary heating and cooling required by construction activities for curing or drying of completed installations or for protecting installed

construction from adverse effects of low temperatures or high humidity. Select equipment that will not have a harmful effect on completed installations or elements being installed.

- F. Electric Power Service: Provide electric power service and distribution system of sufficient size, capacity, and power characteristics required for construction operations.
 - 1. Install electric power service overhead unless otherwise indicated.
- G. Lighting: Provide temporary lighting with local switching that provides adequate illumination for construction operations, observations, inspections, and traffic conditions.
 - 1. Install and operate temporary lighting that fulfills security and protection requirements without operating entire system.

3.3 SUPPORT FACILITIES INSTALLATION

- A. Temporary Roads and Paved Areas: Construct and maintain temporary roads and paved areas adequate for construction operations. Locate temporary roads and paved areas within construction limits indicated on Drawings.
 - 1. Provide dust-control treatment that is nonpolluting and nontracking. Reapply treatment as required to minimize dust.
- B. Traffic Controls: Comply with requirements of authorities having jurisdiction.
 - 1. Protect existing site improvements to remain including curbs, pavement, and utilities.
 - 2. Maintain access for fire-fighting equipment and access to fire hydrants.
- C. Parking: Provide temporary offsite parking areas for construction personnel.
- D. Storage and Staging: Provide temporary offsite area for storage and staging needs.
- E. Dewatering Facilities and Drains: Comply with requirements of authorities having jurisdiction. Maintain Project site, excavations, and construction free of water.
 - 1. Dispose of rainwater in a lawful manner that will not result in flooding Project or adjoining properties or endanger permanent Work or temporary facilities.
 - 2. Remove snow and ice as required to minimize accumulations.
- F. Project Signs: Provide Project signs as indicated. Unauthorized signs are not permitted.
 - 1. Identification Signs: Provide Project identification signs as indicated on Drawings.
 - 2. Temporary Signs: Provide other signs as indicated and as required to inform public and individuals seeking entrance to Project.
 - a. Provide temporary, directional signs for construction personnel and visitors.
 - 3. Maintain and touch up signs so they are legible at all times.
- G. Waste Disposal Facilities: Provide waste-collection containers in sizes adequate to handle waste from construction operations. Comply with requirements of authorities having jurisdiction. Comply with progress cleaning requirements in Section 017300 "Execution."
- H. Lifts and Hoists: Provide facilities necessary for hoisting materials and personnel.

1. Truck cranes and similar devices used for hoisting materials are considered "tools and equipment" and not temporary facilities.

- I. Temporary Elevator Use: Use of elevators is not permitted.
- J. Temporary Use of Permanent Stairs: Use of new stairs for construction traffic will be permitted, provided stairs are protected and finishes restored to new condition at time of Substantial Completion.

3.4 SECURITY AND PROTECTION FACILITIES INSTALLATION

- A. Protection of Existing Facilities: Protect existing vegetation, equipment, structures, utilities, and other improvements at Project site and on adjacent properties, except those indicated to be removed or altered. Repair damage to existing facilities.
 1. Where access to adjacent properties is required in order to affect protection of existing facilities, obtain written permission from adjacent property owner to access property for that purpose.
- B. Environmental Protection: Provide protection, operate temporary facilities, and conduct construction as required to comply with environmental regulations and that minimize possible air, waterway, and subsoil contamination or pollution or other undesirable effects.
- C. Temporary Erosion and Sedimentation Control: Comply with requirements of EPA Construction General Permit or authorities having jurisdiction, whichever is more stringent and requirements specified in Section 311000 "Site Clearing."
- D. Stormwater Control: Comply with requirements of authorities having jurisdiction. Provide barriers in and around excavations and subgrade construction to prevent flooding by runoff of stormwater from heavy rains.
- E. Tree and Plant Protection: Install temporary fencing located as indicated or outside the drip line of trees to protect vegetation from damage from construction operations. Protect tree root systems from damage, flooding, and erosion.
- F. Pest Control: Engage pest-control service to recommend practices to minimize attraction and harboring of rodents, roaches, and other pests and to perform extermination and control procedures at regular intervals so Project will be free of pests and their residues at Substantial Completion. Perform control operations lawfully, using materials approved by authorities having jurisdiction.
- G. Site Enclosure Fence: Before construction operations begin, furnish and install site enclosure fence in a manner that will prevent people from easily entering site except by entrance gates.
 1. Extent of Fence: As required to enclose entire Project site or portion determined sufficient to accommodate construction operations.
 2. Maintain security by limiting number of keys and restricting distribution to authorized personnel. Furnish one set of keys to Owner.
- H. Security Enclosure and Lockup: Install temporary enclosure around partially completed areas of construction. Provide lockable entrances to prevent unauthorized entrance, vandalism, theft, and similar violations of security. Lock entrances at end of each workday.

- I. Barricades, Warning Signs, and Lights: Comply with requirements of authorities having jurisdiction for erecting structurally adequate barricades, including warning signs and lighting.
- J. Temporary Egress: Provide temporary egress from existing occupied facilities as indicated and as required by authorities having jurisdiction. Provide signage directing occupants to temporary egress.
- K. Temporary Enclosures: Provide temporary enclosures for protection of construction, in progress and completed, from exposure, foul weather, other construction operations, and similar activities. Provide temporary weathertight enclosure for building exterior.
 - 1. Where heating or cooling is needed and permanent enclosure is incomplete, insulate temporary enclosures.
- L. Temporary Fire Protection: Install and maintain temporary fire-protection facilities of types needed to protect against reasonably predictable and controllable fire losses. Comply with NFPA 241; manage fire-prevention program.
 - 1. Prohibit smoking in construction areas. Comply with additional limits on smoking specified in other Sections.
 - 2. Supervise welding operations, combustion-type temporary heating units, and similar sources of fire ignition according to requirements of authorities having jurisdiction.
 - 3. Develop and supervise an overall fire-prevention and -protection program for personnel at Project site. Review needs with local fire department and establish procedures to be followed. Instruct personnel in methods and procedures. Post warnings and information.

3.5 MOISTURE AND MOLD CONTROL

- A. Moisture and Mold Protection: Protect stored materials and installed Work in accordance with Moisture and Mold Protection Plan.
- B. Exposed Construction Period: Before installation of weather barriers, when materials are subject to wetting and exposure and to airborne mold spores, protect as follows:
 - 1. Protect porous materials from water damage.
 - 2. Protect stored and installed material from flowing or standing water.
 - 3. Keep porous and organic materials from coming into prolonged contact with concrete.
 - 4. Remove standing water from decks.
 - 5. Keep deck openings covered or dammed.
- C. Partially Enclosed Construction Period: After installation of weather barriers but before full enclosure and conditioning of building, when installed materials are still subject to infiltration of moisture and ambient mold spores, protect as follows:
 - 1. Do not load or install drywall or other porous materials or components, or items with high organic content, into partially enclosed building.
 - 2. Keep interior spaces reasonably clean and protected from water damage.
 - 3. Periodically collect and remove waste containing cellulose or other organic matter.
 - 4. Discard or replace water-damaged material.
 - 5. Do not install material that is wet.
 - 6. Discard and replace stored or installed material that begins to grow mold.
 - 7. Perform work in a sequence that allows wet materials adequate time to dry before enclosing the material in gypsum board or other interior finishes.

- D. Controlled Construction Period: After completing and sealing of the building enclosure but prior to the full operation of permanent HVAC systems, maintain as follows:
1. Control moisture and humidity inside building by maintaining effective dry-in conditions.
 2. Use temporary or permanent HVAC system to control humidity within ranges specified for installed and stored materials.
 3. Comply with manufacturer's written instructions for temperature, relative humidity, and exposure to water limits.

3.6 OPERATION, TERMINATION, AND REMOVAL

- A. Supervision: Enforce strict discipline in use of temporary facilities. To minimize waste and abuse, limit availability of temporary facilities to essential and intended uses.
- B. Maintenance: Maintain facilities in good operating condition until removal.
1. Maintain operation of temporary enclosures, heating, cooling, humidity control, ventilation, and similar facilities on a 24-hour basis where required to achieve indicated results and to avoid possibility of damage.
 2. All temporary construction partitions and enclosures shall be maintained to professional standards as determined by Owner and Architect. Contractor to remain diligent in keeping jobsite appearances clean and neat in a professional manner. Architect and Owner reserve the right to stop work until temporary partitions and enclosures are corrected or maintained as so deemed by Architect and Owner.
- C. Temporary Facility Changeover: Do not change over from using temporary security and protection facilities to permanent facilities until Substantial Completion.
- D. Termination and Removal: Remove each temporary facility when need for its service has ended, when it has been replaced by authorized use of a permanent facility, or no later than Substantial Completion. Complete or, if necessary, restore permanent construction that may have been delayed because of interference with temporary facility. Repair damaged Work, clean exposed surfaces, and replace construction that cannot be satisfactorily repaired.
1. Materials and facilities that constitute temporary facilities are property of Contractor. Owner reserves right to take possession of Project identification signs.
 2. At Substantial Completion, repair, renovate, and clean permanent facilities used during construction period. Comply with final cleaning requirements specified in Section 017700 "Closeout Procedures."

END OF SECTION 015000

SECTION 016000 - PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for selection of products for use in Project; product delivery, storage, and handling; manufacturers' standard warranties on products; special warranties; and comparable products.
- B. Related Requirements:
 - 1. Section 012500 "Substitution Procedures" for requests for substitutions.

1.2 DEFINITIONS

- A. Products: Items obtained for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.
 - 1. Named Products: Items identified by manufacturer's product name, including make or model number or other designation shown or listed in manufacturer's published product literature that is current as of date of the Contract Documents.
 - 2. New Products: Items that have not previously been incorporated into another project or facility. Salvaged items or items reused from other projects are not considered new products. Items that are manufactured or fabricated to include recycled content materials are considered new products, unless indicated otherwise.
 - 3. Comparable Product: Product by named manufacturer that is demonstrated and approved through the comparable product submittal process described in Part 2 "Comparable Products" Article, to have the indicated qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics that equal or exceed those of specified product.
- B. Basis-of-Design Product Specification: A specification in which a single manufacturer's product is named and accompanied by the words "basis-of-design product," including make or model number or other designation. Published attributes and characteristics of basis-of-design product establish salient characteristics of products.
- C. Subject to Compliance with Requirements: Where the phrase "Subject to compliance with requirements" introduces a product selection procedure in an individual Specification Section, provide products qualified under the specified product procedure. In the event that a named product or product by a named manufacturer does not meet the other requirements of the specifications, select another named product or product from another named manufacturer that does meet the requirements of the specifications; submit a comparable product request or substitution request, if applicable.
- D. Comparable Product Request Submittal: An action submittal requesting consideration of a comparable product, including the following information:

1. Identification of basis-of-design product or fabrication or installation method to be replaced, including Specification Section number and title and Drawing numbers and titles.
 2. Data indicating compliance with the requirements specified in Part 2 "Comparable Products" Article.
 3. Cost difference shall be clearly indicated as well in submission of comparable product.
- E. Basis-of-Design Product Specification Submittal: An action submittal complying with requirements in Section 013300 "Submittal Procedures."
- F. Substitution: Refer to Section 012500 "Substitution Procedures" for definition and limitations on substitutions.

1.3 QUALITY ASSURANCE

- A. Compatibility of Options: If Contractor is given option of selecting between two or more products for use on Project, select product compatible with products previously selected, even if previously selected products were also options.

1.4 PRODUCT DELIVERY, STORAGE, AND HANDLING

- A. Deliver, store, and handle products, using means and methods that will prevent damage, deterioration, and loss, including theft and vandalism. Comply with manufacturer's written instructions.
- B. Delivery and Handling
1. Schedule delivery to minimize long-term storage at Project site and to prevent overcrowding of construction spaces.
 2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
 3. Deliver products to Project site in an undamaged condition in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
 4. Inspect products on delivery to determine compliance with the Contract Documents and to determine that products are undamaged and properly protected.
- C. Storage
1. Store products to allow for inspection and measurement of quantity or counting of units.
 2. Store materials in a manner that will not endanger Project structure.
 3. Store products that are subject to damage by the elements, under cover in a weathertight enclosure above ground, with ventilation adequate to prevent condensation.
 4. Protect foam plastic from exposure to sunlight, except to extent necessary for period of installation and concealment.
 5. Comply with product manufacturer's written instructions for temperature, humidity, ventilation, and weather-protection requirements for storage.
 6. Protect stored products from damage and liquids from freezing.

1.5 PRODUCT WARRANTIES

- A. Warranties specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.
 - 1. Manufacturer's Warranty: Written standard warranty form furnished by individual manufacturer for a particular product and issued in the name of the Owner or endorsed by manufacturer to Owner.
 - 2. Special Warranty: Written warranty required by the Contract Documents to provide specific rights for Owner and issued in the name of the Owner or endorsed by manufacturer to Owner.
- B. Special Warranties: Prepare a written document that contains appropriate terms and identification, ready for execution.
 - 1. Manufacturer's Standard Form: Modified to include Project-specific information and properly executed.
 - 2. Specified Form: When specified forms are included in the Project Manual, prepare a written document, using indicated form properly executed.
 - 3. See other Sections for specific content requirements and particular requirements for submitting special warranties.
- C. Submittal Time: Comply with requirements in Section 017700 "Closeout Procedures."

PART 2 - PRODUCTS

2.1 PRODUCT SELECTION PROCEDURES

- A. General Product Requirements: Provide products that comply with the Contract Documents, are undamaged and, unless otherwise indicated, are new at time of installation.
 - 1. Provide products complete with accessories, trim, finish, fasteners, and other items needed for a complete installation and indicated use and effect.
 - 2. Standard Products: If available, and unless custom products or nonstandard options are specified, provide standard products of types that have been produced and used successfully in similar situations on other projects.
 - 3. Owner reserves the right to limit selection to products with warranties meeting requirements of the Contract Documents.
 - 4. Where products are accompanied by the term "as selected," Architect will make selection.
 - 5. Descriptive, performance, and reference standard requirements in the Specifications establish salient characteristics of products.
- B. Product Selection Procedures:
 - 1. Sole Product: Where Specifications name a single manufacturer and product, provide the named product that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.
 - a. Sole product may be indicated by the phrase "Subject to compliance with requirements, provide the following."

2. Sole Manufacturer/Source: Where Specifications name a single manufacturer or source, provide a product by the named manufacturer or source that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.
 - a. Sole manufacturer/source may be indicated by the phrase "Subject to compliance with requirements, provide products by the following."
 3. Limited List of Products: Where Specifications include a list of names of both manufacturers and products, provide one of the products listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will be considered unless otherwise indicated.
 - a. Limited list of products may be indicated by the phrase "Subject to compliance with requirements, provide one of the following."
 4. Non-Limited List of Products: Where Specifications include a list of names of both available manufacturers and products, provide one of the products listed or an unnamed product that complies with requirements.
 - a. Non-limited list of products is indicated by the phrase "Subject to compliance with requirements, available products that may be incorporated in the Work include, but are not limited to, the following."
 - b. Provision of an unnamed product is not considered a substitution, if the product complies with requirements.
 5. Limited List of Manufacturers: Where Specifications include a list of manufacturers' names, provide a product by one of the manufacturers listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will be considered unless otherwise indicated.
 - a. Limited list of manufacturers is indicated by the phrase "Subject to compliance with requirements, provide products by one of the following."
 6. Non-Limited List of Manufacturers: Where Specifications include a list of available manufacturers, provide a product by one of the manufacturers listed or a product by an unnamed manufacturer that complies with requirements.
 - a. Non-limited list of manufacturers is indicated by the phrase "Subject to compliance with requirements, available manufacturers whose products may be incorporated in the Work include, but are not limited to, the following."
 - b. Provision of products of an unnamed manufacturer is not considered a substitution, if the product complies with requirements.
 7. Basis-of-Design Product: Where Specifications name a product, or refer to a product indicated on Drawings, and include a list of manufacturers, provide the specified or indicated product or a comparable product by one of the other named manufacturers. Drawings and Specifications may additionally indicate sizes, profiles, dimensions, and other characteristics that are based on the product named. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product by one of the other named manufacturers.
 - a. For approval of products by unnamed manufacturers, comply with requirements in Section 012500 "Substitution Procedures" for substitutions for convenience.
- C. Visual Matching Specification: Where Specifications require the phrase "match Architect's sample," provide a product that complies with requirements and matches Architect's sample. Architect's decision will be final on whether a proposed product matches.
1. If no product available within specified category matches and complies with other specified requirements, comply with requirements in Section 012500 "Substitution Procedures" for proposal of product.
- D. Visual Selection Specification: Where Specifications include the phrase "as selected by Architect from manufacturer's full range" or a similar phrase, select a product that complies with

requirements. Architect will select color, gloss, pattern, density, or texture from manufacturer's product line that includes both standard and premium items.

2.2 COMPARABLE PRODUCTS

- A. Conditions for Consideration of Comparable Products: Architect will consider Contractor's request for comparable product when the following conditions are satisfied. If the following conditions are not satisfied, Architect may return requests without action, except to record noncompliance with the following requirements:
1. Evidence that proposed product does not require revisions to the Contract Documents, is consistent with the Contract Documents, will produce the indicated results, and is compatible with other portions of the Work.
 2. Detailed comparison of significant qualities of proposed product with those of the named basis-of-design product. Significant product qualities include attributes, such as type, function, in-service performance and physical properties, weight, dimension, durability, visual characteristics, and other specific features and requirements.
 3. Evidence that proposed product provides specified warranty.
 4. List of similar installations for completed projects, with project names and addresses and names and addresses of architects and owners, if requested.
 5. Samples, if requested.
 6. Cost differences if any shall be clearly shown at time of submission for consideration.
- B. Architect's Action on Comparable Products Submittal: If necessary, Architect will request additional information or documentation for evaluation, as specified in Section 013300 "Submittal Procedures."
1. Form of Approval of Submittal: As specified in Section 013300 "Submittal Procedures."
 2. Use product specified if Architect does not issue a decision on use of a comparable product request within time allocated.
- C. Submittal Requirements, Two-Step Process: Approval by the Architect of Contractor's request for use of comparable product is not intended to satisfy other submittal requirements. Comply with specified submittal requirements.

PART 3 - EXECUTION (Not Used)

END OF SECTION 016000

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SECTION 017300 - EXECUTION

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes general administrative and procedural requirements governing execution of the Work, including, but not limited to, the following:
 - 1. Construction layout.
 - 2. Field engineering and surveying.
 - 3. Installation of the Work.
 - 4. Cutting and patching.
 - 5. Progress cleaning.
 - 6. Starting and adjusting.
 - 7. Protection of installed construction.
- B. Related Requirements:
 - 1. Section 011000 "Summary" for limits on use of Project site.
 - 2. Section 017700 "Closeout Procedures" for submitting final property survey with Project Record Documents, recording of Owner-accepted deviations from indicated lines and levels, replacing defective work, and final cleaning.
 - 3. Section 024119 "Selective Demolition" for demolition and removal of selected portions of the building.

1.2 DEFINITIONS

- A. Cutting: Removal of in-place construction necessary to permit installation or performance of subsequent work.
- B. Patching: Fitting and repair work required to restore construction to original conditions after installation of subsequent work.

1.3 INFORMATIONAL SUBMITTALS

- A. Certified Surveys: Submit two copies signed by land surveyor.
- B. Certificates: Submit certificate signed by, certifying that location and elevation of improvements comply with requirements.
- C. Landfill Receipts: Submit copy of receipts issued by a landfill facility, licensed to accept hazardous materials, for hazardous waste disposal.

1.4 QUALITY ASSURANCE

- A. Land Surveyor Qualifications: A professional land surveyor who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing land-surveying services of the kind indicated.
- B. Cutting and Patching: Comply with requirements for and limitations on cutting and patching of construction elements.
 - 1. Structural Elements: When cutting and patching structural elements, or when encountering the need for cutting and patching of elements whose structural function is not known, notify Architect of locations and details of cutting and await directions from Architect before proceeding. Shore, brace, and support structural elements during cutting and patching. Do not cut and patch structural elements in a manner that could change their load-carrying capacity or increase deflection.
 - 2. Operational Elements: Do not cut and patch operating elements and related components in a manner that results in reducing their capacity to perform as intended or that results in increased maintenance or decreased operational life or safety.
 - 3. Other Construction Elements: Do not cut and patch other construction elements or components in a manner that could change their load-carrying capacity, that results in reducing their capacity to perform as intended, or that results in increased maintenance or decreased operational life or safety.
 - 4. Visual Elements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch exposed construction in a manner that would, in Architect's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.
- C. Manufacturer's Installation Instructions: Obtain and maintain on-site manufacturer's written recommendations and instructions for installation of specified products and equipment.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Comply with requirements specified in other Sections.
- B. In-Place Materials: Use materials for patching identical to in-place materials. For exposed surfaces, use materials that visually match in-place adjacent surfaces to the fullest extent possible.
 - 1. If identical materials are unavailable or cannot be used, use materials that, when installed, will provide a match acceptable to Architect for the visual and functional performance of in-place materials. Use materials that are not considered hazardous.
- C. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Existing Conditions: The existence and location of underground and other utilities and construction indicated as existing are not guaranteed. Before beginning sitework, investigate and verify the existence and location of underground utilities, mechanical and electrical systems, and other construction affecting the Work.
 - 1. Before construction, verify the location and invert elevation at points of connection of sanitary sewer, storm sewer, gas service piping, and water-service piping; underground electrical services; and other utilities.
 - 2. Furnish location data for work related to Project that must be performed by public utilities serving Project site.
- B. Examination and Acceptance of Conditions: Before proceeding with each component of the Work, examine substrates, areas, and conditions, with Installer or Applicator present where indicated, for compliance with requirements for installation tolerances and other conditions affecting performance. Record observations.
 - 1. Examine roughing-in for mechanical and electrical systems to verify actual locations of connections before equipment and fixture installation.
 - 2. Examine walls, floors, and roofs for suitable conditions where products and systems are to be installed.
 - 3. Verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.
- C. Proceed with installation only after unsatisfactory conditions have been corrected. Proceeding with the Work indicates acceptance of surfaces and conditions.

3.2 PREPARATION

- A. Existing Utility Information: Furnish information to local utility that is necessary to adjust, move, or relocate existing utility structures, utility poles, lines, services, or other utility appurtenances located in or affected by construction. Coordinate with authorities having jurisdiction.
- B. Field Measurements: Take field measurements as required to fit the Work properly. Recheck measurements before installing each product. Where portions of the Work are indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication. Coordinate fabrication schedule with construction progress to avoid delaying the Work.
- C. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.
- D. Review of Contract Documents and Field Conditions: Immediately on discovery of the need for clarification of the Contract Documents, submit a request for information to Architect in accordance with requirements in Section 013100 "Project Management and Coordination."

3.3 CONSTRUCTION LAYOUT

- A. Verification: Before proceeding to lay out the Work, verify layout information shown on Drawings, in relation to the property survey and existing benchmarks and existing conditions. If discrepancies are discovered, notify Architect promptly.
- B. Engage a land surveyor experienced in laying out the Work, using the following accepted surveying practices:
 - 1. Establish benchmarks and control points to set lines and levels at each story of construction and elsewhere as needed to locate each element of Project.
 - 2. Establish limits on use of Project site.
 - 3. Establish dimensions within tolerances indicated. Do not scale Drawings to obtain required dimensions.
 - 4. Inform installers of lines and levels to which they must comply.
 - 5. Check the location, level and plumb, of every major element as the Work progresses.
 - 6. Notify Architect when deviations from required lines and levels exceed allowable tolerances.
 - 7. Close site surveys with an error of closure equal to or less than the standard established by authorities having jurisdiction.
- C. Site Improvements: Locate and lay out site improvements, including pavements, grading, fill and topsoil placement, utility slopes, and rim and invert elevations.
- D. Building Lines and Levels: Locate and lay out control lines and levels for structures, building foundations, column grids, and floor levels, including those required for mechanical and electrical work. Transfer survey markings and elevations for use with control lines and levels. Level foundations and piers from two or more locations.
- E. Record Log: Maintain a log of layout control work. Record deviations from required lines and levels. Include beginning and ending dates and times of surveys, weather conditions, name and duty of each survey party member, and types of instruments and tapes used. Make the log available for reference by Architect.

3.4 FIELD ENGINEERING

- A. Reference Points: Locate existing permanent benchmarks, control points, and similar reference points before beginning the Work. Preserve and protect permanent benchmarks and control points during construction operations.
 - 1. Do not change or relocate existing benchmarks or control points without prior written approval of Architect. Report lost or destroyed permanent benchmarks or control points promptly. Report the need to relocate permanent benchmarks or control points to Architect before proceeding.
 - 2. Replace lost or destroyed permanent benchmarks and control points promptly. Base replacements on the original survey control points.
- B. Benchmarks: Establish and maintain a minimum of two permanent benchmarks on Project site, referenced to data established by survey control points. Comply with authorities having jurisdiction for type and size of benchmark.
 - 1. Record benchmark locations, with horizontal and vertical data, on Project Record Documents.

2. Where the actual location or elevation of layout points cannot be marked, provide temporary reference points sufficient to locate the Work.
3. Remove temporary reference points when no longer needed. Restore marked construction to its original condition.

3.5 INSTALLATION

- A. Locate the Work and components of the Work accurately, in correct alignment and elevation, as indicated.
 1. Make vertical work plumb and make horizontal work level.
 2. Where space is limited, install components to maximize space available for maintenance and ease of removal for replacement.
 3. Conceal pipes, ducts, and wiring in finished areas unless otherwise indicated.
 4. Contractor is to perform all patch work from corner to corner or joint to joint if required for adequate blending methods.
- B. Comply with manufacturer's written instructions and recommendations for installing products in applications indicated.
- C. Install products at the time and under conditions that will ensure satisfactory results as judged by Architect. Maintain conditions required for product performance until Substantial Completion.
- D. Conduct construction operations, so no part of the Work is subjected to damaging operations or loading in excess of that expected during normal conditions of occupancy of type expected for Project.
- E. Sequence the Work and allow adequate clearances to accommodate movement of construction items on-site and placement in permanent locations.
- F. Tools and Equipment: Select tools or equipment that minimize production of excessive noise levels.
- G. Templates: Obtain and distribute to the parties involved templates for Work specified to be factory prepared and field installed. Check Shop Drawings of other portions of the Work to confirm that adequate provisions are made for locating and installing products to comply with indicated requirements.
- H. Attachment: Provide blocking and attachment plates and anchors and fasteners of adequate size and number to securely anchor each component in place, accurately located and aligned with other portions of the Work. Where size and type of attachments are not indicated, verify size and type required for load conditions with manufacturer.
 1. Mounting Heights: Where mounting heights are not indicated, mount components at heights directed by Architect.
 2. Allow for building movement, including thermal expansion and contraction.
 3. Coordinate installation of anchorages. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.

- I. Joints: Make joints of uniform width. Where joint locations in exposed Work are not indicated, arrange joints for the best visual effect, as judged by Architect. Fit exposed connections together to form hairline joints.
- J. Repair or remove and replace damaged, defective, or nonconforming Work.
 - 1. Comply with Section 017700 "Closeout Procedures" for repairing or removing and replacing defective Work.
- K. Hazardous Materials: Use products, cleaners, and installation materials that are not considered hazardous.

3.6 CUTTING AND PATCHING

- A. General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.
 - 1. Cut in-place construction to provide for installation of other components or performance of other construction and subsequently patch as required to restore surfaces to their original condition.
- B. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during installation or cutting and patching operations, by methods and with materials so as not to void existing warranties.
- C. Temporary Support: Provide temporary support of Work to be cut.
- D. Protection: Protect in-place construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.
- E. Existing Utility Services and Mechanical/Electrical Systems: Where existing services/systems are required to be removed, relocated, or abandoned, bypass such services/systems before cutting to minimize interruption to occupied areas.
- F. Cutting: Cut in-place construction by sawing, drilling, breaking, chipping, grinding, and similar operations, including excavation, using methods least likely to damage elements retained or adjoining construction. If possible, review proposed procedures with original Installer; comply with original Installer's written recommendations.
 - 1. In general, use hand or small power tools designed for sawing and grinding, not hammering and chopping. Cut holes and slots neatly to minimum size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
 - 2. Finished Surfaces: Cut or drill from the exposed or finished side into concealed surfaces.
 - 3. Concrete and Masonry: Cut using a cutting machine, such as an abrasive saw or a diamond-core drill.
 - 4. Excavating and Backfilling: Comply with requirements in applicable Sections where required by cutting and patching operations.
 - 5. Mechanical and Electrical Services: Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after cutting.
 - 6. Proceed with patching after construction operations requiring cutting are complete.

- G. Cleaning: Clean areas and spaces where cutting and patching are performed. Remove paint, mortar, oils, putty, and similar materials from adjacent finished surfaces.

3.7 PROGRESS CLEANING

- A. Clean Project site and work areas daily, including common areas. Enforce requirements strictly. Dispose of materials lawfully.
 - 1. Comply with requirements in NFPA 241 for removal of combustible waste materials and debris.
 - 2. Do not hold waste materials more than seven days during normal weather or three days if the temperature is expected to rise above 80 deg F.
 - 3. Containerize hazardous and unsanitary waste materials separately from other waste. Mark containers appropriately and dispose of legally, according to regulations.
 - a. Use containers intended for holding waste materials of type to be stored.
 - 4. Coordinate progress cleaning for joint-use areas where Contractor and other contractors are working concurrently.
- B. Site: Maintain Project site free of waste materials and debris.
- C. Work Areas: Clean areas where Work is in progress to the level of cleanliness necessary for proper execution of the Work.
 - 1. Remove liquid spills promptly.
 - 2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.
- D. Installed Work: Keep installed work clean. Clean installed surfaces according to written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.
- E. Concealed Spaces: Remove debris from concealed spaces before enclosing the space.
- F. Exposed Surfaces: Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.
- G. Waste Disposal: Do not bury or burn waste materials on-site. Do not wash waste materials down sewers or into waterways. Comply with waste disposal requirements in Section 015000 "Temporary Facilities and Controls."
- H. During handling and installation, clean and protect construction in progress and adjoining materials already in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.
- I. Clean and provide maintenance on completed construction as frequently as necessary through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.
- J. Limiting Exposures: Supervise construction operations to ensure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period.

3.8 STARTING AND ADJUSTING

- A. Coordinate startup and adjusting of equipment and operating components with requirements in Section 019113 "General Commissioning Requirements."
- B. Start equipment and operating components to confirm proper operation. Remove malfunctioning units, replace with new units, and retest.
- C. Adjust equipment for proper operation. Adjust operating components for proper operation without binding.
- D. Test each piece of equipment to verify proper operation. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.
- E. Manufacturer's Field Service: Comply with qualification requirements in Section 014000 "Quality Requirements."

3.9 PROTECTION AND REPAIR OF INSTALLED CONSTRUCTION

- A. Provide final protection and maintain conditions that ensure installed Work is without damage or deterioration at time of Substantial Completion.
- B. Repair Work previously completed and subsequently damaged during construction period. Repair to like-new condition.
- C. Protection of Existing Items: Provide protection and ensure that existing items to remain undisturbed by construction are maintained in condition that existed at commencement of the Work.
- D. Comply with manufacturer's written instructions for temperature and relative humidity.

END OF SECTION 017300

SECTION 017419 - CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for the following:
 - 1. Salvaging nonhazardous demolition and construction waste.
 - 2. Recycling nonhazardous demolition and construction waste.
 - 3. Disposing of nonhazardous demolition and construction waste.
- B. Related Requirements:
 - 1. Section 042000 "Unit Masonry" for disposal requirements for masonry waste.
 - 2. Section 311000 "Site Clearing" for disposition of waste resulting from site clearing and removal of above- and below-grade improvements.

1.2 DEFINITIONS

- A. Construction Waste: Building, structure, and site improvement materials and other solid waste resulting from construction, remodeling, renovation, or repair operations. Construction waste includes packaging.
- B. Demolition Waste: Building, structure, and site improvement materials resulting from demolition operations.
- C. Disposal: Removal of demolition or construction waste and subsequent salvage, sale, recycling, or deposit in landfill, incinerator acceptable to authorities having jurisdiction, or designated spoil areas on Owner's property.
- D. Recycle: Recovery of demolition or construction waste for subsequent processing in preparation for reuse.
- E. Salvage: Recovery of demolition or construction waste and subsequent sale or reuse in another facility.
- F. Salvage and Reuse: Recovery of demolition or construction waste and subsequent incorporation into the Work.

1.3 PERFORMANCE REQUIREMENTS

1.4 ACTION SUBMITTALS

- A. Waste Management Plan: Submit plan within 30 days of date established for the Notice to Proceed .

1.5 INFORMATIONAL SUBMITTALS

- A. Waste Reduction Progress Reports: Concurrent with each Application for Payment, submit report. Include the following information:
 - 1. Material category.
 - 2. Generation point of waste.
 - 3. Total quantity of waste in tons.
 - 4. Quantity of waste salvaged, both estimated and actual in tons.
 - 5. Quantity of waste recycled, both estimated and actual in tons.
 - 6. Total quantity of waste recovered (salvaged plus recycled) in tons.
 - 7. Total quantity of waste recovered (salvaged plus recycled) as a percentage of total waste.
- B. Waste Reduction Calculations: Before request for Substantial Completion, submit calculated end-of-Project rates for salvage, recycling, and disposal as a percentage of total waste generated by the Work.
- C. Landfill and Incinerator Disposal Records: Indicate receipt and acceptance of waste by landfills and incinerator facilities licensed to accept them. Include manifests, weight tickets, receipts, and invoices.

1.6 QUALITY ASSURANCE

- A. Waste Management Conference(s): Conduct conference(s) at Project site to comply with requirements in Section 013100 "Project Management and Coordination."

1.7 WASTE MANAGEMENT PLAN

- A. General: Develop a waste management plan according to requirements in this Section. Plan shall consist of waste identification, waste reduction work plan, and cost/revenue analysis. Indicate quantities by weight or volume, but use same units of measure throughout waste management plan.
- B. Waste Identification: Indicate anticipated types and quantities of demolition and construction waste generated by the Work. Include estimated quantities and assumptions for estimates.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. General: Achieve end-of-Project rates for salvage/recycling of 50 percent by weight of total nonhazardous solid waste generated by the Work. Facilitate recycling and salvage of materials.

PART 3 - EXECUTION

3.1 PLAN IMPLEMENTATION

- A. General: Implement approved waste management plan. Provide handling, containers, storage, signage, transportation, and other items as required to implement waste management plan during the entire duration of the Contract.
 - 1. Beyond salvage identified on the Drawings, the extent of recycling and salvage activity is at the Contractor's discretion.
- B. Training: Train workers, subcontractors, and suppliers on proper waste management procedures, as appropriate for the Work.
 - 1. Distribute waste management plan to entities when they first begin work on-site. Review plan procedures and locations established for salvage, recycling, and disposal.
- C. Site Access and Temporary Controls: Conduct waste management operations to ensure minimum interference with roads, streets, walks, walkways, and other adjacent occupied and used facilities.
 - 1. Designate and label specific areas on Project site necessary for separating materials that are to be salvaged and recycled.
 - 2. Comply with Section 015000 "Temporary Facilities and Controls" for controlling dust and dirt, environmental protection, and noise control.

3.2 SALVAGING DEMOLITION WASTE

- A. Comply with requirements in Section 024119 "Selective Demolition" for salvaging demolition waste.
- B. Salvaged Items for Sale and Donation: Not permitted on Project site.
- C. Salvaged Items for Owner's Use:
 - 1. Clean salvaged items.
 - 2. Pack or crate items after cleaning. Identify contents of containers with label indicating elements, date of removal, quantity, and location where removed.
 - 3. Store items in a secure area until delivery to Owner.
 - 4. Transport items to Owner's storage area off-site .
 - 5. Protect items from damage during transport and storage.

3.3 DISPOSAL OF WASTE

- A. General: Except for items or materials to be salvaged or recycled, remove waste materials from Project site and legally dispose of them in a landfill or incinerator acceptable to authorities having jurisdiction.
 - 1. Except as otherwise specified, do not allow waste materials that are to be disposed of accumulate on-site.

2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.
- B. Burning: Do not burn waste materials.
- C. Disposal: Remove waste materials from Owner's property and legally dispose of them.

END OF SECTION 017419

SECTION 017700 - CLOSEOUT PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for Contract closeout, including, but not limited to, the following:
 - 1. Substantial Completion procedures.
 - 2. Final completion procedures.
 - 3. Warranties.
 - 4. Final cleaning.
 - 5. Repair of the Work.
- B. Related Requirements:
 - 1. Section 013233 "Photographic Documentation" for submitting final completion construction photographic documentation.
 - 2. Section 017823 "Operation and Maintenance Data" for additional operation and maintenance manual requirements.
 - 3. Section 017839 "Project Record Documents" for submitting Record Drawings, Record Specifications, and Record Product Data.
 - 4. Section 017900 "Demonstration and Training" for requirements to train the Owner's maintenance personnel to adjust, operate, and maintain products, equipment, and systems.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of cleaning agent.
- B. Contractor's List of Incomplete Items: Initial submittal at Substantial Completion.
- C. Certified List of Incomplete Items: Final submittal at Final Completion.

1.3 CLOSEOUT SUBMITTALS

- A. Certificates of Release: From authorities having jurisdiction.
- B. Certificate of Insurance: For continuing coverage.
- C. Field Report: For pest-control inspection.

1.4 MAINTENANCE MATERIAL SUBMITTALS

- A. Schedule of Maintenance Material Items: For maintenance material submittal items specified in other Sections.

1.5 SUBSTANTIAL COMPLETION PROCEDURES

- A. Contractor's List of Incomplete Items: Prepare and submit a list of items to be completed and corrected (Contractor's "punch list"), indicating the value of each item on the list and reasons why the Work is incomplete.
- B. Submittals Prior to Substantial Completion: Complete the following a minimum of 10 days prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.
 - 1. Certificates of Release: Obtain and submit releases from authorities having jurisdiction, permitting Owner unrestricted use of the Work and access to services and utilities. Include occupancy permits, operating certificates, and similar releases.
 - 2. Submit closeout submittals specified in other Division 01 Sections, including Project Record Documents, operation and maintenance manuals, final completion construction photographic documentation, damage or settlement surveys, property surveys, and similar final record information.
 - 3. Submit closeout submittals specified in individual Sections, including specific warranties, workmanship bonds, maintenance service agreements, final certifications, and similar documents.
 - 4. Submit maintenance material submittals specified in individual Sections, including tools, spare parts, extra materials, and similar items, and deliver to location designated by Architect. Label with manufacturer's name and model number.
 - 5. Submit testing, adjusting, and balancing records.
 - 6. Submit changeover information related to Owner's occupancy, use, operation, and maintenance.
- C. Procedures Prior to Substantial Completion: Complete the following a minimum of 10 days prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.
 - 1. Advise Owner of pending insurance changeover requirements.
 - 2. Make final changeover of permanent locks and deliver keys to Owner. Advise Owner's personnel of changeover in security provisions.
 - 3. Complete startup and testing of systems and equipment.
 - 4. Perform preventive maintenance on equipment used prior to Substantial Completion.
 - 5. Instruct Owner's personnel in operation, adjustment, and maintenance of products, equipment, and systems. Submit demonstration and training video recordings specified in Section 017900 "Demonstration and Training."
 - 6. Advise Owner of changeover in utility services.
 - 7. Participate with Owner in conducting inspection and walkthrough with local emergency responders.
 - 8. Terminate and remove temporary facilities from Project site, along with mockups, construction tools, and similar elements.
 - 9. Complete final cleaning requirements.
 - 10. Touch up paint and otherwise repair and restore marred exposed finishes to eliminate visual defects.
- D. Inspection: Submit a written request for inspection to determine Substantial Completion a minimum of 10 days prior to date the Work will be completed and ready for final inspection and tests. On receipt of request, Architect will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare the Certificate of Substantial Completion after inspection or will notify Contractor of items, either on Contractor's list or additional items identified by Architect, that must be completed or corrected before certificate will be issued.

1. Reinspection: Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.
2. Results of completed inspection will form the basis of requirements for final completion.

1.6 FINAL COMPLETION PROCEDURES

- A. Submittals Prior to Final Completion: Before requesting final inspection for determining Final Completion, complete the following:
 1. Submit a final Application for Payment in accordance with Section 012900 "Payment Procedures."
 2. Certified List of Incomplete Items: Submit certified copy of Architect's Substantial Completion inspection list of items to be completed or corrected (punch list), endorsed and dated by Architect. Certified copy of the list shall state that each item has been completed or otherwise resolved for acceptance.
 3. Certificate of Insurance: Submit evidence of final, continuing insurance coverage complying with insurance requirements.
 4. Submit pest-control final inspection report.
- B. Inspection: Submit a written request for final inspection to determine acceptance a minimum of 10 days prior to date the Work will be completed and ready for final inspection and tests. On receipt of request, Architect will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare a final Certificate for Payment after inspection or will notify Contractor of construction that must be completed or corrected before certificate will be issued.
 1. Reinspection: Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.

1.7 LIST OF INCOMPLETE ITEMS

- A. Organization of List: Include name and identification of each space and area affected by construction operations for incomplete items and items needing correction including, if necessary, areas disturbed by Contractor that are outside the limits of construction.
 1. Organize list of spaces in sequential order, starting with exterior areas first and proceeding from lowest floor to highest floor, listed by room or space number.
 2. Organize items applying to each space by major element, including categories for ceilings, individual walls, floors, equipment, and building systems.
 3. Include the following information at the top of each page:
 - a. Project name.
 - b. Date.
 - c. Name of Architect.
 - d. Name of Contractor.
 - e. Page number.
 4. Submit list of incomplete items in the following format:
 - a. PDF Electronic File: Architect will return annotated file.

1.8 SUBMITTAL OF PROJECT WARRANTIES

- A. Time of Submittal: Submit written warranties on request of Architect for designated portions of the Work where warranties are indicated to commence on dates other than date of Substantial

Completion is indicated, or when delay in submittal of warranties might limit Owner's rights under warranty.

- B. Organize warranty documents into an orderly sequence based on the table of contents of Project Manual.
- C. Warranty Electronic File: Provide warranties and bonds in PDF format. Assemble complete warranty and bond submittal package into a single electronic PDF file with bookmarks enabling navigation to each item. Provide bookmarked table of contents at beginning of document.
 - 1. Submit on digital media acceptable to Architect .
- D. Warranties in Paper Form:
 - 1. Bind warranties and bonds in heavy-duty, three-ring, vinyl-covered, loose-leaf binders, thickness as necessary to accommodate contents, and sized to receive 8-1/2-by-11-inch paper.
 - 2. Provide heavy paper dividers with plastic-covered tabs for each separate warranty. Mark tab to identify the product or installation. Provide a typed description of the product or installation, including the name of the product and the name, address, and telephone number of Installer.
 - 3. Identify each binder on the front and spine with the typed or printed title "WARRANTIES," Project name, and name of Contractor.
- E. Provide additional copies of each warranty to include in operation and maintenance manuals.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

PART 3 - EXECUTION

3.1 FINAL CLEANING

- A. Perform final cleaning. Conduct cleaning and waste-removal operations to comply with local laws and ordinances and Federal and local environmental and antipollution regulations.
- B. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to condition expected in an average commercial building cleaning and maintenance program. Comply with manufacturer's written instructions.
 - 1. Complete the following cleaning operations before requesting inspection for certification of Substantial Completion for entire Project or for a designated portion of Project:
 - a. Clean Project site, yard, and grounds, in areas disturbed by construction activities including landscape development areas of rubbish, waste material, litter, and other foreign substances. Grassed areas intended for mowing shall be left mower ready

and cleared of loose rocks, dirt clods and other objects left over from construction progress.

- b. Clean exposed exterior and interior hard-surfaced finishes to a dirt-free condition, free of stains, films, and similar foreign substances. Avoid disturbing natural weathering of exterior surfaces. Restore reflective surfaces to their original condition.
- c. Remove debris and surface dust from limited-access spaces, including roofs, plenums, shafts, trenches, equipment vaults, manholes, attics, and similar spaces.
- d. Clean flooring, removing debris, dirt, and staining; clean according to manufacturer's recommendations.
- e. Vacuum and mop concrete.
- f. Vacuum carpet and similar soft surfaces, removing debris and excess nap; clean according to manufacturer's recommendations if visible soil or stains remain.
- g. Clean transparent materials, including mirrors and glass in doors and windows. Remove glazing compounds and other noticeable, vision-obscuring materials. Polish mirrors and glass, taking care not to scratch surfaces.
- h. Remove labels that are not permanent.
- i. Wipe surfaces of mechanical and electrical equipment, elevator equipment, and similar equipment. Remove excess lubrication, paint and mortar droppings, and other foreign substances.
- j. Clean plumbing fixtures to a sanitary condition, free of stains, including stains resulting from water exposure.
- k. Replace disposable air filters and clean permanent air filters. Clean exposed surfaces of diffusers, registers, and grills.
- l. Clean ducts, blowers, and coils if units were operated without filters during construction or that display contamination with particulate matter on inspection.
- m. Clean luminaires, lamps, globes, and reflectors to function with full efficiency.
- n. Clean strainers.
- o. Rake grounds that are neither planted nor paved to a smooth, even-textured surface.
- p. Remove tools, construction equipment, machinery, and surplus material from Project site.
- q. Leave Project clean and ready for occupancy.

- C. Construction Waste Disposal: Comply with waste-disposal requirements in Section 015000 "Temporary Facilities and Controls."

3.2 REPAIR OF THE WORK

- A. Complete repair and restoration operations required by Section 017300 "Execution" before requesting inspection for determination of Substantial Completion.
- B. Repair or remove and replace defective construction.

END OF SECTION 017700

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SECTION 017823 - OPERATION AND MAINTENANCE DATA

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for preparing operation and maintenance manuals, including the following:
 - 1. Operation and maintenance documentation directory manuals.
 - 2. Emergency manuals.
 - 3. Systems and equipment operation manuals.
 - 4. Systems and equipment maintenance manuals.
 - 5. Product maintenance manuals.

1.2 DEFINITIONS

- A. System: An organized collection of parts, equipment, or subsystems united by regular interaction.
- B. Subsystem: A portion of a system with characteristics similar to a system.

1.3 CLOSEOUT SUBMITTALS

- A. Submit operation and maintenance manuals indicated. Provide content for each manual as specified in individual Specification Sections, and as reviewed and approved at the time of Section submittals. Submit reviewed manual content formatted and organized as required by this Section.
 - 1. Architect will comment on whether content of operation and maintenance submittals is acceptable.
 - 2. Where applicable, clarify and update reviewed manual content to correspond to revisions and field conditions.
- B. Format: Submit operation and maintenance manuals in the following format:
 - 1. Submit twodrinter copies along with a pdf version to the Architect at least 15 days before requesting inspection for Substantial Completion. Include a complete operation and maintenance directory Architect will return onecop of draft and mark whether general scope and content of manual are acceptable.
- C. Final Manual Submittal: Submit 2 copies of each manual in final form along with a pdf version 15 days before final completion. Architect will return copy with comments (if required) within 15 days after final inspection.
 - 1. Correct or modify each manual to comply with Architect's comments. Submit 2 copies of each corrected manual along with a pdf version within 15 days of receipt of Architect's comments.

1.4 FORMAT OF OPERATION AND MAINTENANCE MANUALS

- A. Manuals, Electronic Files: Submit manuals in the form of a multiple file composite electronic PDF file for each manual type required.
1. Electronic Files: Use electronic files prepared by manufacturer where available. Where scanning of paper documents is required, configure scanned file for minimum readable file size.
 2. File Names and Bookmarks: Bookmark individual documents based on file names. Name document files to correspond to system, subsystem, and equipment names used in manual directory and table of contents. Group documents for each system and subsystem into individual composite bookmarked files, then create composite manual, so that resulting bookmarks reflect the system, subsystem, and equipment names in a readily navigated file tree. Configure electronic manual to display bookmark panel on opening file.
- B. Manuals, Paper Copy: Submit manuals in the form of hard-copy, bound and labeled volumes.
1. Binders: Heavy-duty, three-ring, vinyl-covered, loose-leaf binders, in thickness necessary to accommodate contents, sized to hold 8-1/2-by-11-inch paper; with clear plastic sleeve on spine to hold label describing contents and with pockets inside covers to hold folded oversize sheets.
 2. Drawings: Attach reinforced, punched binder tabs on drawings and bind with text.
 - a. If oversize drawings are necessary, fold drawings to same size as text pages and use as foldouts.
 - b. If drawings are too large to be used as foldouts, fold and place drawings in labeled envelopes and bind envelopes in rear of manual. At appropriate locations in manual, insert typewritten pages indicating drawing titles, descriptions of contents, and drawing locations.

1.5 REQUIREMENTS FOR EMERGENCY, OPERATION, AND MAINTENANCE MANUALS

- A. Organization of Manuals: Unless otherwise indicated, organize each manual into a separate section for each system and subsystem, and a separate section for each piece of equipment not part of a system. Each manual shall contain the following materials, in the order listed:
1. Title page.
 2. Table of contents.
 3. Manual contents.
- B. Title Page: Include the following information:
1. Subject matter included in manual.
 2. Name and address of Project.
 3. Name and address of Owner.
 4. Date of submittal.
 5. Name and contact information for Contractor.
 6. Name and contact information for Architect.
 7. Cross-reference to related systems in other operation and maintenance manuals.
- C. Table of Contents: List each product included in manual, identified by product name, indexed to the content of the volume, and cross-referenced to Specification Section number in Project Manual.

- D. Manual Contents: Organize into sets of manageable size. Arrange contents alphabetically by system, subsystem, and equipment. If possible, assemble instructions for subsystems, equipment, and components of one system into a single binder.
- E. Identification: In the documentation directory and in each operation and maintenance manual, identify each system, subsystem, and piece of equipment with same designation used in the Contract Documents. If no designation exists, assign a designation according to ASHRAE Guideline 4, "Preparation of Operating and Maintenance Documentation for Building Systems."

1.6 EMERGENCY MANUALS

- A. Emergency Manual: Assemble a complete set of emergency information indicating procedures for use by emergency personnel and by Owner's operating personnel for types of emergencies indicated.
- B. Content: Organize manual into a separate section for each of the following:
 - 1. Type of emergency.
 - 2. Emergency instructions.
 - 3. Emergency procedures.
- C. Type of Emergency: Where applicable for each type of emergency indicated below, include instructions and procedures for each system, subsystem, piece of equipment, and component:
 - 1. Fire.
 - 2. Flood.
 - 3. Gas leak.
 - 4. Water leak.
 - 5. Power failure.
 - 6. Water outage.
 - 7. System, subsystem, or equipment failure.
 - 8. Chemical release or spill.
- D. Emergency Instructions: Describe and explain warnings, trouble indications, error messages, and similar codes and signals. Include responsibilities of Owner's operating personnel for notification of Installer, supplier, and manufacturer to maintain warranties.
- E. Emergency Procedures: Include the following, as applicable:
 - 1. Instructions on stopping.
 - 2. Shutdown instructions for each type of emergency.
 - 3. Operating instructions for conditions outside normal operating limits.
 - 4. Required sequences for electric or electronic systems.
 - 5. Special operating instructions and procedures.

1.7 SYSTEMS AND EQUIPMENT OPERATION MANUALS

- A. Systems and Equipment Operation Manual: Assemble a complete set of data indicating operation of each system, subsystem, and piece of equipment not part of a system. Include information required for daily operation and management, operating standards, and routine and special operating procedures.

- B. Content: In addition to requirements in this Section, include operation data required in individual Specification Sections and the following information:
1. System, subsystem, and equipment descriptions. Use designations for systems and equipment indicated on Contract Documents.
 2. Performance and design criteria if Contractor has delegated design responsibility.
 3. Operating standards.
 4. Operating procedures.
 5. Operating logs.
 6. Wiring diagrams.
 7. Control diagrams.
 8. Piped system diagrams.
 9. Precautions against improper use.
 10. License requirements including inspection and renewal dates.
- C. Descriptions: Include the following:
1. Product name and model number. Use designations for products indicated on Contract Documents.
 2. Manufacturer's name.
 3. Equipment identification with serial number of each component.
 4. Equipment function.
 5. Operating characteristics.
 6. Limiting conditions.
 7. Performance curves.
 8. Engineering data and tests.
 9. Complete nomenclature and number of replacement parts.
- D. Operating Procedures: Include the following, as applicable:
1. Startup procedures.
 2. Equipment or system break-in procedures.
 3. Routine and normal operating instructions.
 4. Regulation and control procedures.
 5. Instructions on stopping.
 6. Normal shutdown instructions.
 7. Seasonal and weekend operating instructions.
 8. Required sequences for electric or electronic systems.
 9. Special operating instructions and procedures.
- E. Systems and Equipment Controls: Describe the sequence of operation, and diagram controls as installed.
- F. Piped Systems: Diagram piping as installed, and identify color coding where required for identification.

1.8 SYSTEMS AND EQUIPMENT MAINTENANCE MANUALS

- A. Systems and Equipment Maintenance Manuals: Assemble a complete set of data indicating maintenance of each system, subsystem, and piece of equipment not part of a system. Include manufacturers' maintenance documentation, preventive maintenance procedures and frequency, repair procedures, wiring and systems diagrams, lists of spare parts, and warranty information.

- B. Content: For each system, subsystem, and piece of equipment not part of a system, include source information, manufacturers' maintenance documentation, maintenance procedures, maintenance and service schedules, spare parts list and source information, maintenance service contracts, and warranties and bonds, as described below.
- C. Manufacturers' Maintenance Documentation: Include the following information for each component part or piece of equipment:
 - 1. Standard maintenance instructions and bulletins; include only sheets pertinent to product or component installed. Mark each sheet to identify each product or component incorporated into the Work. If data include more than one item in a tabular format, identify each item using appropriate references from the Contract Documents. Identify data applicable to the Work and delete references to information not applicable.
 - a. Prepare supplementary text if manufacturers' standard printed data are not available and where the information is necessary for proper operation and maintenance of equipment or systems.
 - 2. Drawings, diagrams, and instructions required for maintenance, including disassembly and component removal, replacement, and assembly.
 - 3. Identification and nomenclature of parts and components.
 - 4. List of items recommended to be stocked as spare parts.
- D. Maintenance Procedures: Include the following information and items that detail essential maintenance procedures:
 - 1. Test and inspection instructions.
 - 2. Troubleshooting guide.
 - 3. Precautions against improper maintenance.
 - 4. Disassembly; component removal, repair, and replacement; and reassembly instructions.
 - 5. Aligning, adjusting, and checking instructions.
 - 6. Demonstration and training video recording, if available.
- E. Maintenance and Service Schedules: Include service and lubrication requirements, list of required lubricants for equipment, and separate schedules for preventive and routine maintenance and service with standard time allotment.
- F. Spare Parts List and Source Information: Include lists of replacement and repair parts, with parts identified and cross-referenced to manufacturers' maintenance documentation and local sources of maintenance materials and related services.
- G. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.
 - 1. Include procedures to follow and required notifications for warranty claims.
- H. Drawings: Prepare drawings supplementing manufacturers' printed data to illustrate the relationship of component parts of equipment and systems and to illustrate control sequence and flow diagrams. Coordinate these drawings with information contained in record Drawings to ensure correct illustration of completed installation.

1.9 PRODUCT MAINTENANCE MANUALS

- A. Product Maintenance Manual: Assemble a complete set of maintenance data indicating care and maintenance of each product, material, and finish incorporated into the Work.

- B. Content: Organize manual into a separate section for each product, material, and finish. Include source information, product information, maintenance procedures, repair materials and sources, and warranties and bonds, as described below.
- C. Product Information: Include the following, as applicable:
 - 1. Product name and model number.
 - 2. Manufacturer's name.
 - 3. Color, pattern, and texture.
 - 4. Material and chemical composition.
 - 5. Reordering information for specially manufactured products.
- D. Maintenance Procedures: Include manufacturer's written recommendations and the following:
 - 1. Inspection procedures.
 - 2. Types of cleaning agents to be used and methods of cleaning.
 - 3. List of cleaning agents and methods of cleaning detrimental to product.
 - 4. Schedule for routine cleaning and maintenance.
 - 5. Repair instructions.
- E. Repair Materials and Sources: Include lists of materials and local sources of materials and related services.
- F. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.
 - 1. Include procedures to follow and required notifications for warranty claims.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 017823

SECTION 017839 - PROJECT RECORD DOCUMENTS

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for Project Record Documents, including the following:
 - 1. Record Drawings.
 - 2. Record specifications.
 - 3. Record Product Data.
- B. Related Requirements:
 - 1. Section 017823 "Operation and Maintenance Data" for operation and maintenance manual requirements.

1.2 CLOSEOUT SUBMITTALS

- A. Record Drawings: Comply with the following:
 - 1. Number of Copies: Submit copies of Record Drawings as follows:
 - a. Initial Submittal:
 - 1) Submit PDF electronic files of scanned record prints and one set(s) of file prints.
 - 2) Architect will indicate whether general scope of changes, additional information recorded, and quality of drafting are acceptable.
 - b. Final Submittal:
 - 1) Submit PDF electronic files of scanned Record Prints and three set(s) of file prints.
 - 2) Print each drawing, whether or not changes and additional information were recorded.
- B. Record Specifications: Submit annotated PDF electronic files and of Project's Specifications, including addenda and Contract modifications.
- C. Record Product Data: Submit annotated PDF electronic files and directories of each submittal.
 - 1. Where record Product Data are required as part of operation and maintenance manuals, submit duplicate marked-up Product Data as a component of manual.

1.3 RECORD DRAWINGS

- A. Record Prints: Maintain one set of marked-up paper copies of the Contract Drawings and Shop Drawings, incorporating new and revised drawings as modifications are issued.
 - 1. Preparation: Mark record prints to show the actual installation, where installation varies from that shown originally. Require individual or entity who obtained record data, whether

- individual or entity is Installer, subcontractor, or similar entity, to provide information for preparation of corresponding marked-up record prints.
- a. Give particular attention to information on concealed elements that would be difficult to identify or measure and record later.
 - b. Accurately record information in an acceptable drawing technique.
 - c. Record data as soon as possible after obtaining it.
 - d. Record and check the markup before enclosing concealed installations.
 - e. Cross-reference record prints to corresponding photographic documentation.
2. Content: Types of items requiring marking include, but are not limited to, the following:
 - a. Dimensional changes to Drawings.
 - b. Revisions to details shown on Drawings.
 - c. Depths of foundations.
 - d. Locations and depths of underground utilities.
 - e. Revisions to routing of piping and conduits.
 - f. Revisions to electrical circuitry.
 - g. Actual equipment locations.
 - h. Duct size and routing.
 - i. Locations of concealed internal utilities.
 - j. Changes made by Change Order or Construction Change Directive.
 - k. Changes made following Architect's written orders.
 - l. Details not on the original Contract Drawings.
 - m. Field records for variable and concealed conditions.
 - n. Record information on the Work that is shown only schematically.
 3. Mark the Contract Drawings and Shop Drawings completely and accurately. Use personnel proficient at recording graphic information in production of marked-up record prints.
 4. Mark record prints with erasable, red-colored pencil. Use other colors to distinguish between changes for different categories of the Work at same location.
 5. Mark important additional information that was either shown schematically or omitted from original Drawings.
 6. Note Construction Change Directive numbers, alternate numbers, Change Order numbers, and similar identification, where applicable.
- B. Record Digital Data Files: Immediately before inspection for Certificate of Substantial Completion, review marked-up record prints with Architect. When authorized, prepare a full set of corrected digital data files of the Contract Drawings, as follows:
1. Format: Annotated PDF electronic file with comment function enabled.
 2. Incorporate changes and additional information previously marked on record prints. Delete, redraw, and add details and notations where applicable.
 3. Refer instances of uncertainty to Architect for resolution.
 4. Architect will furnish Contractor with one set of digital data files of the Contract Drawings for use in recording information.
- C. Format: Identify and date each Record Drawing; include the designation "PROJECT RECORD DRAWING" in a prominent location.
1. Record Prints: Organize record prints into manageable sets. Bind each set with durable paper cover sheets. Include identification on cover sheets.
 2. Format: Annotated PDF electronic file with comment function enabled.
 3. Record Digital Data Files: Organize digital data information into separate electronic files that correspond to each sheet of the Contract Drawings. Name each file with the sheet identification. Include identification in each digital data file.
 4. Identification: As follows:
 - a. Project name.

- b. Date.
- c. Designation "PROJECT RECORD DRAWINGS."
- d. Name of Architect.
- e. Name of Contractor.

1.4 RECORD SPECIFICATIONS

- A. Preparation: Mark Specifications to indicate the actual product installation, where installation varies from that indicated in Specifications, addenda, and Contract modifications.
 - 1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
 - 2. Mark copy with the proprietary name and model number of products, materials, and equipment furnished, including substitutions and product options selected.
 - 3. Record the name of manufacturer, supplier, Installer, and other information necessary to provide a record of selections made.
 - 4. For each principal product, indicate whether Record Product Data has been submitted in operation and maintenance manuals instead of submitted as Record Product Data.
 - 5. Note related Change Orders , Record Product Data, and Record Drawings where applicable.
- B. Format: Submit record specifications as annotated PDF electronic file .

1.5 RECORD PRODUCT DATA

- A. Recording: Maintain one copy of each submittal during the construction period for Project Record Document purposes. Post changes and revisions to Project Record Documents as they occur; do not wait until end of Project.
- B. Preparation: Mark Product Data to indicate the actual product installation where installation varies substantially from that indicated in Product Data submittal.
 - 1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
 - 2. Include significant changes in the product delivered to Project site and changes in manufacturer's written instructions for installation.
 - 3. Note related Change Orders , Record Specifications, and Record Drawings where applicable.
- C. Format: Submit Record Product Data as annotated PDF electronic file .
 - 1. Include Record Product Data directory organized by Specification Section number and title, electronically linked to each item of Record Product Data.

1.6 MAINTENANCE OF RECORD DOCUMENTS

- A. Maintenance of Record Documents: Store Record Documents in the field office apart from the Contract Documents used for construction. Do not use Project Record Documents for construction purposes. Maintain Record Documents in good order and in a clean, dry, legible condition, protected from deterioration and loss. Provide access to Project Record Documents for Architect's reference during normal working hours.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 017839

SECTION 017900 - DEMONSTRATION AND TRAINING

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for instructing Owner's personnel, including the following:
 - 1. Instruction in operation and maintenance of systems, subsystems, and equipment.
 - 2. Demonstration and training video recordings.

1.2 INFORMATIONAL SUBMITTALS

- A. Instruction Program: Submit outline of instructional program for demonstration and training, including a list of training modules and a schedule of proposed dates, times, length of instruction time, and instructors' names for each training module. Include learning objective and outline for each training module.
 - 1. Indicate proposed training modules using manufacturer-produced demonstration and training video recordings for systems, equipment, and products in lieu of video recording of live instructional module.

1.3 CLOSEOUT SUBMITTALS

- A. Demonstration and Training Video Recordings: Submit two copies within seven days of end of each training module.
 - 1. At completion of training, submit complete training manual(s) for Owner's use prepared in same PDF file format required for operation and maintenance manuals specified in Section 017823 "Operation and Maintenance Data."

1.4 QUALITY ASSURANCE

- A. Facilitator Qualifications: A firm or individual experienced in training or educating maintenance personnel in a training program similar in content and extent to that indicated for this Project, and whose work has resulted in training or education with a record of successful learning performance.
- B. Instructor Qualifications: A factory-authorized service representative, complying with requirements in Section 014000 "Quality Requirements," experienced in operation and maintenance procedures and training.
- C. Preinstruction Conference: Conduct conference at Project site to comply with requirements in Section 013100 "Project Management and Coordination."

1.5 COORDINATION

- A. Coordinate instruction schedule with Owner's operations. Adjust schedule as required to minimize disrupting Owner's operations and to ensure availability of Owner's personnel.
- B. Coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.
- C. Coordinate content of training modules with content of approved emergency, operation, and maintenance manuals. Do not submit instruction program until operation and maintenance data have been reviewed and approved by Architect.

1.6 INSTRUCTION PROGRAM

- A. Program Structure: Develop an instruction program that includes individual training modules for each system and for equipment not part of a system, as required by individual Specification Sections.
- B. Training Modules: Develop a learning objective and teaching outline for each module. Include a description of specific skills and knowledge that participant is expected to master. For each module, include instruction for the following as applicable to the system, equipment, or component:
 - 1. Basis of System Design, Operational Requirements, and Criteria: Include the following:
 - a. System, subsystem, and equipment descriptions.
 - b. Performance and design criteria if Contractor is delegated design responsibility.
 - c. Operating standards.
 - d. Regulatory requirements.
 - e. Equipment function.
 - f. Operating characteristics.
 - g. Limiting conditions.
 - h. Performance curves.
 - 2. Documentation: Review the following items in detail:
 - a. Emergency manuals.
 - b. Systems and equipment operation manuals.
 - c. Systems and equipment maintenance manuals.
 - d. Product maintenance manuals.
 - e. Project Record Documents.
 - f. Identification systems.
 - g. Warranties and bonds.
 - h. Maintenance service agreements and similar continuing commitments.
 - 3. Emergencies: Include the following, as applicable:
 - a. Instructions on meaning of warnings, trouble indications, and error messages.
 - b. Instructions on stopping.
 - c. Shutdown instructions for each type of emergency.
 - d. Operating instructions for conditions outside of normal operating limits.
 - e. Sequences for electric or electronic systems.
 - f. Special operating instructions and procedures.
 - 4. Operations: Include the following, as applicable:
 - a. Startup procedures.
 - b. Equipment or system break-in procedures.
 - c. Routine and normal operating instructions.
 - d. Regulation and control procedures.
 - e. Control sequences.

- f. Safety procedures.
- g. Instructions on stopping.
- h. Normal shutdown instructions.
- i. Operating procedures for emergencies.
- j. Operating procedures for system, subsystem, or equipment failure.
- k. Seasonal and weekend operating instructions.
- l. Required sequences for electric or electronic systems.
- m. Special operating instructions and procedures.
- 5. Adjustments: Include the following:
 - a. Alignments.
 - b. Checking adjustments.
 - c. Noise and vibration adjustments.
 - d. Economy and efficiency adjustments.
- 6. Troubleshooting: Include the following:
 - a. Diagnostic instructions.
 - b. Test and inspection procedures.
- 7. Maintenance: Include the following:
 - a. Inspection procedures.
 - b. Types of cleaning agents to be used and methods of cleaning.
 - c. List of cleaning agents and methods of cleaning detrimental to product.
 - d. Procedures for routine cleaning.
 - e. Procedures for preventive maintenance.
 - f. Procedures for routine maintenance.
 - g. Instruction on use of special tools.
- 8. Repairs: Include the following:
 - a. Diagnosis instructions.
 - b. Repair instructions.
 - c. Disassembly; component removal, repair, and replacement; and reassembly instructions.
 - d. Instructions for identifying parts and components.
 - e. Review of spare parts needed for operation and maintenance.

1.7 PREPARATION

- A. Assemble educational materials necessary for instruction, including documentation and training module. Assemble training modules into a training manual organized in coordination with requirements in Section 017823 "Operation and Maintenance Data."
- B. Set up instructional equipment at instruction location.

1.8 INSTRUCTION

- A. Facilitator: Engage a qualified facilitator to prepare instruction program and training modules, to coordinate instructors, and to coordinate between Contractor and Owner for number of participants, instruction times, and location.
- B. Engage qualified instructors to instruct Owner's personnel to adjust, operate, and maintain systems, subsystems, and equipment not part of a system.
- C. Scheduling: Provide instruction at mutually agreed-on times. For equipment that requires seasonal operation, provide similar instruction at start of each season.

1. Schedule training with Owner , through Architect, with at least seven days' advance notice.
- D. Training Location and Reference Material: Conduct training on-site in the completed and fully operational facility using the actual equipment in-place. Conduct training using final operation and maintenance data submittals.
- E. Cleanup: Collect used and leftover educational materials and remove from Project site . Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.

1.9 DEMONSTRATION AND TRAINING VIDEO RECORDINGS

- A. General: Engage a qualified commercial videographer to record demonstration and training video recordings. Record each training module separately. Include classroom instructions and demonstrations, board diagrams, and other visual aids, but not student practice.
 1. At beginning of each training module, record each chart containing learning objective and lesson outline.
- B. Digital Video Recordings: Provide high-resolution, digital video in MPEG format, produced by a digital camera with minimum sensor resolution of 12 megapixels and capable of recording in full HD mode.
 1. Submit video recordings on CD-ROM or thumb drive .
- C. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to adequately cover area of demonstration and training. Display continuous running time.
- D. Light Levels: Verify light levels are adequate to properly light equipment. Verify equipment markings are clearly visible prior to recording.
- E. Preproduced Video Recordings: Provide video recordings used as a component of training modules in same format as recordings of live training.

PART 2 - PRODUCTS

PART 3 - EXECUTION

END OF SECTION 017900

Project Manual For



Project A: Hitting Facility

Picayune, Mississippi

PN: 25068-01

TECHNICAL SPECIFICATIONS

19 September 2025

DALE | BAILEY
AN ASSOCIATION

One Jackson Place, Suite 250
188 East Capitol Street
Jackson, Mississippi 39201

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DIVISION 02
EXISTING CONDITIONS

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SECTION 024119 - SELECTIVE DEMOLITION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Demolition and removal of selected portions of building or structure.
2. Demolition and removal of selected site elements.
3. Salvage of existing items to be reused or recycled.

B. Related Requirements:

1. Section 011000 "Summary" for restrictions on use of the premises, Owner-occupancy requirements, and phasing requirements.
2. Section 015639 "Temporary Tree and Plant Protection" for temporary protection of existing trees and plants that are affected by selective demolition.
3. Section 017300 "Execution" for cutting and patching procedures.
4. Section 013516 "Alteration Project Procedures" for general protection and work procedures for alteration projects.
5. Section 311000 "Site Clearing" for site clearing and removal of above- and below-grade improvements not part of selective demolition.

1.3 DEFINITIONS

- A. Remove: Detach items from existing construction and dispose of them off-site unless indicated to be salvaged or reinstalled.
- B. Remove and Salvage: Detach items from existing construction, in a manner to prevent damage, and deliver to Owner ready for reuse store.
- C. Remove and Reinstall: Detach items from existing construction, in a manner to prevent damage, prepare for reuse, and reinstall where indicated.
- D. Existing to Remain: Leave existing items that are not to be removed and that are not otherwise indicated to be salvaged or reinstalled.
- E. Dismantle: To remove by disassembling or detaching an item from a surface, using gentle methods and equipment to prevent damage to the item and surfaces; disposing of items unless indicated to be salvaged or reinstalled.

1.4 MATERIALS OWNERSHIP

- A. Unless otherwise indicated, demolition waste becomes property of Contractor.
- B. Historic items, relics, antiques, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, and other items of interest or value to Owner that may be uncovered during demolition remain the property of Owner.
 - 1. Carefully salvage in a manner to prevent damage and promptly return to Owner.

1.5 PREINSTALLATION MEETINGS

- A. Predemolition Conference: Conduct conference at Project site .
 - 1. Inspect and discuss condition of construction to be selectively demolished.
 - 2. Review structural load limitations of existing structure.
 - 3. Review and finalize selective demolition schedule and verify availability of materials, demolition personnel, equipment, and facilities needed to make progress and avoid delays.
 - 4. Review requirements of work performed by other trades that rely on substrates exposed by selective demolition operations.
 - 5. Review areas where existing construction is to remain and requires protection.

1.6 INFORMATIONAL SUBMITTALS

- A. Schedule of Selective Demolition Activities: Indicate the following:
 - 1. Detailed sequence of selective demolition and removal work, with starting and ending dates for each activity. Ensure Owner's building manager's and other tenants' on-site operations are uninterrupted.
 - 2. Interruption of utility services. Indicate how long utility services will be interrupted.
 - 3. Coordination for shutoff, capping, and continuation of utility services.
 - 4. Use of elevator and stairs.
 - 5. Coordination of Owner's continuing occupancy of portions of existing building and of Owner's partial occupancy of completed Work.
- B. Predemolition Photographs or Video: Show existing conditions of adjoining construction, including finish surfaces, that might be misconstrued as damage caused by demolition operations. Comply with Section 013233 "Photographic Documentation." Submit before Work begins.

1.7 CLOSEOUT SUBMITTALS

1.8 FIELD CONDITIONS

- A. Owner will occupy portions of building immediately adjacent to selective demolition area. Conduct selective demolition so Owner's operations will not be disrupted.
- B. Conditions existing at time of inspection for bidding purpose will be maintained by Owner as far as practical.

1. Before selective demolition, Owner will remove the following items:
 - a. Athletic Equipment & furniture .
 - b. Coordinate all items to be removed with Owner prior to demolition.
- C. Notify Architect of discrepancies between existing conditions and Drawings before proceeding with selective demolition.
- D. Storage or sale of removed items or materials on-site is not permitted.
- E. Utility Service: Maintain existing utilities indicated to remain in service and protect them against damage during selective demolition operations.
 1. Maintain fire-protection facilities in service during selective demolition operations.

1.9 COORDINATION

- A. Arrange selective demolition schedule so as not to interfere with Owner's operations.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.
- B. Standards: Comply with ASSE A10.6 and NFPA 241.
- C. <Click to insert sustainable design text for building reuse.>

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Verify that utilities have been disconnected and capped before starting selective demolition operations.
- B. Review Project Record Documents of existing construction or other existing condition and hazardous material information provided by Owner. Owner does not guarantee that existing conditions are same as those indicated in Project Record Documents.
- C. Steel Tendons: Locate tensioned steel tendons and include recommendations for de-tensioning.
- D. Verify that hazardous materials have been remediated before proceeding with building demolition operations.
- E. Survey of Existing Conditions: Record existing conditions by use of preconstruction photographs or video .

1. Comply with requirements specified in Section 013233 "Photographic Documentation."
2. Inventory and record the condition of items to be removed and salvaged. Provide photographs or video of conditions that might be misconstrued as damage caused by salvage operations.
3. Before selective demolition or removal of existing building elements that will be reproduced or duplicated in final Work, make permanent record of measurements, materials, and construction details required to make exact reproduction.

3.2 PREPARATION

3.3 UTILITY SERVICES AND MECHANICAL/ELECTRICAL SYSTEMS

- A. Existing Services/Systems to Remain: Maintain services/systems indicated to remain and protect them against damage.
- B. Existing Services/Systems to Be Removed, Relocated, or Abandoned: Locate, identify, disconnect, and seal or cap off utility services and mechanical/electrical systems serving areas to be selectively demolished.
 1. Owner will arrange to shut off indicated services/systems when requested by Contractor.
 2. If services/systems are required to be removed, relocated, or abandoned, provide temporary services/systems that bypass area of selective demolition and that maintain continuity of services/systems to other parts of building.
 3. Disconnect, demolish, and remove fire-suppression systems, plumbing, and HVAC systems, equipment, and components indicated on Drawings to be removed.
 - a. Piping to Be Removed: Remove portion of piping indicated to be removed and cap or plug remaining piping with same or compatible piping material.
 - b. Equipment to Be Removed: Disconnect and cap services and remove equipment.
 - c. Equipment to Be Removed and Reinstalled: Disconnect and cap services and remove, clean, and store equipment; when appropriate, reinstall, reconnect, and make equipment operational.
 - d. Equipment to Be Removed and Salvaged: Disconnect and cap services and remove equipment and deliver to Owner.
 - e. Ducts to Be Removed: Remove portion of ducts indicated to be removed and plug remaining ducts with same or compatible ductwork material.

3.4 PROTECTION

- A. Temporary Protection: Provide temporary barricades and other protection required to prevent injury to people and damage to adjacent buildings and facilities to remain.
 1. Provide protection to ensure safe passage of people around selective demolition area and to and from occupied portions of building.
 2. Provide temporary weather protection, during interval between selective demolition of existing construction on exterior surfaces and new construction, to prevent water leakage and damage to structure and interior areas.
 3. Protect walls, ceilings, floors, and other existing finish work that are to remain or that are exposed during selective demolition operations.
 4. Cover and protect furniture, furnishings, and equipment that have not been removed.
 5. Comply with requirements for temporary enclosures, dust control, heating, and cooling specified in Section 015000 "Temporary Facilities and Controls."

- B. Remove temporary barricades and protections where hazards no longer exist.

3.5 SELECTIVE DEMOLITION, GENERAL

- A. General: Demolish and remove existing construction only to the extent required by new construction and as indicated. Use methods required to complete the Work within limitations of governing regulations and as follows:
1. Proceed with selective demolition systematically, from higher to lower level. Complete selective demolition operations above each floor or tier before disturbing supporting members on the next lower level.
 2. Neatly cut openings and holes plumb, square, and true to dimensions required. Use cutting methods least likely to damage construction to remain or adjoining construction. Use hand tools or small power tools designed for sawing or grinding, not hammering and chopping. Temporarily cover openings to remain.
 3. Cut or drill from the exposed or finished side into concealed surfaces to avoid marring existing finished surfaces.
 4. Do not use cutting torches until work area is cleared of flammable materials. At concealed spaces, such as duct and pipe interiors, verify condition and contents of hidden space before starting flame-cutting operations. Maintain portable fire-suppression devices during flame-cutting operations.
 5. Maintain fire watch during and for at least 2 hours after flame-cutting operations.
 6. Maintain adequate ventilation when using cutting torches.
 7. Remove decayed, vermin-infested, or otherwise dangerous or unsuitable materials and promptly dispose of off-site.
 8. Remove structural framing members and lower to ground by method suitable to avoid free fall and to prevent ground impact or dust generation.
 9. Locate selective demolition equipment and remove debris and materials so as not to impose excessive loads on supporting walls, floors, or framing.
 10. Dispose of demolished items and materials promptly.
- B. Site Access and Temporary Controls: Conduct selective demolition and debris-removal operations to ensure minimum interference with roads, streets, walks, walkways, and other adjacent occupied and used facilities.
- C. Removed and Salvaged Items:
1. Clean salvaged items.
 2. Store items in a secure area until delivery to Owner.
- D. Removed and Reinstalled Items:
1. Clean and repair items to functional condition adequate for intended reuse.
 2. Pack or crate items after cleaning and repairing. Identify contents of containers.
 3. Protect items from damage during transport and storage.
 4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment. Provide connections, supports, and miscellaneous materials necessary to make item functional for use indicated.

3.6 SELECTIVE DEMOLITION PROCEDURES FOR SPECIFIC MATERIALS

- A. Masonry: Demolish in small sections. Cut masonry at junctures with construction to remain, using power-driven saw, and then remove masonry between saw cuts.
- B. Concrete Slabs-on-Grade: Saw-cut perimeter of area to be demolished, and then break up and remove.
- C. Resilient Floor Coverings: Remove floor coverings and adhesive according to recommendations in RFCI's "Recommended Work Practices for the Removal of Resilient Floor Coverings." Do not use methods requiring solvent-based adhesive strippers.
- D. Roofing: Remove no more existing roofing than what can be covered in one day by new roofing and so that building interior remains watertight and weathertight. See Section 075216 for new roofing requirements.
 - 1. Remove existing roof membrane, flashings, copings, and roof accessories.
 - 2. Remove existing roofing system down to substrate.

3.7 DISPOSAL OF DEMOLISHED MATERIALS

- A. Remove demolition waste materials from Project site and dispose of them in an EPA-approved construction and demolition waste landfill acceptable to authorities having jurisdiction. and recycle or dispose of them according to Section 017419 "Construction Waste Management and Disposal."
 - 1. Do not allow demolished materials to accumulate on-site.
 - 2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.
 - 3. Remove debris from elevated portions of building by chute, hoist, or other device that will convey debris to grade level in a controlled descent.
 - 4. Comply with requirements specified in Section 017419 "Construction Waste Management and Disposal."
- B. Burning: Do not burn demolished materials.

3.8 CLEANING

- A. Clean adjacent structures and improvements of dust, dirt, and debris caused by selective demolition operations. Return adjacent areas to condition existing before selective demolition operations began.

END OF SECTION 024119

DIVISION 03
CONCRETE

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SECTION 031000: CONCRETE FORMING AND ACCESSORIES

PART 1 GENERAL

1.1 RELATED SECTIONS

- A. Division 01 Sections
- B. Section 032000 - Concrete Reinforcing.
- C. Section 033000 - Cast-in-Place Concrete.

1.2 REFERENCES

ACI 117 – Standard Specifications for Tolerances for Concrete Construction and Materials.

ACI 301 – Standard Specifications for Structural Concrete.

ACI 318 – Building Code Requirements for Structural Concrete.

ACI 347 – Guide to Formwork for Concrete.

ASTM D1751 – Standard Specification for Preformed Expansion Joint Filler for Concrete Paving and Structural Construction (Nonextruding and Resilient Bituminous Types).

ASTM E96 – Standard Test Methods for Water Vapor Transmission of Materials.

ASTM E1643 – Standard Practice for Selection, Design, Installation, and Inspection of Water Vapor Retarders Used in Contact with Earth or Granular Fill Under Concrete Slabs.

ASTM E1745 – Standard Specification for Water Vapor Retarders Used in Contact with Soil or Granular Fill Under Concrete Slabs.

ASTM E1993 – Standard Specification for Bituminous Water Vapor Retarders Used in Contact with Soil or Granular Fill Under Concrete Slabs.

ASTM F1249 – Standard Test Method for Water Vapor Transmission Rate Through Plastic Film and Sheeting Using a Modulated Infrared Sensor.

1.2 SUBMITTALS

- A. Submit locations of construction joints in framed construction for approval.
- B. Submit manufacturer's data for:
 - 1. Vapor Retarder

1.3 DESIGN OF FORMWORK

- A. Design of formwork, shoring, and reshoring and its removal is the Contractor's responsibility.

- B. Design of formwork, shoring, and reshoring shall conform to ACI 117, ACI 301, ACI 318, and ACI 347.
- C. Design formwork in a manner such that existing or new construction is not overloaded.

PART 2 PRODUCTS

2.1 FORM MATERIALS

- A. Form Material: Wood, plywood, metal, fiberglass or a combination of these, with sufficient strength to prevent distortion.
- B. Form Definitions
 - 1. Standard Forms: No form-facing material required. Standard forms are acceptable everywhere except for Architectural Concrete elements.

2.2 FORMWORK ACCESSORIES

- A. Formwork Accessories: Commercially manufactured products, including ties and hangers. Do not use nonfabricated wire form ties.

2.3 FORM RELEASE AGENT

- A. Form release agent shall not bond with, stain, nor adversely affect concrete surfaces.

2.4 VAPOR RETARDER

- A. Vapor Retarder
 - 1. Polyethylene sheet, not less than 10 mils thick, complying with ASTM E1745, Class A, B, and C.
 - 2. Maximum Permeance: ASTM E96: 0.04 perms (US).
 - 3. Seam Tape: High Density Polyethylene Tape with pressure sensitive adhesive; minimum width of 4 inches.
 - 4. Pipe Boots: Construct pipe boots from vapor barrier material and seam tape in accordance with manufacturer's instructions.

2.5 EXPANSION / ISOLATION JOINT FILLER

- A. Expansion / Isolation Joint Filler: ASTM D1751, asphalt impregnated premolded fiberboard, 3/8-inch thick by full thickness of slab or joint, unless indicated otherwise in the Structural Drawings.

2.6 CONSTRUCTION JOINTS

- A. Slabs On Ground: Steel plate dowel (1/4" thick) such as manufactured by PNA Construction Technologies, Inc., Greenstreak Group, Inc., or approved equal.
 - 1. Plate Thickness: 1/4-inch thick for slabs up to 6 inches in thickness; 3/8-inch for slabs over 6 inches and up to 8 inches in thickness; 3/4-inch thick for slabs over 8 inches in thickness and up to 12 inches in thickness.

- A. Waterstops at construction joints and contraction joints indicated in the Structural Drawings shall be sized to suit the joints.
- B. Waterstops: Preformed, non-expansive, plastic adhesive waterstops such as Synko-Flex, manufactured by Henry Company, or approved equal.

PART 3 EXECUTION

3.1 GENERAL

- A. Erect formwork in accordance with ACI 301 and ACI 347.
- B. Finished work shall comply with tolerances of ACI 117.
- C. Provide 3/4-inch chamfer at all formed corners.

3.2 FOUNDATION ELEMENTS

- A. Sides of grade beams, foundation walls, and turned-down slabs and slabesshall be formed, and earth cuts as forms are not acceptable.
- B. Form foundation elements if soil or other conditions are such that earth trench forms are unsuitable.
- C. Maintain minimum coverage of reinforcing steel as indicated in Structural Drawings.

3.3 VAPOR RETARDER

- A. Where indicated on Structural Drawings, place vapor retarder over granular subbase and behind expansion / isolation joints at walls. Place electrical conduits and ducts in granular subbase.
- B. Install vapor retarder in accordance with manufacturer's instructions and ASTM E1643.
 - 1. Lap vapor retarder six inches minimum at splices and seal with seam tape.
 - 2. Lap vapor retarder over footings and seal to walls.
 - 3. Seal all pipe penetrations with pipe boot.
 - 4. No penetration of vapor retarder is permitted except for reinforcing steel and permanent utilities.
 - 5. Do not puncture vapor retarder; repair damaged areas by cutting patches of vapor retarder, overlapping damaged area 6 inches and taping all four sides.
- C. Install waterproof and vaporproof membrane in accordance with manufacturer's recommendations.

3.4 FORM PREPARATION

- A. Seal form joints to prevent leakage.
- B. Thoroughly clean forms and adjacent surfaces to receive concrete. Remove chips, wood, sawdust, dirt or other debris just before concrete is placed.

- C. Before reinforcement is placed, coat contact surfaces of form with form release agent in accordance with manufacturer's recommendations. Do not allow excess form release agent to accumulate in forms or come in contact with concrete surfaces against which fresh concrete will be placed.

3.5 INSERTS AND EMBEDMENT ITEMS

- A. Install and secure in position required inserts, embeds, hangers, sleeves, anchors, and nailers.
- B. Locate anchor bolts/rods in position in accordance with approved setting drawings and secure to prevent displacement during concrete placement.

3.6 PROVISIONS FOR OTHER TRADES

- A. Install openings in concrete formwork to accommodate work of other trades. Determine size and location of openings and recesses from trades requiring such items. Obtain approval from Structural Engineer for openings not shown in Structural Drawings.
- B. Accurately place and securely support items built into forms.

3.7 CONSTRUCTION JOINTS

- A. Slabs On Ground: Install steel plate dowels in accordance with manufacturer's recommendations. Place plate dowels at mid-depth of slab (+/-1/4-inch), unless noted otherwise in the Structural Drawings.
- B. Framed Construction:
 - 1. Install construction joints in accordance with ACI 318.
 - 2. Obtain Architect/Structural Engineer's prior approval for use and location of joints.
 - 3. Provide 1½-inch deep key-type construction joints at end of each placement for framed slabs, beams, walls, and footings. Bevel forms for easy removal.
 - 4. Remove loose particles and latency from surface prior to placing the next lift. Chip the surface to a depth sufficient to expose sound concrete.

3.8 WATERSTOPS

- A. Prepare surface and install strip applied waterstops in accordance with manufacturer's recommendations.

3.9 FORMWORK REMOVAL

- A. Remove formwork carefully in such manner and at such time as to ensure complete safety of structure. Do not remove formwork, shoring, or reshoring until members have acquired sufficient strength to support their weight and the load thereon safely.
- B. For conventionally reinforced framed slabs, formwork shall remain in place for a minimum of 5 days after concrete placement.

3.110 FINISHES OF FORMED SURFACES

- A. Standard Form Finish: Patch tie holes and defects. Chip or rub off fins exceeding ¼ inch in height. Leave surface with the texture imparted by the forms.

END OF SECTION

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SECTION 032000: CONCRETE REINFORCEMENT

PART 1 GENERAL

1.1 RELATED SECTIONS

- A. Division 1 Sections
- B. Section 031000 – Concrete Forming and Accessories.
- C. Section 032310 – Post-Tensioned Unbonded Tendons.
- D. Section 033000 – Cast-in-Place Concrete.

1.2 REFERENCES

ACI 117 – Standard Specifications for Tolerances for Concrete Construction and Materials.

ACI 301 – Standard Specifications for Structural Concrete.

ACI 315 – Details and Detailing of Concrete Reinforcement.

ACI 318 – Building Code Requirements for Structural Concrete.

ASTM A1064 – Standard Specification for Carbon-Steel Wire and Welded Wire Reinforcement, Plain and Deformed, for Concrete Reinforcement.

ASTM A615 – Standard Specification for Deformed and Plain Billet-Steel Bars for Concrete Reinforcement.

ASTM A706 – Standard Specification for Low-Alloy Steel Deformed and Plain Bars for Concrete Reinforcement.

AWS D1.4 – Structural Weld Code - Reinforcing Steel.

AWS D12.1 – Recommended Practices for Welding Reinforcing Steel Metal Inserts, and Connections in Reinforced Concrete Construction.

CRSI – Manual of Standard Practice.

1.3 SUBMITTALS

- A. Refer to Structural Quality Assurance Plan in the Structural Drawings for additional submittal requirements.
- B. Shop Drawings:
 - 1. Notify Structural Engineer prior to detailing reinforcing steel shop drawings.
 - 2. Indicate size, spacing, location and quantities of reinforcing steel and wire fabric, bending and cutting schedules, splice lengths, stirrup spacing, supporting and spacing devices. Detail reinforcing steel in accordance with ACI 315 and CRSI Standards.

3. Written description of reinforcement without adequate sections, elevations, and details is not acceptable.
4. Reproduction of Structural Drawings for shop drawings is not permitted. Electronic drawing files will not be provided to the Contractor.

C. Submit manufacturer's data for tension and compression splicers.

1.4 QUALITY ASSURANCE

A. Refer to the Structural Quality Assurance Plan in the Structural Drawings.

1.5 STORAGE AND PROTECTING

A. Store reinforcing steel above ground so that it remains clean. Maintain steel surfaces free from materials and coatings that might impair bond.

PART 2 PRODUCTS

2.1 MATERIALS

- A. Deformed Reinforcing Steel: ASTM A615, refer to Structural Drawings for grade (Grade 60 minimum).
- B. Welded Steel Wire Reinforcement: ASTM A1064.

2.2 ACCESSORY MATERIALS

- A. Annealed Steel Tie Wire: 16½ gage minimum.
- B. Bar Supports: Plastic-tipped steel Class I bar supports conforming to CRSI Specifications. Concrete brick may be used to support reinforcement to obtain proper clearance from earth.

2.3 SPLICERS

- A. Tension Splicers: Capable of developing 125% of the reinforcing steel ASTM specified minimum yield strength.
- B. Compression Splicers: Mechanical type such that the compression stress is transmitted by end bearing held in concentric contact.

PART 3 EXECUTION

3.1 FABRICATION

- A. Fabricate reinforcing steel in accordance with ACI 318 and CRSI standards.
- B. Bend bars cold. Do not heat or flame cut bars. No field bending of bars partially embedded in concrete is permitted, unless specifically approved Structural Engineer and checked by Testing and Inspection Agency for cracks.
- C. Weld only as indicated. Perform welding in accordance with AWS D1.4 and AWS D12.1.

- D. Tag reinforcing steel for easy identification.

3.2 INSTALLATION

- A. Before placing concrete, clean reinforcement of foreign particles and coatings.
- B. Place, support, and secure reinforcement against displacement in accordance with ACI 318 and CRSI standards. Do not deviate from alignment or measurement.
- C. Place concrete beam reinforcement support parallel to main reinforcement.
- D. Locate welded wire reinforcement in the top third of slabs. Overlap mesh one lap plus two inches at side and end joints.
- E. Furnish and install dowels or mechanical splices at intersections of walls, columns and piers to permit continuous reinforcement or development lengths at such intersections.
- F. Maintain cover and tolerances in accordance with ACI and CRSI Specifications, unless indicated otherwise on Structural Drawings.
- G. Reinforcement shall be adequately supported in the forms to prevent displacement by concrete placement or workers. Bundled bars should be tied or otherwise fastened together to maintain their position, whether vertical or horizontal.
- H. Wet-setting of reinforcement in concrete is not permitted.

3.3 SPLICES

- A. Do not splice reinforcement except as indicated on Structural Drawings.
- B. Tension couplers may be used and installed in accordance with manufacturer's recommendations.

END OF SECTION

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SECTION 033000: CAST-IN-PLACE CONCRETE

PART 1 GENERAL

1.1 RELATED SECTIONS

- A. Division 1 Sections
- B. Section 031000 – Concrete Forming and Accessories.
- C. Section 032000 – Concrete Reinforcement.
- D. Section 032300 – Post-Tensioned Unbonded Tendons.
- E. Section 036200 – Non-shrink Grout.

1.2 REFERENCES

- A. The publications listed below form a part of this specification. The publications are referenced to within the text by the basic designation only.

ACI 117 – Standard Specifications for Tolerances for Concrete Construction and Materials.

ACI 301 – Specifications for Structural Concrete.

ACI 305.1 – Specification for Hot Weather Concreting.

ACI 306.1 – Standard Specification for Cold Weather Concreting.

ACI 308.1 – Specification for Curing Concrete.

ACI 311.6 – Specification for Testing Ready Mixed Concrete

ACI 311.7 – Specification for Inspection of Concrete Construction

ACI 318 – Building Code Requirements for Structural Concrete.

ASTM C31 – Standard Practice for Making and Curing Concrete Test Specimens in the Field.

ASTM C33 – Standard Specification for Concrete Aggregates.

ASTM C39 – Standard Test Method for Compressive Strength of Cylindrical Concrete Specimens.

ASTM C94 – Standard Specification for Ready-Mixed Concrete.

ASTM C138 – Standard Test Method for Density (Unit Weight), Yield, and Air Content (Gravimetric) of Concrete.

ASTM C150 – Standard Specification for Portland Cement.

ASTM C172 – Standard Practice for Sampling Freshly Mixed Concrete.

ASTM C173 – Standard Test Method for Air Content of Freshly Mixed Concrete by the Volumetric Method.

ASTM C260 – Standard Specification for Air-Entraining Admixtures for Concrete.

ASTM C309 – Standard Specification for Liquid Membrane-Forming Compounds for Curing Concrete.

ASTM C469 – Standard Test Method for Static Modulus of Elasticity and Poisson's Ratio of Concrete in Compression.

ASTM C494 – Standard Specification for Chemical Admixtures for Concrete.

ASTM C595 – Standard Specification for Blended Hydraulic Cements

ASTM C618 – Standard Specification for Coal Fly Ash and Raw or Calcined Natural Pozzolan for Use in Concrete.

ASTM C920 – Standard Specification for Elastomeric Joint Sealants

ASTM D994 – Standard Specification for Preformed Expansion Joint Filler for Concrete (Bituminous Type)

ASTM E1155 – Standard Test Method for Determining F_F Floor Flatness and F_L Floor Levelness Numbers.

1.3 SUBMITTALS

- A. Refer to Structural Quality Assurance Plan in the Structural Drawings for additional submittal requirements.
- B. Submit the concrete mix designs. Include the following:
 - 1. Documentation of mix design proportions complying with ACI 301.
 - 2. Type and quantities of materials including admixtures
 - 3. Slump
 - 4. Air content
 - 5. Water/cement ratio
 - 6. Fresh unit weight
 - 7. Aggregates sieve analysis
 - 8. Design compressive strength
 - 9. Location of placement in structure
 - 10. Method of placement
 - 11. Method of concrete curing
 - 12. Method of protection of concrete
 - 13. Seven-day and 28-day compressive strengths
 - 14. Three-day and 28-day compressive strengths for post-tensioned concrete.
- C. Mix design submittals not conforming to the above will be rejected.

1.4 QUALITY ASSURANCE

- A. The ready-mixed concrete plant shall be certified for conformance with the requirements of the National Ready Mix Concrete Association.
- B. Refer to the Structural Quality Assurance Plan in the Structural Drawings.
- C. The procedures used in sampling shall include the use of every precaution that will assist in obtaining samples that are truly representative of the nature and condition of concrete sampled.
- D. Concrete sampling shall be performed as the concrete is delivered from the mixer to the conveying vehicle used to transport the concrete to the forms.
- E. Sample the concrete by collecting two or more portions taken at regularly spaced intervals during discharge of the middle portion of the batch. The elapsed time shall not exceed 15 min. between obtaining the first and final portions of the composite sample. Take the samples so obtained within the time limit of 15 min. and combine them into one composite sample for test purposes. In any case do not obtain samples until after all of the water and any admixtures have been added to the mixer. Do not obtain samples from the very first or last portions of the batch discharge. Sample by repeatedly passing a receptacle through the entire discharge stream or by completely diverting the discharge into a sample container. Regulate the rate of discharge of the batch by the rate of revolution of the drum and not by the size of the gate opening.
- F. Start tests for slump, temperature, and air content within 5 min after obtaining the final portion of the composite sample and complete these tests expeditiously. Start molding specimens for strength tests within 15 min. after fabricating the composite sample. Expeditiously obtain and use the sample and protect the sample from the sun, wind, and other sources of rapid evaporation, and from contamination.

PART 2 PRODUCTS

2.1 CONCRETE MIX DESIGN

- A. Establish concrete mix design proportions in accordance with Article 4.2.3 of ACI 301.
- B. Concrete Strength: See Structural Notes in Structural Drawings.
- C. Slump
 - 1. Design concrete with a slump between four and ten inches.
 - 2. If a slump greater than five inches is desired, use a water reducer.
- D. Water/Cementitious Materials Ratio (w/cm): See Structural Notes in Structural Drawings.
- E. Entrained Air Content: See Structural Notes in Structural Drawings.
- F. Fresh Unit Weight
 - 1. Normal weight concrete: Fresh unit weight of 137 to 148 pcf.

2.2 MATERIALS

- A. Obtain all concrete mixtures from a single ready-mixed concrete manufacturer for entire Project.
- B. Obtain each type or class of cementitious material of the same brand from the same manufacturer's plant.

- C. Obtain aggregate from single source.
- D. Obtain each type of admixture from single source from single manufacturer.
- E. Materials designated by specific manufacturer's trade names are approved, subject to compliance with the quality and performance indicated by the manufacturer. Instructions and recommendations, published by the manufacturer of such materials are included in and are a part of these Specifications.

2.3 CEMENT

- A. Cement: Type I Portland Cement – ASTM C150.
- B. Cement: Type IL Portland Limestone Cement – ASTM C595.

2.4 FLY ASH

- A. Fly Ash: Class C or Class F – ASTM C618. When fly ash is used, the quantity shall be a minimum amount of 15 percent and a maximum amount of 25 percent by weight of the total cementitious materials, unless otherwise specified.

2.5 AGGREGATE

- A. Fine Aggregate: Fine aggregate complying with ASTM C33. Natural sand is preferred to manufactured sand.
- B. Fine Aggregate in slabs: The gradation of fine aggregate in concrete mix designs for floor slabs shall meet the requirements in the Table below:

Sieve Designation	Percent Passing	
	Normalweight Aggregate	Lightweight Aggregate
3/8 in.	100	100
No. 4	85 to 100	85 to 100
No. 8	80 to 90	–
No. 16	50 to 75	40 to 80
No. 30	30 to 50	30 to 65
No. 50	10 to 20	10 to 35
No. 100	2 to 5	5 to 20

- C. For normalweight concrete, the weight of fine aggregate in the mix proportion shall not exceed 50 percent of the total weight of fine plus coarse aggregate.
- D. Coarse Aggregate: Washed gravel or crushed stone conforming to ASTM C33. When a single size or combinations of two or more sizes of coarse aggregates are used, the final grading shall conform to the grading requirements of ASTM C33, unless otherwise specified or permitted.

1. Unless governed by the maximum size as specified in Section 2 below, the largest practical-size coarse aggregate shall be used. Except for topping slabs 3-in. thick or less the largest size of coarse aggregate in normalweight concrete shall be a nominal $\frac{3}{4}$ -in. and the largest size of coarse aggregate in lightweight concrete shall be a nominal $\frac{1}{2}$ -in. For topping slabs that are 3-in. thick or less the maximum size of coarse aggregate shall be $\frac{3}{8}$ inch.

2. The nominal maximum size of coarse aggregate shall not exceed three-fourths of the minimum clear spacing between reinforcing bars, one-fifth of the narrowest dimension between sides of forms, or one-third of the thickness of slabs or toppings.

2.6 WATER

- A. Water: Potable water

2.7 AIR ENTRAINING AGENT

- A. Air Entraining Agent: Air entraining agent shall conform with ASTM C260. For normalweight concrete air entrainment shall not be used in flatwork to receive a hard steel-troweled finish.

2.8 WATER REDUCER

- A. Water Reducer: Water reducing agent shall conform with ASTM C494.

2.9 ACCELERATORS

- A. Accelerators: Non-chloride accelerators shall conform with ASTM C494.

2.10 RETARDERS

- A. Retarders: Retarders shall conform with ASTM C494.

2.11 CHLORIDE

- A. Chlorides: Chlorides of any form shall not be used in concrete.

2.12 CURING COMPOUND

- A. Curing Compound: A water-based, VOC-compliant concrete curing agent, hardener, and dustproofers that complies with ASTM C309. The curing agent shall be residue-free and contains no wax, resin, or other materials that would inhibit the bond of subsequent coatings and/or treatments. An example of a curing compound that meets this specification is Med-Cure by W.R. Meadows. Coordinate curing compound with flooring supplier to ensure compatibility.

PART 3 EXECUTION

3.1 GENERAL

- A. Prepare place of deposit, mix, convey, and place in accordance with ACI 301 and ACI 304. If concrete is pumped, use a 5-inch minimum hose diameter, except for placement of metal pan stair treads where a 2-inch minimum hose is permitted.
- B. Wet forms before placing concrete.

- C. Deposit concrete continuously and as near as practical to final position.
- D. Deposit concrete in one layer or in multiple layers. Do not place fresh concrete against concrete that would result in cold joints.
- E. Do no flowing of concrete with vibrators.
- F. Do not place concrete over columns or walls until concrete in columns and walls has reached final setting.
- G. For cast-in-place floor systems place concrete for beams, girders, brackets, column capitals, haunches, and drop panels at same time as concrete for adjacent slabs.
- H. Place and finish concrete members to comply with tolerances in ACI 117.
- I. Do not use aluminum equipment in placing and finishing concrete.
- J. Normalweight concrete for slabs to receive a hard-troweled finish shall not contain an air-entraining admixture or have a total air content greater than 3 percent.
- K. Wet-setting of dowel reinforcement, steel embeds, DBA anchors, anchor bolts, etc. into previously placed concrete is not permitted. All required inserts, embeds, dowels, hangers, sleeves, anchor bolts/rods, anchors, and nailers shall be installed and secured in position before concrete placement.

3.2 SLABS-ON-GROUND

- A. Place concrete for slabs-on-ground on properly prepared granular subbase with vapor barrier.
- B. Place thickened slabs for partitions integral with floor slabs.

3.3 WATER REDUCERS

- A. Water reducers are to be added at dosage recommended by the manufacturer. The slump of the concrete shall be one to four inches at the time the water reducers are added. Do not permit fresh concrete containing superplasticizers to come in contact with fresh concrete not containing superplasticizers.

3.4 ADDITION OF WATER AT JOB SITE

- A. Water may be added at the jobsite if neither the maximum permissible water/cement ratio nor the maximum slump is exceeded. All concrete delivery trucks will have actual batch weight tickets available that clearly indicate the quantity of water that may be added at the jobsite that will not exceed the maximum water/cement ratio.

3.5 TIME LIMIT

- A. Deposit concrete within one and one-half hours after batching.

3.6 VIBRATION

- A. Consolidate concrete by vibration. Consolidate concrete around reinforcement, embedded items, and into corners of forms. Use immersion-type vibrators with nonmetallic heads for consolidating concrete around epoxy-coated or zinc and epoxy dual-coated reinforcing bars.
- B. Do not use vibrators to move concrete in a manner that will result in segregation.
- C. Spacing of immersion vibrator insertions shall not exceed 1-1/2 times the vibrator's radius of action in concrete being consolidated.

3.7 WEATHER PROVISIONS

- A. Do not place concrete while rain, sleet, or snow is falling unless protection is provided. Do not allow precipitation to increase mixing water or to damage concrete surface.
- B. Perform cold weather concreting in accordance with ACI 306. Concrete temperatures at delivery shall meet the requirements of Section 4 in ACI 301. Do not place concrete in contact with surfaces less than 35°F. Unless otherwise specified, this requirement shall not apply to reinforcing steel.
- C. Perform hot weather concreting in accordance with ACI 305. Unless otherwise specified, concrete temperature as placed shall meet the requirements of Section 4 of ACI 301. If temperature of reinforcement, embedments, or forms is greater than 120°F, use a fine mist of water to moisten and cool hot surfaces. Remove standing water before placing concrete.
- D. Protect concrete from drying and excessive temperature for the first seven days. Protect fresh concrete from wind.

3.8 CONTRACTION JOINTS

- A. Obtain Architect/Structural Engineer's approval for location of contraction joints. Do not use contraction joints in framed floors or composite slabs, unless noted in Structural Drawings.
- B. Unless noted otherwise in the architectural or structural drawings, provide contraction joints in slabs-on-ground to form a regular grid with a maximum spacing as noted in the Structural Drawings. The long dimension of the grid shall not exceed 1.5 times the short dimension of the grid. Contraction joints may be saw cut if cut within 24 hours after placement of concrete. Saw cuts shall be a depth equal to one-fourth the slab thickness by one-eighth inch wide. Alternately, contraction joints may be provided by preformed plastic strip inserts.
- C. Provide contraction joints in concrete walls at a maximum spacing of 20-ft. centers, or as noted in the Structural Drawings; coordinate location with Architect. Contraction joints shall be formed as a V-groove on both faces of the wall, 3/4-inch minimum depth.

3.9 EXPANSION JOINTS IN CONCRETE WALLS

- A. Cantilevered and gravity concrete walls shall have a 1/2-in. expansion joint at a spacing not to exceed 60-ft. on center.
- B. The expansion joint shall contain a waterstop and be filled with premolded joint filler.
- C. The expansion joint in the wall shall not continue through the footing.

3.10 CONSTRUCTION JOINTS

- A. Obtain Architect/Structural Engineer's approval for location of construction joints.
- B. Remove laitance and thoroughly clean and dampen construction joints before placement of fresh concrete.
- C. Unless specified in the drawings, locate and detail construction joints to following requirements:
 - 1. Locate construction joints within middle third of spans of slabs, beams, and girders. When a beam intersects a girder within this region, offset joint in girder a distance equal to or greater than twice width of beam;
 - 2. Locate joints in walls and columns at underside of slabs, beams, or girders and at tops of footings or slabs; and
 - 3. Make joints perpendicular to main reinforcement.
- D. Provide keyways where indicated in the Construction Documents. Unless otherwise specified, longitudinal keyways indicated in Contract Documents shall be a minimum of 1-1/2 in. deep in joints in walls and between walls and slabs or footings.
- E. Provide construction, expansion, and contraction joints where indicated in Contract Documents. Submit for acceptance details and locations of construction, expansion, and contraction joints differing from those indicated in Contract Documents.
- F. Design formwork to accommodate waterstop materials. Locate waterstop in construction joints where indicated in Contract Documents. Use waterstop with a maximum practical length to create minimum number of splices.
- G. Use an approved bonding agent applied in accordance with the manufacturer's requirements or portland-cement grout of the same proportions as the mortar in the concrete; or roughen the surface in an approved manner that exposes coarse aggregate and does not leave laitance, loosened aggregate particles, or damaged concrete at surface.

3.11 CONCRETE FINISHES

- A. Finish Concrete in accordance with ACI 301.
- B. After form removal, give each formed surface the specified finish. If the Architectural and Structural drawings do not specify a finish, provide a SF-1.0 finish on concrete surfaces not exposed to view and a SF-2.0 finish on concrete surfaces exposed to view.

- Surface Finish 1.0 (SF1.0)
- 1. No formwork facing material is specified
 - 2. Patch voids larger than 1-1/2 in. wide or 1/2 in. deep
 - 3. Remove projections larger than 1 in.
 - 4. Tie holes need not be patched
 - 5. Surface tolerance Class D as specified in ACI 117
 - 6. Mockup not required

- Surface Finish 2.0 (SF2.0)
- 1. Patch voids larger than 3/4 in. wide or 1/2 in. deep
 - 2. Remove projections larger than 1/4 in.
 - 3. Patch tie holes
 - 4. Surface tolerance Class B as specified in ACI 117
 - 5. Unless otherwise specified, provide mockup of concrete surface appearance and texture

- C. If a Rubbed Finish is specified in the Architectural or Structural drawings, produce the smooth-rubbed finish no later than the day following formwork removal. Wet the surface and rub it with an abrasive such as carborundum brick until uniform color and texture are produced. If insufficient cement paste can be drawn from the concrete itself by the rubbing process, use a grout made with cementitious materials from the same sources as used for in-place concrete.
- D. If a finish is not otherwise specified for the unformed surfaces the following finishes shall apply (Refer to Section 5 of ACI 301 for requirements of each finish):
 - 1. Scratch finish—For surfaces intended to receive bonded cementitious or setting beds
 - 2. Float finish—For walks; steps; and for surfaces intended to receive waterproofing, roofing, insulation, or sand-bed terrazzo
 - 3. Trowel finish—For interior floors
 - 4. Broom finish—For parking slabs and exterior surfaces, including slabs, ramps, walkways, and steps, light broom finish for exterior balconies.
- E. Finish slabs to the following flatness and levelness tolerances:
 - 1. F_F35/F_L25 minimum overall for composite of all measured values and F_F24/F_L15 minimum for any individual floor section.
 - 2. Slabs to receive wood flooring: F_F45/F_L30 minimum overall for composite of all measured values and F_F30/F_L20 minimum for any individual floor section.
 - 3. Slabs to receive seamless flooring: $FF45/FL30$ minimum overall for composite of all measured values and $FF30/FL20$ minimum for any individual floor section.
 - 4. FF and FL values for slabs to receive any equipment, whether contractor furnished or owner supplied, are to be coordinated with manufacturer's requirements or at a minimum have $FF45/FL30$ overall for composite of all measured values and $FF30/FL20$ minimum for any individual floor section.
 - 5. Architect/Structural Engineer will identify which sections of slabs are to be tested for flatness and levelness.
 - a. F_L values are applicable only if testing is performed within 72 hours of concrete placement, before tensioning of tendons, and before removal of formwork. F_L values are not applicable to unshored systems.
 - b. F_F values are applicable to all types of slab construction and are not subject to any time constraints.

3.14 CURING

- A. Begin curing procedures in accordance with Section 5 of ACI 301 immediately following the commencement of the finishing operation. If bleed water sheen is not visible on surface of concrete after strikeoff and initial bull floating, provide initial curing by means of fogging or application of evaporation retarder until final curing method is applied. Do not use fogging in cold weather concreting.
- B. After the initial curing outlined in A., apply the curing procedure as specified below. Apply curing in a manner that prevents marring, marking, or discoloration of finished surface. The curing methods below refer to ACI 301 (Specifications for Structural Concrete) and ACI 308.1 (Specification for Curing Concrete). The curing methods below are described in detail in these documents and the provisions of the curing method specified shall be adhered to. In addition, ACI 308 (Guide to External Curing of Concrete) may be used as a reference guide.
- C. Wet cure the unformed surface of all interior concrete slabs in accordance with ACI 301 and ACI 308 using either of the three methods below. The requirements for each of these curing methods

can be found in Section 3 of ACI 308. Keep the concrete surface continually moist a minimum of seven days. Do not allow the surface to dry or undergo cycles of drying and wetting.

1. Ponding
2. Sprinkling
3. Fogging

- D. If the concrete will be exposed with a polished or stained finish use curing water that is free of substances that will stain or discolor concrete. The staining ability of curing water can be evaluated by means of CRD-C 401.
- E. At the end of the required wet-curing period, cover materials shall be allowed to dry thoroughly before removal to provide uniform, slow drying of the concrete surface. Controlled and gradual termination of wet or moist curing is particularly critical in cold weather when there is a risk of freezing the freshly exposed water-saturated surface. ACI 306R and ACI 301 contain recommendations for gradual termination of curing and protection.
- F. For formed surfaces, unless otherwise specified, if formwork is loosened or removed so that concrete surface is exposed to ambient air less than 7 days from concrete placement continue curing by either continuous fogging, ponding, continuous sprinkling, or a membrane-forming curing compound as described above and in ACI 301 and ACI 308.
- G. Maintain concrete temperature to prevent freezing of concrete and to ensure strength development. Unless otherwise specified, duration of thermal protection shall be at least 3 days.
- H. Maintain curing measures until the concrete has reached a minimum of 70 percent of the specified 28-day strength compressive strength, f'_c , but not less than 7 days.

3.15 CUTTING CONCRETE

- A. Obtain Architect/Structural Engineer's written approval prior to cutting concrete for installation of other work.

3.16 PATCHWORK AND REPAIRS

- A. Repair tie holes and other surface defects in formed finishes unless otherwise specified. Where the concrete surface will be textured by sandblasting or bush-hammering, repair surface defects before texturing.
- B. Notify Architect/Structural Engineer of any defective areas (other than tie holes) in concrete to be patched or repaired. Unless otherwise specified or permitted, repair surface defects by the following method. Outline repair area with a 1/2 in. deep saw cut and remove defective concrete down to sound concrete. Leave chipped edges perpendicular to the saw-cut surface or slightly undercut. Do not feather edges. Dampen the area to be patched plus 6 in. around the patch area perimeter. Prepare scrub coat mix using one-part portland cement and one-part sand by loose volume with water. Thoroughly brush scrub coat into the surface. When the scrub coat begins to lose water sheen, apply patching mortar (for concrete exposed to view, mortar shall match adjacent concrete color) and thoroughly consolidate mortar into place. Strike off mortar, finishing flush to the final surface. Leave the patch undisturbed for 1 hour before finishing. Keep the patch damp for 7 days.

END OF SECTION

DIVISION 04 - 05

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DIVISION 05

METALS

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DIVISION 06
WOOD, PLASTIC AND COMPOSITES

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SECTION 062023 - INTERIOR FINISH CARPENTRY

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes:
 - 1. Interior Plywood Wall board.
 - 2. OSB oriented Strand board

1.2 DEFINITIONS

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of process and factory-fabricated product.
- B. Samples: For each exposed product and for each color and texture specified.

PART 2 - PRODUCTS

2.1 MATERIALS, GENERAL

- A. Lumber: DOC PS 20 and applicable rules of grading agencies indicated. If no grading agency is indicated, comply with applicable rules of any rules-writing agency certified by the American Lumber Standard Committee's (ALSC) Board of Review. Grade lumber by an agency certified by the ALSC's Board of Review to inspect and grade lumber under the rules indicated.
 - 1. Factory mark each piece of lumber with grade stamp of grading agency.
 - 2. For exposed lumber, mark grade stamp on end or back of each piece, or omit grade stamp and provide certificates of grade compliance issued by grading agency.
- B. Softwood Plywood: DOC PS 1.

2.2 INTERIOR TRIM

- A. Hardwood Lumber Trim:
 - 1. Species and Grade: White Oak; NHLA Clear.
 - 2. Maximum Moisture Content: 13 percent.
 - 3. Finger Jointing: Not allowed.
 - 4. Gluing for Width: Not allowed.
 - 5. Veneered Material: Not allowed.
 - 6. Face Surface: Surfaced (smooth).
 - 7. Matching: Selected for compatible grain and color.

B. Lumber Trim for Opaque Finish (Painted Finish):

1. Species and Grade: Douglas fir-larch or Douglas fir south; NLGA, WCLIB, or WWPA Superior or C & Btr finish.
2. Species and Grade: Spruce-pine-fir; NeLMA, NLGA, WCLIB, or WWPA 1 Common.
3. Maximum Moisture Content: 15 percent.
4. Finger Jointing: Not allowed.
5. Face Surface: Surfaced (smooth).
6. Optional Material: Primed MDF of same actual dimensions as lumber indicated may be used in lieu of lumber.

C. Hardwood Moldings: MMPA WM 4, N-grade wood moldings made to patterns included in MMPA's "HWM/Series Hardwood Moulding Patterns."

1. Species: White Oak.
2. Maximum Moisture Content: 9 percent.
3. Finger Jointing: Not allowed.
4. Matching: Selected for compatible grain and color.
5. Optional Material: Kiln-dried softwood or MDF, with exposed surfaces veneered with species indicated, may be used in lieu of solid wood.

2.3 INTERIOR WALL BOARD

A. Plywood finish.

1. Face Veneer Species and Cut: Southern Pine or Douglas fir
2. Veneer Matching: Random match.
3. Grade: Grade A on exposed faces
4. Construction: 5 ply veneer.
5. Thickness: 15/32 inch.
6. Panel Size: 4 x 8.

2.4 MISCELLANEOUS MATERIALS

- A. Fasteners for Interior Finish Carpentry: Nails, screws, and other anchoring devices of type, size, material, and finish required for application indicated to provide secure attachment, concealed where possible.
- B. Low-Emitting Materials: Adhesives shall comply with testing and product requirements of the California Department of Public Health's "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers."
- C. Glue: Aliphatic-resin, polyurethane, or resorcinol wood glue recommended by manufacturer for general carpentry use.
- D. Paneling Adhesive: Comply with paneling manufacturer's written instructions for adhesives.
- E. Multipurpose Construction Adhesive: Formulation, complying with ASTM D 3498, that is recommended for indicated use by adhesive manufacturer.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Clean substrates of projections and substances detrimental to application.
- B. Before installing interior finish carpentry, condition materials to average prevailing humidity in installation areas for a minimum of 24 hours unless longer conditioning is recommended by manufacturer.

3.2 INSTALLATION, GENERAL

- A. Install interior finish carpentry level, plumb, true, and aligned with adjacent materials.
 - 1. Exposed plywood shall be attached to wood studs @ 16" o.c. with countersunk fasteners set flush with face of plywood. Sand rough edges.
 - 2. Use concealed shims where necessary for alignment.
 - 3. Scribe and cut interior finish carpentry to fit adjoining work. Refinish and seal cuts as recommended by manufacturer.
 - 4. Where face fastening is unavoidable, countersink fasteners, fill surface flush, and sand unless otherwise indicated.
 - 5. Install to tolerance of 1/8 inch in 96 inches for level and plumb. Install adjoining interior finish carpentry with 1/32-inch maximum offset for flush installation and 1/16-inch maximum offset for reveal installation.
 - a. Walls are expected to be puttied and sanded smooth.
 - 6. Coordinate interior finish carpentry with materials and systems in or adjacent to it. Provide cutouts for mechanical and electrical items that penetrate interior finish carpentry.

END OF SECTION 062023

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DIVISION 07
THERMAL AND MOISTURE PROTECTION

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SECTION 072100 - THERMAL INSULATION

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes:
 - 1. Glass-fiber blanket.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product.

1.3 INFORMATIONAL SUBMITTALS

PART 2 - PRODUCTS

2.1 GLASS-FIBER BLANKET

- A. Glass-Fiber Blanket, Faced : ASTM C665, Type I; with maximum flame-spread and smoke-developed indexes of 25 and 50, respectively, per ASTM E84; passing ASTM E136 for combustion characteristics.

2.2 ACCESSORIES

- A. Insulation Anchors, Spindles, and Standoffs: As recommended by manufacturer.
- B. Adhesive for Bonding Insulation: Product compatible with insulation and air and water barrier materials, and with demonstrated capability to bond insulation securely to substrates without damaging insulation and substrates.
- C. Eave Ventilation Troughs: Preformed, rigid fiberboard or plastic sheets designed and sized to fit between roof framing members and to provide ventilation between insulated attic spaces and vented eaves.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

- A. Comply with insulation manufacturer's written instructions applicable to products and applications.

- B. Install insulation that is undamaged, dry, and unsoiled and that has not been left exposed to ice, rain, or snow at any time.
- C. Extend insulation to envelop entire area to be insulated. Fit tightly around obstructions and fill voids with insulation. Remove projections that interfere with placement.
- D. Provide sizes to fit applications and selected from manufacturer's standard thicknesses, widths, and lengths. Apply single layer of insulation units unless multiple layers are otherwise shown or required to make up total thickness or to achieve R-value.

END OF SECTION 072100

SECTION 076200 - SHEET METAL FLASHING AND TRIM

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

- 1. Formed wall sheet metal fabrications.
- 2. Formed equipment support flashing.
- 3. Formed overhead-piping safety pans.

B. Related Requirements:

- 1. Section 061000 "Rough Carpentry" for wood nailers, curbs, and blocking.
- 2. Section 079513.13 "Interior Expansion Joint Cover Assemblies" for manufactured expansion-joint cover assemblies for interior floors, walls, and ceilings.
- 3. Section 079513.16 "Exterior Expansion Joint Cover Assemblies" for manufactured expansion-joint cover assemblies for exterior building walls, soffits, and parapets.

1.3 COORDINATION

- A. Coordinate sheet metal flashing and trim layout and seams with sizes and locations of penetrations to be flashed, and joints and seams in adjacent materials.
- B. Coordinate sheet metal flashing and trim installation with adjoining roofing and wall materials, joints, and seams to provide leakproof, secure, and noncorrosive installation.

1.4 ACTION SUBMITTALS

A. Product Data: For each of the following

- 1. Underlayment materials.
- 2. Elastomeric sealant.
- 3. Butyl sealant.
- 4. Epoxy seam sealer.

B. Shop Drawings: For sheet metal flashing and trim.

- 1. Include plans, elevations, sections, and attachment details.
- 2. Detail fabrication and installation layouts, expansion-joint locations, and keyed details. Distinguish between shop- and field-assembled Work.

3. Include identification of material, thickness, weight, and finish for each item and location in Project.
4. Include details for forming, including profiles, shapes, seams, and dimensions.
5. Include details for joining, supporting, and securing, including layout and spacing of fasteners, cleats, clips, and other attachments. Include pattern of seams.
6. Include details of termination points and assemblies.
7. Include details of expansion joints and expansion-joint covers, including showing direction of expansion and contraction from fixed points.
8. Include details of roof-penetration flashing.
9. Include details of edge conditions, including eaves, ridges, valleys, rakes, crickets, flashings, and counterflashings.
10. Include details of special conditions.
11. Include details of connections to adjoining work.
12. Detail formed flashing and trim at scale of not less than 3 inches per 12 inches .

- C. Samples: For each exposed product and for each color and texture specified, 12 inches long by actual width.
- D. Samples for Initial Selection: For each type of sheet metal and accessory indicated with factory-applied finishes.

1.5 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For fabricator.

1.6 CLOSEOUT SUBMITTALS

- A. Maintenance Data: For sheet metal flashing and trim, and its accessories, to include in maintenance manuals.

1.7 QUALITY ASSURANCE

- A. Fabricator Qualifications: Employs skilled workers who custom fabricate sheet metal flashing and trim similar to that required for this Project and whose products have a record of successful in-service performance.
- B. Mockups: Build mockups to verify selections made under Sample submittals, to demonstrate aesthetic effects, and to set quality standards for fabrication and installation.
1. Build mockup of typical roof edge , including fascia , approximately 10 feet long, including supporting construction cleats, seams, attachments, underlayment, and accessories.
 2. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Owner specifically approves such deviations in writing.
 3. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.8 DELIVERY, STORAGE, AND HANDLING

- A. Do not store sheet metal flashing and trim materials in contact with other materials that might cause staining, denting, or other surface damage.
 - 1. Store sheet metal flashing and trim materials away from uncured concrete and masonry.
 - 2. Protect stored sheet metal flashing and trim from contact with water.
- B. Protect strippable protective covering on sheet metal flashing and trim from exposure to sunlight and high humidity, except to extent necessary for period of sheet metal flashing and trim installation.

1.9 WARRANTY

- A. Special Warranty on Finishes: Manufacturer agrees to repair finish or replace sheet metal flashing and trim that shows evidence of deterioration of factory-applied finishes within specified warranty period.
 - 1. Exposed Panel Finish: Deterioration includes, but is not limited to, the following:
 - a. Color fading more than 5 Delta units when tested in accordance with ASTM D2244.
 - b. Chalking in excess of a No. 8 rating when tested in accordance with ASTM D4214.
 - c. Cracking, checking, peeling, or failure of paint to adhere to bare metal.
 - 2. Finish Warranty Period: 20 years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. General: Sheet metal flashing and trim assemblies, including cleats, anchors, and fasteners, shall withstand wind loads, structural movement, thermally induced movement, and exposure to weather without failure due to defective manufacture, fabrication, installation, or other defects in construction. Completed sheet metal flashing and trim shall not rattle, leak, or loosen, and shall remain watertight.
- B. Sheet Metal Standard for Flashing and Trim: Comply with NRCA's "The NRCA Roofing Manual: Architectural Metal Flashing, Condensation and Air Leakage Control, and Reroofing" and SMACNA's "Architectural Sheet Metal Manual" requirements for dimensions and profiles shown unless more stringent requirements are indicated.
- C. Sheet Metal Standard for Copper: Comply with CDA's "Copper in Architecture Handbook." Conform to dimensions and profiles shown unless more stringent requirements are indicated.
- D. FM Approvals Listing: Manufacture and install roof edge flashings that are listed in FM Approvals' "RoofNav" and approved for windstorm classification, Class 1-60 . Identify materials with name of fabricator and design approved by FM Approvals.
- E. Thermal Movements: Allow for thermal movements from ambient and surface temperature changes to prevent buckling, opening of joints, overstressing of components, failure of joint sealants, failure of connections, and other detrimental effects. Base calculations on surface temperatures of materials due to both solar heat gain and nighttime-sky heat loss.

1. Temperature Change: 120 deg F , ambient; 180 deg F , material surfaces .

2.2 SHEET METALS

- A. General: Protect mechanical and other finishes on exposed surfaces from damage by applying strippable, temporary protective film before shipping.
- B. Aluminum Sheet: ASTM B209 , alloy as standard with manufacturer for finish required, with temper as required to suit forming operations and performance required; with smooth, flat surface.
 1. Color Anodic Finish, Coil Coated: AAMA 611, AA-M12C22A42/A44, Class I, 0.018 mm or thicker.
 - a. Color: As selected by Architect from full range of industry colors and color densities .
 - b. Color Range: Noticeable variations in same piece are unacceptable. Variations in appearance of adjoining components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.
 2. Color: As selected by Architect from manufacturer's full range .
 3. Concealed Finish: Pretreat with manufacturer's standard white or light-colored acrylic or polyester backer finish, consisting of prime coat and wash coat with minimum total dry film thickness of 0.5 mil .
- C. Stainless Steel Sheet: ASTM A240/A240M, Type 304 , dead soft, fully annealed; with smooth, flat surface.
 1. Finish: .
 - a. Surface Preparation: Remove tool and die marks and stretch lines, or blend into finish.
 - b. Polished Finishes: Grind and polish surfaces to produce uniform finish, free of cross scratches.
 - 1) Run grain of directional finishes with long dimension of each piece.
 - 2) When polishing is completed, passivate and rinse surfaces. Remove embedded foreign matter and leave surfaces chemically clean.

2.3 MISCELLANEOUS MATERIALS

- A. General: Provide materials and types of fasteners , solder, protective coatings, sealants, and other miscellaneous items as required for complete sheet metal flashing and trim installation and as recommended by manufacturer of primary sheet metal or manufactured item unless otherwise indicated.
- B. Fasteners: Wood screws, annular threaded nails, self-tapping screws, self-locking rivets and bolts, and other suitable fasteners designed to withstand design loads and recommended by manufacturer of primary sheet metal or manufactured item.
 1. General: Blind fasteners or self-drilling screws, gasketed, with hex-washer head.
 - a. Exposed Fasteners: Heads matching color of sheet metal using plastic caps or factory-applied coating. Provide metal-backed EPDM or PVC sealing washers under heads of exposed fasteners bearing on weather side of metal.
 - b. Blind Fasteners: High-strength aluminum or stainless steel rivets suitable for metal being fastened.

- c. Spikes and Ferrules: Same material as gutter; with spike with ferrule matching internal gutter width.
- 2. Fasteners for Aluminum Sheet: Aluminum or Series 300 stainless steel.
- 3. Fasteners for Zinc-Coated (Galvanized) Steel Sheet: Series 300 stainless steel or hot-dip galvanized steel in accordance with ASTM A153/A153M or ASTM F2329.
- C. Butyl Sealant: ASTM C1311, single-component, solvent-release butyl rubber sealant; polyisobutylene plasticized; heavy bodied for hooked-type expansion joints with limited movement.
- D. Bituminous Coating: Cold-applied asphalt emulsion in accordance with ASTM D1187/D1187M.

2.4 FABRICATION, GENERAL

- A. Custom fabricate sheet metal flashing and trim to comply with details indicated and recommendations in cited sheet metal standard that apply to design, dimensions, geometry, metal thickness, and other characteristics of item required.
 - 1. Fabricate sheet metal flashing and trim in shop to greatest extent possible.
 - 2. Fabricate sheet metal flashing and trim in thickness or weight needed to comply with performance requirements, but not less than that specified for each application and metal.
 - 3. Verify shapes and dimensions of surfaces to be covered and obtain field measurements for accurate fit before shop fabrication.
 - 4. Form sheet metal flashing and trim to fit substrates without excessive oil-canning, buckling, and tool marks; true to line, levels, and slopes; and with exposed edges folded back to form hems.
 - 5. Conceal fasteners and expansion provisions where possible. Do not use exposed fasteners on faces exposed to view.
- B. Fabrication Tolerances:
 - 1. Fabricate sheet metal flashing and trim that is capable of installation to a tolerance of 1/4 inch in 20 feet on slope and location lines indicated on Drawings and within 1/8-inch offset of adjoining faces and of alignment of matching profiles.
 - 2. Fabricate sheet metal flashing and trim that is capable of installation to tolerances specified.
- C. Expansion Provisions: Form metal for thermal expansion of exposed flashing and trim.
 - 1. Form expansion joints of intermeshing hooked flanges, not less than 1 inch deep, filled with butyl sealant concealed within joints.
 - 2. Use lapped expansion joints only where indicated on Drawings.
- D. Sealant Joints: Where movable, nonexpansion-type joints are required, form metal in accordance with cited sheet metal standard to provide for proper installation of elastomeric sealant.
- E. Fabricate cleats and attachment devices from same material as accessory being anchored or from compatible, noncorrosive metal.

- F. Fabricate cleats and attachment devices of sizes as recommended by cited sheet metal standard and by FM Global Property Loss Prevention Data Sheet 1-49 for application, but not less than thickness of metal being secured.
- G. Seams:
 - 1. Fabricate nonmoving seams with flat-lock seams. Tin edges to be seamed, form seams, and solder.
 - 2. Fabricate nonmoving seams with flat-lock seams. Form seams and seal with elastomeric sealant unless otherwise recommended by sealant manufacturer for intended use. Rivet joints where necessary for strength.
 - 3. Seams for Aluminum: Fabricate nonmoving seams with flat-lock seams. Form seams and seal with epoxy seam sealer. Rivet joints where necessary for strength.
- H. Do not use graphite pencils to mark metal surfaces.

2.5 WALL SHEET METAL FABRICATIONS

- A. Through-Wall Flashing: Fabricate continuous flashings in minimum 96-inch- long, but not exceeding 12-foot- long, sections, under copings, and at shelf angles. Fabricate discontinuous lintel, sill, and similar flashings to extend 6 inches beyond each side of wall openings; and form with 2-inch- high, end dams. Fabricate from the following materials:
 - 1. Zinc: 0.032 inch thick.
- B. Opening Flashings in Frame Construction: Fabricate head, sill, jamb, and similar flashings to extend 4 inches beyond wall openings. Form head and sill flashing with 2-inch- high, end dams. Fabricate from the following materials:
 - 1. Aluminum: 0.032 inch thick.
- C. Wall Expansion-Joint Cover: Fabricate from the following materials:
 - 1. Aluminum: 0.040 inch thick.

2.6 MISCELLANEOUS SHEET METAL FABRICATIONS

- A. Equipment Support Flashing: Fabricate from the following materials:
 - 1. Stainless Steel: 0.019 inch thick.
 - 2. Galvanized Steel: 0.028 inch thick.
 - 3. Aluminum-Zinc Alloy-Coated Steel: 0.028 inch thick.
- B. Overhead-Piping Safety Pans: Fabricate from the following materials:
 - 1. Stainless Steel: 0.025 inch thick.
 - 2. Galvanized Steel: 0.040 inch thick.
 - 3. Aluminum-Zinc Alloy-Coated Steel: 0.040 inch thick.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates, areas, and conditions, with installer present, for compliance with requirements for installation tolerances, substrate, and other conditions affecting performance of the Work.
 - 1. Verify compliance with requirements for installation tolerances of substrates.
 - 2. Verify that substrate is sound, dry, smooth, clean, sloped for drainage, and securely anchored.
 - 3. Verify that air- or water-resistant barriers have been installed over sheathing or backing substrate to prevent air infiltration or water penetration.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION OF UNDERLAYMENT

3.3 INSTALLATION, GENERAL

- A. Install sheet metal flashing and trim to comply with details indicated and recommendations of cited sheet metal standard that apply to installation characteristics required unless otherwise indicated on Drawings.
 - 1. Install fasteners , solder, protective coatings, separators, sealants, and other miscellaneous items as required to complete sheet metal flashing and trim system.
 - 2. Install sheet metal flashing and trim true to line, levels, and slopes. Provide uniform, neat seams with minimum exposure of solder sealant.
 - 3. Anchor sheet metal flashing and trim and other components of the Work securely in place, with provisions for thermal and structural movement.
 - 4. Install sheet metal flashing and trim to fit substrates and to result in watertight performance.
 - 5. Install continuous cleats with fasteners spaced not more than 12 inches o.c.
 - 6. Space individual cleats not more than 12 inches apart. Attach each cleat with at least two fasteners. Bend tabs over fasteners.
 - 7. Install exposed sheet metal flashing and trim with limited oil-canning, and free of buckling and tool marks.
 - 8. Do not field cut sheet metal flashing and trim by torch.
 - 9. Do not use graphite pencils to mark metal surfaces.
- B. Metal Protection: Where dissimilar metals contact each other, or where metal contacts pressure-treated wood or other corrosive substrates, protect against galvanic action or corrosion by painting contact surfaces with bituminous coating or by other permanent separation as recommended by sheet metal manufacturer or cited sheet metal standard.
 - 1. Coat concealed side of uncoated-aluminum and stainless steel sheet metal flashing and trim with bituminous coating where flashing and trim contact wood, ferrous metal, or cementitious construction.
 - 2. Underlayment: Where installing sheet metal flashing and trim directly on cementitious or wood substrates, install underlayment and cover with slip sheet.

- C. Expansion Provisions: Provide for thermal expansion of exposed flashing and trim.
 - 1. Space movement joints at maximum of 10 feet with no joints within 24 inches of corner or intersection.
 - 2. Form expansion joints of intermeshing hooked flanges, not less than 1 inch deep, filled with sealant concealed within joints.
 - 3. Use lapped expansion joints only where indicated on Drawings.
- D. Fasteners: Use fastener sizes that penetrate wood blocking or sheathing not less than 1-1/4 inches for nails and not less than 3/4 inch for wood screws .
- E. Conceal fasteners and expansion provisions where possible in exposed work and locate to minimize possibility of leakage. Cover and seal fasteners and anchors as required for a tight installation.
- F. Seal joints as required for watertight construction.
 - 1. Use sealant-filled joints unless otherwise indicated.
 - a. Embed hooked flanges of joint members not less than 1 inch into sealant.
 - b. Form joints to completely conceal sealant.
 - c. When ambient temperature at time of installation is between 40 and 70 deg F , set joint members for 50 percent movement each way.
 - d. Adjust setting proportionately for installation at higher ambient temperatures.
 - 1) Do not install sealant-type joints at temperatures below 40 deg F .
 - 2. Prepare joints and apply sealants to comply with requirements in Section 079200 "Joint Sealants."
- G. Rivets: Rivet joints in uncoated aluminum where necessary for strength.

3.4 INSTALLATION OF ROOF FLASHINGS

- A. Install sheet metal flashing and trim to comply with performance requirements , sheet metal manufacturer's written installation instructions, and cited sheet metal standard.
 - 1. Provide concealed fasteners where possible, and set units true to line, levels, and slopes.
 - 2. Install work with laps, joints, and seams that are permanently watertight and weather resistant.
- B. Roof Edge Flashing:
 - 1. Install roof edge flashings in accordance with ANSI/SPRI/FM 4435/ES-1.
- C. Copings:
 - 1. Anchor to resist uplift and outward forces in accordance with recommendations in cited sheet metal standard unless otherwise indicated.
 - a. Interlock exterior bottom edge of coping with continuous cleat anchored to substrate at 24-inch centers.
 - b. Anchor interior leg of coping with washers and screw fasteners through slotted holes at 24-inch centers.

- D. Pipe or Post Counterflashing: Install counterflashing umbrella with close-fitting collar with top edge flared for elastomeric sealant, extending minimum of 4 inches over base flashing. Install stainless steel draw band and tighten.
- E. Counterflashing: Coordinate installation of counterflashing with installation of base flashing.
 - 1. Insert counterflashing in reglets or receivers and fit tightly to base flashing.
 - 2. Extend counterflashing 4 inches over base flashing.
 - 3. Lap counterflashing joints minimum of 4 inches .
 - 4. Secure in waterproof manner by means of snap-in installation and sealant or lead wedges and sealant unless otherwise indicated.
- F. Roof-Penetration Flashing: Coordinate installation of roof-penetration flashing with installation of roofing and other items penetrating roof. Seal with butyl sealant and clamp flashing to pipes that penetrate roof.

3.5 INSTALLATION OF WALL FLASHINGS

- A. Install sheet metal wall flashing to intercept and exclude penetrating moisture in accordance with cited sheet metal standard unless otherwise indicated. Coordinate installation of wall flashing with installation of wall-opening components such as windows, doors, and louvers.
- B. Opening Flashings in Frame Construction: Install continuous head, sill, and similar flashings to extend 4 inches beyond wall openings.

3.6 INSTALLATION OF MISCELLANEOUS FLASHING

- A. Equipment Support Flashing:
 - 1. Coordinate installation of equipment support flashing with installation of roofing and equipment.
 - 2. Weld or seal flashing with elastomeric sealant to equipment support member.
- B. Overhead-Piping Safety Pans:
 - 1. Suspend pans from structure above, independent of other overhead items such as equipment, piping, and conduit, unless otherwise indicated on Drawings.
 - 2. Pipe and install drain line to plumbing waste or drainage system.

3.7 INSTALLATION TOLERANCES

- A. Installation Tolerances: Shim and align sheet metal flashing and trim within installed tolerance of 1/4 inch in 20 feet on slope and location lines indicated on Drawings and within 1/8-inch offset of adjoining faces and of alignment of matching profiles.

3.8 CLEANING

- A. Clean exposed metal surfaces of substances that interfere with uniform oxidation and weathering.

- B. Clean and neutralize flux materials. Clean off excess solder.
- C. Clean off excess sealants.

3.9 PROTECTION

- A. Remove temporary protective coverings and strippable films as sheet metal flashing and trim are installed unless otherwise indicated in manufacturer's written installation instructions.
- B. On completion of sheet metal flashing and trim installation, remove unused materials and clean finished surfaces as recommended in writing by sheet metal flashing and trim manufacturer.
- C. Maintain sheet metal flashing and trim in clean condition during construction.
- D. Replace sheet metal flashing and trim that have been damaged or that have deteriorated beyond successful repair by finish touchup or similar minor repair procedures, as determined by Architect.

END OF SECTION 076200

SECTION 079200 - JOINT SEALANTS

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes:
 - 1. Nonstaining silicone joint sealants.
 - 2. Urethane joint sealants.

1.2 PREINSTALLATION MEETINGS

- A. Preinstallation Conference: Conduct conference at Project site.

1.3 ACTION SUBMITTALS

- A. Product Data: For each joint-sealant product.
- B. Samples: For each kind and color of joint sealant required.
- C. Joint-Sealant Schedule: Include the following information:
 - 1. Joint-sealant application, joint location, and designation.
 - 2. Joint-sealant manufacturer and product name.
 - 3. Joint-sealant formulation.
 - 4. Joint-sealant color.

1.4 INFORMATIONAL SUBMITTALS

- A. Manufacturer's letter approving use of specific sealant in each installation.
- B. Product test reports.
- C. Preconstruction laboratory test reports.
- D. Preconstruction field-adhesion-test reports.
- E. Field-adhesion-test reports.
- F. Sample warranties.

1.5 QUALITY ASSURANCE

- A. Testing Agency Qualifications: Qualified according to ASTM C 1021 to conduct the testing indicated.

- B. Mock-up: Provide mockup for each sealant type and installation

1.6 PRECONSTRUCTION TESTING

- A. Preconstruction Field-Adhesion Testing: Before installing sealants, field test their adhesion to Project joint substrates. Test joint sealants according to Method A, Field-Applied Sealant Joint Hand Pull Tab, in Appendix X1.1 in ASTM C 1193 or Method A, Tail Procedure, in ASTM C 1521.

1.7 WARRANTY

- A. Special Installer's Warranty: Installer agrees to repair or replace joint sealants that do not comply with performance and other requirements specified in this Section within specified warranty period.

- 1. Warranty Period: Two years from date of Substantial Completion.

- B. Special Manufacturer's Warranty: Manufacturer agrees to furnish joint sealants to repair or replace those joint sealants that do not comply with performance and other requirements specified in this Section within specified warranty period.

- 1. Warranty Period: Five years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 JOINT SEALANTS, GENERAL

- A. Colors of Exposed Joint Sealants: As selected by Architect from manufacturer's standard colors.

2.2 NONSTAINING SILICONE JOINT SEALANTS

- A. Nonstaining Joint Sealants: No staining of substrates when tested according to ASTM C 1248.
- B. Silicone, Nonstaining, S, NS, 50, NT: Nonstaining, single-component, nonsag, plus 50 percent and minus 50 percent movement capability, nontraffic-use, neutral-curing silicone joint sealant; ASTM C 920, Type S, Grade NS, Class 50, Use NT.
- C. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:
- D. DOWSIL 756 SMS Building Sealant

2.3 URETHANE JOINT SEALANTS

- A. Urethane, S, NS, 25, NT: Single-component, nonsag, nontraffic-use, plus 25 percent and minus 25 percent movement capability, urethane joint sealant; ASTM C 920, Type S, Grade NS, Class 25, Use NT. (Interior)

- B. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:
- C. MasterSeal NP 1

2.4 JOINT-SEALANT BACKING

- A. Cylindrical Sealant Backings: ASTM C 1330, Type B (closed-cell material with a surface skin), and of size and density to control sealant depth and otherwise contribute to producing optimum sealant performance.
- B. Bond-Breaker Tape: Polyethylene tape or other plastic tape recommended by sealant manufacturer.

2.5 MISCELLANEOUS MATERIALS

- A. Primer: Material recommended by joint-sealant manufacturer where required for adhesion of sealant to joint substrates indicated, as determined from preconstruction joint-sealant-substrate tests and field tests.
- B. Cleaners for Nonporous Surfaces: Chemical cleaners acceptable to manufacturers of sealants and sealant backing materials.
- C. Masking Tape: Nonstaining, nonabsorbent material compatible with joint sealants and surfaces adjacent to joints.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Surface Cleaning of Joints: Clean out joints immediately before installing joint sealants to comply with joint-sealant manufacturer's written instructions and the following requirements:
 - 1. Remove laitance and form-release agents from concrete.
 - 2. Remove existing joint fill and all traces of mortar and sealant from bond surfaces.
 - 3. Clean nonporous joint substrate surfaces with chemical cleaners or other means that do not stain, harm substrates, or leave residues capable of interfering with adhesion.
- B. Joint Priming: Prime joint substrates where recommended by joint-sealant manufacturer or as indicated by preconstruction joint-sealant-substrate tests or prior experience.
- C. Masking Tape: Use masking tape where required to prevent contact of sealant or primer with adjoining surfaces.

3.2 INSTALLATION OF JOINT SEALANTS

- A. General: Comply with ASTM C 1193 and joint-sealant manufacturer's written installation instructions for products and applications indicated, unless more stringent requirements apply.

- B. Install sealant backings of kind indicated to support sealants during application and at position required to produce cross-sectional shapes and depths of installed sealants relative to joint widths that allow optimum sealant movement capability, and to prevent three-sided adhesion.
- C. Install bond-breaker tape behind sealants where sealant backings are not used between sealants and backs of joints.
- D. Install sealants using proven techniques that comply with the following and at the same time backings are installed:
 - 1. Place sealants so they directly contact and fully wet joint substrates.
 - 2. Completely fill recesses in each joint configuration.
 - 3. Produce uniform, cross-sectional shapes and depths relative to joint widths that allow optimum sealant movement capability.
- E. Tooling of Nonsag Sealants: Immediately after sealant application and before skinning or curing begins, tool sealants to form smooth, uniform beads of configuration indicated. Use tooling agents that are approved in writing by sealant manufacturer and that do not discolor sealants or adjacent surfaces.
 - 1. Provide concave joint profile per Figure 8A in ASTM C 1193 unless otherwise indicated.

3.3 FIELD QUALITY CONTROL

- A. Field-Adhesion Testing: Field test joint-sealant adhesion to joint substrates as follows:
 - 1. Extent of Testing: Test completed and cured sealant joints as follows:
 - a. Perform 2 tests for the first 25 feet of joint length for each kind of sealant and joint substrate.
 - 2. Test Method: Test joint sealants according to Method A, Field-Applied Sealant Joint Hand Pull Tab, in Appendix X1 in ASTM C 1193 or Method A, Tail Procedure, in ASTM C 1521.

3.4 JOINT-SEALANT SCHEDULE

- A. Joint-Sealant Application: Exterior joints in vertical surfaces and horizontal nontraffic surfaces.
 - 1. Joint Locations:
 - a. Control and expansion joints in unit masonry, as shown on Drawings.
 - b. Upward facing joints in copings, cornices, etc., as shown on Drawings.
 - c. Interface between dissimilar materials, at locations shown on Drawings.
 - 2. Joint Sealant: Silicone, nonstaining, S, NS, 50, NT.
 - 3. Joint-Sealant Color: As selected by Architect from manufacturer's standard range of colors.

END OF SECTION 079200

DIVISION 08
OPENINGS

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SECTION 081113 - HOLLOW METAL DOORS AND FRAMES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes:
 - 1. Interior standard steel doors and frames.
 - 2. Exterior standard steel doors and frames.
 - 3. Interior custom hollow-metal doors and frames.
 - 4. Exterior custom hollow-metal doors and frames.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Shop Drawings: Include the following:
 - 1. Elevations of each door type.
 - 2. Details of doors, including vertical- and horizontal-edge details and metal thicknesses.
 - 3. Frame details for each frame type, including dimensioned profiles and metal thicknesses.
- C. Product Schedule: For hollow-metal doors and frames, prepared by or under the supervision of supplier, using same reference numbers for details and openings as those on Drawings. Coordinate with final door hardware schedule.

1.4 INFORMATIONAL SUBMITTALS

1.5 CLOSEOUT SUBMITTALS

1.6 QUALITY ASSURANCE

- A. Egress Door Inspector Qualifications: Inspector for field quality control inspections of egress door assemblies shall meet the qualifications set forth in NFPA 101, Section 7.2.1.15.4 and the following:
 - 1. Door and Hardware Institute Fire and Egress Door Assembly Inspector (FDAI) certification.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following
1. Ceco Door; ASSA ABLOY.
 2. Curries Company; ASSA ABLOY.

2.2 PERFORMANCE REQUIREMENTS

- A. Fire-Rated Door Assemblies: Assemblies complying with NFPA 80 that are listed and labeled by a qualified testing agency acceptable to authorities having jurisdiction for fire-protection ratings indicated on Drawings, based on testing at positive pressure according to NFPA 252 or UL 10C.
1. Smoke- and Draft-Control Door Assemblies: Listed and labeled for smoke and draft control by a qualified testing agency acceptable to authorities having jurisdiction, based on testing according to UL 1784 and installed in compliance with NFPA 105.
 2. Temperature-Rise Limit: At vertical exit enclosures and exit passageways, provide doors that have a maximum transmitted temperature end point of not more than 450 deg F above ambient after 30 minutes of standard fire-test exposure.
- B. Fire-Rated, Borrowed-Lite Assemblies: Assemblies complying with NFPA 80 and listed and labeled by a qualified testing agency acceptable to authorities having jurisdiction, for fire-protection ratings indicated, based on testing according to NFPA 257 or UL 9.

2.3 INTERIOR STANDARD STEEL DOORS AND FRAMES

- A. Construct hollow-metal doors and frames to comply with standards indicated for materials, fabrication, hardware locations, hardware reinforcement, tolerances, and clearances, and as specified.
- B. Extra-Heavy-Duty Doors and Frames: ANSI/SDI A250.8, Level 3; ANSI/SDI A250.4, Level A. At locations indicated in the Door and Frame Schedule .
1. Doors:
 - a. Type: As indicated in the Door and Frame Schedule.
 - b. Thickness: 1-3/4 inches.
 - c. Face: Uncoated steel sheet, minimum thickness of 0.053 inch.
 - d. Edge Construction: Model 1, Full Flush .
 - e. Fire-Rated Core: Manufacturer's standard laminated mineral board core for fire-rated doors.
 2. Frames:
 - a. Materials: Uncoated steel sheet, minimum thickness of 0.053 inch.
 - b. Sidelite and Transom Frames: Fabricated from same thickness material as adjacent door frame.
 - c. Construction: Full profile welded.

2.4 EXTERIOR STANDARD STEEL DOORS AND FRAMES

- A. Construct hollow-metal doors and frames to comply with standards indicated for materials, fabrication, hardware locations, hardware reinforcement, tolerances, and clearances, and as specified.
- B. Maximum-Duty Doors and Frames: ANSI/SDI A250.8, Level 4; ANSI/SDI A250.4, Level A. At locations indicated in the Door and Frame Schedule .
 - 1. Doors:
 - a. Type: As indicated in the Door and Frame Schedule.
 - b. Thickness: 1-3/4 inches.
 - c. Face: Metallic-coated steel sheet, minimum thickness of 0.067 inch, with minimum A40 coating.
 - d. Edge Construction: Model 1, Full Flush .
 - e. Top Edge Closures: Close top edges of doors with flush closures of same material as face sheets. Seal joints against water penetration.
 - f. Bottom Edges: Close bottom edges of doors with end closures or channels of same material as face sheets. Provide weep-hole openings in bottoms of exterior doors to permit moisture to escape.
 - g. Core: Manufacturer's standard .
 - 2. Frames:
 - a. Materials: Metallic-coated steel sheet, minimum thickness of 0.067 inch, with minimum A40 coating.
 - b. Construction: Full profile welded.

2.5 INTERIOR CUSTOM HOLLOW-METAL DOORS AND FRAMES

- A. Commercial Doors and Frames: NAAMM-HMMA 861; ANSI/SDI A250.4, Physical Performance Level A. At locations indicated in the Door and Frame Schedule .
 - 1. Doors:
 - a. Type: As indicated in the Door and Frame Schedule.
 - b. Thickness: 1-3/4 inches.
 - c. Face: Uncoated steel sheet, minimum thickness of 0.042 inch.
 - d. Edge Construction: Continuously welded with no visible seam.
 - e. Fire-Rated Core: Manufacturer's standard laminated mineral board core for fire-rated doors.
 - 2. Frames:
 - a. Materials: Uncoated steel sheet, minimum thickness of 0.053 inch, except 0.067 inch for openings exceeding 4 feet wide.
 - b. Sidelite and Transom Frames: Fabricated from same material as adjacent door frame.
 - c. Construction: Face welded.
- B. Commercial Laminated Doors and Frames: NAAMM-HMMA 867; ANSI/SDI A250.4, Physical Performance Level A. At locations indicated in the Door and Frame Schedule .
 - 1. Doors:
 - a. Type: As indicated in the Door and Frame Schedule.
 - b. Thickness: 1-3/4 inches.
 - c. Face: Uncoated steel sheet, minimum thickness of 0.042 inch .
 - d. Edge Construction: Continuously welded with no visible seam .

- e. Fire-Rated Core: Manufacturer's standard laminated mineral board core for fire-rated doors.
- 2. Frames:
 - a. Materials: Uncoated steel sheet, minimum thickness of 0.053 inch
 - b. Sidelite and Transom Frames: Fabricated from same thickness material as adjacent door frame.
 - c. Construction: Full profile welded.

2.6 EXTERIOR CUSTOM HOLLOW-METAL DOORS AND FRAMES

- A. Commercial Doors and Frames: NAAMM-HMMA 861; ANSI/SDI A250.4, Physical Performance Level A. At locations indicated in the Door and Frame Schedule .
 - 1. Doors:
 - a. Type: As indicated in the Door and Frame Schedule.
 - b. Thickness: 1-3/4 inches.
 - c. Face: Metallic-coated steel sheet, minimum thickness of 0.053 inch, with minimum G60 or A60 coating.
 - d. Edge Construction: Continuously welded with no visible seam.
 - e. Top Edge Closures: Close top edges of doors with flush closures of same material as face sheets. Seal joints against water penetration.
 - f. Bottom Edges: Close bottom edges of doors with end closures or channels of same material as face sheets. Provide weep-hole openings in bottoms of exterior doors to permit moisture to escape.
 - g. Core: Steel stiffened.
 - 2. Frames:
 - a. Materials: Metallic-coated steel sheet, minimum thickness of 0.053 inch, except 0.067 inch for openings exceeding 4 feet wide; with minimum G60 or A60 coating.
 - b. Construction: Full profile welded.
- B. Commercial Laminated Doors and Frames: NAAMM-HMMA 867; ANSI/SDI A250.4, Physical Performance Level A. At locations indicated in the Door and Frame Schedule .
 - 1. Doors:
 - a. Type: As indicated in the Door and Frame Schedule.
 - b. Thickness: 1-3/4 inches.
 - c. Face: Metallic-coated steel sheet, minimum thickness of 0.053 inch , with minimum G60 or A60 coating.
 - d. Edge Construction: Continuously welded with no visible seam .
 - e. Top Edge Closures: Close top edges of doors with flush closures of same material as face sheets. Seal joints against water penetration.
 - f. Bottom Edges: Close bottom edges of doors with end closures or channels of same material as face sheets. Provide weep-hole openings in bottoms of exterior doors to permit moisture to escape.
 - g. Core: Vertical steel stiffener.
 - 2. Frames:
 - a. Materials: Metallic-coated steel sheet, minimum thickness of 0.053 inch, with minimum G60 or A60 coating.
 - b. Construction: Full profile welded.

2.7 BORROWED LITES

- A. Fabricate of uncoated steel sheet, minimum thickness of 0.053 inch .

- B. Construction: Full profile welded.
- C. Fabricate in one piece except where handling and shipping limitations require multiple sections. Where frames are fabricated in sections due to shipping or handling limitations, provide alignment plates or angles at each joint, fabricated of metal of same or greater thickness as metal as frames.
- D. Provide countersunk, flat- or oval-head exposed screws and bolts for exposed fasteners unless otherwise indicated.

2.8 FRAME ANCHORS

- A. Jamb Anchors:
 - 1. Type: Anchors of minimum size and type required by applicable door and frame standard, and suitable for performance level indicated.
 - 2. Quantity: Minimum of three anchors per jamb, with one additional anchor for frames with no floor anchor. Provide one additional anchor for each 24 inches of frame height above 7 feet.
 - 3. Postinstalled Expansion Anchor: Minimum 3/8-inch- diameter bolts with expansion shields or inserts, with manufacturer's standard pipe spacer.
- B. Floor Anchors: Provide floor anchors for each jamb and mullion that extends to floor.
- C. Floor Anchors for Concrete Slabs with Underlayment: Adjustable-type anchors with extension clips, allowing not less than 2-inch height adjustment. Terminate bottom of frames at top of underlayment.
- D. Material: ASTM A879/A879M, Commercial Steel (CS), 04Z coating designation; mill phosphatized.
 - 1. For anchors built into exterior walls, steel sheet complying with ASTM A1008/A1008M or ASTM A1011/A1011M; hot-dip galvanized according to ASTM A153/A153M, Class B.

2.9 MATERIALS

- A. Cold-Rolled Steel Sheet: ASTM A1008/A1008M, Commercial Steel (CS), Type B; suitable for exposed applications.
- B. Hot-Rolled Steel Sheet: ASTM A1011/A1011M, Commercial Steel (CS), Type B; free of scale, pitting, or surface defects; pickled and oiled.
- C. Metallic-Coated Steel Sheet: ASTM A653/A653M, Commercial Steel (CS), Type B.
- D. Inserts, Bolts, and Fasteners: Hot-dip galvanized according to ASTM A153/A153M.
- E. Power-Actuated Fasteners in Concrete: Fastener system of type suitable for application indicated, fabricated from corrosion-resistant materials, with clips or other accessory devices for attaching hollow-metal frames of type indicated.

- F. Mineral-Fiber Insulation: ASTM C665, Type I (blankets without membrane facing); consisting of fibers manufactured from slag or rock wool; with maximum flame-spread and smoke-developed indexes of 25 and 50, respectively; passing ASTM E136 for combustion characteristics.
- G. Glazing: Comply with requirements in Section 088000 "Glazing."

2.10 FABRICATION

- A. Door Astragals: Provide overlapping astragal on one leaf of pairs of doors where required by NFPA 80 for fire-performance rating or where indicated. Extend minimum 3/4 inch beyond edge of door on which astragal is mounted or as required to comply with published listing of qualified testing agency.
- B. Hollow-Metal Frames: Fabricate in one piece except where handling and shipping limitations require multiple sections. Where frames are fabricated in sections, provide alignment plates or angles at each joint, fabricated of metal of same or greater thickness as frames.
 - 1. Sidelite and Transom Bar Frames: Provide closed tubular members with no visible face seams or joints, fabricated from same material as door frame. Fasten members at crossings and to jambs by welding.
 - 2. Provide countersunk, flat- or oval-head exposed screws and bolts for exposed fasteners unless otherwise indicated.
 - 3. Door Silencers: Except on weather-stripped frames, drill stops to receive door silencers as follows. Keep holes clear during construction.
 - a. Single-Door Frames: Drill stop in strike jamb to receive three door silencers.
 - b. Double-Door Frames: Drill stop in head jamb to receive two door silencers.
- C. Hardware Preparation: Factory prepare hollow-metal doors and frames to receive templated mortised hardware, and electrical wiring; include cutouts, reinforcement, mortising, drilling, and tapping according to ANSI/SDI A250.6, the Door Hardware Schedule, and templates.
 - 1. Reinforce doors and frames to receive nontemplated, mortised, and surface-mounted door hardware.
 - 2. Comply with BHMA A156.115 for preparing hollow-metal doors and frames for hardware.
- D. Glazed Lites: Provide stops and moldings around glazed lites where indicated. Form corners of stops and moldings with butted hairline joints.
 - 1. Provide stops and moldings flush with face of door, and with square stops unless otherwise indicated.
 - 2. Multiple Glazed Lites: Provide fixed and removable stops and moldings so that each glazed lite is capable of being removed independently.
 - 3. Provide fixed frame moldings on outside of exterior and on secure side of interior doors and frames. Provide loose stops and moldings on inside of hollow-metal doors and frames.
 - 4. Coordinate rabbet width between fixed and removable stops with glazing and installation types indicated.
 - 5. Provide stops for installation with countersunk flat- or oval-head machine screws spaced uniformly not more than 9 inches o.c. and not more than 2 inches o.c. from each corner.

2.11 STEEL FINISHES

- A. Prime Finish: Clean, pretreat, and apply manufacturer's standard primer.
 - 1. Shop Primer: Manufacturer's standard, fast-curing, lead- and chromate-free primer complying with ANSI/SDI A250.10; recommended by primer manufacturer for substrate; compatible with substrate and field-applied coatings despite prolonged exposure.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Remove welded-in shipping spreaders installed at factory. Restore exposed finish by grinding, filling, and dressing, as required to make repaired area smooth, flush, and invisible on exposed faces. Touch up factory-applied finishes where spreaders are removed.
- B. Drill and tap doors and frames to receive nontemplated, mortised, and surface-mounted door hardware.

3.2 INSTALLATION

- A. Hollow-Metal Frames: Comply with ANSI/SDI A250.11 .
 - 1. Set frames accurately in position; plumbed, aligned, and braced securely until permanent anchors are set. After wall construction is complete, remove temporary braces without damage to completed Work.
 - a. Where frames are fabricated in sections, field splice at approved locations by welding face joint continuously; grind, fill, dress, and make splice smooth, flush, and invisible on exposed faces. Touch-up finishes.
 - b. Install frames with removable stops located on secure side of opening.
 - 2. Fire-Rated Openings: Install frames according to NFPA 80.
 - 3. Floor Anchors: Secure with postinstalled expansion anchors.
 - a. Floor anchors may be set with power-actuated fasteners instead of postinstalled expansion anchors if so indicated and approved on Shop Drawings.
 - 4. Solidly pack mineral-fiber insulation inside frames.
 - 5. Masonry Walls: Coordinate installation of frames to allow for solidly filling space between frames and masonry with grout or mortar.
 - 6. Installation Tolerances: Adjust hollow-metal frames to the following tolerances:
 - a. Squareness: Plus or minus 1/16 inch, measured at door rabbet on a line 90 degrees from jamb perpendicular to frame head.
 - b. Alignment: Plus or minus 1/16 inch, measured at jambs on a horizontal line parallel to plane of wall.
 - c. Twist: Plus or minus 1/16 inch, measured at opposite face corners of jambs on parallel lines, and perpendicular to plane of wall.
 - d. Plumbness: Plus or minus 1/16 inch, measured at jambs at floor.
- B. Hollow-Metal Doors: Fit and adjust hollow-metal doors accurately in frames, within clearances specified below.
 - 1. Non-Fire-Rated Steel Doors: Comply with ANSI/SDI A250.8 .
 - 2. Fire-Rated Doors: Install doors with clearances according to NFPA 80.

3. Smoke-Control Doors: Install doors according to NFPA 105.
- C. Glazing: Comply with installation requirements in Section 088000 "Glazing" and with hollow-metal manufacturer's written instructions.

3.3 REPAIR

- A. Prime-Coat Touchup: Immediately after erection, sand smooth rusted or damaged areas of prime coat and apply touchup of compatible air-drying, rust-inhibitive primer.
- B. Metallic-Coated Surface Touchup: Clean abraded areas and repair with galvanizing repair paint according to manufacturer's written instructions.
- C. Touchup Painting: Cleaning and touchup painting of abraded areas of paint are specified in painting Sections.

END OF SECTION 081113

SECTION 083323 - OVERHEAD COILING DOORS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:

- 1. Service doors.

- B. Related Requirements:

- 1. Section 055000 "Metal Fabrications" for miscellaneous steel supports, door-opening framing, corner guards, and bollards.
 - 2. Section 099113 "Exterior Painting" and Section 099123 "Interior Painting" for finish painting of factory-primed doors.
 - 3. Section 111200 "Parking Control Equipment" for parking control equipment interlocked to overhead coiling doors.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type and size of overhead coiling door and accessory.

- 1. Include construction details, material descriptions, dimensions of individual components, profiles for slats, and finishes.
 - 2. Include rated capacities, operating characteristics, electrical characteristics, and furnished accessories.
 - 3. Include description of automatic-closing device and testing and resetting instructions.

- B. Shop Drawings: For each installation and for special components not dimensioned or detailed in manufacturer's product data.

- 1. Include plans, elevations, sections, and mounting details.
 - 2. Include details of equipment assemblies, and indicate dimensions, required clearances, method of field assembly, components, and location and size of each field connection.
 - 3. Include points of attachment and their corresponding static and dynamic loads imposed on structure.
 - 4. For exterior components, include details of provisions for assembly expansion and contraction and for excluding and draining moisture to the exterior.
 - 5. Show locations of controls, locking devices, and other accessories.
 - 6. Include diagrams for power, signal, and control wiring.

- C. Samples for Initial Selection: Manufacturer's finish charts showing full range of colors and textures available for units with factory-applied finishes.

1. Include similar Samples of accessories involving color selection.

- D. Samples for Verification: For each type of exposed finish on the following components, in manufacturer's standard sizes:

1. Curtain slats.
2. Bottom bar.
3. Guides.

1.4 INFORMATIONAL SUBMITTALS

- A. Oversize Construction Certification: For door assemblies required to be fire rated and that exceed size limitations of labeled assemblies.
- B. Sample Warranty: For special warranty.

1.5 CLOSEOUT SUBMITTALS

- A. Special warranty.
- B. Maintenance Data: For overhead coiling doors to include in maintenance manuals.
- C. Record Documents: For fire-rated doors, list of door numbers and applicable room name and number to which door accesses.

1.6 QUALITY ASSURANCE

- A. Installer Qualifications: An entity that employs installers and supervisors who are trained and approved by manufacturer for both installation and maintenance of units required for this Project.
- B. Fire-Rated Door Inspector Qualifications: Inspector for field quality-control inspections of fire-rated door assemblies shall comply with qualifications set forth in NFPA 80, Section 5.2.3.1 and the following:
1. Door and Hardware Institute Fire and Egress Door Assembly Inspector (FDAl) certification.

1.7 WARRANTY

- A. Special Warranty: Manufacturer agrees to repair or replace components of doors that fail in materials or workmanship within specified warranty period.
1. Warranty Period: Two years or 50,000 cycles from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Source Limitations: Obtain overhead coiling doors from single source from single manufacturer.
 - 1. Obtain operators and controls from overhead coiling-door manufacturer.

2.2 PERFORMANCE REQUIREMENTS

- A. Sound-Control Doors: Assemblies tested in a laboratory for sound-transmission-loss performance in accordance with ASTM E90, calculated in accordance with ASTM E413, and rated for not less than the STC value indicated.
- B. Accessibility Standard: Comply with applicable provisions in the USDOJ's "2010 ADA Standards for Accessible Design" .
- C. Structural Performance, Exterior Doors: Capable of withstanding the following design wind loads:
 - 1. Design Wind Load: Uniform pressure (velocity pressure) of 20 lbf/sq. ft. , acting inward and outward.
 - 2. Testing: In accordance with ASTM E330/E330M.
 - 3. Deflection Limits: Design overhead coiling doors to withstand design wind load without evidencing permanent deformation or disengagement of door components.
- D. Windborne-Debris Impact Resistance: Provide impact-protective overhead coiling doors that pass ASTM E1886 missile-impact and cyclic-pressure tests in accordance with ASTM E1996 for Wind Zone 3 for basic protection.
 - 1. Large-Missile Test: For overhead coiling doors located within 30 feet of grade.
 - 2. Small-Missile Test: For overhead coiling doors located between 30 feet and 60 feet above grade.
- E. Seismic Performance: Overhead coiling doors shall withstand the effects of earthquake motions determined in accordance with ASCE/SEI 7.

2.3 DOOR ASSEMBLY

- A. Service Door: Overhead coiling door formed with curtain of interlocking metal slats.
 - 1. Basis-of-Design Product: Subject to compliance with requirements, provide Cornell; Service Door or comparable product by one of the following:
 - a. Amarr Garage Doors.
 - b. Clopay Building Products.
- B. Operation Cycles: Door components and operators capable of operating for not less than 50,000 . One operation cycle is complete when a door is opened from the closed position to the fully open position and returned to the closed position.
 - 1. Include tamperproof cycle counter.

- C. Curtain R-Value: 8.0.
- D. Door Curtain Material: Aluminum.
- E. Door Curtain Slats: Flat profile slats of 2-5/8-inch center-to-center height.
- F. Bottom Bar:
 - 1. Standard Bottom Bar 21.5 Feet DBG and Smaller: Extruded-aluminum Alloy 6063-T5; minimum height 3-3/8 inches, minimum base thickness 3/16 inch, and minimum width 4 inches.
- G. Curtain Jamb Guides: Structural steel with exposed finish matching curtain slats.
 - 1. Hot-dip galvanized in accordance with ASTM A123 without a finish coating.
- H. Hood: Match curtain material and finish.
- I. Locking Devices: Equip door with slide bolt for padlock and chain-lock keeper masterkeyable cylinder operable.
- J. Manual Door Operator: Chain-hoist operator.
 - 1. Basis-of-Design Product: Subject to requirements, provide Cornell; ControlGard Chain Hoist or comparable product.
 - 2. Provide operator with through-wall shaft operation.
 - 3. Provide operator with manufacturer's standard removable operating arm.
- K. Curtain Accessories: Equip door with weatherseals astragal pull-down strap.
- L. Door Finish:
 - 1. Aluminum Finish: Clear anodized.
 - 2. Interior Curtain-Slat Facing: Match finish of exterior curtain-slat face.

2.4 DOOR CURTAIN MATERIALS AND CONSTRUCTION

- A. Door Curtains: Fabricate overhead coiling-door curtain of interlocking metal slats, designed to withstand wind loading indicated, in a continuous length for width of door without splices. Unless otherwise indicated, provide slats of thickness and mechanical properties recommended by door manufacturer for performance, size, and type of door indicated, and as follows:
 - 1. Aluminum Door Curtain Slats: Minimum 0.050 inch.
 - 2. Insulation: Fill slats for insulated doors with manufacturer's standard thermal insulation complying with maximum flame-spread and smoke-developed indexes of 75 and 450, respectively, in accordance with ASTM E84 or UL 723. Enclose insulation completely within slat faces.
- B. Curtain Jamb Guides: Manufacturer's standard angles or channels and angles of same material and finish as curtain slats unless otherwise indicated, with sufficient depth and strength to retain curtain, to allow curtain to operate smoothly, and to withstand loading. Slot bolt holes for guide adjustment. Provide removable stops on guides to prevent overtravel of curtain.

2.5 HOODS

- A. General: Form sheet metal hood to entirely enclose coiled curtain and operating mechanism at opening head. Contour to fit end brackets to which hood is attached. Roll and reinforce top and bottom edges for stiffness. Form closed ends for surface-mounted hoods and fascia for any portion of between-jamb mounting that projects beyond wall face. Equip hood with intermediate support brackets as required to prevent sagging.
 - 1. Galvanized Steel: 24-gauge, 0.025 inch.
 - 2. Stainless Steel: 24-gauge, 0.0276 inch, Type 304.
 - 3. Aluminum: 0.040-inch- thick aluminum sheet complying with ASTM B209, of alloy and temper recommended by manufacturer and finisher for type of use and finish indicated.
 - 4. Include automatic drop baffle on fire-rated doors to guard against passage of smoke or flame.
 - 5. Exterior-Mounted Doors: Fabricate hood to act as weather protection and with a perimeter sealant-joint-bead profile for applying joint sealant.

2.6 LOCKING DEVICES

- A. Slide Bolt: Fabricate with side-locking bolts to engage through slots in tracks for locking by padlock, located on both left and right jamb sides, operable from coil side.
- B. Chain Lock Keeper: Suitable for padlock.
- C. Safety Interlock Switch: Equip power-operated doors with safety interlock switch to disengage power supply when door is locked.

2.7 CURTAIN ACCESSORIES

- A. Smoke Seals: Equip each fire-rated door with replaceable smoke-seal perimeter gaskets or brushes for smoke and draft control as required for door listing and labeling by a qualified testing agency.
- B. Weatherseals for Exterior Doors: Equip each exterior door with weather-stripping gaskets fitted to entire exterior perimeter of door for a weather-resistant installation unless otherwise indicated.
 - 1. Bottom Bar:
 - a. Manually Operated Doors: Replaceable bulb-style compressible EPDM gasket extending into guides.
 - b. Motor-Operated Doors: Sensing/weather edge with neoprene astragal extending full width of door bottom bar.
 - 2. Guides: Vinyl strip sealing fascia side of curtain.
 - 3. Hood: Neoprene/rayon baffle to impede airflow above coil.
 - 4. Lintel Seal: Nylon brush fitted at door header to impede airflow.
- C. Astragal for Interior Doors: Equip each door bottom bar with a replaceable, adjustable, continuous, compressible gasket of flexible vinyl, rubber, or neoprene as a cushion bumper.

2.8 COUNTERBALANCE MECHANISM

- A. General: Counterbalance doors by means of manufacturer's standard mechanism with an adjustable-tension, steel helical torsion spring mounted around a steel shaft and contained in a spring barrel connected to top of curtain with barrel rings. Use grease-sealed bearings or self-lubricating graphite bearings for rotating members.
- B. Counterbalance Barrel: Steel pipe capable of supporting curtain load with maximum deflection of 0.03 in./ft. of width.
- C. Counterbalance Spring: One or more oil-tempered, heat-treated steel helical torsion springs. Size springs to counterbalance weight of curtain, with uniform adjustment accessible from outside barrel. Secure ends of springs to barrel and shaft with cast-steel barrel plugs.
 - 1. Fire-Rated Doors: Prevent tension release from main drive bracket when automatic-closing device operates.
- D. Torsion Rod for Counterbalance Shaft: Fabricate of manufacturer's standard cold-rolled steel, sized to hold fixed spring ends and carry torsional load.
- E. Brackets: Manufacturer's standard mounting brackets of either cast iron or cold-rolled steel plate.

2.9 MANUAL DOOR OPERATORS

- A. General: Equip door with manual door operator by door manufacturer.
- B. Chain-Hoist Operator: Provide chain hoist operator with endless steel chain, chain pocket wheel and guard, geared reduction unit, and chain keeper secured to guide. Chain hoist to include integral brake mechanism that will immediately stop upward or downward travel and maintain door in a stationary position when the hand chain is released by user.

2.10 GENERAL FINISH REQUIREMENTS

- A. Comply with NAAMM/NOMMA 500 for recommendations for applying and designating finishes.
- B. Appearance of Finished Work: Noticeable variations in same piece are unacceptable. Variations in appearance of adjoining components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.

2.11 ALUMINUM FINISHES

- A. Mill Finish: Manufacturer's standard.
- B. Clear Anodic Finish: AAMA 611, AA M10A31.
- C. Color Anodic Finish: AAMA 611, AA-M10C20A44.
- D. Baked-Enamel or Powder-Coat Finish: AAMA 2603. Comply with coating manufacturer's written instructions for cleaning, conversion coating, and applying and baking finish.

1. Basis-of-Design Finish: Cornell; SpectraShield Coating System.
 - a. Finish: Color as selected by Architect from manufacturer's full range.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates areas and conditions, with Installer present, for compliance with requirements for substrate construction and other conditions affecting performance of the Work.
- B. Examine locations of electrical connections.
- C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

- A. Install overhead coiling doors and operating equipment complete with necessary hardware, anchors, inserts, hangers, and equipment supports; in accordance with manufacturer's written instructions and as specified.
- B. Install overhead coiling doors, hoods, controls, and operators at mounting locations indicated for each door.
- C. Accessibility: Install overhead coiling doors, switches, and controls along accessible routes in compliance with the accessibility standard.

3.3 FIELD QUALITY CONTROL

- A. Testing Agency: Engage a qualified testing agency to perform tests and inspections and to furnish reports to Architect.
- B. Perform the following tests and inspections:
 1. Test door release, closing, and alarm operations when activated by smoke detector or building's fire-alarm system. Test manual operation of closed door. Reset door-closing mechanism after successful test.
 2. Fire-Rated Door Inspections: Inspect each fire-rated door in accordance with NFPA 80, Section 5.2.
- C. Repair or remove and replace installations where inspections indicate that they do not comply with specified requirements.
- D. Reinspect repaired or replaced installations to determine if replaced or repaired door assembly installations comply with specified requirements.

3.4 STARTUP SERVICE

- A. Engage a factory-authorized service representative to perform startup service.

1. Complete installation and startup checks in accordance with manufacturer's written instructions.
2. After electrical circuitry has been energized, operate doors to confirm proper motor rotation and door performance.
3. Test and adjust controls and safety devices. Replace damaged and malfunctioning controls and equipment.

3.5 ADJUSTING

- A. Adjust hardware and moving parts to function smoothly so that doors operate easily, free of warp, twist, or distortion.
 1. Adjust exterior doors and components to be weather resistant.
- B. Lubricate bearings and sliding parts as recommended by manufacturer.
- C. Adjust seals to provide tight fit around entire perimeter.

3.6 MAINTENANCE SERVICE

- A. Initial Maintenance Service: Beginning at Substantial Completion, maintenance service shall include six months' full maintenance by skilled employees of coiling-door Installer. Include quarterly preventive maintenance, repair or replacement of worn or defective components, lubrication, cleaning, and adjusting as required for proper door operation. Parts and supplies shall be manufacturer's authorized replacement parts and supplies.
 1. Perform maintenance, including emergency callback service, during normal working hours.
 2. Include 24-hour-per-day, seven-day-per-week, emergency callback service.

3.7 DEMONSTRATION

- A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain overhead coiling doors.

END OF SECTION 083323

SECTION 087100 - DOOR HARDWARE

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes:
 - 1. Mechanical door hardware for the following:
 - a. Swinging doors.
 - 2. Electrified door hardware.

1.2 PREINSTALLATION MEETINGS

- A. Keying Conference: Conduct conference at Project site .

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Shop Drawings: For electrified door hardware.
 - 1. Include diagrams for power, signal, and control wiring.
 - 2. Include details of interface of electrified door hardware and building safety and security systems.
- C. Door hardware schedule.
- D. Keying schedule.

1.4 INFORMATIONAL SUBMITTALS

- A. Sample warranty.

1.5 CLOSEOUT SUBMITTALS

- A. Maintenance data.

1.6 QUALITY ASSURANCE

- A. Installer Qualifications: Supplier of products and an employer of workers trained and approved by product manufacturers and of an Architectural Hardware Consultant who is available during the course of the Work to consult Contractor, Architect, and Owner about door hardware and keying.
 - 1. Scheduling Responsibility: Preparation of door hardware and keying schedule.

- B. Architectural Hardware Consultant Qualifications: A person who is experienced in providing consulting services for door hardware installations that are comparable in material, design, and extent to that indicated for this Project and who is currently certified by DHI as an Architectural Hardware Consultant (AHC) .

1.7 WARRANTY

- A. Special Warranty: Manufacturer agrees to repair or replace components of door hardware that fail in materials or workmanship within specified warranty period.
 - 1. Warranty Period: Three years from date of Substantial Completion unless otherwise indicated below:
 - a. Electromagnetic Locks: Five years from date of Substantial Completion.
 - b. Exit Devices: Five years from date of Substantial Completion.
 - c. Manual Closers: 10 years from date of Substantial Completion.
 - d. Concealed Floor Closers: 10 years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Fire-Rated Door Assemblies: Where fire-rated doors are indicated, provide door hardware complying with NFPA 80 that is listed and labeled by a qualified testing agency, for fire-protection ratings indicated, based on testing at positive pressure according to NFPA 252 or UL 10C.
- B. Electrified Door Hardware: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- C. Means of Egress Doors: Latches do not require more than 15 lbf to release the latch. Locks do not require use of a key, tool, or special knowledge for operation.
- D. Accessibility Requirements: For door hardware on doors in an accessible route, comply with ICC A117.1 .

2.2 SCHEDULED DOOR HARDWARE

- A. Provide products for each door that comply with requirements indicated in Part 2 and door hardware schedule.
 - 1. Door hardware is scheduled .

2.3 HINGES

- A. Hinges: BHMA A156.1. Provide template-produced hinges for hinges installed on hollow-metal doors and hollow-metal frames.

1. Basis-of-Design Product: Subject to compliance with requirements, provide Stanley Commercial Hardware; a division of Stanley Security Solutions; Div. of The Stanley Works, or comparable product by one of the following
 - a. Bommer Industries, Inc.
 - b. McKinney Products Company; an ASSA ABLOY Group company.

2.4 CONTINUOUS HINGES

- A. Continuous Hinges: BHMA A156.26; minimum 0.120-inch- thick, hinge leaves with minimum overall width of 4 inches ; fabricated to full height of door and frame and to template screw locations; with components finished after milling and drilling are complete.
- B. Continuous, Gear-Type Hinges: Extruded-aluminum, pinless, geared hinge leaves joined by a continuous extruded-aluminum channel cap; with concealed, self-lubricating thrust bearings.
 1. Basis-of-Design Product: Subject to compliance with requirements, provide Stanley Commercial Hardware; a division of Stanley Security Solutions; or comparable product by one of the following
 - a. Bommer Industries, Inc.
 - b. McKinney Products Company; an ASSA ABLOY Group company.

2.5 MECHANICAL LOCKS AND LATCHES

- A. Lock Throw: Comply with testing requirements for length of bolts required for labeled fire doors, and as follows:
 1. Bored Locks: Minimum 1/2-inch latchbolt throw.
 2. Mortise Locks: Minimum 3/4-inch latchbolt throw.
 3. Deadbolts: Minimum 1-inch bolt throw.
- B. Lock Backset: 2-3/4 inches unless otherwise indicated.
- C. Lock Trim:
 1. Levers: Forged .
 2. Escutcheons (Roses): Forged .
 3. Dummy Trim: Match lever lock trim and escutcheons.
- D. Strikes: Provide manufacturer's standard strike for each lock bolt or latchbolt complying with requirements indicated for applicable lock or latch and with strike box and curved lip extended to protect frame; finished to match lock or latch.
 1. Flat-Lip Strikes: For locks with three-piece antifriction latchbolts, as recommended by manufacturer.
 2. Aluminum-Frame Strike Box: Manufacturer's special strike box fabricated for aluminum framing.
 3. Rabbet Front and Strike: Provide on locksets for rabbeted meeting stiles.
- E. Mortise Locks: BHMA A156.13; Operational Grade 1 ; stamped steel case with steel or brass parts; Series 1000.

1. Basis-of-Design Product: Subject to compliance with requirements, provide Stanley Commercial Hardware; a division of Stanley Security Solutions; or comparable product by one of the following
 - a. Corbin Russwin, Inc.; an ASSA ABLOY Group company.
 - b. SARGENT Manufacturing Company; ASSA ABLOY.
 - c. Yale Security Inc; an ASSA ABLOY Group company.

2.6 AUXILIARY LOCKS

- A. Bored Auxiliary Locks: BHMA A156.36: Grade 1 ; with strike that suits frame.
 1. Manufacturers: Subject to compliance with requirements, provide products by the following
 - a. Medeco Security Locks; an ASSA ABLOY Group company.

2.7 AUTOMATIC AND SELF-LATCHING FLUSH BOLTS

- A. Automatic Flush Bolts: BHMA A156.3, Type 25; minimum 3/4-inch throw; with dust-proof strikes; designed for mortising into door edge.
 1. Basis-of-Design Product: Subject to compliance with requirements, provide Trimco; or comparable product by one of the following
 - a. Allegion plc.
 - b. Burns Manufacturing Incorporated.

2.8 EXIT DEVICES AND AUXILIARY ITEMS

- A. Exit Devices and Auxiliary Items: BHMA A156.3.
 1. Basis-of-Design Product: Subject to compliance with requirements, provide Precision Hardware, Inc.; a Stanley company; or comparable product by one of the following
 - a. Allegion plc.
 - b. SARGENT Manufacturing Company; ASSA ABLOY.
 - c. Stanley Commercial Hardware; a division of Stanley Security Solutions.

2.9 LOCK CYLINDERS

- A. Lock Cylinders: Tumbler type, constructed from brass or bronze, stainless steel, or nickel silver.
 1. Manufacturers: Subject to compliance with requirements, provide products by the following
 - a. Medeco Security Locks; an ASSA ABLOY Group company.
- B. High-Security Lock Cylinders: BHMA A156.30; Grade 1 permanent cores that are removable; face finished to match lockset.
 1. Type: M, mechanical .
- C. Construction Cores: Provide construction cores that are replaceable by permanent cores. Provide 10 construction master keys.

2.10 KEYING

- A. Keying System: Factory registered, complying with guidelines in BHMA A156.28, appendix. Provide one extra key blank for each lock. Incorporate decisions made in keying conference.
 - 1. Existing System:
 - a. Master key or grand master key locks to Owner's existing system.
 - b. Re-key Owner's existing master key system into new keying system.
 - 2. Keyed Alike: Key all cylinders to same change key.
- B. Keys: Nickel silver .
 - 1. Stamping: Permanently inscribe each key with a visual key control number and include the following notation:
 - a. Notation: Information to be furnished by Owner.

2.11 KEY CONTROL SYSTEM

- A. Key Control Cabinet: BHMA A156.28; metal cabinet with baked-enamel finish; containing key-holding hooks, labels, two sets of key tags with self-locking key holders, key-gathering envelopes, and temporary and permanent markers; with key capacity of 150 percent of the number of locks.
 - 1. Manufacturers: Subject to compliance with requirements, provide products by one of the following
 - a. American Key Boxes and Cabinets.
 - b. GE Security, Inc.
 - 2. Wall-Mounted Cabinet: Grade 2 cabinet with hinged-panel door equipped with key-holding panels and pin-tumbler cylinder door lock.

2.12 OPERATING TRIM

- A. Operating Trim: BHMA A156.6; stainless steel unless otherwise indicated.
 - 1. HYPERLINK "<http://www.specagent.com/LookUp/?ulid=103&mf=04&src=wd>" Basis-of-Design Product or comparable product by one of the following:
 - a. Allegion plc.
 - b. Don-Jo Mfg., Inc.
 - c. Forms+Surfaces.
 - d. Hager Companies.

2.13 ACCESSORIES FOR PAIRS OF DOORS

- A. Coordinators: BHMA A156.3; consisting of active-leaf, hold-open lever and inactive-leaf release trigger; fabricated from steel with nylon-coated strike plates; with built-in, adjustable safety release ; and with internal override.
- B. Carry-Open Bars: BHMA A156.3; prevent the inactive leaf from opening before the active leaf; provide polished brass or bronze carry-open bars with strike plate for inactive leaves of pairs of doors unless automatic or self-latching bolts are used.

- C. Astragals: BHMA A156.22.

2.14 SURFACE CLOSERS

- A. Surface Closers: BHMA A156.4; rack-and-pinion hydraulic type with adjustable sweep and latch speeds controlled by key-operated valves and forged-steel main arm. Comply with manufacturer's written instructions for size of door closers depending on size of door, exposure to weather, and anticipated frequency of use. Provide factory-sized closers, adjustable to meet field conditions and requirements for opening force.
1. Basis-of-Design Product: Subject to compliance with requirements, provide Stanley Commercial Hardware; a division of Stanley Security Solutions; or comparable product by one of the following
 - a. Allegion plc.
 - b. SARGENT Manufacturing Company; ASSA ABLOY.

2.15 CLOSER HOLDER RELEASE DEVICES

- A. Closer Holder Release Devices: BHMA A156.15; Grade 1; closer connected with separate or integral releasing and fire- or smoke-detecting devices. Door shall become self-closing on interruption of signal to release device. Automatic release is activated by fire alarm system .
1. Manufacturers: Subject to compliance with requirements, provide products by one of the following
 - a. Allegion plc.
 - b. SARGENT Manufacturing Company; ASSA ABLOY.
 - c. Stanley Commercial Hardware; a division of Stanley Security Solutions.

2.16 DOOR GASKETING

- A. Door Gasketing: BHMA A156.22; with resilient or flexible seal strips that are easily replaceable and readily available from stocks maintained by manufacturer.
1. Manufacturers: Subject to compliance with requirements, provide products by one of the following
 - a. National Guard Products, Inc.
 - b. Reese Enterprises, Inc.
 - c. Zero International, Inc.
- B. Maximum Air Leakage: When tested according to ASTM E 283 with tested pressure differential of 0.3-inch wg , as follows:
1. Gasketing on Single Doors: 0.3 cfm/sq. ft. of door opening.
 2. Gasketing on Double Doors: 0.50 cfm per foot of door opening.

2.17 THRESHOLDS

- A. Thresholds: BHMA A156.21; fabricated to full width of opening indicated.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following
 - a. National Guard Products, Inc.
 - b. Reese Enterprises, Inc.
 - c. Zero International, Inc.

2.18 METAL PROTECTIVE TRIM UNITS

- A. Metal Protective Trim Units: BHMA A156.6; fabricated from 0.050-inch- thick stainless steel; with manufacturer's standard machine or self-tapping screw fasteners.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following
 - a. Burns Manufacturing Incorporated.
 - b. Rockwood Manufacturing Company; an ASSA ABLOY Group company.
 - c. Trimco.

2.19 AUXILIARY DOOR HARDWARE

- A. Auxiliary Hardware: BHMA A156.16.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following
 - a. Allegion plc.
 - b. Rockwood Manufacturing Company; an ASSA ABLOY Group company.
 - c. Trimco.

2.20 FINISHES

- A. Provide finishes complying with BHMA A156.18 as indicated in door hardware schedule.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Mounting Heights: Mount door hardware units at heights to comply with the following unless otherwise indicated or required to comply with governing regulations.
 1. Standard Steel Doors and Frames: ANSI/SDI A250.8.
 2. Wood Doors: DHI's "Recommended Locations for Architectural Hardware for Wood Flush Doors."
- B. Install each door hardware item to comply with manufacturer's written instructions. Where cutting and fitting are required to install door hardware onto or into surfaces that are later to be painted or finished in another way, coordinate removal, storage, and reinstallation of surface protective trim units with finishing work. Do not install surface-mounted items until finishes have been completed on substrates involved.

- C. Hinges: Install types and in quantities indicated in door hardware schedule, but not fewer than the number recommended by manufacturer for application indicated or one hinge for every 30 inches of door height, whichever is more stringent, unless other equivalent means of support for door, such as spring hinges or pivots, are provided.
- D. Intermediate Offset Pivots: Where offset pivots are indicated, provide intermediate offset pivots in quantities indicated in door hardware schedule, but not fewer than one intermediate offset pivot per door and one additional intermediate offset pivot for every 30 inches of door height greater than 90 inches .
- E. Lock Cylinders: Install construction cores to secure building and areas during construction period.
 - 1. Replace construction cores with permanent cores as indicated in keying schedule .
 - 2. Furnish permanent cores to Owner for installation.
- F. Key Control Cabinet: Tag keys and place them on markers and hooks in key control system cabinet, as determined by final keying schedule.
- G. Boxed Power Supplies: Locate power supplies as indicated or, if not indicated, above accessible ceilings . Verify location with Architect.
 - 1. Configuration: Provide one power supply for each door opening with electrified door hardware.
- H. Thresholds: Set thresholds for exterior doors and other doors indicated in full bed of sealant complying with requirements specified in Section 079200 "Joint Sealants."
- I. Stops: Provide floor stops for doors unless wall or other type stops are indicated in door hardware schedule. Do not mount floor stops where they will impede traffic.
- J. Perimeter Gasketing: Apply to head and jamb, forming seal between door and frame.
 - 1. Do not notch perimeter gasketing to install other surface-applied hardware.
- K. Meeting Stile Gasketing: Fasten to meeting stiles, forming seal when doors are closed.
- L. Door Bottoms: Apply to bottom of door, forming seal with threshold when door is closed.

3.2 ADJUSTING

- A. Adjust and check each operating item of door hardware and each door to ensure proper operation or function of every unit. Replace units that cannot be adjusted to operate as intended. Adjust door control devices to compensate for final operation of heating and ventilating equipment and to comply with referenced accessibility requirements.

END OF SECTION 087100

DIVISION 09

FINISHES

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SECTION 099113 - EXTERIOR PAINTING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes surface preparation and the application of paint systems on the following exterior substrates:
 - 1. Concrete.
 - 2. Steel and iron.
 - 3. Galvanized metal.
 - 4. Wood.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product. Include preparation requirements and application instructions.
 - 1. Include printout of current "MPI Approved Products List" for each product category specified, with the proposed product highlighted.
 - 2. Indicate VOC content.
- B. Samples for Initial Selection: For each type of topcoat product.
- C. Product List: Cross-reference to paint system and locations of application areas. Use same designations indicated on Drawings and in schedules. Include color designations.

1.4 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
 - 1. Paint: 2 percent, but not less than 1 gal. of each material and color applied.

1.5 QUALITY ASSURANCE

1.6 DELIVERY, STORAGE, AND HANDLING

- A. Store materials not in use in tightly covered containers in well-ventilated areas with ambient temperatures continuously maintained at not less than 45 deg F.

1. Maintain containers in clean condition, free of foreign materials and residue.
2. Remove rags and waste from storage areas daily.

1.7 FIELD CONDITIONS

- A. Apply paints only when temperature of surfaces to be painted and ambient air temperatures are between 50 and 95 deg F.
- B. Do not apply paints in snow, rain, fog, or mist; when relative humidity exceeds 85 percent; at temperatures less than 5 deg F above the dew point; or to damp or wet surfaces.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following
 1. Benjamin Moore & Co.
 2. Ferrell-Calhoun.
 3. PPG Paints.
 4. Sherwin-Williams Company (The).
- B. Products: Subject to compliance with requirements, provide one of the products listed in the Exterior Painting Schedule for the paint category indicated.

2.2 PAINT, GENERAL

- A. MPI Standards: Products shall comply with MPI standards indicated and shall be listed in its "MPI Approved Products Lists."
- B. Material Compatibility:
 1. Materials for use within each paint system shall be compatible with one another and substrates indicated, under conditions of service and application as demonstrated by manufacturer, based on testing and field experience.
 2. For each coat in a paint system, products shall be recommended in writing by topcoat manufacturers for use in paint system and on substrate indicated.
- C. Colors: As selected by Architect from manufacturer's full range .

2.3 SOURCE QUALITY CONTROL

- A. Testing of Paint Materials: Owner reserves the right to invoke the following procedure:
 1. Owner may engage the services of a qualified testing agency to sample paint materials. Contractor will be notified in advance and may be present when samples are taken. If paint materials have already been delivered to Project site, samples may be taken at Project site. Samples will be identified, sealed, and certified by testing agency.

2. Testing agency will perform tests for compliance with product requirements.
3. Owner may direct Contractor to stop applying paints if test results show materials being used do not comply with product requirements. Contractor shall remove noncomplying paint materials from Project site, pay for testing, and repaint surfaces painted with rejected materials. Contractor will be required to remove rejected materials from previously painted surfaces if, on repainting with complying materials, the two paints are incompatible.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates and conditions, with Applicator present, for compliance with requirements for maximum moisture content and other conditions affecting performance of the Work.
- B. Maximum Moisture Content of Substrates: When measured with an electronic moisture meter as follows:
 1. Concrete: 12 percent.
 2. Fiber-Cement Board: 12 percent.
 3. Masonry (Clay and CMUs): 12 percent.
 4. Wood: 15 percent.
 5. Portland Cement Plaster: 12 percent.
 6. Gypsum Board: 12 percent.
- C. Portland Cement Plaster Substrates: Verify that plaster is fully cured.
- D. Exterior Gypsum Board Substrates: Verify that finishing compound is sanded smooth.
- E. Verify suitability of substrates, including surface conditions and compatibility, with existing finishes and primers.
- F. Proceed with coating application only after unsatisfactory conditions have been corrected.
 1. Application of coating indicates acceptance of surfaces and conditions.

3.2 PREPARATION

- A. Comply with manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual" applicable to substrates and paint systems indicated.
- B. Remove hardware, covers, plates, and similar items already in place that are removable and are not to be painted. If removal is impractical or impossible because of size or weight of item, provide surface-applied protection before surface preparation and painting.
 1. After completing painting operations, use workers skilled in the trades involved to reinstall items that were removed. Remove surface-applied protection.
- C. Clean substrates of substances that could impair bond of paints, including dust, dirt, oil, grease, and incompatible paints and encapsulants.

1. Remove incompatible primers and reprime substrate with compatible primers or apply tie coat as required to produce paint systems indicated.
- D. Concrete Substrates: Remove release agents, curing compounds, efflorescence, and chalk. Do not paint surfaces if moisture content or alkalinity of surfaces to be painted exceeds that permitted in manufacturer's written instructions.
- E. Masonry Substrates: Remove efflorescence and chalk. Do not paint surfaces if moisture content or alkalinity of surfaces or mortar joints exceeds that permitted in manufacturer's written instructions.
- F. Steel Substrates: Remove rust, loose mill scale, and shop primer if any. Clean using methods recommended in writing by paint manufacturer.
- G. Shop-Primed Steel Substrates: Clean field welds, bolted connections, and areas where shop paint is abraded. Paint exposed areas with the same material as used for shop priming to comply with SSPC-PA 1 for touching up shop-primed surfaces.
- H. Galvanized-Metal Substrates: Remove grease and oil residue from galvanized sheet metal by mechanical methods to produce clean, lightly etched surfaces that promote adhesion of subsequently applied paints.
- I. Wood Substrates:
 1. Scrape and clean knots. Before applying primer, apply coat of knot sealer recommended in writing by topcoat manufacturer for exterior use in paint system indicated.
 2. Sand surfaces that will be exposed to view, and dust off.
 3. Prime edges, ends, faces, undersides, and backsides of wood.
 4. After priming, fill holes and imperfections in the finish surfaces with putty or plastic wood filler. Sand smooth when dried.

3.3 APPLICATION

- A. Apply paints according to manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual."
 1. Use applicators and techniques suited for paint and substrate indicated.
 2. Paint surfaces behind movable items same as similar exposed surfaces.
 3. Paint both sides and edges of exterior doors and entire exposed surface of exterior door frames.
 4. Paint entire exposed surface of window frames and sashes.
 5. Do not paint over labels of independent testing agencies or equipment name, identification, performance rating, or nomenclature plates.
 6. Primers specified in painting schedules may be omitted on items that are factory primed or factory finished if acceptable to topcoat manufacturers.
- B. Tint undercoats same color as topcoat, but tint each undercoat a lighter shade to facilitate identification of each coat if multiple coats of same material are to be applied. Provide sufficient difference in shade of undercoats to distinguish each separate coat.
- C. If undercoats or other conditions show through topcoat, apply additional coats until cured film has a uniform paint finish, color, and appearance.

- D. Apply paints to produce surface films without cloudiness, spotting, holidays, laps, brush marks, roller tracking, runs, sags, ropiness, or other surface imperfections. Cut in sharp lines and color breaks.
- E. Painting Fire Suppression, Plumbing, HVAC, Electrical, Communication, and Electronic Safety and Security Work:
 - 1. Paint the following work where exposed to view:
 - a. Uninsulated metal piping.
 - b. Pipe hangers and supports.
 - c. Metal conduit.
 - d. Plastic conduit.
 - e. Tanks that do not have factory-applied final finishes.
 - f. .

3.4 FIELD QUALITY CONTROL

- A. Dry Film Thickness Testing: Owner may engage the services of a qualified testing and inspecting agency to inspect and test paint for dry film thickness.
 - 1. Contractor shall touch up and restore painted surfaces damaged by testing.
 - 2. If test results show that dry film thickness of applied paint does not comply with paint manufacturer's written recommendations, Contractor shall pay for testing and apply additional coats as needed to provide dry film thickness that complies with paint manufacturer's written recommendations.

3.5 CLEANING AND PROTECTION

- A. At end of each workday, remove rubbish, empty cans, rags, and other discarded materials from Project site.
- B. After completing paint application, clean spattered surfaces. Remove spattered paints by washing, scraping, or other methods. Do not scratch or damage adjacent finished surfaces.
- C. Protect work of other trades against damage from paint application. Correct damage to work of other trades by cleaning, repairing, replacing, and refinishing, as approved by Architect, and leave in an undamaged condition.
- D. At completion of construction activities of other trades, touch up and restore damaged or defaced painted surfaces.

3.6 EXTERIOR PAINTING SCHEDULE

- A. Steel and Iron Substrates:
 - 1. Water-Based Light Industrial Coating System:
 - a. Prime Coat: Primer, alkyd, anti-corrosive for metal.
 - b. Intermediate Coat: Light industrial coating, exterior, water based, matching topcoat.
 - c. Topcoat: Light industrial coating, exterior, water based (MPI Gloss Level 3).

- d. Topcoat: Light industrial coating, exterior, water based, semi-gloss (MPI Gloss Level 5).
 - e. Topcoat: Light industrial coating, exterior, water based, gloss (MPI Gloss Level 6).
 - 2. Alkyd System:
 - a. Intermediate Coat: Exterior, alkyd enamel, matching topcoat.
 - b. Topcoat: Alkyd, exterior, flat (MPI Gloss Level 1).
 - c. Topcoat: Alkyd, exterior, semi-gloss (MPI Gloss Level 5).
 - d. Topcoat: Alkyd, exterior, gloss (MPI Gloss Level 6).
- B. Galvanized-Metal Substrates:
 - 1. Latex System:
 - a. Intermediate Coat: Latex, exterior, matching topcoat.
 - b. Topcoat: Latex, exterior, flat (MPI Gloss Level 1).
 - c. Topcoat: Latex, exterior, low sheen (MPI Gloss Level 3-4).
 - d. Topcoat: Latex, exterior, semi-gloss (MPI Gloss Level 5).
 - e. Topcoat: Latex, exterior, gloss (MPI Gloss Level 6).
 - 2. Water-Based Light Industrial Coating System:
 - a. Prime Coat: Primer, galvanized, water based.
 - b. Intermediate Coat: Light industrial coating, exterior, water based, matching topcoat.
 - c. Topcoat: Light industrial coating, exterior, water based (MPI Gloss Level 3).
 - d. Topcoat: Light industrial coating, exterior, water based, semi-gloss (MPI Gloss Level 5).
 - e. Topcoat: Light industrial coating, exterior, water based, gloss (MPI Gloss Level 6).
- C. Wood Substrates: Glued-laminated construction.
 - 1. Latex over Alkyd Primer System:
 - a. Prime Coat: Primer, alkyd for exterior wood.
 - b. Intermediate Coat: Latex, exterior, matching topcoat.
 - c. Topcoat: Latex, exterior, flat (MPI Gloss Level 1).
 - d. Topcoat: Latex, exterior, low sheen (MPI Gloss Level 3-4).
 - e. Topcoat: Latex, exterior, semi-gloss (MPI Gloss Level 5).
 - f. Topcoat: Latex, exterior, gloss (MPI Gloss Level 6).
- D. Wood Substrates: Exposed framing.
 - 1. Latex over Alkyd Primer System:
 - a. Prime Coat: Primer, alkyd for exterior wood.
 - b. Intermediate Coat: Latex, exterior, matching topcoat.
 - c. Topcoat: Latex, exterior, flat (MPI Gloss Level 1).
 - d. Topcoat: Latex, exterior, low sheen (MPI Gloss Level 3-4).
 - e. Topcoat: Latex, exterior, semi-gloss (MPI Gloss Level 5).
 - f. Topcoat: Latex, exterior, gloss (MPI Gloss Level 6).
- E. Wood Substrates: .
 - 1. Latex System:
 - a. Prime Coat: Primer, alkyd for exterior wood.
 - b. Intermediate Coat: Latex, exterior, matching topcoat.
 - c. Topcoat: Latex, exterior, flat (MPI Gloss Level 1).
 - d. Topcoat: Latex, exterior, low sheen (MPI Gloss Level 3-4).
 - e. Topcoat: Latex, exterior, semi-gloss (MPI Gloss Level 5).
 - f. Topcoat: Latex, exterior, gloss (MPI Gloss Level 6).

END OF SECTION 099113

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SECTION 099123 - INTERIOR PAINTING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes surface preparation and the application of paint systems on interior substrates.
 - 1. Concrete.
 - 2. Steel and iron.
 - 3. Galvanized metal.
 - 4. Wood.

1.3 DEFINITIONS

- A. MPI Gloss Level 1: Not more than five units at 60 degrees and 10 units at 85 degrees, according to ASTM D 523.
- B. MPI Gloss Level 2: Not more than 10 units at 60 degrees and 10 to 35 units at 85 degrees, according to ASTM D 523.
- C. MPI Gloss Level 3: 10 to 25 units at 60 degrees and 10 to 35 units at 85 degrees, according to ASTM D 523.
- D. MPI Gloss Level 4: 20 to 35 units at 60 degrees and not less than 35 units at 85 degrees, according to ASTM D 523.
- E. MPI Gloss Level 5: 35 to 70 units at 60 degrees, according to ASTM D 523.
- F. MPI Gloss Level 6: 70 to 85 units at 60 degrees, according to ASTM D 523.
- G. MPI Gloss Level 7: More than 85 units at 60 degrees, according to ASTM D 523.

1.4 ACTION SUBMITTALS

- A. Product Data: For each type of product. Include preparation requirements and application instructions.
 - 1. Include Printout of current "MPI Approved Products List" for each product category specified, with the proposed product highlighted.
 - 2. Indicate VOC content.
- B. Samples for Initial Selection: For each type of topcoat product.

- C. Product List: Cross-reference to paint system and locations of application areas. Use same designations indicated on Drawings and in schedules. Include color designations.

1.5 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials, from the same product run, that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
1. Paint: 5 percent, but not less than 1 gal. of each material and color applied.

1.6 QUALITY ASSURANCE

1.7 DELIVERY, STORAGE, AND HANDLING

- A. Store materials not in use in tightly covered containers in well-ventilated areas with ambient temperatures continuously maintained at not less than 45 deg F.
1. Maintain containers in clean condition, free of foreign materials and residue.
 2. Remove rags and waste from storage areas daily.

1.8 FIELD CONDITIONS

- A. Apply paints only when temperature of surfaces to be painted and ambient air temperatures are between 50 and 95 deg F.
- B. Do not apply paints when relative humidity exceeds 85 percent; at temperatures less than 5 deg F above the dew point; or to damp or wet surfaces.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following
1. Behr Paint Company; Behr Process Corporation.
 2. PPG Paints; PPG Industries, Inc.
 3. Rust-Oleum Corporation; a subsidiary of RPM International, Inc.
 4. Sherwin-Williams Company (The).
 5. Valspar; a brand of The Sherwin-Williams Company.
 6. Zinsser; Rust-Oleum Corporation.
- B. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to products listed in the Interior Painting Schedule for the paint category indicated.

2.2 PAINT, GENERAL

- A. MPI Standards: Products shall comply with MPI standards indicated and shall be listed in its "MPI Approved Products Lists."
- B. Material Compatibility:
 - 1. Materials for use within each paint system shall be compatible with one another and substrates indicated, under conditions of service and application as demonstrated by manufacturer, based on testing and field experience.
 - 2. For each coat in a paint system, products shall be recommended in writing by topcoat manufacturers for use in paint system and on substrate indicated.
- C. Colors: As selected by Architect from manufacturer's full range.
 - 1. Twenty percent of surface area will be painted with deep tones.

2.3 SOURCE QUALITY CONTROL

- A. Testing of Paint Materials: Owner reserves the right to invoke the following procedure:
 - 1. Owner will engage the services of a qualified testing agency to sample paint materials. Contractor will be notified in advance and may be present when samples are taken. If paint materials have already been delivered to Project site, samples may be taken at Project site. Samples will be identified, sealed, and certified by testing agency.
 - 2. Testing agency will perform tests for compliance with product requirements.
 - 3. Owner may direct Contractor to stop applying paints if test results show materials being used do not comply with product requirements. Contractor shall remove noncomplying paint materials from Project site, pay for testing, and repaint surfaces painted with rejected materials. Contractor will be required to remove rejected materials from previously painted surfaces if, on repainting with complying materials, the two paints are incompatible.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates and conditions, with Applicator present, for compliance with requirements for maximum moisture content and other conditions affecting performance of the Work.
- B. Maximum Moisture Content of Substrates: When measured with an electronic moisture meter as follows:
 - 1. Concrete: 12 percent.
 - 2. Masonry (Clay and CMUs): 12 percent.
 - 3. Wood: 15 percent.
 - 4. Gypsum Board: 12 percent.
 - 5. Plaster: 12 percent.
- C. Gypsum Board Substrates: Verify that finishing compound is sanded smooth.

- D. Plaster Substrates: Verify that plaster is fully cured.
- E. Verify suitability of substrates, including surface conditions and compatibility, with existing finishes and primers.
- F. Proceed with coating application only after unsatisfactory conditions have been corrected.
 - 1. Application of coating indicates acceptance of surfaces and conditions.

3.2 PREPARATION

- A. Comply with manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual" applicable to substrates and paint systems indicated.
- B. Remove hardware, covers, plates, and similar items already in place that are removable and are not to be painted. If removal is impractical or impossible because of size or weight of item, provide surface-applied protection before surface preparation and painting.
 - 1. After completing painting operations, use workers skilled in the trades involved to reinstall items that were removed. Remove surface-applied protection if any.
- C. Clean substrates of substances that could impair bond of paints, including dust, dirt, oil, grease, and incompatible paints and encapsulants.
 - 1. Remove incompatible primers and reprime substrate with compatible primers or apply tie coat as required to produce paint systems indicated.
- D. Concrete Substrates: Remove release agents, curing compounds, efflorescence, and chalk. Do not paint surfaces if moisture content or alkalinity of surfaces to be painted exceeds that permitted in manufacturer's written instructions.
- E. Masonry Substrates: Remove efflorescence and chalk. Do not paint surfaces if moisture content or alkalinity of surfaces or mortar joints exceeds that permitted in manufacturer's written instructions.
- F. Steel Substrates: Remove rust, loose mill scale, and shop primer, if any. Clean using methods recommended in writing by paint manufacturer.
 - 1. SSPC-SP 3.
 - 2. SSPC-SP 11.
- G. Shop-Primed Steel Substrates: Clean field welds, bolted connections, and areas where shop paint is abraded. Paint exposed areas with the same material as used for shop priming to comply with SSPC-PA 1 for touching up shop-primed surfaces.
- H. Galvanized-Metal Substrates: Remove grease and oil residue from galvanized sheet metal by mechanical methods to produce clean, lightly etched surfaces that promote adhesion of subsequently applied paints.
- I. Wood Substrates:
 - 1. Scrape and clean knots, and apply coat of knot sealer before applying primer.
 - 2. Sand surfaces that will be exposed to view, and dust off.

3. Prime edges, ends, faces, undersides, and backsides of wood.
4. After priming, fill holes and imperfections in the finish surfaces with putty or plastic wood filler. Sand smooth when dried.

3.3 APPLICATION

- A. Apply paints according to manufacturer's written instructions and to recommendations in "MPI Manual."
 1. Use applicators and techniques suited for paint and substrate indicated.
 2. Paint surfaces behind movable equipment and furniture same as similar exposed surfaces. Before final installation, paint surfaces behind permanently fixed equipment or furniture with prime coat only.
 3. Paint front and backsides of access panels, removable or hinged covers, and similar hinged items to match exposed surfaces.
 4. Do not paint over labels of independent testing agencies or equipment name, identification, performance rating, or nomenclature plates.
 5. Primers specified in painting schedules may be omitted on items that are factory primed or factory finished if acceptable to topcoat manufacturers.
- B. Tint each undercoat a lighter shade to facilitate identification of each coat if multiple coats of same material are to be applied. Tint undercoats to match color of topcoat, but provide sufficient difference in shade of undercoats to distinguish each separate coat.
- C. If undercoats or other conditions show through topcoat, apply additional coats until cured film has a uniform paint finish, color, and appearance.
- D. Apply paints to produce surface films without cloudiness, spotting, holidays, laps, brush marks, roller tracking, runs, sags, ropiness, or other surface imperfections. Cut in sharp lines and color breaks.
- E. Painting Fire Suppression, Plumbing, HVAC, Electrical, Communication, and Electronic Safety and Security Work:
 1. Paint the following work where exposed in equipment rooms:
 - a. Uninsulated metal piping.
 - b. Uninsulated plastic piping.
 - c. Pipe hangers and supports.
 - d. Metal conduit.
 - e. Plastic conduit.
 - f. Tanks that do not have factory-applied final finishes.
 - g. Duct, equipment, and pipe insulation having cotton or canvas insulation covering or other paintable jacket material.
 - h. .
 2. Paint the following work where exposed in occupied spaces:
 - a. Uninsulated metal piping.
 - b. Uninsulated plastic piping.
 - c. Pipe hangers and supports.
 - d. Metal conduit.
 - e. Plastic conduit.
 - f. Duct, equipment, and pipe insulation having cotton or canvas insulation covering or other paintable jacket material.
 - g. Other items as directed by Architect.
 - h. .

3. Paint portions of internal surfaces of metal ducts, without liner, behind air inlets and outlets that are visible from occupied spaces.

3.4 CLEANING AND PROTECTION

- A. At end of each workday, remove rubbish, empty cans, rags, and other discarded materials from Project site.
- B. After completing paint application, clean spattered surfaces. Remove spattered paints by washing, scraping, or other methods. Do not scratch or damage adjacent finished surfaces.
- C. Protect work of other trades against damage from paint application. Correct damage to work of other trades by cleaning, repairing, replacing, and refinishing, as approved by Architect, and leave in an undamaged condition.
- D. At completion of construction activities of other trades, touch up and restore damaged or defaced painted surfaces.

3.5 INTERIOR PAINTING SCHEDULE

A. Concrete Substrates, Nontraffic Surfaces:

1. Latex System MPI INT 3.1A :
 - a. Prime Coat: Primer, alkali resistant, water based.
 - b. Intermediate Coat: Latex, interior, matching topcoat.
 - c. Topcoat: Latex, interior, flat (MPI Gloss Level 1).
 - d. Topcoat: Latex, interior (MPI Gloss Level 2).
 - e. Topcoat: Latex, interior (MPI Gloss Level 3).
 - f. Topcoat: Latex, interior (MPI Gloss Level 4).
 - g. Topcoat: Latex, interior, semi-gloss (MPI Gloss Level 5).
 - h. Topcoat: Latex, interior, gloss (MPI Gloss Level 6, except minimum gloss of 65 units at 60 degrees).

B. Concrete Substrates, Traffic Surfaces:

1. Alkyd Floor Enamel System:
 - a. Prime Coat: Floor enamel, alkyd, matching topcoat.
 - b. Intermediate Coat: Floor enamel, alkyd, matching topcoat.
 - c. Topcoat: Floor enamel, alkyd, gloss (MPI Gloss Level 6).

C. Steel Substrates:

1. Latex System, Alkyd Primer:
 - a. Prime Coat: Primer, alkyd, quick dry, for metal.
 - b. Intermediate Coat: Latex, interior, matching topcoat.
 - c. Topcoat: Latex, interior, flat (MPI Gloss Level 1).
 - d. Topcoat: Latex, interior (MPI Gloss Level 2).
 - e. Topcoat: Latex, interior (MPI Gloss Level 3).
 - f. Topcoat: Latex, interior (MPI Gloss Level 4).
 - g. Topcoat: Latex, interior, semi-gloss (MPI Gloss Level 5).
 - h. Topcoat: Latex, interior, gloss (MPI Gloss Level 6, except minimum gloss of 65 units at 60 degrees).

2. Institutional Low-Odor/VOC Latex System:
 - a. Prime Coat: Primer, rust inhibitive, water based.
 - b. Intermediate Coat: Latex, interior, institutional low odor/VOC, matching topcoat.
 - c. Topcoat: Latex, interior, institutional low odor/VOC, flat (MPI Gloss Level 1).
 - d. Topcoat: Latex, interior, institutional low odor/VOC (MPI Gloss Level 2).
 - e. Topcoat: Latex, interior, institutional low odor/VOC (MPI Gloss Level 3).
 - f. Topcoat: Latex, interior, institutional low odor/VOC (MPI Gloss Level 4).
 - g. Topcoat: Latex, interior, institutional low odor/VOC, semi-gloss (MPI Gloss Level 5).
 - h. Topcoat: Latex, interior, institutional low odor/VOC, gloss (MPI Gloss Level 6).
 3. High-Performance Architectural Latex System:
 - a. Intermediate Coat: Latex, interior, high performance architectural, matching topcoat.
 - b. Topcoat: Latex, interior, high performance architectural (MPI Gloss Level 2).
 - c. Topcoat: Latex, interior, high performance architectural (MPI Gloss Level 3).
 - d. Topcoat: Latex, interior, high performance architectural (MPI Gloss Level 4).
 - e. Topcoat: Latex, interior, high performance architectural, semi-gloss (MPI Gloss Level 5).
 4. Alkyd System:
 - a. Intermediate Coat: Alkyd, interior, matching topcoat.
 - b. Topcoat: Alkyd, interior, flat (MPI Gloss Level 1).
 - c. Topcoat: Alkyd, interior (MPI Gloss Level 3).
 - d. Topcoat: Alkyd, interior, semi-gloss (MPI Gloss Level 5).
 - e. Topcoat: Alkyd, interior, gloss (MPI Gloss Level 6).
 5. Aluminum Paint System:
 - a. Intermediate Coat: Aluminum paint, matching topcoat.
 - b. Topcoat: Aluminum paint.
- D. Galvanized-Metal Substrates:
1. Latex System:
 - a. Intermediate Coat: Latex, interior, matching topcoat.
 - b. Topcoat: Latex, interior, flat (MPI Gloss Level 1).
 - c. Topcoat: Latex, interior (MPI Gloss Level 2).
 - d. Topcoat: Latex, interior (MPI Gloss Level 3).
 - e. Topcoat: Latex, interior (MPI Gloss Level 4).
 - f. Topcoat: Latex, interior, semi-gloss (MPI Gloss Level 5).
 - g. Topcoat: Latex, interior, gloss (MPI Gloss Level 6, except minimum gloss of 65 units at 60 degrees).
 2. Institutional Low-Odor/VOC Latex System:
 - a. Prime Coat: Primer, galvanized, water based.
 - b. Intermediate Coat: Latex, interior, institutional low odor/VOC, matching topcoat.
 - c. Topcoat: Latex, interior, institutional low odor/VOC, flat (MPI Gloss Level 1).
 - d. Topcoat: Latex, interior, institutional low odor/VOC (MPI Gloss Level 2).
 - e. Topcoat: Latex, interior, institutional low odor/VOC (MPI Gloss Level 3).
 - f. Topcoat: Latex, interior, institutional low odor/VOC (MPI Gloss Level 4).
 - g. Topcoat: Latex, interior, institutional low odor/VOC, semi-gloss (MPI Gloss Level 5).
 - h. Topcoat: Latex, interior, institutional low odor/VOC, gloss (MPI Gloss Level 6).
 3. Water-Based Light Industrial Coating System:
 - a. Intermediate Coat: Light industrial coating, interior, water based, matching topcoat.
 - b. Topcoat: Light industrial coating, interior, water based (MPI Gloss Level 3).
 - c. Topcoat: Light industrial coating, interior, water based, semi-gloss (MPI Gloss Level 5).
 - d. Topcoat: Light industrial coating, interior, water based, gloss (MPI Gloss Level 6).

E. Wood Substrates: Glued-laminated construction.

1. Institutional Low-Odor/VOC Latex System:
 - a. Prime Coat: Primer, latex, for interior wood.
 - b. Intermediate Coat: Latex, interior, institutional low odor/VOC, matching topcoat.
 - c. Topcoat: Latex, interior, institutional low odor/VOC, flat (MPI Gloss Level 1).
 - d. Topcoat: Latex, interior, institutional low odor/VOC (MPI Gloss Level 2).
 - e. Topcoat: Latex, interior, institutional low odor/VOC (MPI Gloss Level 3).
 - f. Topcoat: Latex, interior, institutional low odor/VOC (MPI Gloss Level 4).
 - g. Topcoat: Latex, interior, institutional low odor/VOC, semi-gloss (MPI Gloss Level 5).
 - h. Topcoat: Latex, interior, institutional low odor/VOC, gloss (MPI Gloss Level 6).

F. Wood Substrates: Exposed framing.

1. Institutional Low-Odor/VOC Latex System:
 - a. Prime Coat: Primer, latex, for interior wood.
 - b. Intermediate Coat: Latex, interior, institutional low odor/VOC, matching topcoat.
 - c. Topcoat: Latex, interior, institutional low odor/VOC, flat (MPI Gloss Level 1).
 - d. Topcoat: Latex, interior, institutional low odor/VOC (MPI Gloss Level 2).
 - e. Topcoat: Latex, interior, institutional low odor/VOC (MPI Gloss Level 3).
 - f. Topcoat: Latex, interior, institutional low odor/VOC (MPI Gloss Level 4).
 - g. Topcoat: Latex, interior, institutional low odor/VOC, semi-gloss (MPI Gloss Level 5).
 - h. Topcoat: Latex, interior, institutional low odor/VOC, gloss (MPI Gloss Level 6).

G. Wood Substrates: .

1. Institutional Low-Odor/VOC Latex System:
 - a. Prime Coat: Primer, latex, for interior wood.
 - b. Intermediate Coat: Latex, interior, institutional low odor/VOC, matching topcoat.
 - c. Topcoat: Latex, interior, institutional low odor/VOC, flat (MPI Gloss Level 1).
 - d. Topcoat: Latex, interior, institutional low odor/VOC (MPI Gloss Level 2).
 - e. Topcoat: Latex, interior, institutional low odor/VOC (MPI Gloss Level 3).
 - f. Topcoat: Latex, interior, institutional low odor/VOC (MPI Gloss Level 4).
 - g. Topcoat: Latex, interior, institutional low odor/VOC, semi-gloss (MPI Gloss Level 5).
 - h. Topcoat: Latex, interior, institutional low odor/VOC, gloss (MPI Gloss Level 6).

END OF SECTION 099123

DIVISION 10
SPECIALTIES

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SECTION 104413 - FIRE PROTECTION CABINETS

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Fire-protection cabinets for portable fire extinguishers.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Shop Drawings: For fire-protection cabinets.

1.3 CLOSEOUT SUBMITTALS

1.4 COORDINATION

- A. Coordinate size of fire-protection cabinets to ensure that type and capacity of fire extinguishers indicated are accommodated.
- B. Coordinate sizes and locations of fire-protection cabinets with wall depths.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Fire-Rated Fire-Protection Cabinets: Listed and labeled to comply with requirements in ASTM E814 for fire-resistance rating of walls where they are installed.

2.2 FIRE-PROTECTION CABINET

- A. Cabinet Type: Suitable for fire extinguisher.
- B. Cabinet Construction: Nonrated.
 1. Fire-Rated Cabinets: Construct fire-rated cabinets with double walls fabricated from 0.043-inch- thick cold-rolled steel sheet lined with minimum 5/8-inch- thick fire-barrier material. Provide factory-drilled mounting holes.
- C. Cabinet Material: Stainless steel sheet.
- D. Surface-Mounted Cabinet: Cabinet box fully exposed and mounted directly on wall with no trim.

- E. Cabinet Trim Material: Steel sheet.
- F. Door Material: Steel sheet.
- G. Door Style: Fully glazed panel with frame.
- H. Door Glazing: Tempered float glass (clear).
 - 1. Acrylic Sheet Color: Clear transparent acrylic sheet.
- I. Door Hardware: Manufacturer's standard door-operating hardware of proper type for cabinet type, trim style, and door material and style indicated.
- J. Accessories:
 - 1. Mounting Bracket: Manufacturer's standard steel, designed to secure fire extinguisher to fire-protection cabinet, of sizes required for types and capacities of fire extinguishers indicated, with plated or baked-enamel finish.
 - 2. Identification: Lettering complying with authorities having jurisdiction for letter style, size, spacing, and location. Locate One per outdoor classroom.
 - a. Identify fire extinguisher in fire-protection cabinet with the words " FIRE EXTINGUISHER ."
 - 1) Location: Applied to cabinet door.
 - 2) Application Process: Etched.
 - 3) Lettering Color: Red.
 - 4) Orientation: Horizontal.
- K. Materials:
 - 1. Stainless Steel: ASTM A240/A240M or ASTM A666, Type 304.
 - a. Finish: ASTM A480/A480M No. 4 directional satin finish.
 - 2. Tempered Float Glass: ASTM C1048, Kind FT, Condition A, Type I, Quality q3, 3 mm thick, Class 1 (clear).
 - 3. Transparent Acrylic Sheet: ASTM D4802, Category A-1 (cell-cast sheet), 3 mm thick, with Finish 1 (smooth or polished).

2.3 FABRICATION

- A. Fire-Protection Cabinets: Provide manufacturer's standard box (tub) with trim, frame, door, and hardware to suit cabinet type, trim style, and door style indicated.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Prepare recesses for fire-protection cabinets as required by type and size of cabinet and trim style.
- B. Install fire-protection cabinets in locations and at mounting heights indicated or, if not indicated, at heights acceptable to authorities having jurisdiction.

- C. Fire-Protection Cabinets: Fasten cabinets to structure, square and plumb.
- D. Identification: Apply decals at locations indicated.
- E. Adjust fire-protection cabinet doors to operate easily without binding. Verify that integral locking devices operate properly.

END OF SECTION 104413

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SECTION 104416 - FIRE EXTINGUISHERS

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes portable, hand-carried fire extinguishers.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product.

1.3 INFORMATIONAL SUBMITTALS

- A. Warranty: Sample of special warranty.

1.4 CLOSEOUT SUBMITTALS

- A. Operation and maintenance data.

1.5 COORDINATION

- A. Coordinate type and capacity of fire extinguishers with fire-protection cabinets to ensure fit and function.

1.6 WARRANTY

- A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace fire extinguishers that fail in materials or workmanship within specified warranty period.

- 1. Warranty Period: Six years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. NFPA Compliance: Fabricate and label fire extinguishers to comply with NFPA 10, "Portable Fire Extinguishers."
- B. Fire Extinguishers: Listed and labeled for type, rating, and classification by an independent testing agency acceptable to authorities having jurisdiction.

2.2 PORTABLE, HAND-CARRIED FIRE EXTINGUISHERS

- A. Fire Extinguishers: Type, size, and capacity for each fire-protection cabinet indicated.
 - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. JL Industries, Inc.; a division of the Activar Construction Products Group.
 - b. Larsens Manufacturing Company.
 - c. Potter Roemer LLC.
 - 2. Instruction Labels: Include pictorial marking system complying with NFPA 10, Appendix B.
- B. Multipurpose Dry-Chemical Type: UL-rated 10-lb nominal capacity, with monoammonium phosphate-based dry chemical in manufacturer's standard enameled container.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Examine fire extinguishers for proper charging and tagging.
 - 1. Remove and replace damaged, defective, or undercharged fire extinguishers.
- B. Install fire extinguishers in locations indicated and in compliance with requirements of authorities having jurisdiction.

END OF SECTION 104416

SECTION 107313 - AWNINGS

PART 1 - General

1.1 Description of Work

- A. Work in this section includes furnishing and installation of extruded aluminum overhead hanger rod style canopies as manufactured by Mapes Industries Inc.
- B. Related Items and Considerations
 - 1. Flashing of various designs may be required. Generic flashing supplied by Mapes. Specialty flashing to be supplied by installer.
 - 2. Determine wall construction, make-up and thickness.
 - 3. Ensure adequate wall condition to carry canopy loads where required.
 - 4. Consider water drainage away from canopy where necessary.
 - 5. Any necessary removal or relocation of existing structures, obstructions or materials.

1.2 Quality Assurance

- A. Products meeting these specifications established standard of quality required.

1.3 Field Measurement

- A. Confirm dimensions prior to preparation of shop drawings when possible.
- B. If requested, supply manufacturer s standard literature and specifications for canopies.
- C. Submit shop drawings showing structural component locations/positions, material dimensions and details of construction and assembly.

1.4 Performance Requirements

- A. Canopy must conform to local building codes.
 - 1. PE Stamped calculations are required and must be signed and sealed by an engineer licensed within the state canopy is installed.

1.5 Deliver, Storage, Handling

- A. Deliver and store all canopy components in protected areas.

PART 2 - Products

2.1 Canopy

- A. Manufacturers: Subject to compliance with requirements, available offering products that may be incorporated into the Work include, but are not limited to, the following:
1. Basis of Design: Mapes Super Lumideck
 2. Materials.
 - a. Decking shall consist of a 2 3/4" Extruded .078" Decking.
 - b. Intermediate framing members shall be extruded aluminum, alloy 6063-T6, in profile and thickness shown in current Mapes brochures.
 - c. Hanger rods and attachment hardware shall be a standard finish.
 - 1) Fascia shall be standard extruded, 12" smooth style.
- B. Mapes Canopies - Lincoln, Nebraska Phone: 1-888-273-1132.

2.2 Sunshades

- A. Mapes Canopies - Lincoln, Nebraska Phone: 1-888-273-1132.
- B. Basis of Design: SuperSade Cantilever Support Sunshade.
- C. Materials.
1. Extruded aluminum louver blades (minimum .110 thickness) set at a 45 degree slant.
 2. Intermediate framing members shall be extruded aluminum, alloy 6063-T6, in profile and thickness shown in current Mapes brochures.
 3. Cantilever support brackets engineered for application shown.
 4. Fascia shall be standard extruded, 12" smooth style.

2.3 Finishes

- A. Finish type shall be 2-Coat Kynar Finish.

2.4 Fabrication

- A. All Mapes Super Lumideck extruded aluminum canopies are shipped with the materials precut to size for field assembly.
- B. All connections shall be mechanically assembled utilizing 3/16 fasteners with a minimum shear stress of 350 lb. Pre-welded or factory-welded connections are not acceptable.
1. Concealed drainage. Water shall drain from covered surfaces into intermediate trough and be directed to Front Scupper.

PART 3 - Execution

3.1 Inspection

- A. Confirm that surrounding area is ready for the canopy installation.
- B. Installer shall confirm dimensions and elevations to be as shown on drawings provided by Mapes Industries.
 - 1. Erection shall be performed by an approved installer and scheduled after all concrete, masonry and roofing in the area is completed

3.2 Installation

- A. Installation shall be in strict accordance with manufacturer's shop drawings. Particular attention should be given to protecting the finish during handling and erection.

3.3 After installation, entire system shall be left in a clean condition.

END OF SECTION 107313

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DIVISION 11 -12

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DIVISION 13
SPECIAL CONSTRUCTION

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SECTION 133419 - METAL BUILDING SYSTEMS

PART 1 – GENERAL

1.1 SECTION INCLUDES

- A. Metal Framing Components
- B. Metal Wall Panels and Trim
- C. Metal Roof Panels and Trim
- D. Metal Building Accessories

1.2 RELATED SECTIONS

- A. Section 099000 - Painting: Finish painting of primed steel surfaces.

1.3 REFERENCE STANDARDS

- A. American Institute of Steel Construction (AISC):
 - 1. AISC Specification for Structural Steel Buildings.
 - 2. AISC Serviceability Design Considerations for Low-Rise Buildings
- B. American Iron and Steel Institute (AISI):
 - 1. AISI North American Specification for the Design of Cold-Formed Steel Structural Members
- C. American Welding Society (AWS):
 - 1. AWS D1.1 / D1.1M – Structural Welding Code – Steel.
 - 2. AWS D1.3 / D1.3M – Structural Welding Code – Sheet Steel
- D. Association for Iron & Steel Technology (AISE):
 - 1. AISE 13 – Specifications for Design and Construction of Mill Buildings.
- E. ASTM International (ASTM):
 - 1. ASTM A 36 – Standard Specification for Carbon Structural Steel
 - 2. ASTM A 48 – Specification for Gray Iron Castings
 - 3. ASTM A 123 – Specification for Zinc (Hot-Dip Galvanized) Coatings on Iron and Steel Products
 - ASTM A 194 – Specification for Carbon Steel, Alloy Steel, and Stainless-Steel Nuts
 - ASTM A 307 – Specification for Carbon Steel Bolts and Studs, 60 000 psi Tensile Strength
 - 4. ASTM A 354 – Standard Specification for Quenched and Tempered Alloy Steel Bolts, Studs, and Other Externally Threaded Fasteners
 - ASTM A449 – Standard Specification for Hex Cap Screws, Bolts and Studs, Steel, Heat Treated, 120/105/90 ksi Minimum Tensile Strength, General Use
 - 5. ASTM A 475 – Specification for Zinc-Coated Steel Wire Strand

6. ASTM A 500 – Specification for Cold-Formed Welded and Seamless Carbon Steel Structural Tubing in Rounds and Shapes
7. ASTM A 529 – Standard Specification for High-Strength Carbon-Manganese Steel of Structural Quality.
ASTM A536 Standard Specification for Ductile Iron Castings
8. ASTM A 563 – Specification for Carbon and Alloy Steel Nuts
ASTM A568 Standard Specification for Steel, Sheet, Carbon, Structural, and High-Strength, Low-Alloy, Hot-Rolled and Cold-Rolled, General Requirements for
9. ASTM A 572 – Standard Specification for High-Strength Low-Alloy Columbium-Vanadium Structural Steel.
ASTM A635 – Standard Specification for Steel, Sheet and Strip, Heavy-Thickness Coils, Hot-Rolled, Alloy, Carbon, Structural, High-Strength Low-Alloy, and High-Strength Low Alloy with Improved Formability, General Requirements for
10. ASTM A 653 / A 653M – Standard Specification for Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process
ASTM A673 – Standard Specification for Sampling Procedure for Impact Testing of Structural Steel
ASTM A755 – Standard Specification for Steel Sheet, Metallic Coated by the Hot-Dip Process and Prepainted by the Coil-Coating Process for Exterior Exposed Building Products
11. ASTM A 792 / A 792M – Standard Specification for Steel Sheet, 55 % Aluminum-Zinc Alloy-Coated by the Hot-Dip Process
ASTM A924 – Standard Specification for General Requirements for Steel Sheet, Metallic-Coated by the Hot-Dip Process
12. ASTM A 992 – Standard Specification for Structural Steel Shapes.
13. ASTM A 1011 – Standard Specification for Steel, Sheet and Strip, Hot-Rolled, Carbon, Structural, High-Strength Low-Alloy, High-Strength Low-Alloy with Improved Formability, and Ultra-High Strength.
ASTM A1018 – Standard Specification for Steel, Sheet and Strip, Heavy-Thickness Coils, Hot-Rolled, Carbon, Commercial, Drawing, Structural, High-Strength Low-Alloy, High-Strength Low-Alloy with Improved Formability, and Ultra-High Strength
14. ASTM A 1039 – Specification for Steel, Sheet, Hot Rolled, Carbon, Commercial, Structural, and High-Strength Low-Alloy, Produced by Twin-Roll Casting Process
ASTM A1063 – Standard Specification for Steel Sheet, Twin-Roll Cast, Zinc-Coated (Galvanized) by the Hot-Dip Process
ASTM B633 – Standard Specification for Electrodeposited Coatings of Zinc on Iron and Steel
15. ASTM E 96 / E 96M – Standard Test Methods for Water Vapor Transmission of Materials.
16. ASTM E 108—Spread-of Flame Testing: Class 1A Rating.
17. ASTM E 283 – Standard Test Method for Determining the Rate of Air Leakage Through Exterior Windows, Curtain Walls, and Doors Under Specified Pressure Differences Across the Specimen.
18. ASTM E 331 – Standard Test Method for Water Penetration of Exterior Windows, Skylights, Doors, and Curtain Walls by Uniform Static Air Pressure Difference.

19. ASTM E 1592 – Test Method for Structural Performance of Sheet Metal Roof and Siding Systems by Uniform Static Air Pressure Difference
20. ASTM E 1646 – Test Method for Water Penetration of Exterior Metal Roof Panel Systems by Uniform Static Air Pressure Difference
21. ASTM E 1680 – Test Method for Rate of Air Leakage Through Exterior Metal Roof Panel Systems
22. ASTM E 2140 – Test Method for Water Penetration of Metal Roof Panel Systems by Static Water Pressure Head
23. ASTM F 436 – Specification for Hardened Steel Washers
ASTM F 844 – Standard Specification for Washers, Steel, Plain (Flat), Unhardened for General Use
24. ASTM F 1145 – Standard Specification for Turnbuckles, Swaged, Welded, Forged
25. ASTM F 1554 – Specification for Anchor Bolts, Steel, 36, 55, and 105-ksi Yield Strength
26. ASTM F 3125 – Standard Specification for High Strength Structural Bolts, Steel and Alloy Steel, Heat Treated, 120 ksi and 150 ksi Minimum Tensile Strength. (replaces A325 & A490)

- F. LGSI – Light Gauge Steel Institute
- G. SJI – Steel Joist Institute
- H. Metal Building Manufacturers Association (MBMA):
1. MBMA Metal Building Systems Manual

1.4 DEFINITIONS

- A. Metal Building System: A building system that will employ:
- Either continuous or simple-span 'Z' or 'C'-shaped cold-formed purlins for support of the roof cladding.
 - 'Z' or 'C'-shaped cold-formed girts for support of the steel wall cladding.
 - Three-plate, built-up rigid frames to support the roof and wall secondary members.
 - All systems (cladding, roof and wall secondary, lateral primary framing, and longitudinal bracing) work together to provide resistance to vertical and lateral loading demands.
- B. Gable Symmetrical: A continuous frame building with the ridge in the center of the building, consisting of tapered or straight columns and tapered or straight rafters. The sidewall girts may be continuous (by-passing the columns) or simple span (inset in the column line). The rafters may or may not have interior columns.
- C. Roof Slope: Pitch expressed as inches of rise for each 12" of horizontal run.
- D. Building Width: Measured from outside to outside of sidewall secondary structural member (girt).
- E. Building Eave Height: A nominal dimension measured from the finished floor to top flange of eave strut.
- F. Building Length: Measured from outside to outside of endwall secondary structural member.
- G. Auxiliary Loads: Dynamic loads induced by cranes, conveyors, or other material handling systems.
- H. Collateral Loads: The weight of any non-moving equipment or material, such as ceilings, electrical or mechanical equipment, sprinkler systems, plumbing, or ceilings.

- I. Dead Load: The actual weight of the building system (as provided by the metal building supplier) supported by a given member.
- J. Floor Live Loads: Loads induced on a floor system by occupants of a building and their furniture, equipment, etc.
- K. Roof Live Loads: Loads produced by maintenance activities, rain, erection activities, and other movable or moving loads but not including wind, snow, seismic, crane, or dead loads.
- L. Roof Snow Loads: Gravity load induced by the weight of snow or ice on the roof, assumed to act on the horizontal projection of the roof.
- M. Seismic Loads: Loads acting in any direction on a structural system due to the action of an earthquake.
- N. Wind Loads: The loads on a structure induced by the forces of wind blowing from any horizontal direction.

1.5 DESIGN REQUIREMENTS

A. General

- 1. The building manufacturer will use standards, specifications, recommendations, findings and/or interpretations of professionally recognized groups such as AISC, AISI, AWS, ASTM, CSA, CWB, MBMA, Federal Specifications, and unpublished research by MBMA as the basis for establishing design, drafting, fabrication, and quality criteria, practices, and tolerances. The Manufacturer's design, drafting, fabrication and quality criteria, practices, and tolerances shall govern, unless specifically countermanded by the contract documents.
- 2. Design structural mill sections and built-up plate sections in accordance with:
 - a. (US) code-appropriate edition of AISC's "Specification for the Design, Fabrication and Erection of Structural Steel for Buildings", ANSI/AISC 360 ASD method.
- 3. Cold-Formed steel structural members and panels will generally be designed in accordance with applicable version of "Specifications for the Design of Cold-Formed Steel Structural Members", ANSI/AISI S-100
- 4. Design weldments per the following:
 - a. Structural Welding
 - 1) (US) Design per AWS D1.1, "Structural Welding Code – Steel", Latest Edition.
 - b. Cold-Formed Welding
 - 1) (US) Design per AWS D1.3, "Structural Welding Code – Sheet Steel", Latest Edition.

B. Design Code: Refer to the Structural Drawings

C. Design Loads: Refer to the Structural Drawings

D. General Serviceability Limits:

- 1 Deflection Limits shall be in accordance with the applicable provisions of the Metal Building Systems Manual (MBMA), latest edition.
- 2 Vertical deflection Limits
 - a. Roof Secondary (Purlins) - $L/150$
 - b. Main Frame roof beams - $L/180$
- 3. Horizontal Deflection Limits:
 - a. Wall Secondary (Girts) - $L/90$
 - b. Main Frame – Horizontal Deflection (Lateral Drift) limited to $H/400$ at top of masonry veneer pilasters. Refer to architectural drawings for height and locations.

4. Vertical deflection limits apply for the loads induced by a factored snow load (50-year mean recurrence interval), or the code required live load. The horizontal drift and deflection limits apply for the loads induced by a basic wind speed corresponding to a 10-year mean recurrence interval.

1.6 SUBMITTALS

- A. Submit under provisions of Section 01 33 00.
- B. Product Data: Manufacturer's data sheets on each product to be used, including:
 1. Preparation instructions and recommendations.
 2. Storage and handling requirements and recommendations.
 3. Installation methods.
- C. Drawings: American Buildings Company shall furnish complete erection drawings for the proper identification and assembly of all building components. These drawings will show anchor bolt settings, transverse cross sections, sidewall, endwall and roof framing, flashing, and sheeting and accessory installation details.
- D. Certifications: Standard drawings and design analysis shall bear the seal of a registered professional engineer upon request.
- E. Preventive Maintenance Manual.
- F. Welder's Certifications: Certification of welder qualifications shall be furnished as specified by the Project Engineer.
- G. Submit certification verifying that the metal standing seam roof system has been tested in accordance with ASTM E 1592 test protocols.

1.7 QUALITY ASSURANCE

- A. Manufacturer / Fabricator Qualifications:
 1. (US) All primary products specified in this section will be supplied by a IAS AC 472 Accredited Manufacturer /Fabricator with a minimum of five (5) years' experience.
- B. Weldments/Welder/Weld Inspection Qualifications:
 1. (US) Welding inspection and welding inspector qualification for structural steel shall be in accordance with AWS D1.1, "Structural Welding Code – Steel", latest edition. Welding inspection and welding inspector qualification for cold-formed steel shall be in accordance with AWS D1.3, "Structural Welding Code – Sheet Steel", latest edition.
- C. Erector Qualifications: All products listed in this section are to be installed by a single installer with a minimum of five (5) years' demonstrated experience in installing products of the same type and scope as specified.
- D. Design: Standard drawings and design analysis must bear the seal of a registered professional engineer. Design analysis must be on file and furnished by manufacturer.

1.8 DELIVERY, STORAGE, AND HANDLING

- A. Delivery and Acceptance Requirements: Deliver materials to site in manufacturer's original, unopened containers and packaging, with labels clearly identifying product name and manufacturer.
- B. Storage and Handling Requirements:
 - 1. Store and handle materials in accordance with manufacturer's instructions.
 - 2. Keep materials in manufacturer's original, unopened containers and packaging until installation.
 - 3. Do not store materials directly on ground.
 - 4. Store materials on flat, level surface, raised above ground, with adequate support to prevent sagging.
 - 5. Protect materials and finish during storage, handling, and installation to prevent damage.
- C. Maintain environmental conditions (temperature, humidity, and ventilation) within limits recommended by manufacturer for optimum results. Do not install products under environmental conditions outside manufacturer's absolute limits.
- D. Store and dispose of hazardous materials, and materials contaminated by hazardous materials, in accordance with requirements of local authorities having jurisdiction.

1.9 WARRANTY

- A. Provide 20 year weathertightness warranty for roof.
- B. Provide 20 year paint/finish warranty for factory finishes on metal building.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Acceptable Manufacturer: American Buildings Company www.americanbuildings.com.
 - 1. Or Equal.

2.2 MATERIALS

- A. Primary Framing Steel:
 - 1. Steel for mill-rolled structural sections shall conform to the requirements of ASTM specification A 36 or ASTM A 572 Grade 50 or 55 as applicable.
 - 2. Steel for all built-up sections shall meet as applicable the physical and chemical properties of:
 - a. ASTM A 1011, Grade 55.
 - b. ASTM A 572, Grade 55.
 - c. ASTM A 529, Grade 55.
- B. Secondary Framing Steel:
 - 1. Steel used to form purlins, girts, eave struts and "C" sections shall meet the physical and chemical properties of ASTM A 1011, Grade 55.

2. Steel used to form zinc-coated (galvanized) purlins and girts shall meet the physical and chemical properties of ASTM A 653, Grade 50, 55 ksi minimum yield and G90 Coating designation as described in ASTM A 924.

C. Panel Fasteners:

1. For Galvalume® and Painted finished roof panels: Premium Cast Zinc head.
2. For wall panels: Coated carbon steel.
3. Concealed Clip Fasteners: Self-drilling type, of size required.

D. Gutter, Flashing and Downspout:

1. Gutters and Flashings: All standard exterior gutters are 26 gage G90 zinc-coated (Galvanized) or AZ50 aluminum-zinc alloy-coated steel with a pre-painted finish. Standard rake flashing is 26 gage G90 zinc-coated (galvanized) or AZ50 aluminum-zinc alloy-coated steel with a pre-painted finish. All other gutter and flashings shall be a minimum 26 gage steel.
2. Downspouts: All downspouts shall be 26 gage zinc-coated (galvanized) or aluminum-zinc alloy-coated steel with color coordinated, pre-painted finish, rectangular in shape.

E. Panel Clips:

1. All clips must have factory-applied mastic and designed so that movement between the panel and the clip does not occur.
2. S3PC Series: Short, Tall or Super Tall Sliding clips: shall be either 3 3/16", 4 5/8", or 5 1/2" inches in height and provide 1 1/2" (3" Max) inches of travel for panel thermal expansion and contraction, depending on clip choice.
3. LSEC Series: Short or Tall Sliding Clips: shall be either 2 3/8" or 3 1/2" nominal height and provide 1 1/4" (2 1/2" Max) inches of travel for panel thermal expansion and contraction depending on clip choice.

F. Sealant And Closures:

1. Sidelaps: Factory applied non-skinning Butyl mastic.
2. Endlaps, Eave, Ridge Assembly, and Gable Flashings: Field applied 100% solids butyl-based elastomeric tape sealant, furnished in pre-cut lengths.
3. Outside Closures: Closed-cell, plastic or metal.
4. Inside Closures: Closed-cell, plastic or metal.

2.3 PRIMARY FRAMING

- A. Rigid Frame: All rigid frames shall be welded, built-up "I" sections or mill-rolled structural sections. The columns and the rafters may be either uniform depth or tapered.
- B. Endwall Frames: All endwall roof beams and endwall columns shall be mill-rolled structural sections, or built-up "I" sections as required by design.
- C. Plates, Stiffeners, etc.: All base plates, splice plates, cap plates, and stiffeners shall be factory welded into place on the structural members.
- D. Bolt Holes, etc.: All base plates and flanges shall be shop fabricated to include bolt connections holes. Webs shall be shop fabricated to include cable brace or rod brace holes and flange brace holes.
- E. Shop Applied Primers – All uncoated structural steel members shall be cleaned of all foreign matter and loose mill scale as per requirements of the Structural Steel Painting Council cleaning specification SSPC-SP2 and SSPC-SP1 as required. Structural steel members will then receive a one mil coat of red oxide primer. Primer meets or exceeds the performance requirements of the

specification SSPC-15, for Type 1 Red Oxide Paint. Primer is not intended as a finish coat and is compatible only for top coating with aliphatic solvent-based alkyd enamels.

2.4 SECONDARY FRAMING

- A. Purlins and Girts: Purlins and girts shall be cold formed "Z" or "C" sections with stiffened flanges. They shall be pre-punched at the factory to provide for field bolting to the primary framing. They shall be continuous span as required by design.
- B. Purlins (Excluding Open Web Joists): Horizontal structural members which support roof coverings.
 - 1. Depth: To be determined by design (8")
 - 2. Maximum Length: To be determined by design.
 - 3. Finish: Color to be selected by Architect from manufacturer's standard range of colors.
- C. Girts: Horizontal structural members that support vertical panels.
 - 1. Depth: To be determined by design (8")
 - 2. Maximum Length: To be determined by design.
 - 3. Finish: Color to be selected by Architect from manufacturer's standard range of colors.
- D. Eave Struts: Eave Struts: Eave Struts shall be unequal flange, cold-formed "C" sections.
 - 1. Depth: To be determined by design (8")
 - 2. Maximum Length: To be determined by design.
 - 3. Finish: Color to be selected by Architect from manufacturer's standard range of colors.
- E. Base Framing: Base members to which the base of the wall covering may be attached to the perimeter of the masonry veneer over exterior cold-formed stud framing lower wall cladding. Refer to Architectural drawings.
 - 1. Base angle.
 - a. With flashing.
 - b. Without flashing.
 - 2. Base girt.
 - a. With flashing.
 - b. Without flashing.
 - 3. Finish: Color to be selected by Architect from manufacturer's standard range of colors.
- G. Pre-painted Cold Formed Materials – At option, cold formed secondary structural framing may use pre-painted coil stock which eliminates the need for shop applied primer. Primer will be applied in a thickness of 0.45 – 0.55 mils. Primer is not intended as a finish coat. Due to lubricants used to aid the roll forming process, the application of a tie coat must be used prior to application of a topcoat.

2.5 ROOF PANELS

- A. American Buildings Company's Loc Seam Panel (LOC) shall have a configuration 16" or 12" wide with 2" high vertical male and female ribs offering a flat profile with optional pencil ribs. The female seam shall have factory applied sealant. The panel seam shall be interlocked by a specially designed electric seaming machine.
 - 1. Gauge: 24.
 - 2. Dimensions: 16 wide by 2 inches high.
 - 3. Clips: Tall Sliding.
 - 4. Finish/Color: White

2.6 WALL PANELS

- A. Panels: R-Panel type wall. 26 Gage. ASTM E283, ASTM E331, and UL263 rated. Include Vinyl Backed Batt insulation.

2.7 ACCESSORIES

- A. Canopies: Overhanging or projecting roof structures off the sidewall or endwall for aesthetic application.
- B. Roof Line Trim: Simple Eave/Rake Trim.
- C. Purlin Extensions: Overhanging or projecting roof structure at the end of a building.
- D. Soffit and Liner Panels:
Soffit and Liner panels shall be either American Buildings Company's or Soffit-Liner Panel (SLP). Soffit panel color to be Color to be selected by Architect from manufacturer's standard range of colors.

2.9 FABRICATION

- A. General:
 - 1. Framing members shall be shop fabricated for field bolted assembly. The surfaces of the bolted connections shall be smooth and free from burrs or distortions.
 - 2. All shop connections shall be in accordance with the American Welding Society (AWS) Code for Building Construction. Certification of welder qualification shall be furnished when required and specified on the Contract Documents
 - 3. Visual inspection methods will be used for verification of weld quality as outlined by the AWS Structural Steel Welding Code, Visual Inspection Acceptance Criteria, D1.1, Table 6.1.
 - 4. All framing members where necessary shall carry an easily visible identifying mark.
- B. Primary Framing:
 - 1. Plates, Stiffeners and Related Members: Shop fabricated base plates splice plates, cap plates, and stiffeners welded into place onto the structural members.
 - 2. Bolt Holes and Related Machining: Shop fabricated base plates, splices and flanges to include bolt connection holes. Shop fabricated webs to include bracing holes.
 - 3. Secondary structural (purlins and girts) connections onto frames to be ordinary bolted connections, which may include welded clips.
 - 4. Manufacturer is responsible for all welding inspection in accordance with the manufacturer's IAS Accreditation or CAN/CSA A660 Certification. Special inspections by the buyer or owner may be done in the manufacturer's facility and must be noted on the Contract Documents.
 - 5. Non-Destructive Testing (NDT) - NDT shall be performed and documented as required by the governing building code for this project. Any special NDT requirements must be noted on the Contract Documents.
- C. Zee Purlins:
 - 1. Fabricate purlins from cold-formed "Z" sections with stiffened flanges. Flange stiffeners shall be designed to comply with the requirements of the latest edition of AISI. Connection bolts will install through the webs, the flanges, or both.
- D. Girts

1. Girts must be continuous span as required by design. Connection bolts will install through the webs, the flanges, or both.
- E. Bracing:
1. Diagonal Bracing: Diagonal bracing in the roof and sidewall shall be used to remove longitudinal loads (wind, crane, etc.) from the structure. This bracing shall be furnished to length and equipped with hillside washers, cut washers and nuts at each end. It may consist of rods threaded at each end or galvanized cable with suitable end anchors.
 2. Special Bracing: When diagonal bracing is not permitted in the sidewall, a rigid frame type portal must be used. Wind bracing in the roof and/or walls need not be furnished where it can be shown that the diaphragm strength of the roof and/or wall covering is adequate to resist the applied wind forces.
 3. Flange Braces: The inside compression flange of all primary framing shall be braced laterally with angles connecting to the webs of purlins or girts so that the flange compressive stress is within allowable limits for any relevant combination of loadings.
- F. Standing Seam Panels - General:
1. One side of the panel is configured as female, having factory applied butyl mastic inside the female seam. The female side will hook over the male side and when seamed, create a continuous lock forming a weathertight seam.
 2. Panels are factory notched at both ends so that field installation can commence from either end of the building per slope/plane and proceed in one direction only. Panels cannot start at both ends of the building slope/plane and work towards each other.
 3. Maximum panel length is 50 feet unless otherwise noted on the Contract Documents.
 4. Endlaps:
 - a. Endlaps must have a 16-gauge backup plate and have the endlap joint fasteners installed in four factory applied dimples.
 - b. Apply mastic between the panels and secure with #14-14x1 inch self-drilling fasteners through the panels, and backup plate to form a compression joint.
 - c. "Through-the-Roof" fasteners may only be used at endlaps and eaves.

Part 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates, areas, and conditions, with erector present, for compliance with requirements for installation tolerances and other conditions affecting performance of work.
- B. Before erection proceeds, survey elevations and locations of concrete and masonry bearing surfaces and locations of anchor rods, bearing plates and other embedment's to receive structural framing, with Erector present, for compliance with requirements and metal building system manufacturer's tolerances.
- C. Proceed with erection only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Clean surfaces thoroughly prior to installation.
- B. Provide temporary shores, guys, braces, and other supports during erection to keep structural framing secure, plumb, and in alignment against temporary construction loads equal in intensity to

design loads. Remove temporary supports when permanent structural framing connections and bracing are in place, unless otherwise indicated.

3.3 INSTALLATION

- A. The erection of the metal building and the installation of accessories shall be performed in accordance with the American Buildings Company's erection manuals and the building erection drawings. The erection shall be performed by a qualified erector using proper tools and equipment. In addition, erection practices shall conform to Section 4, Common Industry Practices found in the most current version of the Metal Building Systems Manual. There shall be no field modifications to primary structural members except as authorized and specified by American Buildings

3.4 PROTECTION

- A. Protect installed products until completion of project.
- B. Touch-up, repair or replace damaged products before Substantial Completion.

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DIVISIONS 14 - 30
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DIVISION 31
EARTHWORK

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SECTION 312318: EARTHWORK FOR STRUCTURES

PART 1 GENERAL

1.1 RELATED SECTIONS

- A. Division 1 Sections

1.2 REFERENCES

ASTM D422 – Standard Test Method for Particle-Size Analysis of Soils.

ASTM D698 – Test Method for Laboratory Compaction Characteristics of Soil Using Standard Effort (12,400 ft-lbf/ft³).

ASTM D1556 – Standard Test Method for Density and Unit Weight of Soil in Place by the Sand-Cone Method.

ASTM D6938 - Standard Test Methods for In-Place Density and Water Content of Soil and Soil-Aggregate by Nuclear Methods (Shallow Depth)

ASTM D4318 – Standard Test Method for Liquid Limit, Plastic Limit, and Plasticity Index of Soils.

1.3 DEFINITIONS

- A. Granular Subbase: Fill directly beneath slabs-on-grade.
- B. Backfill: Fill immediately behind foundation elements or retaining walls.
- C. Structural Fill: Fill under the structure other than the granular subbase.

1.4 SUBMITTALS

- A. Upon request, submit soil test reports performed by the Structural Testing/Inspection Agency.

1.5 QUALITY ASSURANCE

- A. Refer to the Structural Quality Assurance Plan in the Structural Drawings.

1.6 SURVEY

- A. Prior to construction, have structure location staked and certified by a licensed surveyor. If discrepancies between actual lines and elevations exist, notify Architect/Structural Engineer before proceeding with layout of structure.

1.7 SUBSURFACE CONDITIONS

- A. Copies of a subsurface investigation of the site will be made available upon request. The data is not intended as a representation or warranty of the continuity of such conditions. Owner will not be responsible for interpretation or conclusions drawn by the Contractor. The data is made

available for the convenience of the Contractor and is not guaranteed to represent all conditions that may be encountered.

- B. Contractor may examine the site and make his own subsurface explorations at no additional cost to the Owner. Notify Owner prior to making any subsurface explorations.

1.8 EXISTING UTILITIES

- A. Locate existing underground utilities by careful hand excavation. If utilities are to remain in place, provide protection from damage during construction operations.
- B. Cooperate with Owner and utility companies in keeping respective services and facilities in operation. Do not interrupt existing utility service facilities occupied and used by Owner or others, unless written permission is given by the Architect and then only after temporary utility services have been provided.
- C. Should uncharted or incorrectly charted piping or other utilities be encountered during excavation, consult the Architect immediately for directions.
- D. Repair damaged utilities to satisfaction of utility owner.

1.9 NOTICE

- A. Notify the Architect/Structural Engineer 48 hours prior to the beginning of any excavation work.

PART 2 PRODUCTS

2.1 GRANULAR SUBBASE

- A. Granular Subbase: Sound and free-draining, such as sand, gravel or crushed stone with less than 10% passing the 200 sieve. Maximum diameter shall be 1-1/2 inches.

2.2 BACKFILL

- A. Backfill: Sound and free-draining, such as sand, gravel or crushed stone with less than 10% passing the 200 sieve. Maximum diameter shall be 1-1/2 inches.

2.3 STRUCTURAL FILL

- A. Structural Fill: Approved material consisting of rocks not greater than 6 inches and a liquid limit less than 30 and a Plasticity Index less than 15.
- B. Structural Fill shall be free of organics, debris and deleterious materials.

PART 3 EXECUTION

3.1 STRIPPING

- A. Strip vegetation, topsoil, roots, and other unsuitable material to a depth determined by the Structural Testing/Inspection Agency but not less than one foot, nor less than 10 feet outside the perimeter of the structure.

- B. Stockpile sufficient amounts of topsoil as required to cover areas to be landscaped with a minimum of six inches of material.

3.2 EXCAVATION

- A. Excavation shall be considered unclassified. Excavations shall comply with U.S. Department of Labor, Occupation Safety and Health Administration (OSHA) regulations.
- B. Perform excavation to the depths and limits on the Drawings and as specified herein.
- C. Do not excavate to full depth when there is probability of frost forming or ground freezing in excavation before concrete is placed.
- D. Under-cut the entire Tennis Court area to 3 feet below the bottom of slab elevation and extending 5 feet outside edge of slab at the base of the cut.
- E. Ground water may be encountered during the foundation excavation. Provide a system for controlling the ground water to a level at least three feet below the lowest point of the excavation.
- F. Keep excavations dry by sloping ground away from holes and trenches.

3.3 PROOFROLLING

- A. After stripping or excavation and before any fill placement, fill areas shall be proofrolled with a minimum of two coverages of a loaded dump truck or scraper in each of two perpendicular directions.
- B. Areas found to be soft or pumping shall have the soft soil removed and replaced with structural fill and compacted as outlined herein.

3.4 PLACEMENT OF STRUCTURAL FILL

- A. Do not place structural fill on subgrade that contains frost, mud or is frozen.
- B. Structural fill shall be placed and compacted in 8-inch thick loose layers.
- C. Compact structural fill to 98 percent of the maximum dry density as measured by Standard Proctor, ASTM D698, with water content within +2/-2 percent of the optimum moisture content.

3.5 PLACEMENT OF BACKFILL

- A. Backfill behind wall shall be placed in layers of six inches.
- B. Compact backfill behind walls to 98 percent of the maximum dry density as measured by Standard Proctor, ASTM D698, with water content within +2/-2 percent of the optimum moisture content.

3.6 PLACEMENT OF GRANULAR SUBBASE

- A. Do not place granular subbase on subgrade that contains frost, mud or is frozen.

- B. Compact granular subbase to 98 percent of the maximum dry density as measured by Standard Proctor, ASTM D698, with the water content within ± 2 percent of the optimum moisture content.

3.9 CLEAN UP

- A. Remove excess excavated materials from job site and upon completion leave site in clean condition.

END OF SECTION

SECTION 312500 – EROSION AND SEDIMENTATION CONTROL

PART 1 – GENERAL

1.1 DESCRIPTION

- A. This item shall consist of preparing the ground surface, furnishing and applying fertilizer and lime, furnishing and sowing grass seeds, furnishing and placing grass sod on prepared areas, finishing, compacting, watering, establishing and repairing same, installing straw hay bales, silt fence and diversion berms to minimize erosion of soil in accordance with these SPECIFICATIONS.
- B. This item shall include the provision of all labor, materials, equipment, supplies and incidentals necessary to accomplish the erosion control activities specified herein.

1.2 SCOPE OF ACTIVITIES

- A. Seeding: This work shall consist of furnishing the specified kind and variety of seeds and seed treatment materials, treating the seeds and planting the seeds in a prepared and approved seedbed; covering the seeds and compacting the seedbed; and providing plant establishment, all in accordance with these SPECIFICATIONS and in the locations shown on the PLANS or as indicated in the SPECIFICATIONS.
- B. Fertilizing: This work shall consist of furnishing, transporting, spreading, and unless otherwise specified in the Contract, incorporating fertilizers of the type and in the amount designated into the prepared ground in the locations shown on the PLANS or as indicated in the SPECIFICATIONS.
- C. Sodding: This work shall consist of supplying, transporting and placing live, viable sod of the types required in the locations specified on the PLANS or as indicated in the SPECIFICATIONS.
- D. Mulching: This work shall consist of furnishing, transporting and placing asphalt-coated vegetative mulch on slopes shoulders, medians and other areas shown on the PLANS, or as indicated in the SPECIFICATIONS.
- E. Agricultural Lime: This work shall consist of furnishing, transporting, and placing lime on slopes, shoulders, ROW, and other areas as shown on the PLANS or as indicated in the SPECIFICATIONS.
- F. Silt Fence: This work shall consist of furnishing and installing silt fence in the locations shown on the PLANS and/or SWPPP, or as directed by the ENGINEER, and as needed in additional locations to control runoff and erosion.
- G. Straw Bale Barriers: This work shall consist of furnishing and installing straw bale barriers in the locations shown on the PLANS and/or SWPPP, or as directed by the ENGINEER, and as needed in additional locations to control runoff and erosion.
- H. Diversion Berms: This work shall consist of furnishing and installing diversion berms in the locations shown on the PLANS and/or SWPPP, or as directed by the ENGINEER, and as needed in additional locations to control runoff and erosion.

PART 2 - MATERIALS

2.1 SEED

- A. All seeds shall comply with all federal standards, shall meet the requirements of the Seed Laws of the State of Mississippi and shall be tested in accordance with the U.S.D.A. guidelines. The seed shall be delivered in bags or containers bearing seed certification tags and other identification showing percent germination and purity of the seed.
- B. Bermuda seed shall be common, hulled or unhulled, fresh, clean, new crop seed testing at least 95% for purity and 85% for germination.
- C. Crimson Clover seed shall be fresh, clean, new crop seed testing at least 98% for purity and 85% for germination.
- D. Common Rye seed shall be fresh, clean, new crop seed testing 95% for purity and 85% for germination.
- E. Fescue seed shall be fresh, clean, new crop seed testing 95% for purity and 85% for germination.

2.2 FERTILIZER

- A. All fertilizer shall be an approved commercial grade containing nitrogen, phosphorus and potash and shall be delivered accompanied by identification of the brand and grade being furnished. Fertilizer may be furnished in bulk, in bags or other approved containers at the discretion of the CONTRACTOR.
- B. Unless otherwise specified, fertilizer shall be dry granular grade 13-13-13 (triple thirteen) and 10-20-10 at the rates specified herein.

2.3 SOD

- A. All sod shall be produced by a commercial sod farm in close proximity to the contract work. Sod shall be live, fresh, growing grass mat at least two (2) inches in thickness with soil adhering firmly to the roots. The sod shall be reasonably free from weeds and other grasses. Sod may be delivered in standard blocks neatly stacked on pallets or in rolls.
- B. Sod, where called for, shall be of the variety growing in the location to be sodded. Where little or no identifiable native turf or lawn grass can be found, sod shall be common Bermuda.
- C. Sod shall be delivered to site within three days of cutting, and laid within 24 hours of delivery.

2.4 MULCH

- A. Mulch shall be Class I vegetative material consisting of approved baled straw from cereal grain or common native hay crops in accordance with Section 715 of the MDOT Standard SPECIFICATIONS, latest edition. The mulch shall have been cured properly prior to baling and shall be reasonably free of foreign grasses and weeds.
- B. Where specified on the PLANS or called for in the Proposal, mulch shall be bituminous coated with Grade SS-1 emulsified asphalt in accordance with Section 702 of the MDOT Standard SPECIFICATIONS, latest edition.

2.5 LIME

- A. Lime shall be dry, native, crushed agricultural rock limestone reasonably free from rock, gravel, dirt, clay, roots and other objectionable material. Lime may be furnished in bulk, in bags or other approved containers at the discretion of the CONTRACTOR.

2.6 EQUIPMENT

- A. The CONTRACTOR shall provide tractors, trucks, discs, harrows, drags, drills, sprayers, blowers and other incidental equipment as needed to properly place and install the seed, sod, fertilizer, water, lime, and to compact, grade, mulch and establish a living turf in the areas shown on the PLANS in accordance with these SPECIFICATIONS.
- B. The CONTRACTOR shall provide and utilize equipment suitable for the work and shall provide laborers experienced in erosion control activities.

2.7 SILT FENCE

- A. Silt Fence shall consist of a woven synthetic filter fabric with at least 80% filtering efficiency supported by steel T-posts, meeting the requirements of the MDEQ Planning and Design manual, current edition. Wire cloth reinforcement shall be used where appropriate.

2.8 WATER

- A. Fresh, clean potable water shall be used by the CONTRACTOR.
- B. Water shall be provided by the CONTRACTOR from sources available to him, or supply can be purchased from the local utility through a metered connection at a designated location.

2.9 DIVERSION BERM

- A. Diversion berms shall be constructed per details contained in the Contract Drawings where directed by the ENGINEER.

PART 3 – EXECUTION

3.1 GENERAL

A. Ground Preparation, Fertilizing and Liming

- 1. The area to be planted shall be disked and prepared to a depth of at least four (4) inches. The specified amount of fertilizer and lime shall be applied uniformly over the surface and harrowed lightly so that it will be incorporated into the upper two (2) inches of the soil. If the soil is not moist, it shall be watered until it is in workable condition.
- 2. The completed area to be planted shall present a smooth, uniform surface true to line and cross section. Planting shall follow immediately.

B. Protection:

- 1. The CONTRACTOR shall be responsible for maintaining and protecting seeded, sodded, mulched areas until final acceptance of the project. He shall take every precaution to prevent unnecessary foot and vehicular traffic and shall repair and restore immediately, without extra compensation.

C. Maintenance

1. The CONTRACTOR shall maintain the grassed areas until final acceptance of the work. Maintenance shall consist of re-fertilizing, watering, preserving, protecting, replacing, and such work as may be necessary to keep the sod in a satisfactory condition.
 - a. The CONTRACTOR shall be responsible for satisfactory growth of the grass, and until final acceptance he will be required to water and mow the grass at such intervals as will insure a living and growing sod at the time of acceptance. A "living and growing sod" shall be interpreted to include sod that is seasonably dormant during the cold or dry season with roots that have taken hold in the topsoil and capable of growing off after the dormant period.

D. Acceptance

1. A satisfactory stand of grass shall be defined as a cover of living grass (limited to the specified species) in which no gaps larger than 2" occur (in sodded areas) or 6" in seeded areas.

3.2 SEEDING

- A. Seeding shall be accomplished with approved seed at the rates recommended for the mixtures and between the dates designated herein below.

1. RURAL Mixture No. 1 (March 01 to August 31)
 - a. Common Bermudagrass @ 15 lbs/acre
 - b. Bahiagrass @ 40 lbs/acre
2. RURAL Mixture No. 2 (September 01 to November 15)
 - a. Common Bermudagrass @ 15 lbs/acre
 - b. Bahiagrass @ 40 lbs/acre
 - c. Crimson Clover @ 20 lbs/acre
3. RURAL Mixture No. 3 (November 16 to February 28)
 - a. Bahiagrass (Pensacola, Wilmington or Argentine) @ 40 lbs/acre
 - b. Rye Grain (Marshall) @ 20 lbs/acre
 - c. Crimson Clover (Tibbee, Dixie, Autauga, Chief) @ 10 lbs/acre
 - d. Bermuda (unhulled) (Common) @ 25 lbs/acre
4. RESIDENTIAL/COMMERCIAL Mixture No. 1 (March 01 to August 31)
 - a. Common Bermudagrass @ 15 lbs/acre
5. RESIDENTIAL/COMMERCIAL Mixture No. 2 (September 01 to November 15)
 - a. Common Bermudagrass @ 15 lbs/acre
 - b. Rye Grass @ 20 lbs/acre
6. RESIDENTIAL/COMMERCIAL Mixture No. 3 (November 16 to February 28)
 - a. Common Bermudagrass (unhulled) @ 20 lbs/acre
 - b. Rye grass @ 20 lbs/acre

- B. No seeding shall be done during windy weather or when the ground is frozen, wet or otherwise in a non-tillable condition. Full advantage shall be taken of time and weather conditions best suited

for seeding.

- C. The seeds shall be sown uniformly in the specified amounts, preferably by approved mechanical seeders, and immediately rolled with a cultipacker or other satisfactory equipment; or covered lightly with soil by the use of garden rakes, or other approved methods.

3.3 FERTILIZING

- A. Fertilizer shall be spread uniformly at the rate specified preferably by mechanical methods. Lumps shall be broken as needed to facilitate spreading.
- B. Application: 10-20-10 : 800 lbs/acre (18#/1000 square feet)
13-13-13 : 600 lbs/acre (14#/1000 square feet)

3.4 SODDING

- A. General: Solid sodding shall only be performed when weather and soil conditions are deemed to be suitable for proper placement and growth.
- B. The solid sod shall be placed on the prepared surface with the edges in close contact. All cracks between blocks or strips of solid sod shall be closed with small pieces of fresh sod and all cracks too small for sod shall be filled by a light dressing of topsoil. The entire sodded area shall then be compacted and watered as necessary in accordance with these SPECIFICATIONS. Rollers, hand tamps or other approved equipment may be used for compacting.
- C. Surfaces of solid sodding which may slide due to the height and slope of the surface, or nature of the soil, shall be "pegged" with wooden pegs driven through the sod blocks into firm earth, sufficiently close to hold the sod in place.

3.5 MULCHING

- A. Equipment: Mulching equipment shall be capable of maintaining a constant air stream which will blow or eject controlled quantities of mulch in a uniform pattern. If asphalt is used, a jet or spray nozzle for applying uniform, controlled amounts of asphalt to the vegetative material as it is ejected shall be located at or near the discharge spout.

Mulch stabilizers shall consist of dull blades or disks without camber and approximately 20 inches in diameter. The disks shall be notched, shall be spaced at approximately 8 inch intervals, and shall be equipped with scrapers. The stabilizer shall weigh approximately 1000-1200 pounds, shall have a working width of no more than eight feet, and shall be equipped with a ballast compartment, so that when directed weight can be increased.

- B. Mulching shall be placed uniformly on designated areas within twenty-four (24) hours following the planting of spot sod, sod, or seeds, as applicable, unless weather conditions are such that mulching cannot be performed. Placement shall begin on the windward side of areas and from top of slopes. In its final position the mulch shall be loose enough to allow air to circulate but compact enough to partially shade the ground and reduce erosion. Mulch shall be bituminous coated where specified on the PLANS. The baled material shall be loosened and broken thoroughly before it is fed into the machine to avoid placement of unbroken clumps.
- C. Application Rate: Two (2) tons per acre with 120 gallons emulsified asphalt per ton.

3.6 LIMING

- A. General: Agricultural lime shall be spread uniformly at the rate specified preferably by mechanical methods. Lumps shall be broken as needed to facilitate application.
- B. Application Rate: One ton per acre (46 lbs/1000 sf) unless otherwise specified herein.

END OF SECTION

DIVISION 32
EXTERIOR IMPROVEMENTS

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DOCUMENT 321623 – CONCRETE DRIVES, APRONS AND SIDEWALKS

PART 1 - GENERAL

1-01 DESCRIPTION

- A. This item covers the installation of drives, aprons and sidewalks constructed of Portland Cement Concrete with steel reinforcement in accordance with the details, dimensions and typical cross section and to the lines and grades as shown on the plans or established by the ENGINEER.
- B. Refer to the Section "Concrete" herein for details concerning cement, reinforcement and other work.

PART 2 - MATERIALS

2-01 GENERAL

- A. Insofar as applicable, all material shall meet the requirements specified in "Concrete". Concrete for this construction shall be Class "C" unless otherwise specified. The compressive strength of the cement when tested at 28 days age, shall be 3,000 pounds per square inch, minimum. The water/cement ratio shall in no case exceed the maximum allowed in the design mix.
- B. Expansion joint filler shall be premolded bituminous fibre board of the non-extruding resilient type as specified. Joint sealants will not be required.

PART 3 - EXECUTION

3-1 SUBGRADE PREPARATION

- A. The subgrade shall be shaped and compacted at proper moisture content so that the top 6 inches of the subgrade shall have a density of not less than 95%, when tested in accordance with AASHTO Method T 99. All soft yielding material which will not compact satisfactorily shall be removed.
- B. Loose rocks or pieces of broken concrete shall be buried to a depth of at least 18 inches below the subgrade elevation and all holes and depressions backfilled and compacted in 6 inch layers to the specified density.

3-2 FORMS

- A. Metal forms shall be used in all cases unless otherwise specified except that on curves of short radii the ENGINEER may permit wooden forms for backing flexible material. On normal curves the CONTRACTOR shall use flexible steel forms to avoid the effect of broken chords.
- B. Metal forms shall have a flat surface on top for finishing edges of the slabs. All forms shall be securely staked, braced and held firmly against displacement from the required line and shall be sufficiently tight to prevent leakage of mortar.
- C. Metal forms shall be free from rust, grease and old concrete accretions and shall be cleaned after each usage.

3-3 EXPANSIONS JOINTS

- A. Expansion joint fillers for drives and aprons of the specified thickness shall be placed at intervals not to exceed 30 feet each way in slabs but the spacing shall be adjusted to prevent expansion joint occurring in the center of a driveway. Joint filler shall be preformed and shall extend full depth without horizontal joints. Any filler protruding after the concrete is finished shall be trimmed off flush.

- B. Joints shall be 1/2" thick unless otherwise specified.

3-5 PLACING AND FINISHING CONCRETE

- A. The concrete shall be placed on a moist subgrade, deposited to the proper depth, tamped and spaded sufficiently to compact the concrete and to bring the mortar to the surface, after which it shall be finished smooth and even by means of a wood float. Before the concrete is given the final finishing, the surface of the gutter shall be checked with a ten (10) foot straight-edge and any irregularities of more than one-eighth (1/8) inch in ten (10) feet shall be eliminated.

- B. Concrete drives, aprons and sidewalks shall be constructed true to line, grade and cross section and in uniform sections at the thicknesses specified and the locations indicated on the drawings. The forms on the face of all slabs shall be removed as soon as the concrete will hold its shape and the surface shall be floated with a wooden float to a smooth and even finish, but no plastering will be permitted.

- C. The concrete used in the construction shall be poured with the desired slump and consistency. Any concrete found to have excessive slump and lacking in the desired consistency shall be discarded from use.

- D. The edges on the face of the slab shall be rounded with approved finishing tools having the radii shown on the plans. Edges where templates have been removed or expansion joint material has been placed shall be finished with an edging tool having a radius of not over one-quarter (1/4) inch. Any exposed surface against which some rigid type of construction is to be made shall be left smooth and uniform so as to permit free movement of the drive or apron.

3-6 REINFORCEMENT

- A. Reinforcing steel and wire fabric for drives, aprons and sidewalks shall be installed in accordance with the details shown on the plans.

- B. Reinforcement shall conform to the requirements specified in the Section "Concrete" herein.

3-7 PROTECTION AND CURING

- A. Immediately after finishing the concrete, it shall be protected and cured in accordance with the provisions and requirements of Section "Concrete", herein.

- B. Any section which is damaged, before final acceptance of the work, shall be removed and reconstructed by the CONTRACTOR without extra compensation.

3-8 BACKFILLING AND CLEANING UP

- A. After the concrete has set sufficiently, the spaces on the sides of the combination curb and gutter shall be refilled to the required elevation with suitable material, which shall be tamped in layers of not over six (6) inches until firm and solid.

- B. All surplus material shall be disposed of as directed and the entire work left in a neat and presentable condition.

END OF DOCUMENT 321623

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SECTION 321813 – SYNTHETIC GRASS SURFACING

PART 1 - GENERAL

1.1 SUMMARY

- A. This section includes indoor performance turf systems suitable for athletic and recreational facilities.

1.2 REFERENCES

- A. ASTM F-2170 – Standard Test Method for Determining Relative Humidity in Concrete Floor Slabs Using in situ Probes.
- B. ASTM F-1869 – Standard Test Method for Measuring Moisture Vapor Emission Rate of Concrete Subfloor Using Anhydrous Calcium Chloride.

1.3 SUBMITTALS

- A. Product Data: Submit manufacturer's product data and installation instructions.
- B. Samples: Submit samples of turf material for approval.
- C. Warranty: Submit manufacturer's standard warranty.

1.4 QUALITY ASSURANCE

- A. Installer Qualifications: Installer experienced in performing work of this section.
- B. Pre-Installation Meeting: Conduct meeting to verify project requirements and installation conditions.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Store materials in manufacturing's original packaging and protect from damage.

1.6 PROJECT CONDITIONS

- A. Maintain ambient temperature between 65°F and 95°F and relative humidity below 65% for 24 hours before, during, and after installation.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Shawgrass.
- B. Turf Factory Direct.
- C. SYNLawn.
- D. Or Equal.

2.2 MATERIALS

- A. Turf Fiber: Nylon, 4,400 denier.
- B. Pile Height: 0.5 inches.
- C. Tufting Gauge: 3/16 inches.
- D. Face Weight: 28 oz/yd².
- E. Total Weight: 107 oz/yd².
- F. Backing: Dual-layered woven polypropylene/urethane with 5mm attached pad.
- G. Roll Width: 15 feet.
- H. Roll Length: 100 feet.

2.3 ADHESIVES

- A. Use adhesives recommended by the turf manufacturer suitable for indoor applications and compatible with subfloor and cushion.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Verify substrate conditions are acceptable for installation. Do not proceed until unsatisfactory conditions are corrected.

3.2 PREPARATION

- A. Clean substrate of dust, dirt, oil, grease, and other contaminants.
- B. Fill depressions and cracks with cement-based patching compound.
- C. Test moisture and pH levels to ensure compliance with specified limits.

3.3 INSTALLATION

- A. Install cushion layer using recommended adhesive and method.
- B. Install turf over cushion using premium turf adhesive.
- C. Ensure seams are tight and properly fitted.
- D. Roll installed turf with 75–100 lb roller in both directions.

3.4 INSTALLATION

- A. Protect installed turf from traffic for minimum 24 hours.
- B. Clean surface of debris and adhesive residue.

END OF SECTION 321813

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SECTION 323113 - CHAIN LINK FENCES AND GATES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:

- 1. Chain-link fences.
- 2. Swing gates.

1.3 PREINSTALLATION MEETINGS

- A. Preinstallation Conference: Conduct conference at Project site.
 - 1. Inspect and discuss electrical roughing-in, equipment bases, and other preparatory work specified elsewhere.
 - 2. Review sequence of operation for each type of gate operator.
 - 3. Review coordination of interlocked equipment specified in this Section and elsewhere.
 - 4. Review required testing, inspecting, and certifying procedures.

1.4 ACTION SUBMITTALS

- A. Product Data: For each type of product.
 - 1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for the following:
 - a. Fence and gate posts, rails, and fittings.
 - b. Chain-link fabric, reinforcements, and attachments.
 - c. Gates and hardware.
- B. Shop Drawings: For each type of fence and gate assembly.
 - 1. Include plans, elevations, sections, details, and attachments to other work.
 - 2. Include accessories and hardware\

1.5 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For gate operators to include in emergency, operation, and maintenance manuals.

1.6 FIELD CONDITIONS

- A. Field Measurements: Verify layout information for chain-link fences and gates shown on Drawings in relation to property survey and existing structures. Verify dimensions by field measurements.

PART 2 - PRODUCTS

2.1 CHAIN-LINK FENCE FABRIC

- A. General: Provide fabric in one-piece heights measured between top and bottom of outer edge of selvage knuckle or twist according to "CLFMI Product Manual" and requirements indicated below:
1. Fabric Height: As indicated on Drawings.
 2. Steel Wire for Fabric: Wire diameter of 0.148 inch.
 - a. Mesh Size: 1-3/4 inches.
 - b. Polymer-Coated Fabric: ASTM F 668, Class 2a over zinc -coated steel wire.
 - 1) Color: Black, according to ASTM F 934.
 3. Selvage: Knuckled at both selvages.

2.2 FENCE FRAMEWORK

- A. Posts and Rails: ASTM F 1043 for framework, including rails, braces, and line; terminal; and corner posts. Provide members with minimum dimensions and wall thickness according to ASTM F 1043 or ASTM F 1083 based on the following:
1. Fence Height: See drawings, 12'.
 2. Light-Industrial-Strength Material: Group IC-L, round steel pipe, electric-resistance-welded pipe.
 - a. Line Post: 2.375 inches in diameter.
 - b. End, Corner, and Pull Posts: 2.375 inches.
 3. Horizontal Framework Members: Intermediate top and bottom rails according to ASTM F 1043.
 - a. Top Rail: 1.66 inches in diameter.
 4. Brace Rails: ASTM F 1043.
 5. Polymer coating over metallic coating.
 - a. Color: Match chain-link fabric, according to ASTM F 934.

2.3 SWING GATES

- A. General: ASTM F 900 for gate posts and single swing gate types.
1. Gate Leaf Width: 36 inches.
 2. Framework Member Sizes and Strength: Based on gate fabric height of more than 72 inches.
- B. Pipe and Tubing:
1. Zinc-Coated Steel: ASTM F 1043 and ASTM F 1083; protective coating and finish to match fence framework.
 2. Gate Posts: Round tubular steel.

3. Gate Frames and Bracing: Round tubular steel.

C. Frame Corner Construction: assembled with corner fittings.

D. Hardware:

1. Hinges: 180-degree inward swing.
2. Latch: Permitting operation from both sides of gate.
3. Lock: Manufacturer's standard internal device.

2.4 FITTINGS

A. Provide fittings according to ASTM F 626.

B. Tie Wires, Clips, and Fasteners: According to ASTM F 626.

1. Standard Round Wire Ties: For attaching chain-link fabric to posts, rails, and frames, according to the following:
 - a. Hot-Dip Galvanized Steel: 0.106-inch- diameter wire; galvanized coating thickness matching coating thickness of chain-link fence fabric.

C. Finish:

1. Metallic Coating for Pressed Steel or Cast Iron: Not less than 1.2 oz./sq. ft. of zinc.
 - a. Polymer coating over metallic coating.

2.5 GROUT AND ANCHORING CEMENT

A. Nonshrink, Nonmetallic Grout: Factory-packaged, nonstaining, noncorrosive, nongaseous grout complying with ASTM C 1107/C 1107M. Provide grout, recommended in writing by manufacturer, for exterior applications.

B. Anchoring Cement: Factory-packaged, nonshrink, nonstaining, hydraulic-controlled expansion cement formulation for mixing with water at Project site to create pourable anchoring, patching, and grouting compound. Provide formulation that is resistant to erosion from water exposure without needing protection by a sealer or waterproof coating, and that is recommended in writing by manufacturer for exterior applications.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine areas and conditions, with Installer present, for compliance with requirements for site clearing, earthwork, pavement work, and other conditions affecting performance of the Work.

1. Do not begin installation before final grading is completed unless otherwise permitted by Architect.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Stake locations of fence lines, gates, and terminal posts. Do not exceed intervals of 500 feet or line of sight between stakes. Indicate locations of utilities, lawn sprinkler system, underground structures, benchmarks, and property monuments.

3.3 CHAIN-LINK FENCE INSTALLATION

- A. Install chain-link fencing according to ASTM F 567 and more stringent requirements specified.
 - 1. Install fencing on established boundary lines inside property line.
- B. Post Excavation: Drill or hand-excavate holes for posts to diameters and spacings indicated, in firm, undisturbed soil.
- C. Post Setting: Set posts in concrete at indicated spacing into firm, undisturbed soil.
 - 1. Verify that posts are set plumb, aligned, and at correct height and spacing, and hold in position during setting with concrete or mechanical devices.
 - 2. Concrete Fill: Place concrete around posts to dimensions indicated and vibrate or tamp for consolidation. Protect aboveground portion of posts from concrete splatter.
 - a. Concealed Concrete: Place top of concrete 2 inches below grade as indicated on Drawings to allow covering with surface material.
- D. Terminal Posts: Install terminal end, corner, and gate posts according to ASTM F 567 and terminal pull posts at changes in horizontal or vertical alignment of as indicated on Drawings. For runs exceeding 500 feet, space pull posts an equal distance between corner or end posts.
- E. Line Posts: Space line posts uniformly at 96 inches o.c.
- F. Post Bracing and Intermediate Rails: Install according to ASTM F 567, maintaining plumb position and alignment of fence posts. Diagonally brace terminal posts to adjacent line posts with truss rods and turnbuckles. Install braces at end and gate posts and at both sides of corner and pull posts.
 - 1. Locate horizontal braces at midheight of fabric 72 inches or higher on fences with top rail, and at two-third fabric height on fences without top rail. Install so posts are plumb when diagonal rod is under proper tension.
- G. Top Rail: Install according to ASTM F 567, maintaining plumb position and alignment of fence posts. Run rail continuously through line post caps, bending to radius for curved runs and terminating into rail end attached to posts or post caps fabricated to receive rail at terminal posts. Provide expansion couplings as recommended in writing by fencing manufacturer.
- H. Intermediate and Bottom Rails: Secure to posts with fittings.
- I. Chain-Link Fabric: Apply fabric to outside of enclosing framework. Leave 2-inch bottom clearance between finish grade or surface and bottom selvage unless otherwise indicated. Pull fabric taut and tie to posts, rails, and tension wires. Anchor to framework so fabric remains under tension after pulling force is released.
- J. Tension or Stretcher Bars: Thread through fabric and secure to end, corner, pull, and gate posts, with tension bands spaced not more than 15 inches o.c.

- K. Tie Wires: Use wire of proper length to firmly secure fabric to line posts and rails. Attach wire at one end to chain-link fabric, wrap wire around post a minimum of 180 degrees, and attach other end to chain-link fabric according to ASTM F 626. Bend ends of wire to minimize hazard to individuals and clothing.
 - 1. Maximum Spacing: Tie fabric to line posts at 12 inches o.c. and to braces at 24 inches o.c.
- L. Fasteners: Install nuts for tension bands and carriage bolts on the side of fence opposite the fabric side.

3.4 GATE INSTALLATION

- A. Install gates according to manufacturer's written instructions, level, plumb, and secure for full opening without interference. Attach fabric as for fencing. Attach hardware using tamper-resistant or concealed means. Install ground-set items in concrete for anchorage. Adjust hardware for smooth operation.

3.5 ADJUSTING

- A. Gates: Adjust gates to operate smoothly, easily, and quietly, free of binding, warp, excessive deflection, distortion, nonalignment, misplacement, disruption, or malfunction, throughout entire operational range. Confirm that latches and locks engage accurately and securely without forcing or binding.
- B. Lubricate hardware and other moving parts.

3.6 DEMONSTRATION

- A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain chain-link fences and gates.

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DIVISION 33 -49

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Project Manual For



Project B: Tennis Courts

Picayune, Mississippi

PN: 25068-02

TECHNICAL SPECIFICATIONS

19 September 2025

DALE | BAILEY
AN ASSOCIATION

One Jackson Place, Suite 250
188 East Capitol Street
Jackson, Mississippi 39201

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DIVISION 02
EXISTING CONDITIONS

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SECTION 024119 - SELECTIVE DEMOLITION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Demolition and removal of selected portions of building or structure.
2. Demolition and removal of selected site elements.
3. Salvage of existing items to be reused or recycled.

B. Related Requirements:

1. Section 011000 "Summary" for restrictions on use of the premises, Owner-occupancy requirements, and phasing requirements.
2. Section 015639 "Temporary Tree and Plant Protection" for temporary protection of existing trees and plants that are affected by selective demolition.
3. Section 017300 "Execution" for cutting and patching procedures.
4. Section 013516 "Alteration Project Procedures" for general protection and work procedures for alteration projects.
5. Section 311000 "Site Clearing" for site clearing and removal of above- and below-grade improvements not part of selective demolition.

1.3 DEFINITIONS

- A. Remove: Detach items from existing construction and dispose of them off-site unless indicated to be salvaged or reinstalled.
- B. Remove and Salvage: Detach items from existing construction, in a manner to prevent damage, and deliver to Owner ready for reuse store.
- C. Remove and Reinstall: Detach items from existing construction, in a manner to prevent damage, prepare for reuse, and reinstall where indicated.
- D. Existing to Remain: Leave existing items that are not to be removed and that are not otherwise indicated to be salvaged or reinstalled.
- E. Dismantle: To remove by disassembling or detaching an item from a surface, using gentle methods and equipment to prevent damage to the item and surfaces; disposing of items unless indicated to be salvaged or reinstalled.

1.4 MATERIALS OWNERSHIP

- A. Unless otherwise indicated, demolition waste becomes property of Contractor.
- B. Historic items, relics, antiques, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, and other items of interest or value to Owner that may be uncovered during demolition remain the property of Owner.
 - 1. Carefully salvage in a manner to prevent damage and promptly return to Owner.

1.5 PREINSTALLATION MEETINGS

- A. Predemolition Conference: Conduct conference at Project site.
 - 1. Inspect and discuss condition of construction to be selectively demolished.
 - 2. Review structural load limitations of existing structure.
 - 3. Review and finalize selective demolition schedule and verify availability of materials, demolition personnel, equipment, and facilities needed to make progress and avoid delays.
 - 4. Review requirements of work performed by other trades that rely on substrates exposed by selective demolition operations.
 - 5. Review areas where existing construction is to remain and requires protection.

1.6 INFORMATIONAL SUBMITTALS

- A. Schedule of Selective Demolition Activities: Indicate the following:
 - 1. Detailed sequence of selective demolition and removal work, with starting and ending dates for each activity. Ensure Owner's building manager's and other tenants' on-site operations are uninterrupted.
 - 2. Interruption of utility services. Indicate how long utility services will be interrupted.
 - 3. Coordination for shutoff, capping, and continuation of utility services.
 - 4. Use of elevator and stairs.
 - 5. Coordination of Owner's continuing occupancy of portions of existing building and of Owner's partial occupancy of completed Work.
- B. Predemolition Photographs or Video: Show existing conditions of adjoining construction, including finish surfaces, that might be misconstrued as damage caused by demolition operations. Comply with Section 013233 "Photographic Documentation." Submit before Work begins.

1.7 CLOSEOUT SUBMITTALS

1.8 FIELD CONDITIONS

- A. Owner will occupy portions of building immediately adjacent to selective demolition area. Conduct selective demolition so Owner's operations will not be disrupted.
- B. Conditions existing at time of inspection for bidding purpose will be maintained by Owner as far as practical.

1. Before selective demolition, Owner will remove the following items:
 - a. Athletic Equipment & furniture.
 - b. Coordinate all items to be removed with Owner prior to demolition.
- C. Notify Architect of discrepancies between existing conditions and Drawings before proceeding with selective demolition.
- D. Storage or sale of removed items or materials on-site is not permitted.
- E. Utility Service: Maintain existing utilities indicated to remain in service and protect them against damage during selective demolition operations.
 1. Maintain fire-protection facilities in service during selective demolition operations.

1.9 COORDINATION

- A. Arrange selective demolition schedule so as not to interfere with Owner's operations.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.
- B. Standards: Comply with ASSE A10.6 and NFPA 241.
- C. <Click to insert sustainable design text for building reuse.>

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Verify that utilities have been disconnected and capped before starting selective demolition operations.
- B. Review Project Record Documents of existing construction or other existing condition and hazardous material information provided by Owner. Owner does not guarantee that existing conditions are same as those indicated in Project Record Documents.
- C. Steel Tendons: Locate tensioned steel tendons and include recommendations for de-tensioning.
- D. Verify that hazardous materials have been remediated before proceeding with building demolition operations.
- E. Survey of Existing Conditions: Record existing conditions by use of preconstruction photographs or video.

1. Comply with requirements specified in Section 013233 "Photographic Documentation."
2. Inventory and record the condition of items to be removed and salvaged. Provide photographs or video of conditions that might be misconstrued as damage caused by salvage operations.
3. Before selective demolition or removal of existing building elements that will be reproduced or duplicated in final Work, make permanent record of measurements, materials, and construction details required to make exact reproduction.

3.2 PREPARATION

3.3 UTILITY SERVICES AND MECHANICAL/ELECTRICAL SYSTEMS

- A. Existing Services/Systems to Remain: Maintain services/systems indicated to remain and protect them against damage.
- B. Existing Services/Systems to Be Removed, Relocated, or Abandoned: Locate, identify, disconnect, and seal or cap off utility services and mechanical/electrical systems serving areas to be selectively demolished.
 1. Owner will arrange to shut off indicated services/systems when requested by Contractor.
 2. If services/systems are required to be removed, relocated, or abandoned, provide temporary services/systems that bypass area of selective demolition and that maintain continuity of services/systems to other parts of building.
 3. Disconnect, demolish, and remove fire-suppression systems, plumbing, and HVAC systems, equipment, and components indicated on Drawings to be removed.
 - a. Piping to Be Removed: Remove portion of piping indicated to be removed and cap or plug remaining piping with same or compatible piping material.
 - b. Equipment to Be Removed: Disconnect and cap services and remove equipment.
 - c. Equipment to Be Removed and Reinstalled: Disconnect and cap services and remove, clean, and store equipment; when appropriate, reinstall, reconnect, and make equipment operational.
 - d. Equipment to Be Removed and Salvaged: Disconnect and cap services and remove equipment and deliver to Owner.
 - e. Ducts to Be Removed: Remove portion of ducts indicated to be removed and plug remaining ducts with same or compatible ductwork material.

3.4 PROTECTION

- A. Temporary Protection: Provide temporary barricades and other protection required to prevent injury to people and damage to adjacent buildings and facilities to remain.
 1. Provide protection to ensure safe passage of people around selective demolition area and to and from occupied portions of building.
 2. Provide temporary weather protection, during interval between selective demolition of existing construction on exterior surfaces and new construction, to prevent water leakage and damage to structure and interior areas.
 3. Protect walls, ceilings, floors, and other existing finish work that are to remain or that are exposed during selective demolition operations.
 4. Cover and protect furniture, furnishings, and equipment that have not been removed.
 5. Comply with requirements for temporary enclosures, dust control, heating, and cooling specified in Section 015000 "Temporary Facilities and Controls."

- B. Remove temporary barricades and protections where hazards no longer exist.

3.5 SELECTIVE DEMOLITION, GENERAL

- A. General: Demolish and remove existing construction only to the extent required by new construction and as indicated. Use methods required to complete the Work within limitations of governing regulations and as follows:
1. Proceed with selective demolition systematically, from higher to lower level. Complete selective demolition operations above each floor or tier before disturbing supporting members on the next lower level.
 2. Neatly cut openings and holes plumb, square, and true to dimensions required. Use cutting methods least likely to damage construction to remain or adjoining construction. Use hand tools or small power tools designed for sawing or grinding, not hammering and chopping. Temporarily cover openings to remain.
 3. Cut or drill from the exposed or finished side into concealed surfaces to avoid marring existing finished surfaces.
 4. Do not use cutting torches until work area is cleared of flammable materials. At concealed spaces, such as duct and pipe interiors, verify condition and contents of hidden space before starting flame-cutting operations. Maintain portable fire-suppression devices during flame-cutting operations.
 5. Maintain fire watch during and for at least 2 hours after flame-cutting operations.
 6. Maintain adequate ventilation when using cutting torches.
 7. Remove decayed, vermin-infested, or otherwise dangerous or unsuitable materials and promptly dispose of off-site.
 8. Remove structural framing members and lower to ground by method suitable to avoid free fall and to prevent ground impact or dust generation.
 9. Locate selective demolition equipment and remove debris and materials so as not to impose excessive loads on supporting walls, floors, or framing.
 10. Dispose of demolished items and materials promptly.
- B. Site Access and Temporary Controls: Conduct selective demolition and debris-removal operations to ensure minimum interference with roads, streets, walks, walkways, and other adjacent occupied and used facilities.
- C. Removed and Salvaged Items:
1. Clean salvaged items.
 2. Store items in a secure area until delivery to Owner.
- D. Removed and Reinstalled Items:
1. Clean and repair items to functional condition adequate for intended reuse.
 2. Pack or crate items after cleaning and repairing. Identify contents of containers.
 3. Protect items from damage during transport and storage.
 4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment. Provide connections, supports, and miscellaneous materials necessary to make item functional for use indicated.

3.6 SELECTIVE DEMOLITION PROCEDURES FOR SPECIFIC MATERIALS

- A. Masonry: Demolish in small sections. Cut masonry at junctures with construction to remain, using power-driven saw, and then remove masonry between saw cuts.
- B. Concrete Slabs-on-Grade: Saw-cut perimeter of area to be demolished, and then break up and remove.
- C. Resilient Floor Coverings: Remove floor coverings and adhesive according to recommendations in RFCI's "Recommended Work Practices for the Removal of Resilient Floor Coverings." Do not use methods requiring solvent-based adhesive strippers.
- D. Roofing: Remove no more existing roofing than what can be covered in one day by new roofing and so that building interior remains watertight and weathertight. See Section 075216 for new roofing requirements.
 - 1. Remove existing roof membrane, flashings, copings, and roof accessories.
 - 2. Remove existing roofing system down to substrate.

3.7 DISPOSAL OF DEMOLISHED MATERIALS

- A. Remove demolition waste materials from Project site and dispose of them in an EPA-approved construction and demolition waste landfill acceptable to authorities having jurisdiction. and recycle or dispose of them according to Section 017419 "Construction Waste Management and Disposal."
 - 1. Do not allow demolished materials to accumulate on-site.
 - 2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.
 - 3. Remove debris from elevated portions of building by chute, hoist, or other device that will convey debris to grade level in a controlled descent.
 - 4. Comply with requirements specified in Section 017419 "Construction Waste Management and Disposal."
- B. Burning: Do not burn demolished materials.

3.8 CLEANING

- A. Clean adjacent structures and improvements of dust, dirt, and debris caused by selective demolition operations. Return adjacent areas to condition existing before selective demolition operations began.

END OF SECTION 024119

DIVISION 03
CONCRETE

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SECTION 031000: CONCRETE FORMING AND ACCESSORIES

PART 1 GENERAL

1.1 RELATED SECTIONS

- A. Division 01 Sections
- B. Section 032000 - Concrete Reinforcing.
- C. Section 033000 - Cast-in-Place Concrete.

1.2 REFERENCES

ACI 117 – Standard Specifications for Tolerances for Concrete Construction and Materials.

ACI 301 – Standard Specifications for Structural Concrete.

ACI 318 – Building Code Requirements for Structural Concrete.

ACI 347 – Guide to Formwork for Concrete.

ASTM D1751 – Standard Specification for Preformed Expansion Joint Filler for Concrete Paving and Structural Construction (Nonextruding and Resilient Bituminous Types).

ASTM E96 – Standard Test Methods for Water Vapor Transmission of Materials.

ASTM E1643 – Standard Practice for Selection, Design, Installation, and Inspection of Water Vapor Retarders Used in Contact with Earth or Granular Fill Under Concrete Slabs.

ASTM E1745 – Standard Specification for Water Vapor Retarders Used in Contact with Soil or Granular Fill Under Concrete Slabs.

ASTM E1993 – Standard Specification for Bituminous Water Vapor Retarders Used in Contact with Soil or Granular Fill Under Concrete Slabs.

ASTM F1249 – Standard Test Method for Water Vapor Transmission Rate Through Plastic Film and Sheeting Using a Modulated Infrared Sensor.

1.2 SUBMITTALS

- A. Submit locations of construction joints in framed construction for approval.
- B. Submit manufacturer's data for:
 - 1. Vapor Retarder

1.3 DESIGN OF FORMWORK

- A. Design of formwork, shoring, and reshoring and its removal is the Contractor's responsibility.

- B. Design of formwork, shoring, and reshoring shall conform to ACI 117, ACI 301, ACI 318, and ACI 347.
- C. Design formwork in a manner such that existing or new construction is not overloaded.

PART 2 PRODUCTS

2.1 FORM MATERIALS

- A. Form Material: Wood, plywood, metal, fiberglass or a combination of these, with sufficient strength to prevent distortion.
- B. Form Definitions
 - 1. Standard Forms: No form-facing material required. Standard forms are acceptable everywhere except for Architectural Concrete elements.

2.2 FORMWORK ACCESSORIES

- A. Formwork Accessories: Commercially manufactured products, including ties and hangers. Do not use nonfabricated wire form ties.

2.3 FORM RELEASE AGENT

- A. Form release agent shall not bond with, stain, nor adversely affect concrete surfaces.

2.4 VAPOR RETARDER

- A. Vapor Retarder
 - 1. Polyethylene sheet, not less than 10 mils thick, complying with ASTM E1745, Class A, B, and C.
 - 2. Maximum Permeance: ASTM E96: 0.04 perms (US).
 - 3. Seam Tape: High Density Polyethylene Tape with pressure sensitive adhesive; minimum width of 4 inches.
 - 4. Pipe Boots: Construct pipe boots from vapor barrier material and seam tape in accordance with manufacturer's instructions.

2.5 EXPANSION / ISOLATION JOINT FILLER

- A. Expansion / Isolation Joint Filler: ASTM D1751, asphalt impregnated premolded fiberboard, 3/8-inch thick by full thickness of slab or joint, unless indicated otherwise in the Structural Drawings.

2.6 CONSTRUCTION JOINTS

- A. Slabs On Ground: Steel plate dowel (1/4" thick) such as manufactured by PNA Construction Technologies, Inc., Greenstreak Group, Inc., or approved equal.
 - 1. Plate Thickness: 1/4-inch thick for slabs up to 6 inches in thickness; 3/8-inch for slabs over 6 inches and up to 8 inches in thickness; 3/4-inch thick for slabs over 8 inches in thickness and up to 12 inches in thickness.

- A. Waterstops at construction joints and contraction joints indicated in the Structural Drawings shall be sized to suit the joints.
- B. Waterstops: Preformed, non-expansive, plastic adhesive waterstops such as Synko-Flex, manufactured by Henry Company, or approved equal.

PART 3 EXECUTION

3.1 GENERAL

- A. Erect formwork in accordance with ACI 301 and ACI 347.
- B. Finished work shall comply with tolerances of ACI 117.
- C. Provide 3/4-inch chamfer at all formed corners.

3.2 FOUNDATION ELEMENTS

- A. Sides of grade beams, foundation walls, and turned-down slabs and slabesshall be formed, and earth cuts as forms are not acceptable.
- B. Form foundation elements if soil or other conditions are such that earth trench forms are unsuitable.
- C. Maintain minimum coverage of reinforcing steel as indicated in Structural Drawings.

3.3 VAPOR RETARDER

- A. Where indicated on Structural Drawings, place vapor retarder over granular subbase and behind expansion / isolation joints at walls. Place electrical conduits and ducts in granular subbase.
- B. Install vapor retarder in accordance with manufacturer's instructions and ASTM E1643.
 - 1. Lap vapor retarder six inches minimum at splices and seal with seam tape.
 - 2. Lap vapor retarder over footings and seal to walls.
 - 3. Seal all pipe penetrations with pipe boot.
 - 4. No penetration of vapor retarder is permitted except for reinforcing steel and permanent utilities.
 - 5. Do not puncture vapor retarder; repair damaged areas by cutting patches of vapor retarder, overlapping damaged area 6 inches and taping all four sides.
- C. Install waterproof and vaporproof membrane in accordance with manufacturer's recommendations.

3.4 FORM PREPARATION

- A. Seal form joints to prevent leakage.
- B. Thoroughly clean forms and adjacent surfaces to receive concrete. Remove chips, wood, sawdust, dirt or other debris just before concrete is placed.

- C. Before reinforcement is placed, coat contact surfaces of form with form release agent in accordance with manufacturer's recommendations. Do not allow excess form release agent to accumulate in forms or come in contact with concrete surfaces against which fresh concrete will be placed.

3.5 INSERTS AND EMBEDMENT ITEMS

- A. Install and secure in position required inserts, embeds, hangers, sleeves, anchors, and nailers.
- B. Locate anchor bolts/rods in position in accordance with approved setting drawings and secure to prevent displacement during concrete placement.

3.6 PROVISIONS FOR OTHER TRADES

- A. Install openings in concrete formwork to accommodate work of other trades. Determine size and location of openings and recesses from trades requiring such items. Obtain approval from Structural Engineer for openings not shown in Structural Drawings.
- B. Accurately place and securely support items built into forms.

3.7 CONSTRUCTION JOINTS

- A. Slabs On Ground: Install steel plate dowels in accordance with manufacturer's recommendations. Place plate dowels at mid-depth of slab (+/-1/4-inch), unless noted otherwise in the Structural Drawings.
- B. Framed Construction:
 - 1. Install construction joints in accordance with ACI 318.
 - 2. Obtain Architect/Structural Engineer's prior approval for use and location of joints.
 - 3. Provide 1½-inch deep key-type construction joints at end of each placement for framed slabs, beams, walls, and footings. Bevel forms for easy removal.
 - 4. Remove loose particles and latency from surface prior to placing the next lift. Chip the surface to a depth sufficient to expose sound concrete.

3.8 WATERSTOPS

- A. Prepare surface and install strip applied waterstops in accordance with manufacturer's recommendations.

3.9 FORMWORK REMOVAL

- A. Remove formwork carefully in such manner and at such time as to ensure complete safety of structure. Do not remove formwork, shoring, or reshoring until members have acquired sufficient strength to support their weight and the load thereon safely.
- B. For conventionally reinforced framed slabs, formwork shall remain in place for a minimum of 5 days after concrete placement.

3.110 FINISHES OF FORMED SURFACES

- A. Standard Form Finish: Patch tie holes and defects. Chip or rub off fins exceeding ¼ inch in height. Leave surface with the texture imparted by the forms.

END OF SECTION

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SECTION 032000: CONCRETE REINFORCEMENT

PART 1 GENERAL

1.1 RELATED SECTIONS

- A. Division 1 Sections
- B. Section 031000 – Concrete Forming and Accessories.
- C. Section 032310 – Post-Tensioned Unbonded Tendons.
- D. Section 033000 – Cast-in-Place Concrete.

1.2 REFERENCES

ACI 117 – Standard Specifications for Tolerances for Concrete Construction and Materials.

ACI 301 – Standard Specifications for Structural Concrete.

ACI 315 – Details and Detailing of Concrete Reinforcement.

ACI 318 – Building Code Requirements for Structural Concrete.

ASTM A1064 – Standard Specification for Carbon-Steel Wire and Welded Wire Reinforcement, Plain and Deformed, for Concrete Reinforcement.

ASTM A615 – Standard Specification for Deformed and Plain Billet-Steel Bars for Concrete Reinforcement.

ASTM A706 – Standard Specification for Low-Alloy Steel Deformed and Plain Bars for Concrete Reinforcement.

AWS D1.4 – Structural Weld Code - Reinforcing Steel.

AWS D12.1 – Recommended Practices for Welding Reinforcing Steel Metal Inserts, and Connections in Reinforced Concrete Construction.

CRSI – Manual of Standard Practice.

1.3 SUBMITTALS

- A. Refer to Structural Quality Assurance Plan in the Structural Drawings for additional submittal requirements.
- B. Shop Drawings:
 - 1. Notify Structural Engineer prior to detailing reinforcing steel shop drawings.
 - 2. Indicate size, spacing, location and quantities of reinforcing steel and wire fabric, bending and cutting schedules, splice lengths, stirrup spacing, supporting and spacing devices. Detail reinforcing steel in accordance with ACI 315 and CRSI Standards.

3. Written description of reinforcement without adequate sections, elevations, and details is not acceptable.
4. Reproduction of Structural Drawings for shop drawings is not permitted. Electronic drawing files will not be provided to the Contractor.

C. Submit manufacturer's data for tension and compression splicers.

1.4 QUALITY ASSURANCE

A. Refer to the Structural Quality Assurance Plan in the Structural Drawings.

1.5 STORAGE AND PROTECTING

A. Store reinforcing steel above ground so that it remains clean. Maintain steel surfaces free from materials and coatings that might impair bond.

PART 2 PRODUCTS

2.1 MATERIALS

- A. Deformed Reinforcing Steel: ASTM A615, refer to Structural Drawings for grade (Grade 60 minimum).
- B. Welded Steel Wire Reinforcement: ASTM A1064.

2.2 ACCESSORY MATERIALS

- A. Annealed Steel Tie Wire: 16½ gage minimum.
- B. Bar Supports: Plastic-tipped steel Class I bar supports conforming to CRSI Specifications. Concrete brick may be used to support reinforcement to obtain proper clearance from earth.

2.3 SPLICERS

- A. Tension Splicers: Capable of developing 125% of the reinforcing steel ASTM specified minimum yield strength.
- B. Compression Splicers: Mechanical type such that the compression stress is transmitted by end bearing held in concentric contact.

PART 3 EXECUTION

3.1 FABRICATION

- A. Fabricate reinforcing steel in accordance with ACI 318 and CRSI standards.
- B. Bend bars cold. Do not heat or flame cut bars. No field bending of bars partially embedded in concrete is permitted, unless specifically approved Structural Engineer and checked by Testing and Inspection Agency for cracks.
- C. Weld only as indicated. Perform welding in accordance with AWS D1.4 and AWS D12.1.

- D. Tag reinforcing steel for easy identification.

3.2 INSTALLATION

- A. Before placing concrete, clean reinforcement of foreign particles and coatings.
- B. Place, support, and secure reinforcement against displacement in accordance with ACI 318 and CRSI standards. Do not deviate from alignment or measurement.
- C. Place concrete beam reinforcement support parallel to main reinforcement.
- D. Locate welded wire reinforcement in the top third of slabs. Overlap mesh one lap plus two inches at side and end joints.
- E. Furnish and install dowels or mechanical splices at intersections of walls, columns and piers to permit continuous reinforcement or development lengths at such intersections.
- F. Maintain cover and tolerances in accordance with ACI and CRSI Specifications, unless indicated otherwise on Structural Drawings.
- G. Reinforcement shall be adequately supported in the forms to prevent displacement by concrete placement or workers. Bundled bars should be tied or otherwise fastened together to maintain their position, whether vertical or horizontal.
- H. Wet-setting of reinforcement in concrete is not permitted.

3.3 SPLICES

- A. Do not splice reinforcement except as indicated on Structural Drawings.
- B. Tension couplers may be used and installed in accordance with manufacturer's recommendations.

END OF SECTION

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SECTION 032310: POST-TENSIONED UNBONDED TENDONS

PART 1 GENERAL

1.1 RELATED SECTIONS

- A. Division 1 Sections.
- B. Section 031000 – Concrete Forming and Accessories.
- C. Section 032000 – Concrete Reinforcement.
- D. Section 033000 – Cast-in-Place Concrete.

1.2 REFERENCES

ACI 301 – Specifications for Structural Concrete for Buildings.

ACI 315 – Manual of Standard Practice for Detailing Reinforced Concrete.

ACI 318 – Building Code Requirements for Structural Concrete.

ASTM A416 – Standard Specification for Steel Strand, Uncoated Seven-Wire for Prestressed Concrete.

ASTM A421 – Standard Specification for Uncoated Stress-Relieved Wire for Prestressed Concrete.

CRD-C621 – Specification for Non Shrink Grout Packaged Dry, Hydraulic-Cement Grout.

PTI Post-Tensioning Manual, Sixth Edition.

1.3 SUBMITTALS

- A. Refer to Structural Quality Assurance Plan in the Structural Drawings for additional submittal requirements.
- B. Shop drawings:
 - 1. Shop drawings shall clearly include the following:
 - a. Dimensions for tendon and anchorage location.
 - b. Quantities and lengths of tendons.
 - c. Profile for location of tendons and anchors.
 - d. Accessories for supporting tendons.
 - e. Color code for identification of tendons.
 - f. Sequence for stressing tendons.
 - g. Required jacking forces.
 - h. Calculated elongations.
 - i. Clearance for stressing equipment.
 - j. Type of sheathing.
 - k. Type of anchors.
 - l. Type of wedges.

- m. Concrete strength required for stressing.
- n. Stressing locations.
- o. Identification numbers for each tendon.
- 2. Provide calculations of losses for prestressing materials
- 3. Provide details of proposed locations of construction joints.
- 4. Provide calculations for any materials or methods proposed as deviations from the Construction Documents.
- 5. Reproduction of Structural Drawings for shop drawings is not permitted. Electronic drawing files will not be provided to the Contractor.

C. Submit Post-Tensioning Contractor qualifications.

1.4 QUALITY ASSURANCE

A. Refer to the Structural Quality Assurance Plan in the Structural Drawings.

1.5 QUALIFICATIONS

- A. Minimum experience for post-tensioning contractor shall be five years experience and the successful completion of ten projects similar to the nature of this project.
- B. Tendon supplier shall be certified by the PTI program for Certification of Plants Producing Unbonded Single Strand Tendons.

PART 2 PRODUCTS

2.1 POST-TENSIONING TENDONS

- A. Tendons: Low relaxation type, 0.5 inch diameter strand, with a mill applied continuous permanent field identification mark, conforming to ASTM A416, Grade 270.

2.2 TENDON COATINGS

- A. Tendons shall be permanently protected against corrosion as recommended by the Post-Tensioning Institute.
- B. Corrosion inhibiting coating material: Supply with the following properties:
 - 1. A barrier to moisture and air.
 - 2. An organic compound with appropriate polar, moisture displacing, and corrosion inhibiting additives.
 - 3. Provide corrosion protection to the prestressing steel.
 - 4. Provide lubrication between the strand and sheathing.
 - 5. Resist flow from the sheathing within the anticipated temperature range of exposure.
 - 6. Be chemically stable and non-reactive with the prestressing steel, the sheathing material and the concrete.
- C. Minimum weight of coating material on the prestressing strand shall be not less than 2.5 pounds of coating per 100 feet of 0.5-inch diameter strand. The amount of coating used shall be sufficient to ensure complete filling of the annular space between the strand and the sheathing over the entire tendon length.

2.3 SHEATHING

- A. Sheathing material: High density polyethylene or polypropylene extruded over the coated tendon or produced by a heat sealing process.
- B. Sheathing material: Supply with the following properties:
 - 1. Sufficient strength to resist unrepairable damage and deterioration during fabrication, transport, storage, installation, concrete placement and tensioning.
 - 2. Watertight over the entire length of tendon (anchor end to stressing end).
 - 3. Non-reactive with concrete, the prestressing steel, the reinforcing steel and the tendon corrosion inhibiting coating.
 - 4. Chemically stable, without embrittlement or softening over the anticipated exposure temperature range and the service life of the structure.
- C. Sheathing Inside Diameter: Minimum of 0.030 inches greater than the maximum diameter of the strand.
- D. Sheathing Minimum Thickness: 0.050 inches.
- E. Unbonded tendons shall be manufacturing by a process that provides watertight encasement of the corrosion inhibiting coating material so as to prevent the internal migration of any water that might intrude the sheathing.
- F. Sheathing shall be continuous over the entire length of the tendons and shall prevent intrusion of cement paste or loss of coating materials during concrete placement.
- G. Sheathing shall be connected to all stressing, intermediate, and fixed anchorages in a watertight fashion, thus providing a complete encapsulation of the prestressing steel from end to end. Connections shall have demonstrated ability to remain watertight when subjected to a hydrostatic pressure of 1.25 psi over a period of 24 hours.

2.4 ANCHORAGES AND COUPLERS

- A. Anchorages and couplings: Develop at least 95 percent of the actual ultimate strength of the prestressing steel without exceeding anticipated set. The total elongation under ultimate load of the tendon shall not be less than two percent measured in the gauge length.
- B. Tendon anchorages and couplings: Designed to develop the static and dynamic strength requirements.
- C. Castings: Nonporous and free of sand, blow holes, voids, and other defects.
- D. Average Compressive Concrete Bearing Stress of the Anchorages: Do not exceed the limits set forth in the Section 3.1.7 of the PTI "Guide Specifications for Post-Tensioning Materials".
- E. Wedge Type Anchorages and Wedge Grippers: Designed to preclude premature failure of the prestressing steel due to notch or pinch effects under the static and/or dynamic test load conditions.
- F. Couplers shall be coated with the same corrosion inhibiting coating used on the strand and shall be enclosed in sleeving long enough to permit the necessary movements during stressing.
- G. Couplers shall be used only at locations specifically indicated on the Contract Documents and/or as approved.

- H. Anchorages shall include design features permitting a watertight connection of the sheathing to the anchorage, and watertight closing of the wedge cavity, and the prestressing steel in such a way as to achieve corrosion protection of the anchor, wedges, and prestressing steel at the dead end, intermediate end and stressing end. All anchorages shall be designed to attain complete watertight encapsulation of the tendons.

2.5 WATERPROOF TAPE

- A. Waterproof Tape: Adhesive moisture proof tape, 3M Product #226, or an approved equal.

2.6 STRESSING GRIPPERS

- A. Stressing grippers shall be in good condition and not permit the tendon to slip or cause notching of the strand more than normal anchoring wedges.

2.7 GROUT

- A. Grout: Pre-mixed, non-shrink grout complying with CRD-C621. No chlorides shall be present in the grout.

PART 3 EXECUTION

3.1 HANDLING OF TENDONS

- A. Ship, store and handle tendons in a manner that will not damage or deteriorate the prestressing steel, coating, sheathing or anchorages. Protect tendons from excessive temperatures, welding sparks, or electric ground currents.

3.2 TENDON LENGTH

- A. Fabricate tendons with a minimum length of eighteen inches beyond the edge of the form to permit stressing.

3.3 PLACING TENDON SUPPORTS

- A. Locate and secure support bars and bolsters in a manner to prevent displacement during concreting operations and work of other trades. Support tendons at high and low points. Maximum spacing of supports shall be four feet. Provide chairs directly under bundles of two or more tendons.

3.4 PLACEMENT OF TENDONS

- A. Placing tolerances shall be in accordance with ACI 301.
- B. Place tendons in accordance with the suppliers specifications and shop drawings.
- C. Tendons shall be placed before electrical conduit and mechanical work.
- D. Tendon profiles shall not be modified by the electrical or mechanical work.
- E. A minimum of two tendons shall be placed through support columns.

- F. Secure tendons in place with saddle ties.
- G. Do not secure tendons to electrical conduit or other embedded items.
- H. Tie chair support bars and tendons together.
- I. Stressing anchorages shall be installed perpendicular to the tendon axis. Curvature in the tendon profile shall preferably not be closer than three feet from the stressing anchorage.

3.5 CLEARANCE AND COVER

- A. Tendons shall clear all openings and drains by a minimum of three inches. Provide clearance and coverage for tendons and anchorages in accordance with ACI 318 unless indicated otherwise.

3.6 HORIZONTAL PLANE DEVIATIONS

- A. Horizontal plane deviations shall have a radius of curvature of not less than 21 feet or a maximum slope of 1:6.
- B. If tendons are placed in a horizontal curve there shall be a maximum of two tendons in each bundle and there shall be a minimum of six inches clear between bundles.

3.7 CONSTRUCTION JOINTS

- A. Provide 1-1/2-inch deep key-way type construction joints at the end of each placement. Use bevel for easy removal.
- B. The maximum distance between construction joints shall be 150 feet.

3.8 MECHANICAL AND ARCHITECTURAL SUPPORTS

- A. Inserts for suspended mechanical and architectural work shall be cast-in-place. Additional fasteners used shall not spall the concrete or damage the tendons or slab.
- B. Prior to placement of concrete it is strongly recommended that the location of the tendons be permanently marked in some manner so that following placement of concrete tendon locations can be identified.

3.9 POCKETS AND CLOSURES

- A. Pockets and closures required for anchorages shall be adequately reinforced to prevent a decrease in the strength of the structure.
- B. Install backing bars against the anchors.
- C. Fill pockets with non-shrink grout after cutting tendons. Apply sealer to grout.

3.10 CONCRETE COVER FOR ANCHORAGES

- A. Minimum top, bottom and edge concrete cover for the anchorage shall not be less than the minimum cover to the reinforcement at other locations in the structure.

- B. The minimum concrete cover from the exterior edge of the concrete to the wedge cavity area of the anchor shall be 1½ inches, unless noted otherwise.
- C. The minimum concrete cover from the exterior edge of the concrete to the wedge cavity area of the anchor shall be two inches.

3.11 STRESSING ANCHORAGES

- A. Stressing anchorages shall be attached to bulkhead forms by either bolts, 20d galvanized nails, or threaded pocket former fittings. Connections shall be sufficiently rigid to avoid accidental loosening due to construction traffic or during concrete placement.
- B. Apply grease to anchors with fingers where wedges seat. Discard anchors with burrs or other defects. Do not use reamers on anchors. Remove all cement paste from anchors prior to stressing.
- C. There shall not be any bare strand exposed at the stressing end on the back side of the anchor. To prevent bare strand from being exposed, place split plastic tube or protection sleeve over the strand and butt tightly against the anchor casting. Secure with waterproof tape.
- D. The tendon tail and the gripping part of the anchorage shall be capped at the wedge cavity to completely seal the area against moisture. These parts shall be first coated with the same corrosive inhibiting material used to protect the length of the tendons and then capped with a watertight covering so as to completely encapsulate the tendon and the wedges.

3.12 INTERMEDIATE ANCHORAGES

- A. Intermediate anchorages shall be properly reinforced. Anchors shall be embedded in the concrete.

3.13 DEAD END ANCHORAGES

- A. Dead end anchorages shall be installed on the tendon at the supplier's plant prior to shipment to the job site.
- B. For wedge-type anchorages, the dead end wedges shall be seated with a load of not more than 80 percent of the ultimate tensile strength of the tendon. The seating load shall be sufficient to ensure the adequate capacity of the non-stressing anchorages.
- C. Dead end anchorages shall be placed in the formwork at the locations shown on the shop drawings, and securely fastened to the reinforcing steel.
- D. There shall not be any bare strand exposed at the dead end. To prevent bare strand from being exposed, place split tube or protection sleeve over the strand and butt tightly against the anchor casting. Secure with waterproof tape.
- E. Dead end anchorages shall be capped at the wedge cavity side with a watertight cover. This cover shall preferably be shop installed, after coating the tendon tail and wedge area with the same corrosion inhibiting coating material used over the length of the tendon.

3.14 COUPLERS

- A. Couplers shall be used only at the locations specifically indicated on the Drawings or as approved by the Structural Engineer.

3.15 WEDGES

- A. Do not use corroded or cracked wedges. Report any cracking of wedges to the supplier and Structural Engineer. Do not reuse wedges. Remove and replace wedges that are improperly seated.

3.16 POCKET FORMERS

- A. Pocket formers used to provide a void form at stressing and intermediate stressing anchorages shall positively preclude intrusion of concrete or cement paste into the wedge cavity during concrete placement.
- B. Apply form oil to pocket formers prior to installing. Do not use grease. Install pocket formers tight against forms.
- C. The depth of the pocket former from the edge of the concrete to the closest surface of the wedge cavity of the anchor shall not be less than 1½ inches, unless specified otherwise.
- D. The depth of the pocket former from the edge of the concrete to the closest surface of the wedge cavity of the anchor shall not be less than two inches.

3.17 SHEATHING INSPECTION

- A. Once tendons have been placed in the forms and prior to concrete placement the sheathing shall be inspected for any possible tears or damage.

3.18 REPAIRING SHEATHING DAMAGE

- A. Replace protective coating that has been removed or displaced with material similar to that used initially.
- B. Occasional tears with a maximum length of two inches may be permissible in non-aggressive environments.
- C. All damaged areas shall be repaired by restoring the corrosion inhibiting coating in the damaged area and repairing the sheathing. Tape used to repair the sheathing shall be adhesive moisture proof tape, spirally wrapped around the tendon to provide at least two layers of tape. Repairs of sheathing must be watertight.

3.19 STRESSING EQUIPMENT

- A. Tendons shall be stressed by means of hydraulic jacks, equipped with calibrated hydraulic pressure gages.
- B. Stressing rams and gages shall individually be identified and calibrated against known standards at intervals not exceeding six months.
- C. Calibration certificates for each jack used shall be available upon request.
- D. Maintain a spare calibrated jack on site.

3.20 STRESSING PROCEDURES

- A. Comply with the stressing procedures recommended by the supplier and indicated on the shop drawings.
- B. Do not exceed the recommended maximum force on the tendons.
- C. Tendons over 100 feet in length shall be stressed from both ends. Should stressing from both ends not be desirable, submit procedure to the Structural Engineer of Record for review along with complete calculations which take into account applicable losses.
- D. Elongation measurements shall be made at each stressing location in order to verify that the required tendon force has been properly achieved. Measured elongations shall agree with the calculated elongation within plus or minus seven percent. Determine the cause and resolve with the Structural Engineer of Record any discrepancies exceeding seven percent.

3.21 SAFETY

- A. Do not permit workmen to stand behind jacks while stressing tendons.

3.22 TENDON FINISHING

- A. As soon as possible after the stressing operation and a satisfactory check of elongation, the excess tendon shall be cut.
- B. The strand length protruding beyond the wedges after cutting shall be between $\frac{1}{2}$ inch and $\frac{3}{4}$ inch.
- C. The tendon may be cut by means of either oxyacetylene cutting, abrasive wheel or hydraulic shears. In the case of oxyacetylene cutting of the tendon it shall be performed by qualified personnel under appropriate supervision and extreme care shall be taken to avoid directing the flame toward the wedges.

3.23 GROUTING

- A. As soon as possible after the tendons are properly stressed and cut to length, and the tendons and anchorages protected against moisture, fill recess with non-metallic, non-shrink grout. Under no circumstances shall the grout contain chlorides or other materials deleterious to the prestressing steel. It is strongly recommended that the stressing pockets be filled no later than 15 days after the excess strand has been cut.
- B. Prior to installing the pocket grout, the pocket shall be thoroughly cleaned, particularly laitance, grease and burn slag, and the inside concrete surfaces of the pocket shall be coated or sprayed with a resin bonding agent.
- C. The exposed strand and wedge areas shall be coated with tendon coating material comparable to that used over the length of the tendon and a watertight cap shall be applied over the coated area. Prior to installing the pocket grout, the inside concrete surfaces of the pocket shall be cleaned and then coated or sprayed with a resin bonding agent.

3.24 CUTTING OF CONCRETE

- A. Once concrete has been placed, do not cut or drill any holes into the concrete unless approved by Structural Engineer.

END OF SECTION

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SECTION 033000: CAST-IN-PLACE CONCRETE

PART 1 GENERAL

1.1 RELATED SECTIONS

- A. Division 1 Sections
- B. Section 031000 – Concrete Forming and Accessories.
- C. Section 032000 – Concrete Reinforcement.
- D. Section 032300 – Post-Tensioned Unbonded Tendons.
- E. Section 036200 – Non-shrink Grout.

1.2 REFERENCES

- A. The publications listed below form a part of this specification. The publications are referenced to within the text by the basic designation only.

ACI 117 – Standard Specifications for Tolerances for Concrete Construction and Materials.

ACI 301 – Specifications for Structural Concrete.

ACI 305.1 – Specification for Hot Weather Concreting.

ACI 306.1 – Standard Specification for Cold Weather Concreting.

ACI 308.1 – Specification for Curing Concrete.

ACI 311.6 – Specification for Testing Ready Mixed Concrete

ACI 311.7 – Specification for Inspection of Concrete Construction

ACI 318 – Building Code Requirements for Structural Concrete.

ASTM C31 – Standard Practice for Making and Curing Concrete Test Specimens in the Field.

ASTM C33 – Standard Specification for Concrete Aggregates.

ASTM C39 – Standard Test Method for Compressive Strength of Cylindrical Concrete Specimens.

ASTM C94 – Standard Specification for Ready-Mixed Concrete.

ASTM C138 – Standard Test Method for Density (Unit Weight), Yield, and Air Content (Gravimetric) of Concrete.

ASTM C150 – Standard Specification for Portland Cement.

ASTM C172 – Standard Practice for Sampling Freshly Mixed Concrete.

ASTM C173 – Standard Test Method for Air Content of Freshly Mixed Concrete by the Volumetric Method.

ASTM C260 – Standard Specification for Air-Entraining Admixtures for Concrete.

ASTM C309 – Standard Specification for Liquid Membrane-Forming Compounds for Curing Concrete.

ASTM C469 – Standard Test Method for Static Modulus of Elasticity and Poisson's Ratio of Concrete in Compression.

ASTM C494 – Standard Specification for Chemical Admixtures for Concrete.

ASTM C595 – Standard Specification for Blended Hydraulic Cements

ASTM C618 – Standard Specification for Coal Fly Ash and Raw or Calcined Natural Pozzolan for Use in Concrete.

ASTM C920 – Standard Specification for Elastomeric Joint Sealants

ASTM D994 – Standard Specification for Preformed Expansion Joint Filler for Concrete (Bituminous Type)

ASTM E1155 – Standard Test Method for Determining F_F Floor Flatness and F_L Floor Levelness Numbers.

1.3 SUBMITTALS

- A. Refer to Structural Quality Assurance Plan in the Structural Drawings for additional submittal requirements.
- B. Submit the concrete mix designs. Include the following:
 - 1. Documentation of mix design proportions complying with ACI 301.
 - 2. Type and quantities of materials including admixtures
 - 3. Slump
 - 4. Air content
 - 5. Water/cement ratio
 - 6. Fresh unit weight
 - 7. Aggregates sieve analysis
 - 8. Design compressive strength
 - 9. Location of placement in structure
 - 10. Method of placement
 - 11. Method of concrete curing
 - 12. Method of protection of concrete
 - 13. Seven-day and 28-day compressive strengths
 - 14. Three-day and 28-day compressive strengths for post-tensioned concrete.
- C. Mix design submittals not conforming to the above will be rejected.

1.4 QUALITY ASSURANCE

- A. The ready-mixed concrete plant shall be certified for conformance with the requirements of the National Ready Mix Concrete Association.
- B. Refer to the Structural Quality Assurance Plan in the Structural Drawings.
- C. The procedures used in sampling shall include the use of every precaution that will assist in obtaining samples that are truly representative of the nature and condition of concrete sampled.
- D. Concrete sampling shall be performed as the concrete is delivered from the mixer to the conveying vehicle used to transport the concrete to the forms.
- E. Sample the concrete by collecting two or more portions taken at regularly spaced intervals during discharge of the middle portion of the batch. The elapsed time shall not exceed 15 min. between obtaining the first and final portions of the composite sample. Take the samples so obtained within the time limit of 15 min. and combine them into one composite sample for test purposes. In any case do not obtain samples until after all of the water and any admixtures have been added to the mixer. Do not obtain samples from the very first or last portions of the batch discharge. Sample by repeatedly passing a receptacle through the entire discharge stream or by completely diverting the discharge into a sample container. Regulate the rate of discharge of the batch by the rate of revolution of the drum and not by the size of the gate opening.
- F. Start tests for slump, temperature, and air content within 5 min after obtaining the final portion of the composite sample and complete these tests expeditiously. Start molding specimens for strength tests within 15 min. after fabricating the composite sample. Expeditiously obtain and use the sample and protect the sample from the sun, wind, and other sources of rapid evaporation, and from contamination.

PART 2 PRODUCTS

2.1 CONCRETE MIX DESIGN

- A. Establish concrete mix design proportions in accordance with Article 4.2.3 of ACI 301.
- B. Concrete Strength: See Structural Notes in Structural Drawings.
- C. Slump
 - 1. Design concrete with a slump between four and ten inches.
 - 2. If a slump greater than five inches is desired, use a water reducer.
- D. Water/Cementitious Materials Ratio (w/cm): See Structural Notes in Structural Drawings.
- E. Entrained Air Content: See Structural Notes in Structural Drawings.
- F. Fresh Unit Weight
 - 1. Normal weight concrete: Fresh unit weight of 137 to 148 pcf.

2.2 MATERIALS

- A. Obtain all concrete mixtures from a single ready-mixed concrete manufacturer for entire Project.
- B. Obtain each type or class of cementitious material of the same brand from the same manufacturer's plant.

- C. Obtain aggregate from single source.
- D. Obtain each type of admixture from single source from single manufacturer.
- E. Materials designated by specific manufacturer's trade names are approved, subject to compliance with the quality and performance indicated by the manufacturer. Instructions and recommendations, published by the manufacturer of such materials are included in and are a part of these Specifications.

2.3 CEMENT

- A. Cement: Type I Portland Cement – ASTM C150.
- B. Cement: Type IL Portland Limestone Cement – ASTM C595.

2.4 FLY ASH

- A. Fly Ash: Class C or Class F – ASTM C618. When fly ash is used, the quantity shall be a minimum amount of 15 percent and a maximum amount of 25 percent by weight of the total cementitious materials, unless otherwise specified.

2.5 AGGREGATE

- A. Fine Aggregate: Fine aggregate complying with ASTM C33. Natural sand is preferred to manufactured sand.
- B. Fine Aggregate in slabs: The gradation of fine aggregate in concrete mix designs for floor slabs shall meet the requirements in the Table below:

Sieve Designation	Percent Passing	
	Normalweight Aggregate	Lightweight Aggregate
3/8 in.	100	100
No. 4	85 to 100	85 to 100
No. 8	80 to 90	–
No. 16	50 to 75	40 to 80
No. 30	30 to 50	30 to 65
No. 50	10 to 20	10 to 35
No. 100	2 to 5	5 to 20

- C. For normalweight concrete, the weight of fine aggregate in the mix proportion shall not exceed 50 percent of the total weight of fine plus coarse aggregate.
- D. Coarse Aggregate: Washed gravel or crushed stone conforming to ASTM C33. When a single size or combinations of two or more sizes of coarse aggregates are used, the final grading shall conform to the grading requirements of ASTM C33, unless otherwise specified or permitted.

1. Unless governed by the maximum size as specified in Section 2 below, the largest practical-size coarse aggregate shall be used. Except for topping slabs 3-in. thick or less the largest size of coarse aggregate in normalweight concrete shall be a nominal $\frac{3}{4}$ -in. and the largest size of coarse aggregate in lightweight concrete shall be a nominal $\frac{1}{2}$ -in. For topping slabs that are 3-in. thick or less the maximum size of coarse aggregate shall be $\frac{3}{8}$ inch.

2. The nominal maximum size of coarse aggregate shall not exceed three-fourths of the minimum clear spacing between reinforcing bars, one-fifth of the narrowest dimension between sides of forms, or one-third of the thickness of slabs or toppings.

2.6 WATER

- A. Water: Potable water

2.7 AIR ENTRAINING AGENT

- A. Air Entraining Agent: Air entraining agent shall conform with ASTM C260. For normalweight concrete air entrainment shall not be used in flatwork to receive a hard steel-troweled finish.

2.8 WATER REDUCER

- A. Water Reducer: Water reducing agent shall conform with ASTM C494.

2.9 ACCELERATORS

- A. Accelerators: Non-chloride accelerators shall conform with ASTM C494.

2.10 RETARDERS

- A. Retarders: Retarders shall conform with ASTM C494.

2.11 CHLORIDE

- A. Chlorides: Chlorides of any form shall not be used in concrete.

2.12 CURING COMPOUND

- A. Curing Compound: A water-based, VOC-compliant concrete curing agent, hardener, and dustproofers that complies with ASTM C309. The curing agent shall be residue-free and contains no wax, resin, or other materials that would inhibit the bond of subsequent coatings and/or treatments. An example of a curing compound that meets this specification is Med-Cure by W.R. Meadows. Coordinate curing compound with flooring supplier to ensure compatibility.

PART 3 EXECUTION

3.1 GENERAL

- A. Prepare place of deposit, mix, convey, and place in accordance with ACI 301 and ACI 304. If concrete is pumped, use a 5-inch minimum hose diameter, except for placement of metal pan stair treads where a 2-inch minimum hose is permitted.
- B. Wet forms before placing concrete.

- C. Deposit concrete continuously and as near as practical to final position.
- D. Deposit concrete in one layer or in multiple layers. Do not place fresh concrete against concrete that would result in cold joints.
- E. Do no flowing of concrete with vibrators.
- F. Do not place concrete over columns or walls until concrete in columns and walls has reached final setting.
- G. For cast-in-place floor systems place concrete for beams, girders, brackets, column capitals, haunches, and drop panels at same time as concrete for adjacent slabs.
- H. Place and finish concrete members to comply with tolerances in ACI 117.
- I. Do not use aluminum equipment in placing and finishing concrete.
- J. Normalweight concrete for slabs to receive a hard-troweled finish shall not contain an air-entraining admixture or have a total air content greater than 3 percent.
- K. Wet-setting of dowel reinforcement, steel embeds, DBA anchors, anchor bolts, etc. into previously placed concrete is not permitted. All required inserts, embeds, dowels, hangers, sleeves, anchor bolts/rods, anchors, and nailers shall be installed and secured in position before concrete placement.

3.2 SLABS-ON-GROUND

- A. Place concrete for slabs-on-ground on properly prepared granular subbase with vapor barrier.
- B. Place thickened slabs for partitions integral with floor slabs.

3.3 WATER REDUCERS

- A. Water reducers are to be added at dosage recommended by the manufacturer. The slump of the concrete shall be one to four inches at the time the water reducers are added. Do not permit fresh concrete containing superplasticizers to come in contact with fresh concrete not containing superplasticizers.

3.4 ADDITION OF WATER AT JOB SITE

- A. Water may be added at the jobsite if neither the maximum permissible water/cement ratio nor the maximum slump is exceeded. All concrete delivery trucks will have actual batch weight tickets available that clearly indicate the quantity of water that may be added at the jobsite that will not exceed the maximum water/cement ratio.

3.5 TIME LIMIT

- A. Deposit concrete within one and one-half hours after batching.

3.6 VIBRATION

- A. Consolidate concrete by vibration. Consolidate concrete around reinforcement, embedded items, and into corners of forms. Use immersion-type vibrators with nonmetallic heads for consolidating concrete around epoxy-coated or zinc and epoxy dual-coated reinforcing bars.
- B. Do not use vibrators to move concrete in a manner that will result in segregation.
- C. Spacing of immersion vibrator insertions shall not exceed 1-1/2 times the vibrator's radius of action in concrete being consolidated.

3.7 WEATHER PROVISIONS

- A. Do not place concrete while rain, sleet, or snow is falling unless protection is provided. Do not allow precipitation to increase mixing water or to damage concrete surface.
- B. Perform cold weather concreting in accordance with ACI 306. Concrete temperatures at delivery shall meet the requirements of Section 4 in ACI 301. Do not place concrete in contact with surfaces less than 35°F. Unless otherwise specified, this requirement shall not apply to reinforcing steel.
- C. Perform hot weather concreting in accordance with ACI 305. Unless otherwise specified, concrete temperature as placed shall meet the requirements of Section 4 of ACI 301. If temperature of reinforcement, embedments, or forms is greater than 120°F, use a fine mist of water to moisten and cool hot surfaces. Remove standing water before placing concrete.
- D. Protect concrete from drying and excessive temperature for the first seven days. Protect fresh concrete from wind.

3.8 CONTRACTION JOINTS

- A. Obtain Architect/Structural Engineer's approval for location of contraction joints. Do not use contraction joints in framed floors or composite slabs, unless noted in Structural Drawings.
- B. Unless noted otherwise in the architectural or structural drawings, provide contraction joints in slabs-on-ground to form a regular grid with a maximum spacing as noted in the Structural Drawings. The long dimension of the grid shall not exceed 1.5 times the short dimension of the grid. Contraction joints may be saw cut if cut within 24 hours after placement of concrete. Saw cuts shall be a depth equal to one-fourth the slab thickness by one-eighth inch wide. Alternately, contraction joints may be provided by preformed plastic strip inserts.
- C. Provide contraction joints in concrete walls at a maximum spacing of 20-ft. centers, or as noted in the Structural Drawings; coordinate location with Architect. Contraction joints shall be formed as a V-groove on both faces of the wall, 3/4-inch minimum depth.

3.9 EXPANSION JOINTS IN CONCRETE WALLS

- A. Cantilevered and gravity concrete walls shall have a 1/2-in. expansion joint at a spacing not to exceed 60-ft. on center.
- B. The expansion joint shall contain a waterstop and be filled with premolded joint filler.
- C. The expansion joint in the wall shall not continue through the footing.

3.10 CONSTRUCTION JOINTS

- A. Obtain Architect/Structural Engineer's approval for location of construction joints.
- B. Remove laitance and thoroughly clean and dampen construction joints before placement of fresh concrete.
- C. Unless specified in the drawings, locate and detail construction joints to following requirements:
 - 1. Locate construction joints within middle third of spans of slabs, beams, and girders. When a beam intersects a girder within this region, offset joint in girder a distance equal to or greater than twice width of beam;
 - 2. Locate joints in walls and columns at underside of slabs, beams, or girders and at tops of footings or slabs; and
 - 3. Make joints perpendicular to main reinforcement.
- D. Provide keyways where indicated in the Construction Documents. Unless otherwise specified, longitudinal keyways indicated in Contract Documents shall be a minimum of 1-1/2 in. deep in joints in walls and between walls and slabs or footings.
- E. Provide construction, expansion, and contraction joints where indicated in Contract Documents. Submit for acceptance details and locations of construction, expansion, and contraction joints differing from those indicated in Contract Documents.
- F. Design formwork to accommodate waterstop materials. Locate waterstop in construction joints where indicated in Contract Documents. Use waterstop with a maximum practical length to create minimum number of splices.
- G. Use an approved bonding agent applied in accordance with the manufacturer's requirements or portland-cement grout of the same proportions as the mortar in the concrete; or roughen the surface in an approved manner that exposes coarse aggregate and does not leave laitance, loosened aggregate particles, or damaged concrete at surface.

3.11 CONCRETE FINISHES

- A. Finish Concrete in accordance with ACI 301.
- B. After form removal, give each formed surface the specified finish. If the Architectural and Structural drawings do not specify a finish, provide a SF-1.0 finish on concrete surfaces not exposed to view and a SF-2.0 finish on concrete surfaces exposed to view.

- Surface Finish 1.0 (SF1.0)
- 1. No formwork facing material is specified
 - 2. Patch voids larger than 1-1/2 in. wide or 1/2 in. deep
 - 3. Remove projections larger than 1 in.
 - 4. Tie holes need not be patched
 - 5. Surface tolerance Class D as specified in ACI 117
 - 6. Mockup not required

- Surface Finish 2.0 (SF2.0)
- 1. Patch voids larger than 3/4 in. wide or 1/2 in. deep
 - 2. Remove projections larger than 1/4 in.
 - 3. Patch tie holes
 - 4. Surface tolerance Class B as specified in ACI 117
 - 5. Unless otherwise specified, provide mockup of concrete surface appearance and texture

- C. If a Rubbed Finish is specified in the Architectural or Structural drawings, produce the smooth-rubbed finish no later than the day following formwork removal. Wet the surface and rub it with an abrasive such as carborundum brick until uniform color and texture are produced. If insufficient cement paste can be drawn from the concrete itself by the rubbing process, use a grout made with cementitious materials from the same sources as used for in-place concrete.
- D. If a finish is not otherwise specified for the unformed surfaces the following finishes shall apply (Refer to Section 5 of ACI 301 for requirements of each finish):
1. Scratch finish—For surfaces intended to receive bonded cementitious or setting beds
 2. Float finish—For walks; steps; and for surfaces intended to receive waterproofing, roofing, insulation, or sand-bed terrazzo
 3. Trowel finish—For interior floors
 4. Broom finish—For parking slabs and exterior surfaces, including slabs, ramps, walkways, and steps, light broom finish for exterior balconies.
- E. Finish slabs to the following flatness and levelness tolerances:
1. F_F35/F_L25 minimum overall for composite of all measured values and F_F24/F_L15 minimum for any individual floor section.
 2. Slabs to receive wood flooring: F_F45/F_L30 minimum overall for composite of all measured values and F_F30/F_L20 minimum for any individual floor section.
 3. Slabs to receive seamless flooring: $FF45/FL30$ minimum overall for composite of all measured values and $FF30/FL20$ minimum for any individual floor section.
 4. FF and FL values for slabs to receive any equipment, whether contractor furnished or owner supplied, are to be coordinated with manufacturer's requirements or at a minimum have $FF45/FL30$ overall for composite of all measured values and $FF30/FL20$ minimum for any individual floor section.
 5. Architect/Structural Engineer will identify which sections of slabs are to be tested for flatness and levelness.
 - a. F_L values are applicable only if testing is performed within 72 hours of concrete placement, before tensioning of tendons, and before removal of formwork. F_L values are not applicable to unshored systems.
 - b. F_F values are applicable to all types of slab construction and are not subject to any time constraints.

3.14 CURING

- A. Begin curing procedures in accordance with Section 5 of ACI 301 immediately following the commencement of the finishing operation. If bleed water sheen is not visible on surface of concrete after strikeoff and initial bull floating, provide initial curing by means of fogging or application of evaporation retarder until final curing method is applied. Do not use fogging in cold weather concreting.
- B. After the initial curing outlined in A., apply the curing procedure as specified below. Apply curing in a manner that prevents marring, marking, or discoloration of finished surface. The curing methods below refer to ACI 301 (Specifications for Structural Concrete) and ACI 308.1 (Specification for Curing Concrete). The curing methods below are described in detail in these documents and the provisions of the curing method specified shall be adhered to. In addition, ACI 308 (Guide to External Curing of Concrete) may be used as a reference guide.
- C. Wet cure the unformed surface of all interior concrete slabs in accordance with ACI 301 and ACI 308 using either of the three methods below. The requirements for each of these curing methods

can be found in Section 3 of ACI 308. Keep the concrete surface continually moist a minimum of seven days. Do not allow the surface to dry or undergo cycles of drying and wetting.

1. Ponding
2. Sprinkling
3. Fogging

- D. If the concrete will be exposed with a polished or stained finish use curing water that is free of substances that will stain or discolor concrete. The staining ability of curing water can be evaluated by means of CRD-C 401.
- E. At the end of the required wet-curing period, cover materials shall be allowed to dry thoroughly before removal to provide uniform, slow drying of the concrete surface. Controlled and gradual termination of wet or moist curing is particularly critical in cold weather when there is a risk of freezing the freshly exposed water-saturated surface. ACI 306R and ACI 301 contain recommendations for gradual termination of curing and protection.
- F. For formed surfaces, unless otherwise specified, if formwork is loosened or removed so that concrete surface is exposed to ambient air less than 7 days from concrete placement continue curing by either continuous fogging, ponding, continuous sprinkling, or a membrane-forming curing compound as described above and in ACI 301 and ACI 308.
- G. Maintain concrete temperature to prevent freezing of concrete and to ensure strength development. Unless otherwise specified, duration of thermal protection shall be at least 3 days.
- H. Maintain curing measures until the concrete has reached a minimum of 70 percent of the specified 28-day strength compressive strength, f'_c , but not less than 7 days.

3.15 CUTTING CONCRETE

- A. Obtain Architect/Structural Engineer's written approval prior to cutting concrete for installation of other work.

3.16 PATCHWORK AND REPAIRS

- A. Repair tie holes and other surface defects in formed finishes unless otherwise specified. Where the concrete surface will be textured by sandblasting or bush-hammering, repair surface defects before texturing.
- B. Notify Architect/Structural Engineer of any defective areas (other than tie holes) in concrete to be patched or repaired. Unless otherwise specified or permitted, repair surface defects by the following method. Outline repair area with a 1/2 in. deep saw cut and remove defective concrete down to sound concrete. Leave chipped edges perpendicular to the saw-cut surface or slightly undercut. Do not feather edges. Dampen the area to be patched plus 6 in. around the patch area perimeter. Prepare scrub coat mix using one-part portland cement and one-part sand by loose volume with water. Thoroughly brush scrub coat into the surface. When the scrub coat begins to lose water sheen, apply patching mortar (for concrete exposed to view, mortar shall match adjacent concrete color) and thoroughly consolidate mortar into place. Strike off mortar, finishing flush to the final surface. Leave the patch undisturbed for 1 hour before finishing. Keep the patch damp for 7 days.

END OF SECTION

DIVISION 04 - 06

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DIVISION 07
THERMAL AND MOISTURE PROTECTION

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SECTION 079200 - JOINT SEALANTS

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Urethane joint sealants.
2. Mildew-resistant joint sealants.

1.2 PREINSTALLATION MEETINGS

1.3 ACTION SUBMITTALS

- A. Product Data: For each joint-sealant product.
- B. Samples: For each kind and color of joint sealant required.
- C. Joint-Sealant Schedule: Include the following information:
 1. Joint-sealant application, joint location, and designation.
 2. Joint-sealant manufacturer and product name.
 3. Joint-sealant formulation.
 4. Joint-sealant color.

1.4 INFORMATIONAL SUBMITTALS

1.5 QUALITY ASSURANCE

1.6 PRECONSTRUCTION TESTING

1.7 WARRANTY

- A. Special Manufacturer's Warranty: Manufacturer agrees to furnish joint sealants to repair or replace those joint sealants that do not comply with performance and other requirements specified in this Section within specified warranty period.
 1. Warranty Period: Five years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 JOINT SEALANTS, GENERAL

- A. Colors of Exposed Joint Sealants: As selected by Architect from manufacturer's full range.

2.2 URETHANE JOINT SEALANTS

- A. Urethane, S, NS, 25, NT: Single-component, nonsag, nontraffic-use, plus 25 percent and minus 25 percent movement capability, urethane joint sealant; ASTM C 920, Type S, Grade NS, Class 25, Use NT.
 - 1. Manufacturers: Subject to compliance with requirements, provide products by the following:
 - a. BASF Corporation.
 - b. Sika Corporation; Joint Sealants.
 - c. Tremco Incorporated.

2.3 MILDEW-RESISTANT JOINT SEALANTS

- A. Mildew-Resistant Joint Sealants: Formulated for prolonged exposure to humidity with fungicide to prevent mold and mildew growth.
- B. Acrylic Latex: Acrylic latex or siliconized acrylic latex, ASTM C 834, Type OP, Grade NF.
 - 1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
 - a. Tremco Incorporated.

2.4 JOINT-SEALANT BACKING

- A. Cylindrical Sealant Backings: ASTM C 1330, Type O (open-cell material), and of size and density to control sealant depth and otherwise contribute to producing optimum sealant performance.
 - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. BASF Corporation.
 - b. Construction Foam Products; a division of Nomaco, Inc.

2.5 MISCELLANEOUS MATERIALS

- A. Primer: Material recommended by joint-sealant manufacturer where required for adhesion of sealant to joint substrates indicated, as determined from preconstruction joint-sealant-substrate tests and field tests.
- B. Cleaners for Nonporous Surfaces: Chemical cleaners acceptable to manufacturers of sealants and sealant backing materials.
- C. Masking Tape: Nonstaining, nonabsorbent material compatible with joint sealants and surfaces adjacent to joints.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Surface Cleaning of Joints: Clean out joints immediately before installing joint sealants to comply with joint-sealant manufacturer's written instructions and the following requirements:
 - 1. Remove laitance and form-release agents from concrete.
 - 2. Clean nonporous joint substrate surfaces with chemical cleaners or other means that do not stain, harm substrates, or leave residues capable of interfering with adhesion.
- B. Joint Priming: Prime joint substrates where recommended by joint-sealant manufacturer or as indicated by preconstruction joint-sealant-substrate tests or prior experience.
- C. Masking Tape: Use masking tape where required to prevent contact of sealant or primer with adjoining surfaces.

3.2 INSTALLATION OF JOINT SEALANTS

- A. General: Comply with ASTM C 1193 and joint-sealant manufacturer's written installation instructions for products and applications indicated, unless more stringent requirements apply.
- B. Install sealant backings of kind indicated to support sealants during application and at position required to produce cross-sectional shapes and depths of installed sealants relative to joint widths that allow optimum sealant movement capability.
- C. Install bond-breaker tape behind sealants where sealant backings are not used between sealants and backs of joints.
- D. Install sealants using proven techniques that comply with the following and at the same time backings are installed:
 - 1. Place sealants so they directly contact and fully wet joint substrates.

2. Completely fill recesses in each joint configuration.
 3. Produce uniform, cross-sectional shapes and depths relative to joint widths that allow optimum sealant movement capability.
- E. Tooling of Nonsag Sealants: Immediately after sealant application and before skinning or curing begins, tool sealants to form smooth, uniform beads of configuration indicated. Use tooling agents that are approved in writing by sealant manufacturer and that do not discolor sealants or adjacent surfaces.
1. Provide concave joint profile per Figure 8A in ASTM C 1193 unless otherwise indicated.

3.3 JOINT-SEALANT SCHEDULE

- A. Joint-Sealant Application: Exterior joints in horizontal traffic surfaces <JS-#>.
1. Joint Locations:
 - a. Isolation and contraction joints in cast-in-place concrete slabs.
 - b. Tile control and expansion joints.
 - c. Joints between different materials listed above.
 - d. .
 - e. Other joints as indicated on Drawings.
 2. Joint Sealant: Urethane, M, P, 50, T, NT.
 3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.
- B. Joint-Sealant Application: Exterior joints in vertical surfaces and horizontal nontraffic surfaces.
1. Joint Locations:
 - a. Construction joints in cast-in-place concrete.
 - b. Joints between plant-precast architectural concrete units.
 - c. Control and expansion joints in unit masonry.
 - d. .
 - e. Other joints as indicated on Drawings.
 2. Joint Sealant: Urethane, M, 50,T, NT.
 3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.
- C. Joint-Sealant Application: Interior joints in vertical surfaces and horizontal nontraffic surfaces not subject to significant movement.
1. Joint Locations:
 - a. Control joints on exposed interior surfaces of exterior walls.

- b. Perimeter joints between interior wall surfaces and frames of interior doors and windows.
 - c. .
 - d. Other joints as indicated on Drawings.
 - 2. Joint Sealant: Acrylic latex.
 - 3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.
- D. Joint-Sealant Application: Mildew-resistant interior joints in vertical surfaces and horizontal nontraffic surfaces.
- 1. Joint Locations:
 - a. Joints between plumbing fixtures and adjoining walls, floors, and counters.
 - b. Tile control and expansion joints where indicated.
 - c. .
 - 2. Joint Sealant: Silicone, mildew resistant, acid curing, S, NS, 25, NT.
 - 3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.
- E. Joint-Sealant Application: Concealed mastics.
- 1. Joint Locations:
 - a. Aluminum thresholds.
 - b. Sill plates.
 - c. .
 - d. Other joints as indicated on Drawings.
 - 2. Joint Sealant: Butyl-rubber based.
 - 3. Joint-Sealant Color: As indicated by manufacturer's designations.

END OF SECTION 079200

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DIVISION 08

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DIVISION 09

FINISHES

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SECTION 099113 - EXTERIOR PAINTING PART 1 -

GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes surface preparation and the application of paint systems on the following exterior substrates:
 - 1. Concrete.
 - 2. Clay masonry.
 - 3. Steel and iron.
 - 4. Galvanized metal.
 - 5. Wood.
- B. Related Requirements:
 - 1. Section 051200 "Structural Steel Framing" for shop priming of metal substrates.
 - 2. Section 055000 "Metal Fabrications" for shop priming metal fabrications.

1.3 ACTION SUBMITTALS

- A. Samples for Initial Selection: For each type of topcoat product.
- B. Product List: Cross-reference to paint system and locations of application areas. Use same designations indicated on Drawings and in schedules. Include color designations.

1.4 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
 - 1. Paint: 5 percent, but not less than 1 gal. of each material and color applied.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Store materials not in use in tightly covered containers in well-ventilated areas with ambient temperatures continuously maintained at not less than 40 deg F.
 - 1. Maintain containers in clean condition, free of foreign materials and residue.
 - 2. Remove rags and waste from storage areas daily.

1.6 FIELD CONDITIONS

- A. Apply paints only when temperature of surfaces to be painted and ambient air temperatures are between 40 and 90 deg F.
- B. Do not apply paints in snow, rain, fog, or mist; when relative humidity exceeds 85 percent; at temperatures less than 5 deg F above the dew point; or to damp or wet surfaces.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Basis-of-Design Product: Subject to compliance with requirements, provide Sherwin- Williams Company; Products as designated in "Exterior Painting Schedule" or comparable products by one of the following:
 - 1. Benjamin Moore & Co.
 - 2. PPG Architectural Coatings.
- B. Products: Subject to compliance with requirements, provide one of the products listed in the Exterior Painting Schedule for the paint category indicated.

2.2 PAINT, GENERAL

- A. Material Compatibility:
 - 1. Materials for use within each paint system shall be compatible with one another and substrates indicated, under conditions of service and application as demonstrated by manufacturer, based on testing and field experience.
 - 2. For each coat in a paint system, products shall be recommended in writing by topcoat manufacturers for use in paint system and on substrate indicated.
- B. VOC Content: For field applications, paints and coatings shall comply with VOC content limits of authorities having jurisdiction and the following VOC content limits:
 - 1. Flat Paints and Coatings: 50 g/L.
 - 2. Nonflat Paints and Coatings: 50 g/L.
 - 3. Dry-Fog Coatings: 150 g/L.
 - 4. Primers, Sealers, and Undercoaters: 100 g/L.
 - 5. Rust-Preventive Coatings: 150 g/L.
 - 6. Zinc-Rich Industrial Maintenance Primers: 500 g/L.
 - 7. Pretreatment Wash Primers: 420 g/L.
 - 8. Shellacs, Clear: 730 g/L.
 - 9. Shellacs, Pigmented: 550 g/L.
- C. Colors: As indicated in a color schedule.
 - 1. Ten percent of surface area will be painted with deep tones.

2.3 SOURCE QUALITY CONTROL

- A. Testing of Paint Materials: Owner reserves the right to invoke the following procedure:
1. Owner will engage the services of a qualified testing agency to sample paint materials. Contractor will be notified in advance and may be present when samples are taken. If paint materials have already been delivered to Project site, samples may be taken at Project site. Samples will be identified, sealed, and certified by testing agency.
 2. Testing agency will perform tests for compliance with product requirements.
 3. Owner may direct Contractor to stop applying paints if test results show materials being used do not comply with product requirements. Contractor shall remove noncomplying paint materials from Project site, pay for testing, and repaint surfaces painted with rejected materials. Contractor will be required to remove rejected materials from previously painted surfaces if, on repainting with complying materials, the two paints are incompatible.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates and conditions, with Applicator present, for compliance with requirements for maximum moisture content and other conditions affecting performance of the Work.
- B. Maximum Moisture Content of Substrates: When measured with an electronic moisture meter as follows:
1. Concrete: 12 percent.
 2. Masonry (Clay and CMUs): 12 percent.
 3. Wood: 15 percent.
 4. Portland Cement Plaster: 12 percent.
- C. Portland Cement Plaster Substrates: Verify that plaster is fully cured.
- D. Verify suitability of substrates, including surface conditions and compatibility, with existing finishes and primers.
- E. Proceed with coating application only after unsatisfactory conditions have been corrected.
1. Application of coating indicates acceptance of surfaces and conditions.

3.2 PREPARATION

- A. Comply with manufacturer's written instructions applicable to substrates and paint systems indicated.
- B. Remove hardware, covers, plates, and similar items already in place that are removable and are not to be painted. If removal is impractical or impossible because of size or weight of item, provide surface-applied protection before surface preparation and painting.
1. After completing painting operations, use workers skilled in the trades involved to reinstall items that were removed. Remove surface-applied protection.
- C. Clean substrates of substances that could impair bond of paints, including dust, dirt, oil, grease, and incompatible paints and encapsulants.

1. Remove incompatible primers and reprime substrate with compatible primers or apply tie coat as required to produce paint systems indicated.
- D. Concrete Substrates: Remove release agents, curing compounds, efflorescence, and chalk. Do not paint surfaces if moisture content or alkalinity of surfaces to be painted exceeds that permitted in manufacturer's written instructions.
- E. Masonry Substrates: Remove efflorescence and chalk. Do not paint surfaces if moisture content or alkalinity of surfaces or mortar joints exceeds that permitted in manufacturer's written instructions.
- F. Steel Substrates: Remove rust, loose mill scale, and shop primer if any. Clean using methods recommended in writing by paint manufacturer but not less than the following:
 1. SSPC-SP 3.
- G. Shop-Primed Steel Substrates: Clean field welds, bolted connections, and areas where shop paint is abraded. Paint exposed areas with the same material as used for shop priming to comply with SSPC-PA 1 for touching up shop-primed surfaces.
- H. Galvanized-Metal Substrates: Remove grease and oil residue from galvanized sheet metal by mechanical methods to produce clean, lightly etched surfaces that promote adhesion of subsequently applied paints.
- I. Wood Substrates:
 1. Scrape and clean knots. Before applying primer, apply coat of knot sealer recommended in writing by topcoat manufacturer for exterior use in paint system indicated.
 2. Sand surfaces that will be exposed to view, and dust off.
 3. Prime edges, ends, faces, undersides, and backsides of wood.
 4. After priming, fill holes and imperfections in the finish surfaces with putty or plastic wood filler. Sand smooth when dried.

3.3 APPLICATION

- A. Apply paints according to manufacturer's written instructions.
 1. Use applicators and techniques suited for paint and substrate indicated.
 2. Paint surfaces behind movable items same as similar exposed surfaces
 3. Paint both sides and edges of exterior doors and entire exposed surface of exterior door frames.
 4. Paint entire exposed surface of window frames and sashes.
 5. Do not paint over labels of independent testing agencies or equipment name, identification, performance rating, or nomenclature plates.
 6. Primers specified in painting schedules may be omitted on items that are factory primed or factory finished if acceptable to topcoat manufacturers.
- B. If undercoats or other conditions show through topcoat, apply additional coats until cured film has a uniform paint finish, color, and appearance.
- C. Apply paints to produce surface films without cloudiness, spotting, holidays, laps, brush marks, roller tracking, runs, sags, ropiness, or other surface imperfections. Cut in sharp lines and color breaks.
- D. Painting Fire Suppression, Plumbing, HVAC, Electrical, Communication, and Electronic Safety

and Security Work:

1. Paint the following work where exposed to view:
 - a. Equipment, including panelboards.
 - b. Uninsulated metal piping.
 - c. Pipe hangers and supports.
 - d. Metal conduit.
 - e. Tanks that do not have factory-applied final finishes.

3.4 FIELD QUALITY CONTROL

- A. Dry Film Thickness Testing: Owner may engage the services of a qualified testing and inspecting agency to inspect and test paint for dry film thickness.
 1. Contractor shall touch up and restore painted surfaces damaged by testing.
 2. If test results show that dry film thickness of applied paint does not comply with paint manufacturer's written recommendations, Contractor shall pay for testing and apply additional coats as needed to provide dry film thickness that complies with paint manufacturer's written recommendations.

3.5 CLEANING AND PROTECTION

- A. At end of each workday, remove rubbish, empty cans, rags, and other discarded materials from Project site.
- B. After completing paint application, clean spattered surfaces. Remove spattered paints by washing, scraping, or other methods. Do not scratch or damage adjacent finished surfaces.
- C. Protect work of other trades against damage from paint application. Correct damage to work of other trades by cleaning, repairing, replacing, and refinishing, as approved by Architect, and leave in an undamaged condition.
- D. At completion of construction activities of other trades, touch up and restore damaged or defaced painted surfaces.

3.6 EXTERIOR PAINTING SCHEDULE

- A. Concrete Substrates, Nontraffic Surfaces, Poured or Precast:
 1. Latex System:
 - a. Prime Coat: Primer, alkali resistant, water based, MPI #3.
 - 1) Loxon Concrete & Masonry Primer Sealer. A24W8300
 - b. Intermediate Coat: Latex, exterior, matching topcoat.
 - c. Topcoat: Latex, exterior, low sheen (MPI Gloss Level 3-4).
 - 1) A-100 Exterior Latex Satin. A82 Series
- B. Clay Masonry Substrates:

1. Latex System:
 - a. Prime Coat: As recommended in writing by topcoat manufacturer.
 - 1) Loxon Concrete & Masonry Sealer. A24W8300
 - b. Intermediate Coat: Latex, exterior, matching topcoat.
 - c. Topcoat: Latex, exterior, low sheen (MPI Gloss Level 3-4).
 - 1) A-100 Exterior Latex Primer. A82 Series
- C. CMU Substrates (Rough and Pitted):
 1. Latex over Alkali-Resistant Primer System:
 - a. Prime Coat: Primer, alkali resistant, water based.
 - 1) Loxon Block Surfacer. A24W200
 - b. Intermediate Coat: Latex, exterior, matching topcoat.
 - c. Topcoat: Latex, exterior, semi-gloss (MPI Gloss Level 5), MPI #11. semi-gloss (MPI Gloss Level 5), MPI #11 semi-gloss.
 - 1) A-100 Exterior Latex Satin. A82 Series
- D. Steel and Iron Substrates - Ferrous Metal:
 1. Water-Based Light Industrial Coating System:
 - a. Prime Coat: Shop primer specified in Section where substrate is specified.
 - b. Unprimed surfaces:
 - 1) Pro Industrial Pro-Cryl Universal Primer
 - c. Intermediate Coat: Light industrial coating, exterior, water based, matching topcoat.
 - d. Topcoat: Light industrial coating, exterior, water based, gloss.
 - 1) Pro Industrial Acrylic Semi-Gloss
- E. Galvanized-Metal Substrates (Stainless Steel Flashing):
 1. Water-Based Light Industrial Coating System MPI EXT 5.3J: System:
 - a. Prime Coat: Primer, galvanized, water based, MPI #134. based.
 - 1) Pro Industrial Pro-Cryl Universal Primer. B66-310 Series
 - 2) Benjamin Moore® Ultra Spec® HP Acrylic Metal Primer HP04 (48 g/L), MPI #107, MPI #107 X-Green™, MPI #134; LEED v4; qualifies for qualifies for CHPS.
 - b. Intermediate Coat: Light industrial coating, exterior, water based, matching topcoat.
 - c. Topcoat: Light industrial coating, exterior, water based, gloss (MPI Gloss Level

6), MPI #164.

1) Pro Industrial Acrylic Semi-Gloss. B66-650 Series

F. Wood Substrates: Exposed framing.

1. Latex over Latex Primer System:

a. Prime Coat: Primer, latex for exterior wood.

1) Exterior Latex Wood Primer. B42W8041

b. Intermediate Coat: Latex, exterior, matching topcoat.

c. Topcoat: Latex, exterior, semi-gloss.

1) A-100 Exterior Latex Satin. A82 Series

G. Wood Substrates: Wood trim Architectural woodwork Doors Windows and Wood board siding.

1. Latex over Latex Primer System:

a. Prime Coat: Primer, latex for exterior wood.

1) Exterior Latex Wood Primer

b. Intermediate Coat: Latex, exterior, matching topcoat.

c. Topcoat: Latex, exterior, semi-gloss.

1) A-100 Exterior Latex Satin. A82 Series

H. Portland Cement Plaster Substrates (Stucco):

1. Latex System:

a. Prime Coat: Primer, alkali resistant, water based.

1) Loxon Concrete & Masonry Primer Sealer. A24W8300

b. Intermediate Coat: Latex, exterior, matching topcoat.

c. Topcoat: Latex, exterior, low sheen.

1) A-100 Exterior Latex Satin. A82 Series

END OF SECTION 099113

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SECTION 099600 - HIGH-PERFORMANCE COATINGS

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes surface preparation and the application of high-performance coating systems on the following substrates:
 - 1. Exterior Substrates:
 - a. Concrete, horizontal surfaces.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product. Include preparation requirements and application instructions.
- B. Samples: For each type of coating system and in each color and gloss of topcoat indicated.

1.3 QUALITY ASSURANCE

- A. Mockups: Apply mockups of each coating system indicated to verify preliminary selections made under Sample submittals and to demonstrate aesthetic effects and set quality standards for materials and execution.
 - 1. Architect will select one surface to represent surfaces and conditions for application of each coating system.
 - a. Wall and Ceiling Surfaces: Provide samples of at least 100 sq. ft.
 - b. Other Items: Architect will designate items or areas required.
 - 2. Final approval of color selections will be based on mockups.
 - a. If preliminary color selections are not approved, apply additional mockups of additional colors selected by Architect at no added cost to Owner.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Manufacturer / Product: World Class Athletic Surfaces - coating for tennis courts.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates and conditions, with Applicator present, for compliance with requirements for maximum moisture content and other conditions affecting performance of the Work.
- B. Maximum Moisture Content of Substrates: When measured with an electronic moisture meter as follows:
 - 1. Concrete: 12 percent.
- C. Verify suitability of substrates, including surface conditions and compatibility with existing finishes and primers.
- D. Proceed with coating application only after unsatisfactory conditions have been corrected.
 - 1. Application of coating indicates acceptance of surfaces and conditions.

3.2 PREPARATION

- A. Comply with manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual" applicable to substrates and coating systems indicated.
- B. Remove hardware, covers, plates, and similar items already in place that are removable and are not to be painted. If removal is impractical or impossible because of size or weight of item, provide surface-applied protection before surface preparation and painting.
 - 1. After completing painting operations, use workers skilled in the trades involved to reinstall items that were removed. Remove surface-applied protection if any.
- C. Clean substrates of substances that could impair bond of coatings, including dust, dirt, oil, grease, and incompatible paints and encapsulants.
 - 1. Remove incompatible primers and reprime substrate with compatible primers or apply tie coat as required to produce coating systems indicated.

3.3 APPLICATION

- A. Apply high-performance coatings according to manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual."
- B. Apply coatings to produce surface films without cloudiness, spotting, holidays, laps, brush marks, runs, sags, ropiness, or other surface imperfections. Produce sharp glass lines and color breaks.

END OF SECTION 099600

DIVISION 10 - 30

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DIVISION 31
EARTHWORK

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SECTION 312318: EARTHWORK FOR STRUCTURES

PART 1 GENERAL

1.1 RELATED SECTIONS

- A. Division 1 Sections

1.2 REFERENCES

ASTM D422 – Standard Test Method for Particle-Size Analysis of Soils.

ASTM D698 – Test Method for Laboratory Compaction Characteristics of Soil Using Standard Effort (12,400 ft-lbf/ft³).

ASTM D1556 – Standard Test Method for Density and Unit Weight of Soil in Place by the Sand-Cone Method.

ASTM D6938 - Standard Test Methods for In-Place Density and Water Content of Soil and Soil-Aggregate by Nuclear Methods (Shallow Depth)

ASTM D4318 – Standard Test Method for Liquid Limit, Plastic Limit, and Plasticity Index of Soils.

1.3 DEFINITIONS

- A. Granular Subbase: Fill directly beneath slabs-on-grade.
- B. Backfill: Fill immediately behind foundation elements or retaining walls.
- C. Structural Fill: Fill under the structure other than the granular subbase.

1.4 SUBMITTALS

- A. Upon request, submit soil test reports performed by the Structural Testing/Inspection Agency.

1.5 QUALITY ASSURANCE

- A. Refer to the Structural Quality Assurance Plan in the Structural Drawings.

1.6 SURVEY

- A. Prior to construction, have structure location staked and certified by a licensed surveyor. If discrepancies between actual lines and elevations exist, notify Architect/Structural Engineer before proceeding with layout of structure.

1.7 SUBSURFACE CONDITIONS

- A. Copies of a subsurface investigation of the site will be made available upon request. The data is not intended as a representation or warranty of the continuity of such conditions. Owner will not be responsible for interpretation or conclusions drawn by the Contractor. The data is made

available for the convenience of the Contractor and is not guaranteed to represent all conditions that may be encountered.

- B. Contractor may examine the site and make his own subsurface explorations at no additional cost to the Owner. Notify Owner prior to making any subsurface explorations.

1.8 EXISTING UTILITIES

- A. Locate existing underground utilities by careful hand excavation. If utilities are to remain in place, provide protection from damage during construction operations.
- B. Cooperate with Owner and utility companies in keeping respective services and facilities in operation. Do not interrupt existing utility service facilities occupied and used by Owner or others, unless written permission is given by the Architect and then only after temporary utility services have been provided.
- C. Should uncharted or incorrectly charted piping or other utilities be encountered during excavation, consult the Architect immediately for directions.
- D. Repair damaged utilities to satisfaction of utility owner.

1.9 NOTICE

- A. Notify the Architect/Structural Engineer 48 hours prior to the beginning of any excavation work.

PART 2 PRODUCTS

2.1 GRANULAR SUBBASE

- A. Granular Subbase: Sound and free-draining, such as sand, gravel or crushed stone with less than 10% passing the 200 sieve. Maximum diameter shall be 1-1/2 inches.

2.2 BACKFILL

- A. Backfill: Sound and free-draining, such as sand, gravel or crushed stone with less than 10% passing the 200 sieve. Maximum diameter shall be 1-1/2 inches.

2.3 STRUCTURAL FILL

- A. Structural Fill: Approved material consisting of rocks not greater than 6 inches and a liquid limit less than 30 and a Plasticity Index less than 15.
- B. Structural Fill shall be free of organics, debris and deleterious materials.

PART 3 EXECUTION

3.1 STRIPPING

- A. Strip vegetation, topsoil, roots, and other unsuitable material to a depth determined by the Structural Testing/Inspection Agency but not less than one foot, nor less than 10 feet outside the perimeter of the structure.

- B. Stockpile sufficient amounts of topsoil as required to cover areas to be landscaped with a minimum of six inches of material.

3.2 EXCAVATION

- A. Excavation shall be considered unclassified. Excavations shall comply with U.S. Department of Labor, Occupation Safety and Health Administration (OSHA) regulations.
- B. Perform excavation to the depths and limits on the Drawings and as specified herein.
- C. Do not excavate to full depth when there is probability of frost forming or ground freezing in excavation before concrete is placed.
- D. Under-cut the entire Tennis Court area to 3 feet below the bottom of slab elevation and extending 5 feet outside edge of slab at the base of the cut.
- E. Ground water may be encountered during the foundation excavation. Provide a system for controlling the ground water to a level at least three feet below the lowest point of the excavation.
- F. Keep excavations dry by sloping ground away from holes and trenches.

3.3 PROOFROLLING

- A. After stripping or excavation and before any fill placement, fill areas shall be proofrolled with a minimum of two coverages of a loaded dump truck or scraper in each of two perpendicular directions.
- B. Areas found to be soft or pumping shall have the soft soil removed and replaced with structural fill and compacted as outlined herein.

3.4 PLACEMENT OF STRUCTURAL FILL

- A. Do not place structural fill on subgrade that contains frost, mud or is frozen.
- B. Structural fill shall be placed and compacted in 8-inch thick loose layers.
- C. Compact structural fill to 98 percent of the maximum dry density as measured by Standard Proctor, ASTM D698, with water content within ± 2 percent of the optimum moisture content.

3.5 PLACEMENT OF BACKFILL

- A. Backfill behind wall shall be placed in layers of six inches.
- B. Compact backfill behind walls to 98 percent of the maximum dry density as measured by Standard Proctor, ASTM D698, with water content within ± 2 percent of the optimum moisture content.

3.6 PLACEMENT OF GRANULAR SUBBASE

- A. Do not place granular subbase on subgrade that contains frost, mud or is frozen.

- B. Compact granular subbase to 98 percent of the maximum dry density as measured by Standard Proctor, ASTM D698, with the water content within ± 2 percent of the optimum moisture content.

3.9 CLEAN UP

- A. Remove excess excavated materials from job site and upon completion leave site in clean condition.

END OF SECTION

APPENDIX

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LADNER TESTING, INC.

JACKSON
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GULFPORT
(228) 604-2527

REPORT OF GEOTECHNICAL EXPLORATION

FOR

**KENT KIRKLAND FIELD (SOFTBALL)
PICAYUNE, MISSISSIPPI**

AUGUST 2025

Prepared By:

**W Geotechnical and Testing, Inc.
301 Central Avenue East
Wiggins, MS 39577**

LADNER TESTING, INC.

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August 27, 2025

Picayune School District
706 Goodyear Blvd.
Picayune, MS 39466

RE: Report of Geotechnical Exploration
Kent Kirkland Field (Softball)
Picayune, Mississippi

W Geotechnical Project No. G-1723B
Ladner Project No. 083-25-A

Dear Sir or Madam:

Thank you for retaining Ladner Testing Inc. to complete a geotechnical exploration for the above referenced site. The results of the subsurface exploration, along with boring logs and our engineering report, are attached to this letter.

In general, good soils conditions predominantly consisting of lean clay were observed at this site. We recommend that the new structures are supported on shallow foundations. Assuming proper site preparation (removal of topsoil, organic materials, soft/loose soils and debris, proofrolling, bearing surface observation), we recommend that foundations are designed for a maximum net allowable soil bearing pressure of **2,000** psf. These recommendations are more detailed in the appropriate sections of this report along with artificial turf, tennis court and site preparation recommendations.

Thank you for the opportunity to provide geotechnical engineering services on this project. Should you have questions regarding our findings or need additional consultations, please do not hesitate to contact our office.

Respectfully,

Ladner Testing Laboratories, Inc.

Represented by:



Benjamin Lunsford, P.E.
Project Engineer



Heath S. Williams, P.E.
Principal Engineer
MS Registration No. 17702

REPORT OF GEOTECHNICAL EXPLORATION
KENT KIRKLAND FIELD (SOFTBALL) – PICAYUNE, MS
G-1723B/083-25-A
AUGUST 27, 2025

General

This report presents the results of our geotechnical exploration findings and our geotechnical recommendations for a new structures, tennis courts and playing fields in Picayune, Mississippi.

Project Information

The information presented in this section is based on information provided and our own site reconnaissance. The site is located at 611 Union School Road in Picayune, Mississippi. The approximate coordinates near the center of the site are 30.518729°, -89.710302°. We understand that the proposed project consists of new buildings, tennis courts and upgrades at the Kent Kirkland Field. Typical commercial construction techniques are anticipated.

If any of the information presented is incorrect or has changed, please advise Ladner Testing, Inc. to allow us to reevaluate our recommendations in the light of changes in the present project concept.

Purposes of Exploration

The purposes of this exploration were to explore the soil and groundwater conditions at the site and to identify any foreseeable special geotechnical considerations needed for the proposed construction. We accomplished the purposes of the study by:

1. Performing a general site reconnaissance and drilling borings to explore the subsurface soil and groundwater conditions,
2. Performing laboratory tests on selected representative soil samples from the borings to evaluate pertinent engineering properties, and
3. Evaluating the field and laboratory data to develop appropriate geotechnical engineering recommendations.

Field Exploration

To explore the subsurface conditions at this site, four (4) Standard Penetration Test (SPT) borings were performed to a depth of 10 feet below the existing ground surface within the footprint of the proposed new structures. One (1) auger boring was also performed to a depth of 5 feet below the existing ground. The boring locations should be considered approximate and boring elevations should be considered from the ground surface elevation at the time of our fieldwork on August 14, 2025. Boring locations were determined in the field by a Ladner Testing representative who measured distances and estimated right angles from existing site features, or by use of a handheld GPS. The soil test borings were performed with a truck mounted drill rig, which utilized continuous flight solid stem augers to advance the boreholes. Representative soil samples were taken for visual classification and further laboratory testing. The drill crew maintained a field log of the soils encountered in the borings.

Laboratory Testing Program

Representative soil samples were selected and tested in our laboratory to check visual classifications and to determine pertinent engineering properties. The laboratory testing program included visual classifications of all soil samples, and natural moisture content, Atterberg Limit, and sieve analysis testing of selected samples. The laboratory test results are presented on the attached boring logs. An experienced geotechnical technician classified each soil sample on the basis of texture and plasticity in accordance with the Unified Soil Classification System. The group symbols for each soil type are indicated in the appropriate column of the attached boring logs. The geotechnical technician grouped the various soil types into the major zones noted on the boring logs. The stratification lines designating the interfaces between soil types on the boring logs and profiles are approximate; in-situ, the transitions may be gradual. The soil samples will be retained in our laboratory for a period of 60 days, after which, the samples will be discarded unless other instructions are provided.

Subsurface Soil Conditions

The subsurface soil conditions are presented in more detail on the attached boring logs. The subsurface conditions discussed in the following paragraphs and those shown on the boring logs represent an estimate of the subsurface conditions based on interpretation of the boring data using normally accepted geotechnical engineering judgments. We note that the transition between different soil strata is usually less distinct than those shown on the boring logs. Subsurface conditions in unexplored locations may vary somewhat from those reported herein.

The borings performed for this exploration primarily encountered Lean Clay. The clay was sometimes silty or sandy. The clay had shear strengths that were medium stiff to very stiff at selected sampling depths from the building boring locations, with SPT-n values ranging from 8 to 26 blows per foot (bpf). For more specific information, refer to the boring logs in the appendix.

Groundwater Conditions

Visual observation of the soil samples retrieved during the drilling exploration can often be used in evaluating the groundwater conditions. Groundwater was not observed during the geotechnical investigation at this site. Groundwater can sometimes be perched or localized based on soil and geological conditions at the site. Variations in the location of the long-term water table may occur as a result of changes in precipitation, evaporation, surface water runoff, and other factors not immediately apparent at the time of this exploration.

Geotechnical Recommendations

The following geotechnical recommendations are based on our observations at the site, interpretation of the field data obtained during the exploration, laboratory test results, and our experience with similar subsurface conditions. In general, good soils conditions predominantly consisting of lean clay were observed at this site. We recommend that new structures are supported on shallow foundations.

Success of shallow foundations is dependent on moisture control around the footprint of the structures. Excavations and earthwork should be kept dry and covered during rain events. After construction, good site drainage is required to prevent runoff water from infiltrating the subgrade near the structures. We recommend that runoff is not allowed to infiltrate the subgrade within 10 feet of any structures. If runoff and irrigation cannot be diverted away from the structure using surface drainage, we recommend the use of subsurface drainage systems such as French drains.

Foundation Design Recommendations

Assuming proper site preparation (removal of topsoil, soft/loose soils, organic materials and miscellaneous debris, proofrolling, footing bearing surface observation and good site drainage), this site appears suitable for the construction of the proposed structures on shallow foundations. We recommend that foundations be designed for a maximum net allowable soil bearing pressure of **2,000** psf.

Settlement values are based on the stated assumption that the site is properly prepared, and any deleterious material will be removed if found during construction. Conventional values for allowable settlement are typically 1 inch of total settlement with 1/2 inch of differential settlement. It is our opinion that for footings constructed in accordance with the requirements outlined in this report, the maximum total settlement is expected to be less than 1 inch, with the maximum differential settlement between adjacent columns expected to be approximately 1/2 inch or less.

To reduce the risk of foundation bearing failure and excessive settlement due to local shear or "punching" action, we recommend that continuous footings have a minimum width of 1.5 feet and that spread footings have a minimum lateral dimension of 2 feet. In addition, footings should be placed at a depth to provide adequate bearing capacity and resist undermining of the footing by erosion. For this site, we recommend footing bottoms be placed at a minimum depth of 2 feet below lowest adjacent finished grade. Additionally, a lateral distance of at least 5 feet must separate all footing bottoms from the edges of adjacent finished ground slopes, or a lateral distance of at least 1/3 of the slope height (vertical distance from crest to toe), if greater.

The above bearing capacity and settlement values are based on our engineering experience with similar soil conditions and the anticipated structural loadings, and are to guide the structural engineer with the design. To minimize difficulties during the foundation installation phase, we recommend that Ladner Testing, Inc. be retained to observe the foundation bearing surfaces and to confirm that the recommended bearing pressures are developed.

Artificial Turf Considerations

We understand that the playing fields at the site may be replaced with artificial turf. The base materials and preparation for artificial turf playing fields are often specified by the manufacturer, and typically consist of a layer of coarse gravel topped with a fine gravel leveling layer. We recommend that a non-woven geosynthetic fabric consisting of Mirafi 180N or similar product is used to separate the gravel from the underlying compacted subgrade.

Based on the clay soils encountered and the anticipated site preparation, we estimate subgrade soil runoff infiltration rates that are slow, with infiltration rates roughly in the 0.05 to 0.4 in/h range. The turf installer should verify that the prepared subgrade meets the desired permeability characteristics or ensure drainage features are in place prior to construction.

An important consideration with the design and construction of artificial turf is surface and subsurface drainage. Where standing water develops, either on the surface or within the base course layer, softening of the subgrade and other problems can be expected. Furthermore, good drainage should minimize the risk of the subgrade materials becoming saturated over a long period of time. The use of a geosynthetic grid should be used to stabilize the subgrade if needed.

Tennis Court Considerations

The subgrade soils are generally suitable for supporting tennis courts at this site. Tennis courts are also often designed by a specialist contractor, and often consist of post-tensioned slabs. Subgrade preparation should consist of removing all topsoil, loose soils, organic materials and debris. A modulus of subgrade reaction (k) of 120 pci is suitable for proofrolled native soils and compacted structural fill at this site. Additional recommendations or assistance with the tennis court design can be provided by request. Good site drainage is also required to prevent degradation of the subgrade over time.

Subgrade Preparation

Prior to fill placement, the subgrade preparation should consist of removing all topsoil, soft/loose soils, debris and organic materials. Observation is required to ensure that unwanted materials are removed. We recommend that the subgrade preparation is extended to the expanded project limits, which are defined as a minimum of 5 feet laterally beyond the footprint of buildings and 3 feet laterally beyond the edge of pavements. Preparation should be extended laterally by 1 foot for each additional vertical foot of fill required beyond 5 feet for the building pad, and 3 feet for paving.

The prepared subgrade must be observed to be free of a substantial amount of organic material and of sufficient consistency to support the required structural loads. The resulting subgrade should be evaluated by a qualified geotechnical technician. *Proofrolling of the entire site using a loaded dump truck, having an axle weight of at least 10 tons, is required to aid in identifying any additional localized soft or unsuitable material that should be removed.* Any soft or unsuitable materials encountered during this proofrolling, revealed by pumping or rutting, should be removed and replaced with an approved backfill compacted to the criteria below.

Fill Placement

The preparation of the proposed subgrade should be observed on a periodic basis by a representative of a qualified construction materials testing company to document that the subgrade is suitable for support of the proposed construction and/or fills. Structural fill materials should consist of approved material with less than 2 percent organic matter, free of debris, with rocks no greater than 6 inches and a Liquid Limit less than 30 and a Plasticity Index less than 15. Unacceptable fill materials include topsoil, ash, low-density soils with a maximum unit weight

less than 95 pcf, organic materials, and highly plastic silts and clays. Any unsuitable materials removed during grading operations should be either stockpiled for later use in landscaped areas or placed in approved disposal areas either on site or off site.

Grade control should be maintained throughout the fill placement operations. All fill operations should be observed on a periodic basis by a qualified soil technician from Ladner Testing, Inc. to determine that minimum compaction requirements are being met. A minimum of one compaction test per 2,500 square foot area should be performed in every other lift placed. The elevation and location of the tests should be clearly identified and recorded at the time of fill placement. Fill materials should be placed in lifts not exceeding 8 inches in loose thickness and moisture conditioned to within ± 2 percent of the optimum moisture content to facilitate proper compaction. Structural fill and pavement base materials should be compacted to a minimum of **98 percent** of the maximum dry density obtained in accordance with ASTM Specification D-698, Standard Proctor Method.

Additional Considerations

Exposure to the environment may weaken the soils at the subgrade level if excavations remain open for too long a time. If surface water intrusion or exposure softens the bearing soils, the softened soils must be removed from the excavation bottom immediately prior to placement of fill.

Positive site drainage should be maintained during earthwork operations, which should help maintain the integrity of the soil. Placement of fill on the near surface soils, which have become saturated, may be very difficult. When wet, these soils will degrade quickly with disturbance from contractor operations and will be extremely difficult to stabilize for fill placement.

The surface of the site should be kept properly graded in order to enhance drainage of the surface water away from the proposed building areas during the construction phase. We recommend that an attempt be made to enhance the natural drainage without interrupting its pattern.

The surficial soils contain fines, which are considered moderately erodible. All erosion and sedimentation shall be controlled in accordance with Best Management Practices and current City and DEQ requirements. At the appropriate time, we would be pleased to provide a proposal for construction materials testing and related services.

Closing

This report has been prepared in accordance with generally accepted geotechnical engineering practice. No other warranty is expressed or implied. The evaluations and recommendations presented in this report are based on the available project information, as well as on the results of the exploration. Ladner Testing, Inc. should be given the opportunity to review the final drawings and site plans for this project to determine if changes to the recommendations outlined in this report are needed. Should the nature of the project change, these recommendations should be reevaluated. No third party is given permission to rely on this report or data without the express written consent of Ladner Testing, Inc. We recommend that the construction activities be observed by a qualified geotechnical engineer to provide the necessary overview and to check the suitability of the subgrade soils for supporting the footings. We would be pleased to provide an estimated cost for these services at the appropriate time.

[illegible]



ladner testing laboratories, inc

2832 Utica Avenue/Post Office Box 10778/Jackson, Mississippi 39289-0778 / (601) 362-5421
2123 Glendale Avenue/ Hattiesburg, Mississippi 39402/ (601) 544-5782
P.O. Box 2363/ Gulfport, Mississippi 39505/ (228) 604-2527

PROJECT: KENT KIRKLAND FIELD (SOFTBALL) 611 UNION SCHOOL RD PICAYUNE, MS		CLIENT: PICAYUNE SCHOOL DISTRICT 706 GOODYEAR BLVD. PICAYUNE, MS 39466		DATE: 8/14/2025 LAB NO: 0083-25-A BORE NO: B-2 TECHNICIAN: B.H. / M.S.					
SAMPLES:		AUGER(ASTM D-1452)		TUBE(ASTM D-1587)		X PENETRATION TEST(ASTM D-1586)			
DEPTH	SAMPLE	VISUAL DESCRIPTION - REMARKS	CONSISTENCY	FIELD MOIST %	LL%	PI %	PASS #200 %	UNIFIED CLASS	STD. PEN
0	X	TAN SILTY CLAY W/SAND (0 - 3 1/2')	VERY STIFF	5.1	21.0	6.0	73.0	CL-ML	31
5	X	TAN & GRAY LEAN CLAY W/SAND (3 1/2' - 8 1/2')	STIFF	11.5	28.0	11.0	80.8	CL	10
10	X	TAN & GRAY LEAN CLAY (8 1/2' - 10')	VERY STIFF	20.5	48.0	27.0	89.4	CL	17
15									
20									
25									
30									

WATER DEPTH _____ 0 FT.	AFTER _____ 0 HRS.	BORING ELEVATION _____ 0 FT.
WATER DEPTH _____ 0 FT.	AFTER _____ 0 HRS.	BORING TERMINATED AT _____ 10 FT.



ladner testing laboratories, inc

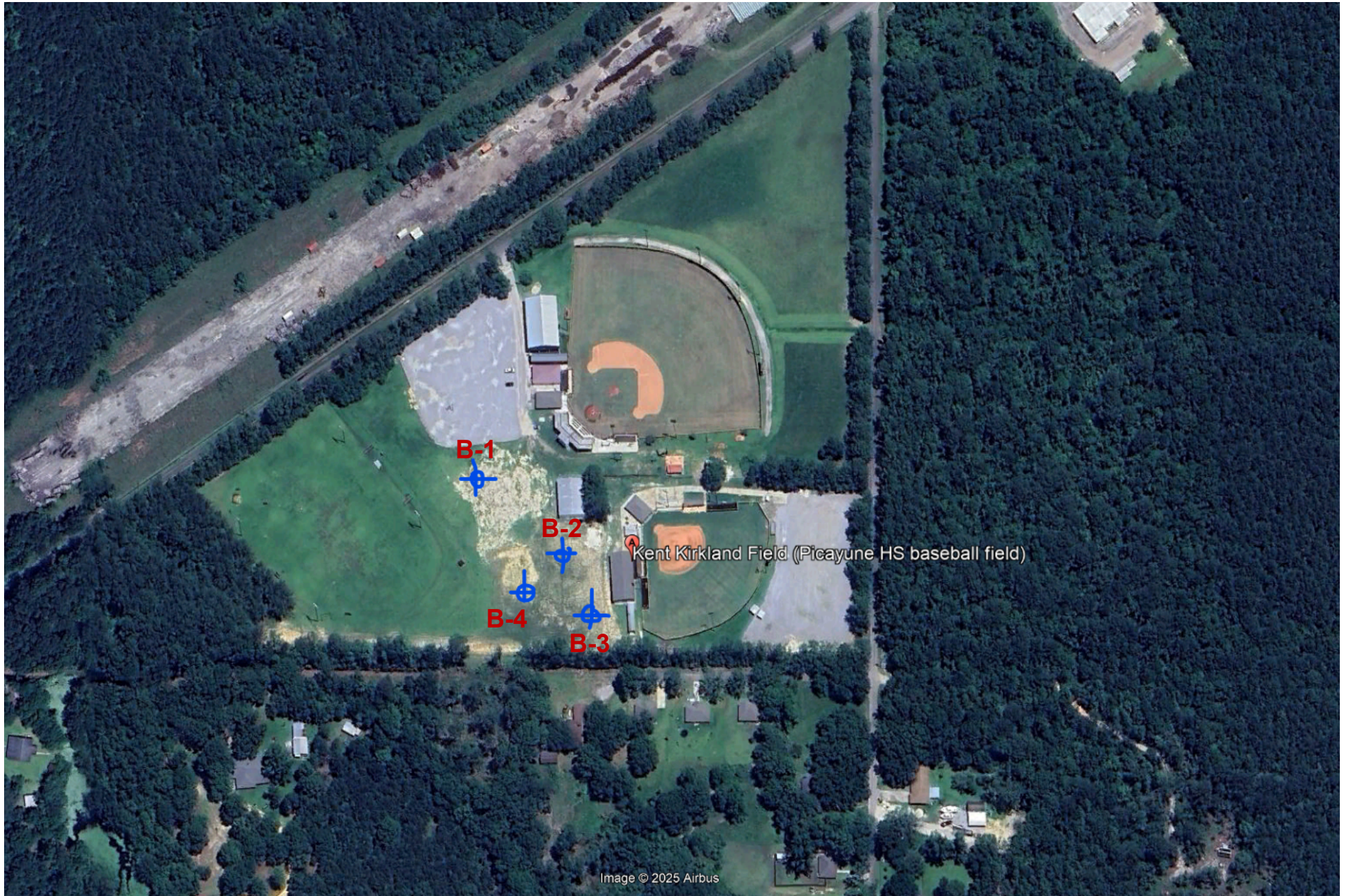
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PROJECT: KENT KIRKLAND FIELD (SOFTBALL) 611 UNION SCHOOL RD PICAYUNE, MS		CLIENT: PICAYUNE SCHOOL DISTRICT 706 GOODYEAR BLVD. PICAYUNE, MS 39466		DATE: 8/14/2025 LAB NO: 0083-25-A BORE NO: B-3 TECHNICIAN: B.H. / M.S.					
SAMPLES:		AUGER(ASTM D-1452)		TUBE(ASTM D-1587)		X PENETRATION TEST(ASTM D-1586)			
DEPTH	SAMPLE	VISUAL DESCRIPTION - REMARKS	CONSISTENCY	FIELD MOIST %	LL%	PI %	PASS #200 %	UNIFIED CLASS	STD. PEN
0	X	TAN & GRAY SILTY CLAY W/SAND (0 - 3 1/2')	STIFF	10.8	21.0	4.0	75.8	CL-ML	11
5	X	TAN & GRAY LEAN CLAY W/SAND (3 1/2' - 5')	STIFF	16.9	28.0	8.0	77.4	CL	9
		TAN & GRAY LEAN CLAY W/SAND (5' - 8 1/2')		17.5	35.0	16.0	83.6	CL	
10	X	TAN & GRAY LEAN CLAY (8 1/2' - 10')	VERY STIFF	18.7	46.0	26.0	90.0	CL	19
15									
20									
25									
30									

WATER DEPTH _____ 0 FT.	AFTER _____ 0 HRS.	BORING ELEVATION _____ 0 FT.
WATER DEPTH _____ 0 FT.	AFTER _____ 0 HRS.	BORING TERMINATED AT _____ 10 FT.

[illegible]

[illegible]



DATE: 8/14/2025

LAB NO.: 0083-25-A

**KENT KIRKLAND FIELD (SOFTBALL)
611 UNION SCHOOL RD
PICAYUNE, MS**



DATE: 8/14/2025

LAB NO.: 0083-25-A

**KENT KIRKLAND FIELD (SOFTBALL)
611 UNION SCHOOL RD
PICAYUNE, MS**